**CHCA** 

## **APPROVAL OF HANDBOOKS AND DIRECTIVES**

The principal(s) and other administrators are responsible for the development of employee and student handbooks.

The content of all handbooks must conform with District-wide policies and regulations. The Board must approve and adopt all handbooks prior to publication and distribution.

First Reading: November 27, 2001
Second Reading: December 11, 2001
Adopted: December 11, 2001