

# Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve academically and Thrive as independent and Productive citizens.*

*“All learners prepared to RISE to the opportunities and challenges of the world”*

## **Board of Directors’ Regular Board Meeting**

Wednesday, September 20, 2023

6:30 p.m.

<https://meet.google.com/ihf-kczb-nds>

Or dial: (US) +1 503-917-5440 PIN: 150 700 647#

**1. Call to Order** – Chair Cullen Bangs

1.1 Flag Salute

**2. Consent Agenda- (Motion for approval needed)**

2.1 Minutes from the August 23, 2023 Regular Board Meeting

2.2 Personnel Update

**Communications and Hearing of Interested Parties**

*The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.*

**3. Superintendent Report-Dr. Fritz**

**4. Old Business**

4.1 Longitudinal Performance Growth Targets and Local Optional Metrics.....7  
• (motion and approval needed)

**5. New Business**

5.1 Performance Band Trip to Disneyland- (Jackson Hughston presentation and approval needed) .....13  
5.2 Capital Projects Update- (discussion only)..... 23  
5.3 Capital Priorities List- (discussion only).....26  
5.4 Superintendent 23-24 Goals-discussion and approval needed).....27

**6. District Reports**

6.1 **Financial Report- (motion needed)**.....29  
• Hilda Lahti Elementary/Middle School  
• Knappa High School

## 7. Board Member Reports and Future Agenda Items

**Executive Session: ORS 192.660 (2)** the governing body of a public body may hold an executive session;(b) to consider complaints or disciplining of, or to hear  
Complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

**Meeting •** Wednesday, October 4, 2023 Work Session Knappa High School, Wednesday, October 18, 2023 Regular Board Meeting, Knappa High School Library.

Knappa School District No. 4 • Astoria, Oregon 97103

*The Knappa School District will Inspire all learners to Achieve  
academically and Thrive as independent and Productive citizens.*

**Board of Directors' Regular Board Meeting**

Wednesday, August 23, 2023

**7:00 p.m.**

<https://meet.google.com/osw-eiwy-qtb>

**Present**

Cullen Bangs-Vice Chair

Christa Jasper-Director

Brian Montgomery-Director

William Fritz-Superintendent

Diane Barendse-Business Manager

Tammy McMullen-HLE Principal

Paul Isom-KHS Principal

Jennifer Morgan-Board Secretary

**Absent**

Will Isom-Director

Michelle Finn-Director

1. **Call to Order** – Chair Cullen Bangs
  - 1.1 Flag Salute-6:30 p.m.
  
2. **Consent Agenda- (Motion for approval needed)**
  - 2.1 Personnel Update
  - 2.2 Minutes from the July 19, 2023 and the August 9, 2023 Board Meeting
  - 2.3 Staff Dress and Grooming Policy-GBCA
  - 2.4 Authorize Dr. Fritz Outside Work
  - 2.5 Bond Citizens Committee
  - 2.6 Van Driver Job Description
  - 2.7 Cell Tower Fund for Afterschool Program
  - 2.8 Change Order for Water Line

Jasper moved to approve the consent agenda as presented, Montgomery seconded, moved to vote, approve unanimously.

3. **Communications and Hearing of Interested Parties**

*The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personnel. We also ask that presentations be limited to (3) minutes.*

Nothing at this time.

**Superintendent Report**-Dr. Fritz-Fritz stated that staff had math training today, and classrooms are coming together. He reviewed his report with the board.

No discussion.

## **Old Business**

**23-24 Board Goals-** (discussion and approval)-Bangs stated the board worked on these last month, and Dr. Fritz made the edits that were recommended by the board. Montgomery asked about the 2B a list of items for maintenance review, distribute the senior letter at the all class reunion, wheels on meals, and the senior center. Montgomery moved, Jasper seconded, moved to vote approved unanimously.

**Bond Update-** (discussion only)-Dr. Fritz stated the final permitting will be submitted to Clatsop County this week for the next phase, bidding is going out in October, and we should have the vendors for approval in November. No discussion.

## **New Business**

**Superintendent Evaluation Timeline-** (discussion only)-no discussion.

**Athletic Code and Drug/Alcohol AR-** (discussion only Paul Isom)-Isom stated that this has been a work in progress with updating the polices. He stated that his team reviewed the documents and made them align more with each other. Discussion followed regarding infractions. They removed the section where a student needed to notify their coach if they were at a party where drugs or alcohol were, cleaned up the language regarding appeals process. and the academic eligibility, we are using the OSAA policy now regarding academics too keep eligibility. Academic requirements for homeschool students comes directly from OSAA as well, and there is a cap of \$200 per family for sports fees per student.

**Hilda Lahti Roof Project-Garland Roofing-** (motion and approval needed)-Dr. Fritz reviewed the roof proposal from Garland Roofing. the pricing came in less than the initial estimate from Fortis, and it fits in the buyback of the bond. The primary wing will be done with this bid. Montgomery moved to approve the bid as presented, with the authority for additional funding if necessary to complete the project, Jasper seconded, moved to vote, approve unanimously.

## **District Reports**

**Financial Report-** (Diane Barendse)-Barendse stated that we have received our 1<sup>st</sup> two payments, Jasper moved to approve the financial report as presented, Montgomery seconded, moved to vote, approved unanimously.

Hilda Lahti Elementary/Middle School-McMullen stated we have received 8 new students since this report was published, kinder camp was successful, no discussion.

Knappa High School- Isom reviewed his report, the high school has a few more students since the report as well. Hannah Mather coordinated a freshmen boot camp that was well attended. Fall sports have started, there are first contest starting this week. The 1<sup>st</sup> home games this year will be free and have free burgers too, these will be advertised as community nights to help bolster community support. No discussion.

## 8. **Board Member Reports and Future Agenda Items**

**Montgomery**-nothing at this time.

**Jasper**- nothing at this time.

**Bangs**-nothing at this time.

Moved to adjourn-7:40 pm

**Meetings** • Wednesday, September 20, 2023, 6:30 p.m., Regular Board Meeting Knappa High School Library.

Knappa School District # 4

**Changes of Employee Status  
September 20, 2023**

**The Superintendent recommends accepting the following:**

The hiring of Sara Caron as a PA at HLE

The hiring of Katie Patterson as a PA at HLE

The hiring of Marlo Russell as a Van Driver and PA

The resignation of Travis Chapman as the District Bus Mechanic

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# Knappa SD 4 - 23-25 LPGTs



Metric	Target Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Actual
<b>1 Four Year Cohort Graduation</b>					
2 Four Year Cohort Graduation	Baseline Target: All Students			94.29%	86.49%
3 Four Year Cohort Graduation	Stretch Target: All Students				
4 Four Year Cohort Graduation	Gap-Closing Target: All Focal Group Students			87.50%	70.59%
5 Four Year Cohort Graduation	Example: Gap-Closing Target: homeless students				
6 Four Year Cohort Graduation	(Optional: Add additional student targets by writing over this cell)				
<b>7 Five Year Cohort Completion</b>					
8 Five Year Cohort Completion	Baseline Target: All Students			90.63%	94.29%
9 Five Year Cohort Completion	Stretch Target: All Students				
10 Five Year Cohort Completion	Gap-Closing Target: All Focal Group Students			82.35%	87.50%
11 Five Year Cohort Completion	(Optional: Add additional student targets by writing over this cell)				
12 Five Year Cohort Completion	(Optional: Add additional student targets by writing over this cell)				
<b>13 9th Grade On-Track</b>					
14 9th Grade On-Track	Baseline Target: All Students		93.94%	89.29%	87.18%
15 9th Grade On-Track	Stretch Target: All Students				
16 9th Grade On-Track	Gap-Closing Target: All Focal Group Students		94.44%	83.33%	88.89%
17 9th Grade On-Track	(Optional: Add additional student targets by writing over this cell)				
18 9th Grade On-Track	(Optional: Add additional student targets by writing over this cell)				
<b>19 3rd Grade ELA Proficiency</b>					
20 3rd Grade ELA Proficiency	Baseline Target: All Students	21.43%	36.73%	11.43%	28.13%
21 3rd Grade ELA Proficiency	Stretch Target: All Students				
22 3rd Grade ELA Proficiency	Gap-Closing Target: All Focal Group Students	18.18%	30%	5.56%	16.67%
23 3rd Grade ELA Proficiency	(Optional: Add additional student targets by writing over this cell)				
24 3rd Grade ELA Proficiency	(Optional: Add additional student targets by writing over this cell)				
<b>25 Regular Attenders</b>					

2019-20 Actual	2020-21 Actual	2021-22 Actual	5 Year Average	5 Year Trend	Meets Minimum N Size	2023-24 Target	2024-25 Target	2025-26 Target	2026-27 Target	2027-28 Target
					<input type="checkbox"/>					
92.59%	83.33%	83.33%	87.90%	-2.50%	<input checked="" type="checkbox"/>	85.30%	87.30%	89.33%	91.30%	93.30%
					<input checked="" type="checkbox"/>	90.30%	92.70%	>95%	>95%	>95%
93.33%	75%	81.25%	81.60%	-0.80%	<input checked="" type="checkbox"/>	84.30%	87%	89.30%	91.30%	93.30%
					<input type="checkbox"/>					
					<input type="checkbox"/>					
					<input type="checkbox"/>					
91.89%	92.59%	83.33%	90.70%	-1.60%	<input checked="" type="checkbox"/>	92.60%	94.40%	>95%	>95%	>95%
					<input checked="" type="checkbox"/>	93%	94.42%	>95%	>95%	>95%
82.35%	93.33%	75%	84.40%	-0.90%	<input checked="" type="checkbox"/>	87.50%	90.60%	93.80%	>95%	>95%
					<input type="checkbox"/>					
					<input type="checkbox"/>					
					<input type="checkbox"/>					
	90%	62.16%	84.20%	-6.30%	<input checked="" type="checkbox"/>	82%	84%	86%	88%	90%
					<input checked="" type="checkbox"/>	87.40%	90.50%	93.70%	>95%	>95%
	85%	75%	86.30%	-3.70%	<input checked="" type="checkbox"/>	82%	84%	86%	88%	90%
					<input type="checkbox"/>					
					<input type="checkbox"/>					
					<input type="checkbox"/>					
		9.38%	22.73%	-3.27%	<input checked="" type="checkbox"/>	25.20%	27.70%	30.20%	32.70%	34%
					<input checked="" type="checkbox"/>	30.70%	38.70%	46.70%	54.70%	60%
		5.56%	15.19%	-3.86%	<input checked="" type="checkbox"/>	18.20%	21.20%	24.20%	27.20%	30.20%
					<input type="checkbox"/>					
					<input type="checkbox"/>					
					<input type="checkbox"/>					





	Metric	Target Type	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Actual
26	Regular Attenders	Baseline Target: All Students		77.71%	78.27%	81.04%
27	Regular Attenders	Stretch Target: All Students				
28	Regular Attenders	Gap-Closing Target: All Focal Group Students		75.83%	77.57%	78.60%
29	Regular Attenders	(Optional: Add additional student targets by writing over this cell)				
30	Regular Attenders	(Optional: Add additional student targets by writing over this cell)				
31	<b>Local Metric:</b>					
32	Local metric	Female CTE Enrollment				
33	Local metric	Students reporting their educational experience is best described as "sitting and listening"				
34	Local metric	Parents reporting trust in teachers				
35	Local metric	Student participation in music, visual arts, drama and dance (number of students				
36						
37						
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48						





Jackson Hughston

Knappa Music Teacher

Out of State Trip Proposal

9/20/2023

### Heritage Music Festival

#### Festival details:

Advanced Middle School Band with 24 students in grades 7 and 8.

Heritage Festival competition in Anaheim, California.

Perform for highly respected judges to provide quality feedback.

Students will receive an on stage clinic with a nationally known adjudicator.

Three day trip, two nights.

Includes breakfasts and dinners.

Students will fly in, perform, go to Disneyland, attend award ceremony and fly back.

Worldstrides ensures a safe and organized trip.

#### Benefits:

Inspire and motivate students to make a quality high school band program.

Increase students' musicianship abilities.

Educate students socially and culturally through travel.

Prepare students for district competition.

#### Cost:

\$33,185 for 24 students, four chaperones, and one band director.

#### Payment:

Knappa School Foundation Grant.

\$20,000

Fall fundraiser.

\$2,000

Spring mattress fundraiser.

\$2,000

Music budget.

\$2,000

Parent fee.

\$256.61 x 28

Assistance League.

For Individual student scholarships that can not afford the parent fee.

Basic Itinerary:

Day 1:

Take a school bus from Knappa to the Portland Airport.

Fly from Portland to Anaheim, California.

Meet the charter bus at the airport.

Compete on stage in the Heritage festival.

Spend the afternoon on the beach.

Eat dinner at the Hard Rock Cafe.

Stay the night in a hotel.

Day 2:

Hotel Breakfast.

Spend the day at Disneyland.

Attend the award ceremony at California Adventures.

Included dinner at a Jazz cafe in Disney.

Back to the hotel.

Day 3:

Hotel Breakfast.

Check out of the hotel.

Time for an additional activity.

Fly back to Portland.

Take a school bus back to Knappa.



**HERITAGE FESTIVAL PROPOSAL**  
**KNAPPA HIGH SCHOOL**  
**ANAHEIM FESTIVAL**

Date: 8/25/2023

**GROUP INFORMATION**

<i>Number of Students</i>	<b>25</b>	<i>Departure Date</i>	<b>4/5/2024</b>
<i>Number of Adults</i>	<b>5</b>	<i>Return Date</i>	<b>4/7/2024</b>
<i>Total Participants</i>	<b>30</b>	<i># of Hotel Nights</i>	<b>2</b>

**PERFORMING INCLUSIONS**

- √ Performance in a national music festival
- √ On-stage clinic
- √ Nationally acclaimed adjudicators
- √ Positive, constructive adjudication with recorded and written comments
- √ Performance recording
- √ Meaningful awards and trophies

**FESTIVAL SPECIFIC INCLUSIONS**

- √ Private awards ceremony at Disneyland
- √ One Day Disneyland park pass

**ANAHEIM FESTIVAL BASE PACKAGE**

# of Hotel Nights	Room occupancy	Number of Participants	Price per Participants	Total Price
2	QUAD	25	\$397	\$9,925
2	TRIPLE		\$427	\$0
2	DOUBLE	4	\$485	\$1,940
2	SINGLE		\$660	\$0
2	FREE - SR	1	\$0	\$0

**TOTAL BASE PACKAGE PRICE: 30 \$11,865**

**ADDITIONAL ACTIVITIES AND/OR MEALS \$4,232**

**AIR TRANSPORTATION PRICE: Estimate for 31 X \$410 \$12,300**

**LOCAL BUS TRANSPORTATION PRICE: Estimate for 1 bus 38 pax-3 Days \$4,788**

**TOTAL PRICE: \$33,185**

**OTHER INCLUSIONS**

- √ One free package for every 25 full-paying participants
- √ Medical, accident, and liability insurance coverage
- √ Free professional development for directors
- √ Free academic credit for students
- √ Student-friendly hotels
- √ Gift for the Director
- √ Gift for each student





**COMMENTS**

If 30 people attend and 1 goes completely for free, then each person pays \$1109. Price includes 2 nights lodging, participation in the Anaheim Heritage Festival, 2 breakfasts, 1 box lunch, 2 dinners, all activities listed below, and access to expert travel planners. Also includes transportation, however transportation and additional inclusions are ESTIMATED and not yet contracted.

**ADDITIONAL ACTIVITIES AND/OR MEALS**

Description	Number of Participants	Price per Participants	Total Price
<b>Day 1 - Anaheim Heritage Festival Performance Day 1</b>			
Fly to Anaheim!			
<b>Festival Performance of the Knappa MS Band</b> - (included)			
Box Lunch delivered Performance Day	31	\$14.00	\$434.00
Check into your Hotel			
Let's go to the Beach!	31	\$15.00	\$465.00
Enjoy Dinner-at Hard Rock Café	31	\$29.00	\$899.00
<b>Day 2 - Anaheim Heritage Festival Performance Day 2</b>			
Enjoy California Adventures (Disneyland w/a one day pass (included))			
Enjoy a meal with a Disney Dining Card	31	\$16.50	\$511.50
Awards Ceremony at California Adventures			
Enjoy Dinner-at Downtown Disney (or similar)	31	\$30.00	\$930.00
<b>Day 3 - Check out of Hotel</b>			
Morning reserved for more sightseeing			
Fly home to Portland and Astoria			
3D/2N Course Leader			
2 Breakfasts at the Hotel	62	\$16.00	\$992.00
Group FRP			
<b>TOTAL ADDITIONAL ACTIVITIES</b>			<b>\$4,231.50</b>

**NOTE:** PACKAGE PRICE BASED UPON ROOM OCCUPANCY. BUS AND AIR PRICE SHOWN ARE FOR A LIMITED TIME ONLY; THEY MAY VARY BASED ON ITINERARY AND FINAL NUMBER OF PARTICIPANTS. BROADWAY, SHOW TICKETS, OTHER ADMISSIONS AND MEALS ARE NOT BEING HELD AND PRICES ARE ESTIMATES BASED ON PRIOR SEASON PRICES AND SUBJECT TO CHANGE. AVAILABILITY NOT GUARANTEED UNTIL DEPOSIT IS RECEIVED AND ACTIVITIES ARE BOOKED. NO FORMAL RESERVATIONS HAVE BEEN MADE AT THIS TIME.



## SUPPORTING EDUCATIONAL TRAVEL HERITAGE FESTIVALS

A Guide for School Administration

# About Heritage Festivals

## Our History

In 1980, a group of music educators and educational tour professionals believed that bands, choirs, and orchestras deserved new performing opportunities. Thus, Heritage Festivals was born, beginning a partnership with music educators that continues to grow achieve new standards of excellence in music performance.

In 2000, Heritage Festivals became a division of WorldStrides, the most trusted provider of educational student travel in the nation. Today, Heritage Festivals is part of the WorldStrides Performing Arts programs, a lineup of performance travel programs for students of all ages. In 50 years, WorldStrides has safely brought more than 7 million travelers on educational adventures, both domestically and abroad. Our primary goal is to provide a safe and secure travel experience. Without a focus on safety, our programs could not exist. We strive to enrich lives by taking students beyond classroom walls and inspire student travelers by providing a unique and experiential educational program. WorldStrides has a passionate and professional team with offices around the globe. Many of our team members are former educators, and all are dedicated to making sure every aspect of your program is a success.

## Who We Are Today

Every year, Heritage Festivals offer the most fulfilling festival formats, the best variety of dates and locations, and a lively sense of competition.

Customers can now choose from over 80 festivals! Our five-star adjudication process sets the standard for today's music festivals. As your partner in music education, WorldStrides strives to bring its customers something new and exciting each year.

As an accredited organization, WorldStrides complies with states' requirements for teacher professional development and helps you identify opportunities to earn professional development points/hours. Educators can also earn discounted graduate credit because of our unique accredited status.

## Our Mission

All WorldStrides programs are united under our mission, "Igniting personal growth for students through travel at every stage of development." We strive to extend education into the worldwide classroom for students of all ages and to provide the best opportunity for learning through seeing, experiencing, and interacting. With an attitude of excellence, the mission of our Heritage Festivals programs is to...

- › Provide quality music festivals and tours with an opportunity to perform in a national festival
- › Provide constructive evaluation form our highly respected adjudicators
- › Help music directors strive toward excellence in music performance
- › Provide educational, social, and cultural activities to enhance your festival experience

## Academic Credit for Students

Heritage Festivals is the only festival organization that offers students free academic credit with their participation on a travel program and required pre- and post-festival online coursework. This coursework, couples with the festival experience, makes students eligible for a one-semester high school academic credit, giving them the scholastic advantage they deserve for their hard work and commitment to excellence in music. Because WorldStrides undergoes the same accreditation process as schools do, most schools in the United States offer reciprocity of credits that students earn at their musical festival. Students are encouraged to verify that these credits will be accepted in their education district by contacting [edquestions@worldstrides.org](mailto:edquestions@worldstrides.org).

# Program Value for Educations and Students

## Outstanding Festival Format

- > Performance in a national music festival
- > Nationally known adjudication panel
- > Positive, constructive adjudication with taped and written comments
- > On-stage clinic
- > Awards ceremony at exciting locations (dinner included in most cities)
- > Awards and trophies
- > Gift for the Director
- > Commemorative gift for each student
- > Opportunity to earn free academic credit

## Quality Customer Service

- > All reservations and logistical planning
- > The most comprehensive liability coverage in the industry with accident and illness coverage for participants
- > Quality hotel accommodations
- > \$1 Million USTOA Travelers Assistance Program
- > Select meals
- > All festival admissions, fee, and gratuities
- > One free base travel package for every 25 purchased packages

## The Leader in the Student Travel Industry

WorldStrides has been enriching students' lives by providing top-quality educational travel programs. Our dedicated staff, quality accredited programs, and our commitment to excellence have made us the leader in the educational student travel field.

## Accreditation Sets WorldStrides Apart

WorldStrides satisfies the same educational standards as public and private schools across the country, and is accredited by regional accrediting bodies across the United States:

- > AdvancED (parent organization for the Northwest Accreditation Commission, the North Central Association Commission on Accreditation and School Improvement, and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement)
- > Western Association of Schools and Colleges
- > Middle States Association of Colleges and Schools



## Value for the Teachers

WorldStrides programs also provide a number of ways for music educators to advance their careers through participation in a festival. WorldStrides programs comply with states' requirements for professional development. WorldStrides will help educators identify opportunities to earn professional development in their state, assist in the development of a portfolio, as needed, and issue a transcript free of charge.

# Safety & Security: Our Top Priority

## Safety First

WorldStrides' position on travel and safety has always been a simple one. WorldStrides will not operate a program, or any part of one, if it feels that the safety of any participants will be compromised.

## An Unmatched Safety Record

WorldStrides is the most trusted name in education student travel. With 50 years of experience, WorldStrides has an unmatched safety record and has successfully coordinated travel for more than 7 million travelers.

## Properly Assessing Travel Safety

WorldStrides has a relationship with a well-connected intelligence firm. The principals of this organization are former senior officials in the U.S. Secret Service. They are committed to providing organizations such as WorldStrides with reliable information about national security conditions.

## Planning for a Safe Experience before Departure

### BEHAVIOR CONTRACT

Safety is the number one priority at WorldStrides. All participants are expected to demonstrate high standards of conduct, courtesy, and consideration toward others. Students and their parent/legal guardian must sign a Behavior Contract to confirm that all participants understand the proper rules of conduct. Students behaving inappropriately while on the program may be sent home at the parent's expense.

## Ensuring Students' Safety While on the Program

### ADULT SUPERVISION

For every 25 full-paying participants, Heritage Festivals programs will provide one free chaperone package. Directors can use these free packages to bring along chaperones to ensure that students receive proper attention and supervision. The director will identify the adult chaperones for the program. WorldStrides suggest selecting adults who are flexible, helpful, and comfortable with the students. Please note that at selected sites, students may be allowed the freedom to explore on their own.

## Giving the School the Ability to Control its Liability Exposure

The parents/guardians must complete an online registration process for each student at [worldstrides.com/register](http://worldstrides.com/register). While registering, parents/guardians will indicate that they understand and agree to WorldStrides Terms and Conditions.

## Unparalleled Insurance Coverage in the Educational Travel Field

### ACCIDENT, MEDICAL, AND DENTAL INSURANCE

Accident, illness, and accident-related dental insurance coverage is provided for all participants.

### LIABILITY INSURANCE

Because of our reputation for outstanding service and safety, WorldStrides is able to maintain the most comprehensive liability policy in the student travel field.

### SUPPLIER LIABILITY COVERAGE

The ground transportation companies, airlines, hotels, restaurants, and sites that are used by WorldStrides have their own liability insurance.



## Student Supervision & Safety CONT.

### **Financial Strength**

WorldStrides is backed by the financial strength of Eurazio, a worldwide leader in global investment. In addition, WorldStrides' stability and commitment to excellence are shown through our membership in the United States Tour Operators Association (USTOA) Travelers Assistance Program, which provides the best consumer protection plan in the industry.

### **Financial Security for Participants**

#### **UNITED STATES TOUR OPERATORS ASSOCIATION (USTOA) MEMBERSHIP MEANS ALL ARE PROTECTED**

As an Active Member of USTOA, WorldStrides is required to post \$1 million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of WorldStrides customers in the unlikely event of WorldStrides' bankruptcy, insolvency or cessation of business. Further, you should understand that the \$1 million posted by WorldStrides may be sufficient to provide only a partial recovery of the advance payments received by WorldStrides. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA at 275 Madison Avenue, Suite 2014, New York, New York 10016, or by e-mail to [information@ustoa.com](mailto:information@ustoa.com) or by visiting their website at [www.ustoa.com](http://www.ustoa.com).

### **Cancellation Policy**

To ensure proper and timely cancellation, please follow the proper protocol. Any individual OR group cancellation whereas a deposit has been made, must come in writing directly from the Director or official group leader. Fax and email notifications are acceptable. Initial group deposit of \$850 plus any air penalties are non-refundable (this group deposit is due at sign-up). Cancellations fees apply.

## Superintendent District and Capital Projects Report September 20, 2023

We are now into week four, and things are running smoothly.

Teachers worked hard last spring at HLE to move to their “new” locations (for the post-bond configuration). They worked well as a team with the maintenance and custodial crew to make this happen. Now that everybody is in their new homes, learning is up and running like normal.

The preschool students are here now and enjoying the new classroom and playground. Our kindergarten number is up compared with last year, which is encouraging for the future of overall enrollment.

Students are enjoying the new playground. KSF is getting closer everyday to having the resources for the next piece of equipment for the K-5 playground.





Over the last two weeks, new door security systems were put into place. The HVAC units and controls are still being tested for their final commissioning.

This week, landscaping (sod and hydro seed) is being installed on the west end of the campus.

Big River, Pivot, Fortis and ZCS Engineering have been working together to plan utility relocations for the new building sites. This includes storm drains (including connecting the HLE courtyard to the system), fiber lines, water supply lines (including the expanded capacity for fire purposes), septic, electricity, and telephone.

The Phase 2 bid is now released and we will have numbers to show the School Board in October. After these quotes arrive, we should be able to go back to the “buy back” list.

Students have been completing their fall iReady assessments. The teachers have had mathematics curriculum training and bullying prevention training (HLE). This year, we will be adopting new science materials. We also are gearing up for the health curriculum bi-annual review.

After a bit of an uptick in illness last week, people seem to be back to school this week.

The alternative education program is running smoothly and music is back in the music rooms.

The focus on student learning (with the absence of cell phones) is taking root with the students.



Mr. Isom is meeting with seniors (and their parents) who are in need of some “additional actions” to graduate on time, in the interest of helping them cross the finish line.

Knappa’s state test results were revealed on Monday. We again see stellar “gap scores” (measuring aggregate growth) in K-5 literacy and mathematics, plus middle school literacy and mathematics... in the top 10% in the state in three of the four areas. We are proud of the work our teachers, students, parents and community have done to improve learning performance. Assessment participation also increased.

Our newest school bus should arrive next week. We do have a bus mechanic opening and a program assistant opening at this time.

			Confirmed Y/N	Notes		
Track Patch	Quote from ABCDE	\$4,400.00	Y	Quote Expired 5/30/2023 Asphalt costs very with petroleum		
Drain Line at HLE		\$30,000.00	N	Replace Drain Line so Courtyard Doesn't Sink	Bond Maybe?	
Octagon Roof	Final High School Phase	\$38,000.00	Y	Estimate from Garland		
HS Main Hallway Sprinklers		\$150,000.00	N	Rough PSF Estimate	Grant	
Bus Garage Lift Replacement	Lift currently rated at 24K lbs	\$67,870.00	Y	Quote from Superior Lifts		
Remaining fire Lines		\$600,000.00	N	Rough PSF Estimate	Grant	
Main Parking Lot Overlay	Quote from ABCDE	\$225,000.00	Y	Quote Expired 4/20/2023 Asphalt costs very with petroleum		
"Ramp" Repair/Replace						
Baseball Infield	Quote from Vinson	\$51,500.00	Y	Quote expires mid October		
HLE Gym/Cafe/Office Sprinklers		\$150,000.00	N	Rough PSF Estimate		
HLE Roof Zone 5	Cafe and Business Office	\$168,000.00	Y	Estimate from Garland 148-450 15 year		
HLE Roof Zone 1	Intermediate Wing	\$423,000.00	Y	Estimate from Garland 369-423 30 year		
HLE Roof Zone 2	Gym	\$170,000.00	Y	Estimate from Garland 152-170 15 year		
HLE Roof Zone 8	Over Office Restrooms	\$8,500.00	Y	Estimate from Garland 6-8.5 30 year		
HLE Roof Zone 9	Office	\$64,500.00	Y	Estimate from Garland 55-65 30 year		
HLE Roof Zone 10	Foyer	\$17,500.00	Y	Estimate from Garland 15-17.5 30 year		
Track Replacement	Quote from Benyon	\$521,495.00	Y	Number is low quote. Omnia/TIPS Pricing. Quotes from Mondo & Beynon		
HLE Roof Zone 3	Locker Rooms	\$79,100.00	Y	Estimate from Garland 67-79 30 year		
HLE Roof Zone 4	North Walkway	\$57,000.00	Y	Estimate from Garland 50-57 30 year		
HLE Roof Zone 6	Courtyard Walkway	\$57,500.00	Y	Estimate from Garland 53-58 30 year		
Generator for HLE		\$61,000.00	Y	Quotes in hand from Generac and CAT	Move Up if Grant or Bond Funded	
Generator for HLE		\$61,000.00	Y	Quotes in hand from Generac and CAT	Move Up if Grant or Bond Funded	
East Lot Overlay	Quote from ABCDE	\$49,500.00	Y	Quote Expired 4/20/2023 Asphalt costs very with petroleum		
	Total Minus Low Priority Roof and Remaining Fire Loop	\$1,656,865.00		Track replacement in this number AND patch.		
	Total All In	\$3,050,465.00				

# 2023-4 Superintendent Goals Knappa School District #4

## ACADEMICS

1) Improve student performance in all subject areas:

Indicators of implementation:

- Implementation of newly adopted science curriculum, including professional development.
- Provide training for implementation of K-8 math curriculum Implementation of newly adopted K-5 health curriculum.
- Conduct bi-annual review of health and human sexuality curriculum
- Interim assessments will be used to measure formative progress on standards.
- State data from the 2022 SBAC will be utilized to identify areas of strength and targeted areas for improvement in both literacy and mathematics.
- Administrators will be trained in the new Danielson evaluation system

Results:

- Mathematics and literacy growth for K-5 and 6-8 students at level 3 or above
- Increased music participation by 10% as compared with 2022-3
- iReady testing data will indicate more than 9-months of growth in literacy and mathematics.
- Continued expansion of district music program

## FACILITIES

2) Provide high quality learning facilities for all students.

Indicators:

- Provide proper administration of the bond projects that are on track to be on time and under budget.
- Complete phase 3 of the high school roofing project.
- Prioritize non-bond capital projects for future financing
- The seismic rehabilitation grant scope will be defined for initial implementation during summer of 2024

## **EMPLOYEE RELATIONS**

3) The superintendent will lead quality employee relations efforts.

Indicators:

- Contract negotiations with teachers and classified groups will be completed and ratified.
- An employee feedback survey will be created for implementation in late spring.
- The District Leadership Team and KEA will update the Teacher Evaluation Procedures together.

DRAFT

## HLE Board Report - September 2023

23-24	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>preK</b>	<b>18</b>	<b>18</b>									
K	33	34									
1/2	50	52									
3	35	35									
4/5	65	69									
6	39	38									
7	37	38									
8	37	34									
KVA	7	7									
<b>K-8 Total</b>	<b>303</b>	<b>307</b>									
<hr/>	311	317	310	314	311	313	315	316	312	315	311
<hr/>	332	316	318	320	323	318	321	321	324	330	327

WOW! Three weeks into school already! Teachers and students are working hard each day on expectations and learning. IReady assessments are in full swing.

Some of our littlest ones are having a hard time adjusting to time at school all day. We have had to add some support for these kiddos. Thank you to Nito for adding a temporary gate on the playground for our runners. We continue to learn more each day and adjust as needed.

Wednesday, September 13th, Trudy Ludwig shared with the staff and students about relationship aggressions. She gave our kids some tools to help them deal with this type of bullying. We still have a lot of books to sell and are so thankful she came to our school. Parents will be informed of the tools and things shared as well.



Middle School Sports are in full swing. The Knappa Middle School football team started their season with a jamboree and a home game. Thanks to JMBrowning Logging and Trucking, Teevin Brother's Land and Timber, Warrenton Fiber/Nygaard Logging, Browning Timber Falling, LLC, and Columbia Screen Printing for their donations to the football program. The team is sporting new helmets and jerseys. The Cross Country team is seeing a lot of success and has a full schedule this year. Thank you Cori Jones for your leadership for the team. Volleyball



starts their action this week.

The Middle School Leadership class led by Maddy Buoy have a couple fundraisers going right now. They are busy throughout the school each day. It is fun to see all the awesome projects getting done to enhance the school.

The Early Literacy team is formed and will meet soon to work on the Early Literacy Grant. During our professional learning time, six committees met: Attendance, K-5 PBIS, MS PBIS, Recess, Instructional Strategies and Sunshine. Each committee set goals and developed action items. These committees scheduled their next meetings and will continue to work on action items throughout the school year.

Some days I need my running shoes, but each day is a new challenge to learn and grow. The HLE team continues to rise to the challenge set before them. I appreciate their efforts each day. I appreciate your support as well.

Respectfully submitted,

Tammy McMullen  
Principal  
HLE





# Knappa High School

*All learners prepared to rise to the opportunities and challenges of the world*

**Paul Isom**  
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isomp@knappak12.org

**Jenny Smith**  
Athletic Director  
smithj@knappak12.org

**Chris Gremer**  
Guidance Counselor  
gremarc@knappak12.org

**Stephanie Baldwin**  
Head Secretary  
baldwins@knappak12.org

## **September 2023** **KSD Board Report**

### **Enrollment 2023-24**

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	34	35									
10	36	34									
11	34	34									
12	35	36									
Total	139	139									

### **2022-23**

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
9	36	37	37	36	34	34	35	34	35	35	35
10	39	35	33	33	33	33	33	33	33	33	33
11	39	35	35	36	34	34	35	35	34	34	34
12	34	36	37	37	36	36	35	35	35	35	35
Total	148	143	142	142	137	137	138	137	137	137	137

### **2021-22**

Grade	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
9	43/1	44	44	44	43	44	44	44	40	39	39
10	39/1	40/2	40/2	40/2	38/2	38/1	40/1	41/1	38/1	38/1	38/1
11	35	33/1	33/1	34	33	33	33	33	33	33	33
12	34/4	34/4	34/4	34/4	33/4	33/4	33/1	32/2	32/2	32/2	32/2
Total	151/6	151/7	151/7	152/6	153	153	154	153	146	145	145

\*KHS enrollment/KVA enrollment





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The school year is in full swing. Everyone is off to a great start. We had the all school reunion and KSF BBQ this past weekend. I saw many of the alumni enjoying looking at the class photos that line the hallways. Big thank you to the Knappa Schools Foundation for putting on a great event.

In sports action, Volleyball won both games at the Yamhill-Calton tournament last week bringing their record to 3-5. The Cross Country team is off to a good start. They hosted the annual Logger Elk Run in Jewell on September 9th, finishing 2nd. The football team opened league play with a win over Sheridan, bringing their record to 1-1. The football team had a scary incident at the start of the month in Toledo. I wanted to give credit and thanks to the Toledo HS administration and Toledo emergency personnel for their quick response in helping our student athlete.

On September 27th at 6 pm, TRIO will be holding FAFSA ID night. This is to get people set up so they can fill out the FAFSA once the window opens. It is highly encouraged parents come to set up their ID to make the FAFSA process easier.

Homecoming preparations are going strong. The homecoming football game will be October 13th against Vernonia, with the dance being held the following night at the school.

Respectfully,

Paul Isom

Principal, KHS