



# Natalia ISD

## Annually Required Employment Videos

Welcome to Safe Schools.

### Username:

Firstname.lastname

**Password:** Only required for administrative access.

### Steps:

- Type in
- <https://nataliaisd-tx.safeschools.com/login>
- Enter User Name.
- Click blue log-in button.
- IF a password is required, it will be the first 5 characters of your username.

The screenshot shows a web browser window with the URL <https://nataliaisd-tx.safeschools.com/login>. The page header includes the 'safeschools TRAINING' logo and a 'SafeSchools Suite' button. The main content area is titled 'NATALIA ISD Log In' and contains a white input field for 'Username', a blue 'LOG IN' button, and two buttons: 'Forgot Login?' and 'Username Hint'. On the right side, there are two logos: 'Provided by TASB RMF' and 'Provided by NATALIA ISD'. Below these logos is a paragraph of text: 'The safety of our staff and students is of utmost importance. That's why we're pleased to offer the SafeSchools Online Training System to our employees. We're confident you'll find these courses to be informative and helpful towards maintaining a safe learning environment.'



## Natalia ISD Annually Required Employment Videos

Safe Schools steps

- Confirm Login
- Click “Log Me In!”



### Confirm Login

Welcome LAURA AGUILAR! You are at:

Position	Location
MANAGER	CAFETERIA

Username: LAURA.AGUILAR

[This isn't me.](#)

Log Me In!

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## Natalia ISD Annually Required Employment Videos

### Safe Schools steps

- Your Annually Required Employment Trainings are assigned to your Mandatory Training plan.
- Watch each video, and take accompanied quiz, when applicable.
- System will email you reminders to complete training by 8/31/2017.
- To log out: Click on arrow next to your name at the top right corner.
- Click “Log out”

Course	Due	Time	Status
 Sexual Harassment: Student Issues & Response (Full Course)	Thursday, August 31, 2017 ( 27 days remaining )	29 minutes	Not Started
 Sexual Harassment: Staff-to-Staff (Full Course)	Thursday, August 31, 2017 ( 27 days remaining )	17 minutes	Not Started
 Health Emergencies: Life-Threatening Allergies (Full Course)	Thursday, August 31, 2017 ( 27 days remaining )	13 minutes	Not Started
 Child Abuse: Identification & Intervention (Full Course)	Thursday, August 31, 2017 ( 27 days remaining )	33 minutes	Not Started
 General Ethics in the Workplace (Full Course (Texas))	Thursday, August 31, 2017 ( 27 days remaining )	25 minutes	Not Started
 Bloodborne Pathogen Exposure Prevention (Full Course)	Thursday, August 31, 2017 ( 27 days remaining )	22 minutes	Not Started
 Child Abuse: Mandatory Reporting (Full Course (Texas))	Thursday, August 31, 2017 ( 27 days remaining )	32 minutes	Not Started
 FERPA: Confidentiality of Records (Full Course)	Thursday, August 31, 2017	14 minutes	Not Started



# Natalia ISD

## Annually Required Employment Videos

### Safe Schools steps

- Click on a video to complete requirements.
- Each video may have a disclaimer and copyright information.
- Click blue “Accept” button

Home   Extra Training   Admin Area   Natalia ISD   PATRICIA McMILLAN

### Health Emergencies: Life-Threatening Allergies

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Decline   Accept



# Natalia ISD

## Annually Required Employment Videos

### Safe Schools steps

- Click on a video to complete requirements.
- Each video may have a disclaimer and copyright information.
- Click blue “Accept” button
- Each video may be broken out into short segments.
- View each segment in order.

The screenshot shows the Safe Schools Training website. At the top, there is a navigation bar with links for Home, Extra Training, and Admin Area. The user is logged in as Patricia McMillan. The course title is 'Health Emergencies: Life-Threatening Allergies Full Course'. Below the title is a video player showing a woman sneezing into a tissue. To the right of the video is a table with the following content:

Select an item from the list	
Introduction	Required
Tutorial	Required
Quiz	Required

Below the table is a blue button that says 'Quiz: Download Printable Version or Printable Answer Key' with a subtext 'You are seeing this because you are an administrator.' Below the video is the author information for Carol Jones, RN, including a profile picture and a bio. To the right of the author information is the description of the course, which states it is a concise tutorial for all staff members covering life-threatening allergies, anaphylaxis, and Epi-Pens. Below the description is a 'Resources' section with links to the National Association of School Nurses (NASN) and the American Academy of Allergy Asthma & Immunology (AAAAI).



# Natalia ISD

## Annually Required Employment Videos

Safe Schools steps

- Once each section has been viewed it will be indicated as “Completed”.

The screenshot shows the SafeSchools Training interface. At the top, there is a navigation bar with links for Home, Extra Training, and Admin Area. The user is identified as Patricia McMILLAN. The main heading is 'Health Emergencies: Life-Threatening Allergies Full Course'. Below this, there is a video thumbnail of a woman sneezing into a tissue. To the right of the video is a table with the following content:

Select an item from the list	
Introduction	Completed
Tutorial	Required
Quiz	Required

Below the table, there is a blue button that says 'Quiz: Download Printable Version or Printable Answer Key' with a note: 'You are seeing this because you are an administrator.' Below this, there is a link to contact the SafeSchools coordinator. The 'Author' section identifies Carol Jones, RN, a school nurse in the Peninsula School District in Gig Harbor, Washington. The 'Description' section states that the course is a concise tutorial for all staff members, covering life-threatening allergies, anaphylaxis, and Epi-Pens. The 'Resources' section lists the National Association of School Nurses (NASN) and the American Academy of Allergy Asthma & Immunology (AAAAI).



## Natalia ISD Annually Required Employment Videos

### Safe Schools steps

- If you attempt to skip the videos, the system will give you this warning.

The screenshot shows a web interface with a dark blue header. On the left, there are navigation links: Home, Extra Training, and Admin Area. On the right, it says 'Natalia ISD' and 'PATRICIA.MCMILLAN'. Below the header is a white content area. At the top left of this area is a '←Back' button. The main heading is 'Please Retry Course'. Below this is a paragraph of text: 'We're sorry, but your administration requires you to spend more time completing this course. Please retake the course without using the Fast Forward button.' At the bottom of this text block is a button that says 'Return to this course's list.'



## Natalia ISD Annually Required Employment Videos

### Safe Schools steps

- Once all segments are viewed, complete the accompanying quiz.
- Click “Continue”

Home   Extra Training   Admin Area   Natalia ISD   PATRICIA McMILLAN

← Back

### Results

Your Score	100%
Minimum Score	80%

Continue

5 out of 5

Have a question? Please contact your SafeSchools coordinator.

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## Natalia ISD Annually Required Employment Videos

### Safe Schools steps

- Congratulations! You've completed this course.
- Click on "Get a certificate of completion".
- Print document and initial where indicated.
- Once ALL required trainings have been completed, turn in ALL certificates, at one time, to your campus or department Administrative Assistant/Secretary.
- The Administrative Assistant/Secretary of each campus or department will turn in all forms, for all employees, at one time to PR/HR to be kept in each employee's personnel file.
- You do have the option to "Provide Course Feedback"

The screenshot shows a user interface for a training course. At the top, there are navigation links for Home, Extra Training, and Admin Area. The user is logged in as Patricia McMillan. The course title is "Health Emergencies: Life-Threatening Allergies Full Course". A green banner indicates that the user has completed the course and offers a "Provide Course Feedback" button. Below this, there is a list of course items: Introduction (Completed), Tutorial (Completed), and Quiz (Passed). A blue box provides a link to download a printable version or answer key, with a note that this is visible to administrators. The author information for Carol Jones, RN, is displayed, along with a description of the course and a resources section.

Home Extra Training Admin Area Natalia ISD PATRICIA McMILLAN

safeSCHOOLS TRAINING

### Health Emergencies: Life-Threatening Allergies Full Course

Congratulations! You've completed this course. [Get a certificate of completion](#) [Provide Course Feedback](#)



**Select an item from the list**

Introduction	Completed	▶
Tutorial	Completed	▶
Quiz	Passed	▶

[Quiz: Download Printable Version or Printable Answer Key](#)  
*You are seeing this because you are an administrator.*

Have a question? Please contact your SafeSchools coordinator.

**Author**

**Carol Jones, RN** 

Carol Jones has been a school nurse in the Peninsula School District in Gig Harbor, Washington for over 20 years. She also serves as the lead nurse and coordinates health and safety training programs for district employees. Carol has additional experience as an emergency department nurse, a public health nurse, and as a medical-surgical instructor in a diploma nursing program.

**Description**

This course is a concise tutorial designed for all staff members. Life-threatening allergies are steadily increasing, and all employees must know the basics and be ready to respond to ensure the safety of students and staff. This course covers examples of life-threatening allergies that are common among students, the definition and explanation of anaphylaxis, symptoms of anaphylaxis and anaphylactic shock, an overview of Epi-Pens and their proper use, and importance health care considerations in minimizing allergic reactions.

This version is designed for school staff in the U.S.

**Resources**



# Natalia ISD

## Annually Required Employment Videos

### Safe Schools steps

- Training listed on your home page will show “Not started” or “Completed”.
- To log out: Click on arrow next to your name at the top right corner.
- Click “Log out”

Home	Extra Training	Admin Area	Natalia ISD	PATRICIA.McMILLAN
	Child Abuse: Identification & Intervention (Full Course)		Thursday, August 31, 2017 ( 27 days remaining )	33 minutes Not Started
	Bloodborne Pathogen Exposure Prevention (Full Course)		Thursday, August 31, 2017 ( 27 days remaining )	22 minutes Not Started
	Youth Suicide: Awareness and Prevention (Full Course)		Thursday, August 31, 2017 ( 27 days remaining )	39 minutes Not Started
	Student Drug & Alcohol Abuse (Full Course)		Thursday, August 31, 2017 ( 27 days remaining )	30 minutes Not Started
	General Ethics in the Workplace (Full Course (Texas))		Thursday, August 31, 2017 ( 27 days remaining )	25 minutes Not Started
	Child Abuse: Mandatory Reporting (Full Course (Texas))		Thursday, August 31, 2017 ( 27 days remaining )	32 minutes Not Started
	FERPA: Confidentiality of Records (Full Course)		Thursday, August 31, 2017 ( 27 days remaining )	14 minutes Not Started
	Bullying: Recognition & Response (Refresher)		Thursday, August 31, 2017 ( 27 days remaining )	25 minutes Not Started
	Health Emergencies: Life-Threatening Allergies (Full Course)		--	13 minutes  Completed