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REGULAR MEETING MINUTES

Thursday, April 11, 2024

I. Call to Order

The Board of School Directors of the Premier Arts & Science Charter School (PASC500) held a regular meeting on Thursday, April 11, 2024, at PASC500, pursuant to due notice to each Board Member. Pamela Spencer, President, Board of School Directors, called the meeting to order at 6:01 p.m.

II. Roll Call & Announcement

Roll Call:

Pamela Spencer	Present
Anita Ashe	Absent

Present:

Samantha Beyzaei, COO
Meghan Havener, Teacher Representative

NOTE: Tonight's board meeting will be held for informational purposes only due to the lack of quorum of Board Members in attendance. No action items will be voted on, and items discussed are for informational purposes only.

III. Approval of Agenda

Motion:

Second:

Discussion: None

Roll Call:

Ms. Spencer

Motion Carried

IV. Approval of Minutes

A. Regular Board Meeting Minutes

Motion:

Second:

Discussion: None.

Roll Call:
Motion Carried

V. Public Comments
None

VI. Action Items

VII. Updates

A. Approval of Personnel Committee Report

Motion:

Second:

Discussion: None.

Roll Call:

Motion Carried

B. Approval of Finance Committee Report including the Monthly Financial Results as of March 31, 2024.

Motion:

Second:

Discussion: None.

Roll Call:

Motion Carried

C. Approval of Education Advisory Committee Report

Motion:

Second:

Discussion: None.

Roll Call:

Motion Carried

D. Approval of COO Monthly Report, including new hires and the principals report.

Motion:

Second:

Discussion:

Construction Report

HB Mclure was on site to address the drain system in the kitchen.

Financial Report

Truist Account total balance as of 3/31/2024:

Operating Account: \$1,402,251

Food Account: \$193,576

Student Activity: \$1,428

Petty Cash: \$9,249

Total cash balance: \$1,606,504

Total Accounts receivable: \$648,887

Hiring Report

The following are new hiring recommendations:

<u>NAME</u>	<u>POSITION</u>	<u>TIME; RATE</u>	<u>START DATE</u>
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It is recommended that the following changes be made to staff positions/salaries:

No new hires at this time. Continuing to conduct interviews for school guidance counselor and 3rd grade teacher. Ms. Saunders (3rd grade) last day will be 5/3/24.

Continue interviews for the following positions; teacher, support staff, special education support, school counselor, school nurse(for the following year).

Enrollment Report — 2023-2024 SY

As of 4/9/2024 there are 164 students enrolled (Kindergarten through third grade)

Charter School Status Report

2023-2024 Student Enrollment & Recruitment

- Student Enrollment Count 2023-2024
 - As of April 9, 2024, we have a total of 164 students enrolled (returning and new students).
 - Serving 5 school districts; 144 plus are from the Harrisburg School District

<u>Date</u>	<u>Event</u>	<u>Time</u>	<u>Place</u>
March 18, 2024	Cookie Fundraiser	Take Home	Home Event
March 18, 2024	Wear Green Day	All Day	PASCS
March 27, 2024	Founders Day Event	9:00-11:00am	PASCS
March 28-April 1	Spring Break	All Day	PASCS

April 2, 2024	Professional Development		PASCS
April 3, 2024	Instructional Aide Day	All Day	PASCS
April 8, 2024	Solar Eclipse	Early Dis	PASCS
April 12, 2024	Chess Club Trip	Carlisle Sports	PASCS
April 15-19 2024	Spirit Week	All Day	PASCS
April 22-May 3,2024	PSSA		PASCS
*May 9, 2024	Board Meeting	6:00pm	PASCS

Principal's Report. -Pending

Educational Consultant Report. - Pending

Roll Call:

Motion Carried

VIII. Additional Business Discussion Items

None.

IX. Old Business

None.

XI. Public Comments

None.

XII. Adjournment

Motion: Ms. Spencer moved to adjourn at 6:13 p.m.

Second:

Discussion: None

Roll Call:

Motion Carried