



Rochdale Early Advantage Charter School

Minutes

REACS Board Meeting

Date and Time

Monday June 24, 2024, at 6:30 PM

Location

Via Zoom Online Platform and In-Person

Directors Present

L. Hamer, C. Williams-Hagins (remote), L. Stephens, K. Sandiford, R. Wilson (remote), K. Sandiford, M. Townsend, D. Barron (remote), J. Hurt (remote)

Directors Absent

Ex Officio Members Present

Guests Present

Ms. Kimylene Hover (remote), Tawanna Muniz (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order June 24, 2024 at 6:39 PM

C. Williams-Hagins made a motion to Approve Agenda.

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Minutes

D. made a motion to Approve Minutes from May 20, 2024

D. Barron seconded the motion.

The board **VOTED** to approve the motion.

D. Business & Operations Report

a. Mrs. Tawana Muniz

STUDENT DATA DASHBOARD:

- UNIVERSAL PRE-K STUDENTS – 35
- K-8 STUDENTS (Pre-Enrolled) – 436
- SPED STUDENTS – 47
- ELL – 8
- ECONOMIC DISADVANTAGED STUDENTS – 65%

ENROLLMENT: 2024 – 2025

- REACS has 437 applications on the waitlist

COMPLIANCE/FINANCE:

- Providing Urgent Ops Consultant group documents as needed.
- Preliminary Audit is in June, working with auditors to provides documents
- Closing out year-end entries
- Beginning in early July starting on Annual report
- Confirmed school food for summer
- 6/24/24 Moved Prek to main building
- 1st delivery will be the week on July 8th for new building

ATTACHMENTS

- Budget vs. Actual and Cash disbursement reports were given to the board

DI. School Leader Report

Ms. Kimylene Hover (Assistant Principal)

TEACHING AND LEARNING

- End of Year Data Report being prepared for July with Summative and Summer School Tracking.
- Coaching Reports Attached
- Summer Boost Trainings occurred for teachers June 10-14.
- Summer Boost was opened to the non-mandated scholars. Classes begin July 8th.
- Term 3 report cards will be distributed on Friday, June 21st.
- PreK Intervisitation at PS 182 Queens.
- REACS student leaders and staff visited PS 64 Q for Leadership Day.

SCHOOL AND CULTURE

- Financial Literacy Presentation for Scholars and workshop for parents – June 6, 2024
- International Day Friday, June 7, 2024
- Fire Fighters presented to all classes June 10-11, 2024
- Career Day was held on May 20, 2024
- College Day was held on May 22, 2024
- Grade 8 Prom Tuesday, June 11, 2024
- Grade 5 Dance Wednesday, June 12, 2024
- PreK & K Graduation Monday, June 17, 2024 - 9:30 am
- Grade 5 Graduation Tuesday, June 18, 2024 – 9:30 am
- Staff End of Year Celebration was held on June 14, 2024
- Grade 8 Graduation, June 20, 2024 – 9:30 am
- Last Day of School – Friday, June 21, 2024

PERSONNEL REPORT

- Hiring Committee Reviewed resumes and interviews are scheduled for this week.
- Three staff members who were on leave returned.
- One Teacher went on leave through the end of the school year.
- New REACS custodian was dismissed.
- Current vacancies, 1 TA, Custodian, School Aide
- School leadership is still finalizing final rating chart.
- For Executive Board Session
- Compensation Adjustment for AP Hover (Letter Attached)
- Compensation Adjustment for HR Rep – Ms. Bandou (Letter Attached)
- Time and Compensation Adjustment for Parent Coordinator Ms. Brown to full time

DII. PTO Report – NO REPORT

Margie Townsend

The June meeting for the PTO was held on Thursday, June 13, 2024. The meeting was called to order at 6:35pm. The PTO Executive Board called themselves present. We asked those present to place their name in the chat to be included in the giveaway at the end of the meeting.

Ms. Johnson, the Recording Secretary, read the minutes from the May PTO meeting.

Ms. Seabourne, the Treasurer started off her report by thanking the Parents and the entire REACS community for their support, and donations both monetary and their time. In May through the time of this meeting, the PTO received \$325 in donations, and spent \$240.59 for juice and water for International Day. The PTO will have an ending balance of \$960.86.

Ms. Leslie addressed the meeting by thanking everyone for the support of our scholars. She reminded those in the meeting that while there were just a few days of school left, scholars were to still arrive on time and in uniform. Ms. Leslie mentioned the dances that had taken place, and the graduations that were upcoming. She also spoke about the excitement of moving into the new school, and building on all that was accomplished this school year.

We then heard from our Parent Coordinator, Ms. Brown who also thanked our families. She gave a special thank you to the class parents. Ms. Brown thanked those who attended the Financial Literacy seminar, and encouraged parents to reach out to her with any ideas that they may have for future seminars and events.

Ms. Townsend then addressed the meeting. The first order of business was to vote on an amendment to the bylaws. The proposed change was to have co-Presidents lead the PTO Executive Board instead of one president. The co-Presidents would both be responsible for the duties of the President and splitting duties as needed. They must both commit to attending a set number of PTO meetings and School Board meetings. The amendment was put to a vote and was passed unanimously.

Next, the candidates for the 2024-25 PTO Executive Board were put up for a vote, and all were voted in unanimously. The 2024-25 PTO Executive Board is as follows: Co-Presidents are Debbie-Ann Seabourne and Sheana Francis; Vice President – Aja Wilkins; Treasurer – Margie Townsend; Recording Secretary – Carnella Johnson; Communications Secretary – Queana Richards; and Volunteer Chair – Jennifer Steele.

There are two parents on the current board who have a son in the 8th grade, 1st VP Ms. Alicia Holmes, and Volunteer Chair, Roxanne Phoenix. Ms. Brown read remarks prepared by Ms. Phoenix, and Ms. Holmes addressed the meeting personally.

The meeting ended with the giveaway of two \$10 Amazon gift cards and the reminder of important dates.

The meeting was adjourned at 7:30pm.

DIII. CEO Report

a. Bishop Calvin Rice – NO REPORT

DIV. Finance Report

a. L. Stephens via Mrs. Marcia Anglin

- Met 6/21/24 via Zoom
- Recommend approving the '24'25 budget with modifications (will talk about modifications in executive session)
- Met with consultant and discussed benefits of switching to extensus (benefit plan) and are making a recommendation to switch to this for staff
- L. Stephens made a motion that REACS switches to extensus for the academic year '24'25 and to include all costs in the budget. J. Hurt seconded; vote was passed

DV. Academic Accountability Report – NO REPORT

a. Mrs. Chene Williams

- Met 6/18/24
- Admin addresses Summer School questions
- Classroom assessments were discussed
- Student assessments were discussed
- School information from Academic accountability committee
- Math and ELA data to be discussed next meeting
- Goals for staff and school will be determined next meeting

DVI. Personnel Committee Report – NO REPORT

a. Mrs. Kamala Sandiford

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
R. Wilson

In executive session:

- Amendments were made to the '24-'25 budget; money in the budget was added for urgent ops, extensus, salary adjustments
- Forecasting for the school was also done
- R. Wilson made a motion to retain all current board positions, D. Barron seconded; vote was passed.