

## SCHOOL DISTRICT OF GADSDEN COUNTY

### JOB DESCRIPTION

#### SPEECH / LANGUAGE PATHOLOGIST

**QUALIFICATIONS:**

- (1) Master's Degree from an accredited educational institution.
- (2) Licensed by the state of Florida in Speech / Language Pathology.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Comprehensive knowledge of assessment and remediation of speech / language impairments. Knowledge of federal, state and District laws, rules, and guidelines relating to program implementation. Ability to function as a team member and to interact effectively with students, teachers, and parents.

**REPORTS TO:**

Director of Exceptional Student Education and / or Principal

<b>JOB GOAL</b>
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<p>To provide a comprehensive program of speech / language services to appropriately identified students to assist them in becoming effective communicators.</p>
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**SUPERVISES:**

N/A

**PHYSICAL REQUIREMENTS:**

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

**TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

**Job Description Supplement No. 03**

**SPEECH / LANGUAGE PATHOLOGIST (Continued)****PERFORMANCE RESPONSIBILITIES:****Planning / Preparation**

- \* (1) Develop and write an Individual Education Plan (IEP) for every student enrolled in the speech and language program.
- \* (2) Select or prepare materials and supplies for program implementation, including therapy, classroom, and home carry-over activities.
- \* (3) Sequence activities appropriately.
- \* (4) Plan educationally relevant therapy.
- \* (5) Establish schedules for delivery of services.

**Administrative / Management**

- \* (6) Prepare reports and interpret state standards for program eligibility.
- \* (7) Prepare and maintain audit files on students in the speech / language program.
- \* (8) Establish and maintain a positive, organized and safe learning environment.
- \* (9) Establish and use behavior management techniques which are appropriate and effective.
- \* (10) Manage materials and equipment effectively.
- \* (11) Assist in the enforcement of school rules, administrative regulations, and School Board policies.
- \* (12) Use technology resources effectively.

**Assessment / Evaluation**

- \* (13) Identify students who have speech and / or language impairments through screening and / or diagnostic assessments.
- \* (14) Determine eligibility for the speech / language program.
- \* (15) Screen students' hearing and refer for further audiological assessment when needed.
- \* (16) Re-evaluate students enrolled in the speech and language program every three (3) years.
- \* (17) Assess student progress and communicate that information knowledgeably and responsibly to students, parents, and professional staff.

**Intervention / Direct Services**

- \* (18) Conduct educationally relevant therapy for eligible students.
- \* (19) Implement the Individual Education Plan (IEP).
- \* (20) Provide teachers with strategies for classroom modifications.
- \* (21) Monitor and share results of progress toward goals with parents and teachers.
- \* (22) Provide appropriate instruction and modification to students with special needs, including students who have limited proficiency in English.
- \* (23) Foster student responsibility, appropriate social behavior, valuing of cultural diversity, and respect for self and others.
- \* (24) Use appropriate materials, technology and resources to help meet learning needs of all students.
- \* (25) Recognize overt indicators of student distress or abuse and take appropriate intervention, referral, or reporting action.

**Collaboration**

- \* (26) Participate in the Child Study Team to assist in suggesting interventions and selecting students for evaluation.
- \* (27) Use input from parents, teachers, and others involved with the students to develop the IEPs.
- \* (28) Consult with and serve as a resource to teachers about speech and language disorders.
- \* (29) Attend staffings and other meetings as required.
- \* (30) Provide consultation and follow-up services as needed.

**Staff Development**

- \* (31) Participate in appropriate activities for the continuing improvement of professional knowledge and skills.
- \* (32) Keep abreast of relevant laws, rules and policies.
- \* (33) Provide training and / or information for parents, teachers, and administrators.

**SPEECH / LANGUAGE PATHOLOGIST (Continued)****Professional Responsibilities**

- \*(34) Model professional and ethical conduct at all times.
- \*(35) Perform all professional responsibilities.
- \*(36) Prepare required reports and maintain all appropriate records.
- \*(37) Maintain confidentiality of student and other professional information.
- \*(38) Comply with policies, procedures, and programs.
- \*(39) Support school and District goals and priorities.
- (40) Perform other duties as assigned.

**Student Growth / Achievement**

- \*(41) Ensure that student growth / achievement is continuous and appropriate for age group and student program classification.
- \*(42) Establish and maintain a positive, collaborative relationship with students' families to increase student achievement.

\*Essential Performance Responsibilities