

**Macomb Academy
39092 Garfield
Clinton Township, MI 48038**

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Monthly Board Meeting

Macomb Academy Board of Directors

Date: July 15th, 2025

Time: 5:00 p.m.

Location: Macomb Academy
39092 Garfield
Clinton Township, MI 48038

The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.

BOARD OF DIRECTORS

Ms. Marilyn Wittstock,	President,	(09/06/2027)
Ms. Felicia Westbrook-Hilton,	Vice President,	(09/06/2027)
Ms. Melina Chynoweth,	Secretary,	(09/06/2027)
Ms. Traci Comer-Scarsella,	Treasurer,	(09/06/2025)
Ms. Denise Flinders-Victory	Trustee,	(09/06/2026)
Dr. John Beleutz,	Emeritus	
Mr. Richard Mette,	Emeritus	

ADMINISTRATION

Mrs. Mikelle Hillewaere,	Administrator
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SECRETARIES

Mr. Brandon Busch,	Administrative Assistant
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*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

AGENDA

- I. **CALL TO ORDER:**
 - A. Pledge of Allegiance President Wittstock
 - B. Roll CallSecretary Chynoweth
- II. **APPROVAL OF MINUTES** President Wittstock
 - A. Motion to approve Minutes of the Board Meeting held on June 17th, 2025
- III. **APPROVAL OF AGENDA** President Wittstock
 - A. Motion to approve the Agenda for Board Meeting held on July 15th 2025
- IV. **INTRODUCTION OF GUESTS** (if applicable) Mrs. Mikelle Hillewaere
- V. **CORRESPONDENCE RECEIVED** (if applicable) Mrs. Mikelle Hillewaere
- VI. **ADMINISTRATION UPDATES** President Wittstock
and Mrs. Mikelle Hillewaere
 - Old Business:** President Wittstock
and Mrs. Mikelle Hillewaere
 - A. Projected Student Count
 - B. Building Renovations
 - New Business:** President Wittstock
and Mrs. Mikelle Hillewaere
 - A. Annual Organizational Meeting
 - a. Review and Adoption of Resolution Items
 - i. Election of Officers
 - ii. Board Corresponding Agent
 - iii. McKinney-Vento Homeless Youth Liaison
 - iv. Chief Administrative Officer Designation
 - v. Title IX Liaison
 - vi. Designation of Legal Counsel
 - vii. Freedom of Information Act Representative
 - viii. Office of Civil Rights (CRDC) Representative
 - ix. School Safety Liaison
 - x. Designated Fiscal Signatory
- VII. **Financials** Treasurer
 - A. Monthly Report – July
 - i. Review
 - ii. Discussion
 - iii. Roll call
- VIII. **BOARD PROFESSIONAL GROWTH** CMU Authorizer
and President Wittstock
- IX. **MACOMB ACADEMY BOARD COMMITTEES**All

- X. **PUBLIC COMMENTS**All
 - A. Speakers will be afforded up to three minutes each to present their comments
- XI. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY**
(if applicable) CMU Authorizer
- XII. **BOARD COMMENTARY** President Wittstock
- XIII. **ADJOURNMENT** President Wittstock
 - A. Motion to adjourn the Board Meeting