

Inventories

General. The Superintendent of Schools shall develop a system for the inventory of school district equipment with a current value in excess of \$500, except equipment which is permanently affixed in school buildings. To the extent information is reasonably available, the inventory shall include descriptions, names, dates of acquisition, identification numbers, original costs, and locations and uses of all equipment inventoried. A record of the date and mode of disposal of any equipment removed from the inventory shall also be maintained.

For insurance and security purposes, a copy of the inventory shall be filed in the school office and town hall.

(cf. 3260 Sales and Disposal of Obsolete Books, Equipment, and Supplies)

Legal Reference: Connecticut General Statutes
 10-47 Powers of Regional Board. Meetings
 10-220 Duties of Boards of Education.

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Reviewed: February 11, 2020

NORTH CANAAN BOARD OF EDUCATION
North Canaan, Connecticut