**Career Exploration Syllabus**

**Franklin County High School**

**Instructor: Zack Harwell**

**Course Description**

**Course Title: Career Exploration**

Course Description: This course is meant to serve as an exploratory course to assist students in determining an appropriate elective focus.

Prerequisite: None

Text: Discovering Careers 9th edition

Materials Needed

2” three ring binder or multiple subject spiral notebook

Paper

Blue or Black ink pen or #2 Lead Pencil

Objectives

* Students will complete a personal assessment and develop goals.
* Students will learn the importance of academic success.
* Students will learn different qualities for success.
* Students will research different types of careers based on interest and personality.
* Students will engage in experiential learning by creating resumes, cover letters, thank you notes, job applications, and by participating in mock interviews.

Classroom Procedures

1. Treat the teacher and fellow students with the respect that they deserve.
2. Must be seated when the tardy bell rings.
3. The teachers will dismiss you, not the bell.
4. You will need a Hall Pass to leave the classroom.
5. You must remain quiet for announcements.
6. Franklin County Board of Education and Franklin County High School’s student handbook rules and regulations will be enforced at all times.
7. Raise your hand and wait for the teacher to acknowledge you before talking in class.
8. Assignments are due on time; late assignments will be penalized.
9. Attend all personal business before coming to class. (Restroom, water, phone calls etc…)
10. No food, drinks, or gum in class.
11. No cell phones, iPods, cd players, or any other electronic device in class. (Excluding Chrome Books)
12. No hats at any time.

**Grading**

|  |  |
| --- | --- |
| Tests/Quizzes  | 30% |
| Participation | 20% |
| Daily Work | 20% |
| Projects | 30% |

“I understand the course requirements and expectations outlined in the course syllabus. I also understand that I may contact my teacher at Franklin Co. High with any questions or concerns I may have.”

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

            Student Name Printed                                                                          Student Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

               Parent/Parents Signature                                                              Parent/ Parents Signature

                                                \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                                                                          Date