**South Shore Educational Collaborative**

**75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES**

**Friday April 4, 2025**

Present:

 Jeffrey Szymaniak Whitman-Hanson

 Patrick Sullivan Marshfield

 Matthew Keegan Norwell

 Jim Lee Braintree

 Michael Jette Hull

 Sarah Shannon Cohasset

 Kathryn Roberts Hingham

 Melanie Curtin Weymouth

 Kevin Mulvey Quincy

 Bill Burkhead Scituate

 SSEC: Michael Losche, Executive Director

 Erin Holder, Director of Student Services

 Jon Reynard-School Business Administrator

1. Acceptance of the minutes from the March 7, 2025 meeting. A motion to approve the minutes was made by Mr. Lee and seconded by Mr. Keegan; unanimously approved. Mr. Burkhead abstained from the vote as he was not at previous meeting.
2. Approval of the SY25-26 School Calendar. A motion to approve the minutes was made by Mr. Mulvey and seconded by Mr. Keegan; unanimously approved.
3. Approval of the SY25-26 Board Meeting dates Calendar. A motion to approve the minutes was made by Mr. Keegan and seconded by Mr. Lee; unanimously approved.
4. Approval of Appointments. A motion to approve the minutes was made by Mr. Mulvey and seconded by Mr. Keegan; unanimously approved.
5. Approval of the following policies: ESY District Payment Policy and Home Services Policy: A motion to approve the minutes was made by Mr. Mulvey and seconded by Mr. Keegan; unanimously approved.
6. Approval of the following Job Descriptions: TVI, SLP, SLPA, OT, PT, PTA, Certified Orientation & Mobility Specialist, COTA, Coordinator of Nursing and School Psychologist. A motion to approve the minutes was made by Mr. Sullivan and seconded by Mr. Lee; unanimously approved.
7. School Business Manager Update: Second Read FY26 Budget: Tuition for Mini, Quest, and Community will increase 2% for members and 4% for non-members. With the Careers and South Shore High merger-realign, members will increase 21% and non-members will increase 24.75%. We are proposing a tier 2 tuition for students requiring extra support, but not needing a 1:1. Health insurance increased 6.75%. Bank balance as of March 21 is $3.1 million with last year being just over $6million. OPEB balance as of March 31 is under $1.4 million with last year being $60K higher. Fund balance as of 3/30 is $11.9 million, which is the same as last year. Projected revenue is $25,925,302.92 with projected expenses being $25,583,686.54, which leaves a projected net of $341,616.38. The collaborative received a $10K IEP grant which will go towards Ablespace and Frontline. DESE will be on site April 14th to conduct a financial review of the collaborative. A motion to approve the FY26 budget as presented was made by Mr. Keegan and seconded by Mr. Lee; unanimously approved.

1. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:

 a. Do so on a roll call vote.

 b. State purpose of Executive Session

 c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Personnel matter acceptance of prior Executive Session minutes.

A motion to enter Executive Session for purpose #8 and then return to open session was made by Mr. Keegan and seconded by Ms. Sullivan; a roll call vote was taken, with Mr. Sullivan voting yes, Ms. Keegan voting yes, Mr. Burkhead voting yes, Mr. Lee voting yes, Ms. Shannon voting yes, Mr. Mulvey voting yes, Ms. Roberts voting yes, Ms. Curtin voting yes, Mr. Jett voting yes, and Mr. Szymaniak voting yes; unanimously approve.

A motion to leave Executive Session and return to open session for purpose #1 was made by Mr. Keegan and seconded by Mr. Lee; a roll call vote was taken, with Mr. Sullivan voting yes, Ms. Keegan voting yes, Mr. Burkhead voting yes, Mr. Lee voting yes, Ms. Shannon voting yes, Mr. Mulvey voting yes, Ms. Roberts voting yes,Ms. Curtin voting yes, Mr. Jett voting yes, and Mr. Szymaniak voting yes; unanimously approve.

9. Motion is approve MOU Negotiations was made by Mr Jett and seconded by Ms. Curtin; unanimously approved.

10. New Business: Looking to replace a social worker position with a coordinator position who will be more hands on. Will be a cost savings. A motion to approve new job description was made by Mr.Sullivan and Mr.Lee; unanimously approved.

A motion to adjourn was made by Mr Sullivan and seconded by Mr. Lee; a roll call vote was taken, with Mr. Sullivan voting yes, Ms. Keegan voting yes, Mr. Burkhead voting yes, Mr. Lee voting yes, Ms. Shannon voting yes, Mr. Mulvey voting yes, Ms. Roberts voting yes,Ms. Curtin voting yes, Mr. Jett voting yes, and Mr. Szymaniak voting yes; unanimously approve.