

Minutes of the November 14, 2022 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

1. OPENING

1.a. Call to Order

Mr. Charles Suders called the meeting to order at 7:00 p.m.

1.b. Roll Call

On roll call, the following members were present: Mr. Charles Suders, Vice President; Mr. Jim Bard; Mr. Dwayne Burt; Mr. Levi Cressler; Mrs. Steph Eberly; Dr. Nathan Goates; Mr. Fred Scott, Mrs. Becky Wolfinger; Aryan Gaonkar, Student Representative. Mr. Mark Buterbaugh, President; and Lily Kell, Student Representative; were absent.

Others present were: Mr. William August, Superintendent; Mrs. Sheri Woodall, Director of Curriculum, Instruction, and Assessment; Mrs. Deborah Luffy, Shippensburg Area High School Principal; Mr. Andrew Norton, Shippensburg Area High School Assistant Principal; Dr. Troy Stevens, Technology Coordinator; parents; teachers; concerned citizens; and Mrs. Cristy Lentz; Business Administrator/Board Secretary.

1.c. Pledge of Allegiance

1.d. Moment of Silence

The Board of School Directors held a moment of silence in memory of the following individuals:

Nolan Koplitz Harty ~ March 9, 1995 - October 30, 2022
2014 Graduate

Richard Kunkleman ~ October 18, 1948 - November 2, 2022
1967 Graduate

Toby Lee Coy ~ January 25, 1968 - November 7, 2022
1986 Graduate

(Action)

1.f. Agenda Approval

Mr. Suders asked if there were any changes or amendments to tonight's agenda.

Mr. August noted the following changes/amendments to tonight's agenda:

- 1) Consent Agenda Item #4.c. Personnel, Supplemental Staff, #24 High School Head Basketball Coach - added the name **Rick Lewis** and effective date of **November 18, 2022** to this agenda item.
- 2) #5 Action Agenda Item #5.j. Purchase Scissor Lift - **deleted** this agenda item.

On a motion of Burt, seconded by Eberly to approve tonight's agenda as **amended** above.

On roll call, all present voted to approve tonight's **amended** agenda.

(Information)

2. CITIZENS COMMENTS REGARDING AGENDA ITEMS

Susan Spicka, SASD resident, spoke regarding the conditions of Memorial Park stadium.

Kevin Plasterer, SASD resident and Borough of Shippensburg Manager, spoke regarding the School Board working together to make a good stadium/plan.

3. REPORTS

3.a. Student Representative - Aryan Gaonkar

Aryan reported on the following events/issues at the Shippensburg Area Senior High School:

1. Auditions for Shrek the Musical were held on October 26th for students interested in singing, acting, or dancing.
2. The Thaddeus Stevens Trade School visited the school on October 26th to answer student questions about their programs. A college visit to Lebanon Valley College was held on the same day.
3. On October 28th, Wilson College held a speech in the high school about Dual Enrollment.
4. The high school held a trip to Central Penn College on November 1st for the Focus on Accounting and Finance event. Students interested in attending were able to learn more about actuaries and other finance-related careers.
5. A college visit to Cedar Crest College was held on November 1st.
6. The high school will be accepting toy donations for the Toys for Tots program. Donations can be given until the end of the month.
7. A discussion on STEM majors was held in the auditorium on November 2nd. A representative from Harrisburg University was present to provide information about STEM programs and to answer any questions.
8. A college visit to Indiana University of Pennsylvania was held on November 2nd.
9. The high school arranged a trip to the Turnpike Commission's STEAM day on November 3rd. This program is designed to help young women pursue careers in the STEM field.
10. On November 3rd, the Coffee House Club held a high school student talent show, featuring special guests from the Guitar club.
11. A college visit to Alvernia University was held on November 3rd.
12. On November 8th, the Broadway Club went on a trip to the Luhrs Center to see The Nutcracker, which was performed by the State Ballet Theatre of Ukraine.
13. A visit to Fort Indiantown Gap was held on November 8th. Students interested in joining the Armed Forces could attend the event for more information on military careers.
14. On November 10th, a representative from Cornell University visited the high school to disclose important information about the college application process.
15. A volleyball tournament was held on November 12th for all students and school district faculty.
16. High school students interested in the Math AMC were able to take it on November 10.
17. The Ronald McDonald House is holding a collection of needed items to be donated to their care facility in Hershey. Donations will be accepted until the 18th. The Student Council is also collecting soda can tabs to support the cause.
18. A representative from Messiah University visited the high school today to inform students about college.
19. A college visit to Millersville University is to be held tomorrow, along with a visit to the Electrical Contractors Expo.
20. A 9th-grade field trip to VoTech is to be held on Thursday, November 17th.
21. The 18th Annual Veterans Day celebration took place on November 10th. Breakfast and a ceremony were held for the veterans and it was a great success.
22. National Honors Society is holding a canned food drive from November 9th - December 9th.
23. A pickleball tournament is being held during flex that students can sign up for.

24. Finally, all sports have wrapped up with the golf, field hockey, cross country, football, and soccer seasons ending. They were all great successes!

3.b. Franklin County Career Center Report - Dwayne Burt and Charlies Suders, Jim Bard Alternate

Mr. Burt reported on the following:

1. Veterinary Assistant Program and Diesel Mechanics Program
2. Upcoming Open House for 8th and 9th grade students with 45 business/industry stakeholders present.
3. JOC voted unanimously on Class Action Lawsuit - Jewel Labs - use of vaping products on school property.

3.c. Board Committee Reports

Safety and Security Committee

Mr. Scott reported a Safety and Security Committee meeting was held last Wednesday, November 9, 2022, to recommend security.

Outreach Committee

Mrs. Wolfinger reported that the Outreach Committee hopes to have the Greyhound Foundation Executive Director on the December 5, 2022 agenda for a vote.

3.d. Curriculum Report - Sheri Woodall

Mrs. Woodall provided the 2021-2022 PVAAS State Testing Updates for the District noting grade levels are above state average of English/Language Arts for Proficiency and she has seen significant PVAAS growth in grades 4-8 and in math and science. She is very proud of the overall growth.

Mrs. Wolfinger asked Mrs. Woodall what the plan is to address low proficiency/growth in 6th grade and Mrs. Woodall reported that collaborative planning is being done this year and curriculum writing will take place next year.

3.e. Superintendent's Report

3.e.a. Enrollment Report

The enrollment report for November 1, 2022 was presented to the Board as follows:

Kindergarten	277	Fifth Grade	276	Tenth Grade	278
First Grade	291	Sixth Grade	278	Eleventh Grade	287
Second Grade	252	Seventh Grade	259	Twelfth Grade	272
Third Grade	261	Eighth Grade	255	Out of District	22
Fourth Grade	262	Ninth Grade	303		

Mr. August stated the District has 200 more students this November compared to last year and 137 more than we ever had in the District. He said that he is eagerly waiting on the Enrollment Study from E.I. that will show the projections out for the next five years which can help inform our facilities study.

3.e.b. Activity Fund Account Balances

The State Auditors recommend reporting Activity Fund balances to the Board of School Directors on a quarterly basis. The following are the balances as of September 30, 2022:

Senior High School	\$77,938.86
Middle School	\$42,649.27
Intermediate School	\$11,592.09
James Burd Elementary	\$ 4,353.76
Nancy Grayson Elementary	\$11,713.13

A detailed listing for Senior High and Middle School Activity accounts is attached.

3.e.c. Donation Report

The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:

Kiwanis Club of Shippensburg, \$200.00 monetary donation to support the 2022 Veteran's Day Program to be held at the Shippensburg Area Senior High School.

Franklin County Chapter of National Society of Daughters of American Revolution, \$50.00 monetary donation to support the Veteran's Day Program to be held at the Shippensburg Area Senior High School.

Hub City Club, \$1,000.00 monetary donation to support the Veteran's Day Program at the Shippensburg Area Senior High School.

Volvo, \$1,000.00 monetary donation to support the Veteran's Day Program at the Shippensburg Area Senior High School.

Penn State University, \$500.00 monetary donation to support the Spring 2023 Student Teacher expenses while paired with Kelly Bier at the Shippensburg Area Senior High School.

Anonymous, \$100.00 monetary donation to support the Ignite Club at the Shippensburg Area Senior High School.

Anonymous, 6 pillows with reader lights and an area rug for use in the Reader's Nook in Mrs. Crider's classroom at the Shippensburg Area Intermediate School. Approximate value of the donation is \$307.21.

The Shippensburg Area Education Foundation, Smooth Sailing Supplies for the Summer of 2021 Program. Value of the donation is \$441.86.

The Shippensburg Area Education Foundation, iPad for use by the Shippensburg Area School District Athletic Department to play music at athletic events. Value of the donation is \$299.00

The Shippensburg Area Education Foundation, field hockey supplies, funded through a \$896.35 donation from the Fogelsonger Family, for use at the Shippensburg Area Senior High School.

Mr. August commented how impressed he is by the generosity of the community. He also gave a shout out to Ginny Lopez for an excellent Veterans Day Program.

3.e.d. GESA Amendment #2 - Updated Documents

Mr. August reported to the Board to pull out the redundant underground electrical line to give the District additional time to review if it is needed.

4. CONSENT AGENDA (Action)

- On a motion of Burt, seconded by Wolfinger to approve combining all of the Consent Agenda items, 4.a. through 4.i. and voting on them together.

On roll call, all present voted yes.

4.a. Approval of Minutes

Recommend approval of the minutes as presented from the October 24, 2022 Board meeting and the November 9, 2022 Special Board meeting.

4.b. Finance

Recommend approval of the following:

- 1. Bills of Payment**
- 2. Financial Reports**
 - a.) Treasurers
 - b.) Capital Reserve Fund
 - c.) Cafeteria Fund
- 3. Tax Report**
- 4. Budget Reports**
 - a.) Budget summary
 - b.) Budget Transfers

4.c. Personnel

Professional Staff

- **Administration recommends approval of the following resignation:**
 - 1. Melissa C. VanArsdale** – Language Arts Teacher at Shippensburg Area Middle School effective December 22, 2022
- **Administration recommends approval of the following FMLA qualifying leave of absence extension request:**
 - 2. Marissa N. Bear** – First Grade Teacher at James Burd Elementary School is requesting an extension to her current School Board approved leave, effective November 8, 2022 and continuing through November 23, 2022, with a return to work date of approximately November 29, 2022
- **Administration recommends approval of the following new appointments:**
 - 3. Casey J. Chamberlin** – Long-Term Substitute Family Consumer Science Teacher at Shippensburg Area High School, effective December 2, 2022 and continuing through approximately April 3, 2023. Mrs. Chamberlin will be paid a salary of \$283.70/Day

(Bachelors Step 1) (covering the vacancy created by the School Board approved leave of Megan B. Parker)

4. **Heather R. Haney** – Special Education Teacher at James Burd Elementary School at a salary of \$56,418.00 (Masters 30 Step 2) effective November 29, 2022(new)

Mrs. Haney received her Bachelors of Science in Elementary Education May 1998 from Lock Haven University. She received her Masters of Science in Education along with her Special Education Certificate May 2003 from Duquesne University. Mrs. Haney is currently employed at the Capital Area Intermediate Unit as a special education paraprofessional and was previously employed as a Special Education Teacher at McKeesport School District.

5. **Debra L. Spencer** – Long-Term Substitute Learning Support Teacher at James Burd Elementary School, effective December 2, 2022 and continuing through approximately May 26, 2023. Ms. Spencer will be paid a salary of \$283.70/Day (Bachelors Step 1) (covering the vacancy created by the School Board approved leave of Maggie L. Staver)

- **Administration recommends approval of salary adjustments for the following professional staff members, pursuant to SAEA Grievance 01-2022-2023:**
 6. **Jared S. Krebs** – Currently at Step 8 Masters 30 moving to Step 9 Masters 30
 7. **Adam J. Miller** – Currently at Step 7 Masters 45 moving to Step 9 Masters 45
 8. **Chad E. Shipp** – Currently at Step 7 Masters 90 moving to Step 9 Masters 90

Support Staff

- **Administration recommends approval of the following FMLA qualifying leave of absence:**
 9. **Christine L. Freeman** – Head Custodian at Nancy Grayson Elementary School is requesting leave, effective November 15, 2022 and continuing through approximately February 10, 2023
- **Administration recommends approval of the following transfer:**
 10. **Amber R. Brown** – Part-Time Cashier Helper at Shippensburg Area Intermediate School, working 4.5 hours/day, 180 days/year TO Part-Time Cashier Helper at Shippensburg Area Intermediate School, working 5 hours/day, 180 days/year, hourly rate remains the same, effective retroactive October 31, 2022 (replacing Mallory H. Arnold – transfer)
- **Administration recommends approval of the following new appointments:**
 11. **Brooke E. Herrington** – Substitute Classroom Assistant at Shippensburg Area School District, effective retroactive November 9, 2022 at an hourly rate of \$12.83
 12. **Jessica C. Keller** – Part-Time Classroom Assistant at James Burd Elementary School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year effective approximately November 21, 2022 (hiring dependent upon successful completion of all required paperwork and clearances)(new position)

13. **Heather C. Ramsey** – Part-Time Classroom Assistant at Nancy Grayson Elementary School, at an hourly rate of \$13.50, working 5.75 hours/day, 182 days/year effective approximately November 21, 2022 (hiring dependent upon successful completion of all required paperwork and clearances)(Marilyn B. Leisher - resignation)

14. **Zachary H. Varner** – Substitute Custodian at Shippensburg Area School District, effective approximately November 15, 2022 at an hourly rate of \$11.40, (hiring date dependent upon successful completion of all required paperwork and clearances)

Supplemental Staff

- **Administration recommends approval of the following resignations:**

15. **Corey M. Kauffman** – High School Boys JV Basketball Assistant Coach effective retroactive November 9, 2022

16. **Darren M. Server** – High School Drama Musical Choral Director effective retroactive October 25, 2022

17. **Darren M. Server** – High School Drama Musical Instrumental Director effective retroactive October 25, 2022

18. **Ray F. Staver** – High School Boys Head Basketball Coach effective retroactive November 5, 2022

- **Administration recommends approval of the following new appointments:**

19. **Kelly J. Finkey** – High School Assistant Swimming and Diving Coach at a supplemental salary of \$2525.00 effective November 15, 2022 (hiring dependent upon successful completion of all required paperwork and clearances) (replacing Mark S. Reed – resignation)

20. **Bailey E. Hovermale** – High School Drama Musical Choral Director at a supplemental salary of \$1212.00 (replacing Darren M. Server – resignation) effective retroactive October 25, 2022

21. **Bailey E. Hovermale** – High School Drama Musical Instrumental Director at a supplemental salary of \$768.00 (replacing Darren M. Server– resignation) effective retroactive October 25, 2022

22. **Bailey E. Hovermale** – High School Choreography Coordinator at a supplemental salary of \$1212.00 (replacing Luke D. Reed – resignation) effective retroactive October 25, 2022

23. **Jarett N. Worthington** – High School Head Softball Coach at a supplemental salary of \$3788.00 (replacing Michael A. Peters – resignation) effective November 15, 2022

24. **Rick Lewis** – High School Boys Head Basketball Coach at a supplemental salary of \$4545.00 (replacing Ray F. Staver – resignation) effective November 18, 2022

- **Administration recommends approval of the following new mentors for the 2022-2023 school year:**

25. **Megan M. Carr** – Mentor for Alexis A. Mills at a supplemental salary of \$1030.00 (full year)

26. **Katherine J. Merideth** – Mentor for Kimberly A. Garman at a supplemental salary of \$1030.00 (full year)

27. **Danielle E. Sergi** – Mentor for Samantha L. Letts at a supplemental salary of \$515.00 (half year)

- **Administration recommends approval of the following volunteer coaches:**

28. **Mallie Q. Shuster** – High School Wrestling

29. **Jason L. Stine** – MS Girls Basketball

- **Administration recommends approval of the following position volunteers per SASD policy #916:**

30. **Jeremy Dunlap**

31. **Susan Filer**

32. **Danielle Haldaway**

33. **Alicia King**

34. **Brooke Kline**

35. **Administration recommends approval of a short-term, part-time Level 5 Support Staff Secretary, for temporary collection of both Franklin and Cumberland County Real Estate and Per Capita taxes for the Borough of Shippensburg. This recommendation is pending legal review.**

4.d. Camp GBLUES - Overnight Field Trip

Administration requests approval of Camp GBLUES, an off campus field trip for all GBLUES students and an overnight experience for students in grades 3-5. Camp GBLUES is tentatively scheduled for May 11th and May 12th at Camp Penn. All students will attend camp on May 11th and 3rd – 5th grade students will stay overnight at Camp Penn and return to school on May 12th. All costs for the trip will be paid by the GBLUES PTO. There will be no cost to the district. The camp's focus is on Environmental Education and will be a culminating experience and celebration of our yearlong school theme of community. Students will have the opportunity to learn in multi-age groups while exploring and enjoying the outdoors. This experience fosters collaboration with Shippensburg University and connects our families to their children's education.

4.e. FCCTC JOC Revised Article of Agreement 6th Amendment 2022

The Joint Operating Committee (JOC) of the Franklin County Career and Technical Center (FCCTC) has revised their Article of Agreement. Attached for approval is the revised 6th amendment to the Article of Agreement.

4.f. Policies for Approval

Administration recommends approval of the following new and revised policies that are being presented for second read:

- #150 - Title I Comparability of Services - **REVISED**
- #209.3 - Diabetes Management - **NEW**

- #255 - Educational Stability for Children in Foster Care - **NEW**

4.g. SAMS General Construction Contract Re-Bid

Administration is presenting the re-bid and is recommending the re-bid award for the SAMS General Construction Contract Re-Bid.

On Friday, November 4, 2022, the District held the re-bid opening for the Shippensburg Area Middle School General Construction Contract. The District received three bids with base bids ranging from \$3,457,700.00 to \$3,480,000.00.

Administration recommends awarding the bid to East Coast Contracting Incorporated for a total of \$3,490,700.00. This amount includes their base bid of \$3,457,700 and alternates totaling \$33,000.00 which include alternates GC-1, GC-3, GC-5, GC-9, GC-11, and GC-12. A detailed description of the alternates along with all bid information is attached. The recommended alternates, in the attachments, have been highlighted in yellow for easy reference.

4.h. Schaad Detective Agency, Inc. for Security

Administration recommends approving Schaad Detective Agency, Inc., for providing security at district events should G-Force be unavailable. The cost per hour for unarmed security is \$35.00 and for armed security, the cost is \$50.00 per hour. Both types of security are a 4 hour minimum.

4.i. Memorandum of Understanding Between SASD and SAEA

Administration recommends approving a Memorandum of Understanding (MOU) between the Shippensburg Area School District (SASD) and the Shippensburg Area Education Association (SAEA) to compensate instructors who volunteer to help the day-to-day substitutes who are filling in until new instructors arrive or until staff return from leave.

On a motion of Burt, seconded by Goates, to approve all of the above Consent Agenda Items.

On roll call, all present voted yes to these Consent Agenda items.

5. ACTION AGENDA

5.a. Proposed Stadium Project Motion

Mr. Fred Scott would like to make a motion to approve up to \$8M for the proposed stadium project on district premises.

Mr. Scott withdrew his motion at this time.

5.b. Approval of Boyo Transportation Drivers

On a motion of Wolfinger, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the following bus/van drivers for Boyo Transportation:

- Brittany Shafer
- Monica Haas

On roll call, all present voted yes to this Action Agenda item.

5.c. Approval of Heck-Meyers Bus Drivers

On a motion of Scott, seconded by Goates to approve the following Action Agenda item:

Administration recommends retroactive approval of October 26, 2022 for the following Heck-Meyers bus driver:

- Christina M. Nicolas

On roll call, all present voted yes to this Action Agenda item.

5.d. Donation #1 - SASD Education Foundation

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

The Shippensburg Area School District Education Foundation is requesting authorization to donate three portable PA Systems and 4 fender compact speaker stands with bags for use in the Shippensburg Area School District. These items will be funded by the Performing Arts funds. The total amount of the donation is \$5,456.99.

Pursuant to School Board Policy #702 and the Administrative Procedure for the same, any gift over \$2,500.00 must be accepted by the Board of School Directors.

Administration recommends that the Board of School Directors accept this donation.

On roll call, all present voted yes to this Action Agenda item.

5.e. Donation #2 - SASD Education Foundation

On a motion of Bard, seconded by Goates to approve the following Action Agenda item:

The Shippensburg Area School District Education Foundation is requesting authorization to donate five Smartboards and one stand for use at the Shippensburg Area Middle School. The total amount of the donation is \$10,725.00

Pursuant to School Board Policy #702 and the Administrative Procedure for the same, any gift over \$2,500.00 must be accepted by the Board of School Directors.

Administration recommends that the Board of School Directors accept this donation.

On roll call, all present voted yes to this Action Agenda item.

5.f. Addendum to Agreement with ESS Northeast, LLC

On a motion of Eberly, seconded by Wolfinger to approve the following Action Agenda item:

Administration recommends approval of the attached Addendum to the Agreement between Shippensburg Area School District and ESS Northeast, LLC for the continued services of Dr. Alan Moyer.

On roll call, all present voted yes to this Action Agenda Item.

5.g. Agreement for Consulting Services

On a motion of Burt, seconded by Scott to approve the following Action Agenda item:

Administration recommends approval of the attached agreement to retain Alison Huber as a consultant to perform consulting services, specifically in the area of Autism and ABA as needed, at a rate of \$75.00 per hour and total amount for this contract cannot exceed \$8,000.00.

On roll call, all present voted yes to this Action Agenda Item.

5.h. Purchase of Chromebooks

On a motion of Bard, seconded by Burt to approve the following Action Agenda item:

Administration recommends the purchase of 200 Chromebooks. The funding will come out of the Designated Technology Fund Balance. This is due to the increase in enrollment and with students breaking devices. The purchase will be through a State Contract and the District will receive at least 3 quotes. This purchase will not exceed \$78,000.00.

On roll call, all present voted yes to this Action Agenda Item.

5.i. Purchase of Laptops

On a motion of Goates, seconded by Burt to approve the following Action Agenda item:

Administration recommends the purchase of 20 Teacher/Administration laptops. The funding will come out of Designated Technology Fund Balance. This is due to the increase in the number of teachers, long-term substitute Teachers, and temporary Administration. The purchase will be through a State Contract and the District will receive at least 3 quotes. This purchase will not exceed \$17,000.00.

On roll call, all present voted yes to this Action Agenda item.

5.j. Purchase Scissor Lift - AMENDMENT (Delete)

The following item was deleted from tonight's agenda:

~~Administration recommends purchasing a 2014 Skyjack scissor lift from United Rentals at a cost not to exceed \$13,000.00 for our maintenance department. The funds will come out of the Capital Fund Balance. Previous to this request, the maintenance department had to rent a scissor lift in order to do certain maintenance jobs at the buildings.~~

6. DISCUSSION AGENDA (Information)

6.a. Options Related to Athletic Facilities Improvements

Mr. August explained the difference in the two options before them and stated a fundamental step that needs to take place in order to move the project forward is an Athletic Field Use or Inventory Need Study, commonly known as a Feasibility Study. This allows us to define the project, (a) that we can afford and (b) makes sense for our athletic program.

Mr. August indicated there is a cost for the study and he hopes to have a Facilities Committee Meeting where he will discuss the actual cost and details so that the committee can move forward with a recommendation at the next meeting.

Mr. August informed the Board that if they go with Option 2, it does not commit them to any specific action of the study and design service but it has to happen for us to get to the next step. The District is not committing to a total project number with either option.

Extensive discussion with the Board, Administration and representatives from SitemogIQ regarding the stadium and the two options, the design services at both locations, timeline for the study, and applying for grants.

Administration recommends discussion related to athletic facilities improvements. Options include:

1. Proposal for limited services to provide an Athletic Facility Feasibility Study to determine field needs throughout the District and potential improvement options at the High School and Memorial Field sites (**study only**);
2. Proposal to provide districtwide Athletic Facility Feasibility Study plus the Design Services required to improve athletic fields at the High School and Memorial Field (**study and designs at two locations**),
3. No request for proposals from K&W Engineering / no further action by consultants at this time.

On a motion from the floor of Burt, seconded by Wolfinger to put Option 2 on the next Action Agenda.

On roll call, all present voted yes **from this motion from the floor** to add Option 2 to the December 5, 2022 Action Agenda.

6.b. Athletic Stadium

6.c. Facilities Projects

Mr. August stated that he has a meeting with EI on Tuesday (Nov. 15th) and he will give those updates to the Facilities Committee.

6.d. Executive Director for SASD and The Greyhound Foundation

The Community Outreach Committee and Administration recommends entering into a partnership with The Greyhound Foundation to form an Executive Director position, pending completion of a job description and definition of salary/benefits.

6.e. New Playground Equipment at Nancy Grayson Elementary School

A discussion regarding the purchase of new playground equipment at Nancy Grayson Elementary School and the process in which to fund the equipment.

Two quotes have been obtained:

1. George Ely Associates, Inc. at a cost of \$51,012 includes freight but does not include installation
2. Recreation Resource USA at an approximate cost of \$42,000 plus freight and installation

6.f. Request for Early Graduation

High School Administration is recommending approval to permit a student request to graduate early. The student is expected to complete all of Shippensburg Area High School's graduation requirements by March 28, 2023. If all requirements are met, the student would begin a post high school studies program on April 27, 2023.

6.g. Letter of Agreement for Student Assistance Program (SAP) Services

Administration recommends approving the Letter of Agreement between Penn State Health Holy Spirit Medical Center on behalf of its Teenline Program through an agreement with Cumberland/Perry MH.IDD, in the delivery of Student Assistance Program (SAP) services and to provide Mental Health liaison services to the District's SAP teams as outlined in the attachments. The agreement is effective beginning August 22, 2022 through June 9, 2023 and is renewed on a yearly basis.

6.h. Memorandum of Understanding Between Penn's Youth Initiative, Inc. and SASD

Administration requests to partner with Penn's Youth Initiative, Inc. to teach two lessons on Social Media Literacy for 7th grade students during the remainder of the 2022-2023 school year. The Memorandum of Understanding (MOU) is attached.

6.i. Benefit Design Specialists, Inc. Life Insurance Renewal

Administration will recommend renewing the agreement with Guardian Life Insurance Company for the District's life insurance benefits. Benefit Design Specialists, Inc., have negotiated a 2-year rate guarantee for all lines of coverage with Guardian on our behalf. The renewal period is from January 1, 2023 through December 31, 2023. Attached is the renewal with Guardian Life Insurance Company.

6.j. Request to Form a Craft Club

Administration will recommend approval of the request submitted by Jeannie Coons, L/A teacher at the high school, to form a Craft Club. Additional information regarding the club is attached.

6.k. Agreement with New Story for Special Education Services

New Story Schools operates a private licensed school in Carlisle, PA. New Story provides intensive academic and behavioral interventions for special education students. The proposed agreement is for 1 student for the 2022-2023 school year. The student moved into our District in August. The program provided by New Story is based on a 4 rate pricing model (low, medium, high and extra-high).

- Autistic Support Rate:
- 1 student at \$405 per day (high level of intensity)

Administration recommends approval of the attached agreement.

7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

The following residents spoke:

Heather Shar voiced her concerns about the recent social media posts regarding her son. She recommends having a parent liaison to spearhead an anti-bullying campaign.

Ermina Rotz thanked coach Staver for his years of service and agrees with Heather Shar regarding a need for a parent liaison to work with athletics and administration.

John Triplet informed the Board that he is a disabled veteran and the Department of Defense and the PA Veterans Affairs office provides a benefit to exempt property taxes for a disabled veteran after providing there is a financial burden on the family. Requesting the District to review their current policy and if a disabled veteran shows proof, a certificate from the Department of Defense and PA Veterans Affairs that they are tax exempt so they should be prorated from August to the date of their letter.

Susan Spicka read from an ACLU handout and addressed her concerns about having an armed police officer in our buildings and making sure there is good communication and a well defined role of the police officer along with making sure the job responsibilities are outlined, such as disciplinary misconduct that will be handled by school officials and criminal misconduct being handled by the police officer.

8. BOARD COMMENTS

Mr. Scott would like to have a Public Relations person to handle getting information out to the public. Mrs. Wolfinger informed Mr. Scott that one of the responsibilities of the new Executive Director is public relations.

Mrs. Wolfinger congratulated the Greyhound football team for another great season and invited everyone to make sure to check out the marching band on Saturday, November 19th when they will be in both the Harrisburg Parade and Chambersburg Parade.

Mr. Cressler wished the winter sports student athletes a healthy and successful season.

Mr. Bard doesn't have a problem with using the park as a practice field but feels we need the stadium on district property. He stated that he doesn't like pulling stuff off of the discussion agenda and voting on it.

Dr. Goates thanked the Foundation for the donations and their attentiveness to District needs. Feels too much attention and focus is heavily on test scores and feels emphasis should be on other important things we do in education.

Mrs. Eberly shared that her daughter came home super excited about the new cafeteria tables at the high school.

Mr. Burt stated point of clarification about pulling something from agenda and moving it forward in an official way to bring it back to the action agenda next meeting.

Mr. August thanked everyone for coming and congratulated the football team for their great season. He addressed Dr. Goates' point that we have to be more than test scores, it's a k-12 endeavor and that's what we plan to do.

9. INFORMATION

9.a. Date Saver

November 16: Staff Development - No School for Students

November 23: 2 Hour Early Dismissal - Thanksgiving Break

November 24-28: Thanksgiving Break - District Closed

November 29: Staff Development - No School for Students

December 5: School Board Meeting - 7:00 p.m. in the Senior High School Library (only 1 Board Meeting in December)

December 22: Two Hour Early Dismissal - Winter Break

December 23-30: Winter Break - District Closed

January 2, 2023: No School for Teachers and Students

January 9: School Board Meeting - 7:00 p.m. in the Senior High School Library

January 13: Staff Development - No School for Students

January 16: Martin Luther King Jr. Holiday - District Closed

January 23: School Board Meeting - 7:00 p.m. in the Senior High School Library

10. ADJOURNMENT

On motion of Scott, seconded by Eberly to adjourn at 8:41 p.m.


Cristy Lentz, Board Secretary