

CONECUH COUNTY BOARD OF EDUCATION

1455 TED BATES ROAD
EVERGREEN, ALABAMA 36401

CREDIT CARD PURCHASE FORM

(Incomplete forms will be returned)

DATE OF PURCHASE:

CREDIT CARD # (LAST FOUR DIGITS)

PURCHASER:

VENDOR/MERCHANT #1:

VENDOR/MERCHANT #2:
(If Applicable)

TOTAL AMOUNT OF PURCHASE(S)

EXPLANATION OF PURCHASE(S):
(Purpose of purchase)

APPROVED PURCHASE ORDER (PO) #: YES

NO

ENTER PO# _____

IF "NO" PROVIDE EXPLANATION BELOW:

SUBMITTER'S SIGNATURE:

DATE: _____

****ORIGINAL RECEIPTS MUST BE SUBMITTED WITH THIS FORM****