

**DEMAREST BOARD OF EDUCATION**  
**COW and REGULAR SESSION MEETING MINUTES**  
**County Road School – Media Center**  
**June 17, 2025**  
**6:00 P.M.**

**I. OPENING**

- A. The meeting was called to order by President Holzberg at 6:00 pm.
- B. Present: Brillhart, Cantatore, Governale, Lee, Holzberg.  
Absent: Choi, Fein  
Also present: Mr. Fox/ Superintendent and Lisa Carson, Assistant to the Business Administrator/ Board Secretary

**II. ADJOURN TO EXECUTIVE SESSION**

- A. The Board determined it will enter into executive session for the following reasons:
  - 1. Student discipline
  - 2. Personnel
- B. It was moved by Lee seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. It was moved by Brillhart, seconded by Governale and approved by unanimous voice vote of those present to convene executive session at 7:12 P.M.

**III. REOPEN PUBLIC MEETING**

- A. It was moved by Brillhart, seconded by Governale to reopen the Regular Meeting to the public at 7:12 P.M.
- B. President Holzberg read the following announcement:  
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Brillhart, Cantatore, Governale, Lee, Holzberg.

Absent: Choi, Fein

Also present: Mr. Fox, Superintendent and Lisa Carson, Assistant to the Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

A. It was moved by Holzberg, seconded by Cantatore and approved by unanimous voice vote of those present to approve:

- May 6, 2025 Special Meeting Minutes
- May 20, 2025 COW and Regular Meeting Minutes
- May 20, 2025 Executive Meeting Minutes

VII. CORRESPONDENCE

None at this time.

VIII. BOARD PRESIDENT'S REPORT

A. Board President Holzberg noted that it is the end of another school year and she thanks the staff for all of their hard work. She wishes a wonderful summer to everyone and their families.

IX. SUPERINTENDENT'S REPORT

A. Superintendent Fox noted that the year flew by and wants to thank the administrative team, staff, parents, students, and the board for their support. He also thanked the PTO for their amazing support, including many new programs this year. The moving up and graduation ceremonies are coming up. There are many projects going on this summer in the buildings, including the new gym addition opening.

X. COMMITTEE REPORTS

None at this time.

XI. OTHER REPORTS AND PRESENTATIONS

A. Principal Regan reviewed the following:

- 8th grade bar-b-que
- Science bee
- 8th grade dance
- Field day
- Pickleball tournament
- Washington DC trip
- Spring concert

B. Principal Mazzini reviewed the following:

- 1st grade show
- LLE spring concert
- CRS assembly
- Field day
- 4th grade wax museum
- 1st grade beach day
- Bergen County poster contest runner-up
- Principal for the day
- Upcoming: 4th grade moving up ceremony and the last day of school

XII. REVIEW OF AGENDA

A. Board members reviewed the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. It was moved by Cantatore, seconded by Governale and approved by unanimous roll call vote of those present to open the meeting to public comment.
- B. No one spoke.
- C. It was moved by Cantatore, seconded by Lee and approved by unanimous roll call vote of those present to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

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1. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the request of Staff ID No.: 10312782 for paid sick leave from August 27, 2025 through October 17, 2025, unpaid leave from October 20, 2025 through November 26, 2025, unpaid FMLA leave from November 24, 2025 through March 6, 2026, returning to work March 9, 2026.
2. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the request of Staff ID No.: 10312963 for paid sick leave from November 4, 2025 through January 16, 2026, unpaid FMLA leave from January 19, 2026 through April 24, 2026, unpaid leave April 27 & 28, 2026, returning to work April 29, 2026.
3. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the following reassignments for the 2025/2026 school year, as recommended by the Chief School Administrator:

Staff	From	To
Danielle Scheuring	ELA-Grade 6	ELA-Grade 7
Janet Guirguis	ESL-LLE/DMS	ESL-CRS/LLE
Tara Harley	LLE-Resource Room	LLE/CRS-Resource Room
Mary Sullivan	LLE/CRS-Resource Room	LLE-LLD
Gina Long	CRS-Basic Skills/ESL	CRS-Basic Skills

4. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the following stipend positions for the 2025/2026 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME	INDIVIDUAL
Beginning Band	\$ 876.00	Heather Urban	876.00
Band	7,167.00	Heather Urban	7,167.00
Brain Busters/VIA	2,178.00	Carl Quillen	2,178.00
Chorus	2,985.00	Heather Urban	2,985.00
Community Outreach	3,425.00	Dawn Epiphaniou Corinne Conti	1,712.50
Communications Coordinator	2,178.00	Tori Zimmerman Michelle Greenberg	1,089.00
Eighth Grade Advisor	2,178.00	Joanne Werner Suzanne Calegari	1,089.00
Lunchroom Coordinator Per person DMS (4) LLE (2) CRS (2)	57,336.00	CRS: Jennifer Plunkett Alexandra Avillo LLE: Doug Stokes Chris Nerkizian DMS: Tori Zimmerman Andrew Lefer Suzanne Calegari Dawn Epiphaniou	7,167.00
Supervisor of DMS school play	2,178.00	Bridget DiMartini	2,178.00
Student Council	3,425.00	Jennifer Goldmuntz	3,425.00
Website Coordinator	2,985.00	Tori Zimmerman	2,985.00
DMS Yearbook	2,795.00	Hyewon Mohanram	2,795.00
LLE Yearbook	2,795.00	Kathleen Forma	2,795.00
Athletic Programs, Per Sport			
Boys Basketball	2,390.00	Vincent Romeo	2,390.00
Girls Basketball	2,390.00	Chris Nerkizian	2,390.00
Boys Volleyball	2,390.00	Chris Nerkizian	2,390.00
Girls Volleyball	2,390.00	Andrew Cole	2,390.00
Boys / Girls Soccer	2,390.00		1,195.00
Boys /Girls Track Per Person, 2 positions	4,779.00	Andrew Cole Vincent Romeo	2,389.50
Orchestra Director (25/26 only)	2,390.00	Heather Urban	2,390.00
Debate Team Coach (25/26 only)	2,390.00	Andrew Cole	2,390.00

5. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the provisional employment of Praerna Mathur, MA, Step 1, Luther Lee Emerson School, elementary teacher for the 2025/2026 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c. 116 (revised 6/30/98) and N.J.S.A.

**B. Instruction -- Pupils/Programs**

1. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2025/2026 school year, as recommended by the Chief School Administrator.

2. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following District tuition rates for non-resident students for the 2025/2026 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$19,826.00
1 <sup>st</sup> – 5 <sup>th</sup>	\$20,531.00
6 <sup>th</sup> – 8 <sup>th</sup>	\$21,241.00
Language Learning Disabled	\$50,573.00
Emotional Regulation Impairment	\$36,548.00

3. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following Demarest School District's related service fees, for the 2025/2026 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minute individual speech, OT, PT	\$60.00
30 minute small group speech, OT, PT	\$30.00
3:1 consult (30 minute min.)	\$30.00
30 minutes Multisensory Reading	\$60.00
45 minutes Multisensory Reading	\$90.00
30 minutes Counseling individual	\$60.00
30 minutes counseling small group	\$30.00
3:1 consultation	\$30.00
40 minute 1:1 ELL	\$50.00
resource room per pupil hour	\$50.00

4. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following out-of-district placement and tuition, associated related services, transportation, and 1:1 aide as applicable, for the 2025/2026 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
9505548156	Valley Program	\$90,478.00	yes	yes	7/1-6/30
6910327941	Valley Program	\$90,478.00	no	no	7/1-6/30
5876485963	Craig School	\$65,000.00	no	Yes	9/1-6/30
5019762465	Spectrum 360	\$92,370.95	yes	Yes	7/1-6/30
7404253756	Sage Alliance	\$85,195.56	no	yes	7/1-6/30

5. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following students to attend Region III summer programming, as recommended by the Chief School Administrator:

SID	Program/Service	Frequency
7001142991	Summer Enrichment	n/a
7001142991	1:1	n/a
7001142991	OT	2x week sm gr
7001142991	PT	1x week sm gr
7001142991	Speech	2x week Indv
8491500919	Summer Enrichment	n/a
8491500919	Speech	1x sm gr

8491500919	OT	1x week sm gr
7127590981	Orton	2x week
7127590981	Counseling	1x week
4845539034	Summer Enrichment	n/a
4845539034	Speech	2x week sm gr
4845539034	OT	2x week sm gr
5876485963	Orton	2x week
1738271791	Summer Enrichment	n/a
1738271791	Speech	1x per wk sm gr
1738271791	Orton	2x per wk
6633713687	Summer Enrichment	n/a
6633713687	Speech	1x per wk sm gr
6633713687	Orton	2x per wk
2536294262	Summer Enrichment	n/a
2536294262	Speech	1x per wk sm gr
2536294262	Orton	2x per wk sm gr
1435452893	Counseling	1x per wk indv

6. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve the following meal rates, and the attached ala carte price list for the 2025/2026 school year, as recommended by the Chief School Administrator:

Item	Cost
Student lunch-Full Meal	\$6.25
Reduced Student lunch-Full Meal	\$3.00

7. It was moved by Lee seconded by Cantatore and approved by unanimous roll call vote of those present to approve district students' trips/visits to the Demarest borough library, town hall, fields, fire department, duck pond, high school, and other locations in the town for the 2025/2026 school year, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, for the 2025/2026 school year, as recommended by the Chief School Administrator.
2. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Patricia Brennan, Payroll and Benefits Specialist, for the 2025/2026 school year, as recommended by the Chief School Administrator.
3. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Lisa Carson, Assistant to the Business Administrator, for the 2025/2026 school year, as recommended by the Chief School Administrator.
4. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Franklin Reynoso,

Information Technology Coordinator, for the 2025/2026 school year, as recommended by the Chief School Administrator.

5. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the Custodian-in-Charge stipends for the 2025/2026 school year as follows, as recommended by the Chief School Administrator:

Name	Amount	Building(s)
Hrant Mekhsian	4,000.00	CRS and LLE
Fitni Redzepi	4,000.00	DMS and LLE

6. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000.00 for the 2024/25 school year, as recommended by the Chief School Administrator.
7. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve Jeanne Torre as the Realtime Student Data System Coordinator at a rate of \$4,000.00, as recommended by the Chief School Administrator.
8. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve staff members of the Child Study Team to complete evaluations as needed during the months of July and August at \$450 per evaluation with the exception of social history evaluations at \$400 per evaluation, as recommended by the Chief School Administrator.
9. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve additional days for staff members of the Child Study Team during the months of July and August not to exceed 20 days collectively, at their current hourly rate, as recommended by the Chief School Administrator.
10. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve teaching staff members to attend Child Study Team meetings during the months of July and August not to exceed 32 hours collectively at their 2025/2026 hourly rate, as recommended by the Chief School Administrator.
11. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve Victoria Zimmerman to update district computers during the summer months not to exceed 80 hours at her 2025/2026 hourly rate, as recommended by the Chief School Administrator.
12. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve Denise Karrenberg to update district computers during the summer months not to exceed 60 hours at her 2025/2026 hourly rate, as recommended by the Chief School Administrator.
13. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve Patricia Hefter, for summer secretarial work, as needed, at her 2025/2026 per diem rate, as recommended by the Chief School Administrator.
14. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to approve the following substitute rates, for the 2025/2026 school year as recommended by the Chief School Administrator:

Position	Rate
Custodian	\$16.50/hour
Secretary	\$18.63/hour
Aide	\$17.16/hour
Teacher	\$135.00/day
Nurse	\$250.00/day

15. It was moved by Cantatore seconded by Governale and approved by unanimous roll call vote of those present to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

Staff Member	Years of Service
Corinne Conti	15 Years
Resat Cazimoski	15 Years
Carl Quillen	15 Years
Allison Feifer	20 Years
Michael Fox	20 Years
Janna Geller	20 Years
Sunny Lew	20 Years
Karleen McDermott	20 Years
Jonathon Regan	20 Years
Eddie Patricio Rosero-Villacres	20 Years
Michelle Greenberg	25 Years
Kelly Stevens	25 Years
Lauren Licameli	30 Years

16. ~~Move to approve to the payment of unused sick leave to the following former lunch aides, as approved by the Chief School Administrator: Resolution tabled until the July meeting.~~

Employee	Total
Michelle Andreassen	\$724.80
Marcella Azilides	\$748.00
Robert Fitzpatrick	\$556.92
Aida Hernandez	\$145.77
Rhoda Hernandez	\$144.96
Charlotte Salamone	\$596.40

**D. Support Services – Board of Education**

1. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the attendance of the following workshops, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Paige Sydoruk DMS science & health teacher	NGSS Summer Institute Raritan Valley Community College 7/21/25-7/25/25	\$400.00

2. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to acknowledge that the board accepts the results of the following HIB cases



as reported at the May 20, 2025 meeting, as recommended by the Chief School Administrator.

2425-41
2425-42

3. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following permitted appliances in classrooms for the 2025/2026 school year as follows, as recommended by the Chief School Administrator:

School	Location	Appliance	Rationale
Demarest Middle School	Room 136	refrigerator	Perishable supplies for science
Demarest Middle School	Room 136	microwave, coffee machine	Demonstrations of energy transfer and waves; on-demand hot water for experiments
Demarest Middle School	Room 102	microwave, refrigerator, toaster oven, blender , coffee machine	Special education classroom, functional skills, life skills curriculum
Demarest Middle School	Room 117	mini refrigerator	Perishable supplies for science

4. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Jon Regan, Principal of Demarest Middle School, for the 2025/2026 school year, as recommended by the Chief School Administrator.
5. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Frank Mazzini, Principal of County Road School and Luther Lee Emerson School, for the 2025/2026 school year, as recommended by the Chief School Administrator.
6. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment, for the 2025/2026 school year, as recommended by the Chief School Administrator.
7. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Anna Nardone, Director of Special Education, for the 2025/2026 school year, as recommended by the Chief School Administrator.
8. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Memorandum of Agreement with Resat Cazimoski, Building and Grounds Supervisor, for the 2025/2026 school year, as recommended by the Chief School Administrator.
9. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction, and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2025/2026 school year, as recommended by the Chief School Administrator.

10. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Anna Nardone as ESEA Coordinator for the 2025/2026 school year, as recommended by the Chief School Administrator.
11. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve district bedside/home instruction rate at \$90.00 for the 2025/2026 school year, as recommended by the Chief School Administrator.
12. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the device insurance fee of \$75.00 for the 2025/2026 school year, as recommended by the Chief School Administrator.
13. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the District Travel Mileage Reimbursement to \$0.47 per mile as per the N.J. Circular 20-02-OMB, as recommended by the Chief School Administrator.
14. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following facsimile signatures for all school district warrants for the 2025/2026 school year, as recommended by the Chief School Administrator:

President or Vice President  
Board Secretary  
Treasurer of School Monies

15. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Treasurer of School Monies facsimile signature be designated for all payroll checks, for the 2025/2026 school year, as recommended by the Chief School Administrator.
16. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Philip Nisonoff as Treasurer of School Monies for the 2025/2026 school year, as recommended by the Chief School Administrator.
17. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to authorize the Board Secretary/School Business Administrator to pay bills between board meetings, for the 2025/2026 school year, as recommended by the Chief School Administrator.
18. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to authorize the Board Secretary/School Business Administrator to transfer funds between board meetings, for the 2025/2026 school year, as recommended by the Chief School Administrator.
19. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Michael Fox, Superintendent, to emergent hire staff for the months of July and August, as recommended by the Chief School Administrator.
20. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator.

**WHEREAS**, Antoinette Kelly possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

**WHEREAS**, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

**WHEREAS**, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

**NOW THEREFORE, BE IT RESOLVED**, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

**AND BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,600) without soliciting competitive quotations,

**AND BE IT FURTHER RESOLVED**, that

Antoinette Kelly is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

21. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to establish petty cash funds for the 2025/2026 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

LLD & ERI Classrooms	\$300.00
County Road School-Principal	200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	200.00
Student Activity Account	300.00
Total	\$ 1,600.00

22. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2025/2026 school year, as recommended by the Chief School Administrator.

23. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to adopt Standard Operating Procedures (SOP), as attached, for the 2025/2026 school year, as recommended by the Chief School Administrator.

24. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Biosecurity Plan, as attached, for the 2025/2026 school year, as recommended by the Chief School Administrator.

25. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the updated purchasing manual, as attached, for the 2025/2026 school year, as recommended by the Chief School Administrator.
26. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's office) for the 2024/2025 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.
27. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Statement of Assurance (SOA) for testing and reporting of lead in school drinking water, and submission to the New Jersey Department of Education for the 2025/2026 school year, as recommended by the Chief School Administrator.
28. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2025/2026 school year, as recommended by the Chief School Administrator.
29. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2025/2026 school year, as recommended by the Chief School Administrator.
30. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve that the Demarest Parent Teacher Organization be afforded Additional Insured status with respect to Liability coverage under the Demarest Board of Education insurance program which includes the officers and members of the organization, however, each only with respect to their liability for authorized activities or activities they perform on behalf of and authorized by the school.
31. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following firms to offer tax shelter annuity programs to district employees, for the 2025/2026 school year, as recommended by the Chief School Administrator:
- AXA Equitable  
Security Benefit/ABMM Financial  
Lincoln Investment
32. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Indoor Air Quality Designee, for the 2025/2026 school year, as recommended by the Chief School Administrator.
33. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Integrated Pest Management Coordinator/IPM Designee, for the 2025/2026 school year, as recommended by the Chief School Administrator.
34. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Resat Cazimoski, Building and Grounds Supervisor, as Chemical

Hygiene Officer for the 2025/2026 school year, as recommended by the Chief School Administrator.

35. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Sherri Rinckhoff and Danielle DuBois Spence, Guidance Counselors, as 504 Coordinators for the 2025/2026 school year, as recommended by the Chief School Administrator.
36. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Anna Nardone as McKinney – Vento Homeless Education Liaison for the 2025/2026 school year, as recommended by the Chief School Administrator.
37. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2025/2026 school year, as recommended by the Chief School Administrator.
38. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2025/2026 school year, as recommended by the Chief School Administrator.
39. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Frank Mazzini as School Safety Specialist for the 2025/2026 school year, as recommended by the Chief School Administrator.
40. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Jonathon Regan as Anti-Bullying Coordinator for the 2025/2026 school year, as recommended by the Chief School Administrator.
41. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2025/2026 school year, as recommended by the Chief School Administrator.
42. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2025/2026 school year, as recommended by the Chief School Administrator.
43. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in Pre-K classroom 111 and Kindergarten classrooms 103, 104, 105 and 107 at County Road School for the 2025/2026 school year, as recommended by the Chief School Administrator.
44. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of room 112 at County Road School for BSI and Special Education Language Arts and Math Replacement Classes for the 2025/2026 school year, as recommended by the Chief School Administrator.
45. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey

Department of Education for the dual use of room 110 at Luther Lee Emerson School for resource room instruction and occupational therapy for the 2025/2026 school year, as recommended by the Chief School Administrator.

46. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the library at Luther Lee Emerson School for BSI and ESL for the 2025/2026 school year, as recommended by the Chief School Administrator.
47. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of room 116 at Luther Lee Emerson School for speech and occupational therapy for the 2025/2026 school year, as recommended by the Chief School Administrator.
48. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

**APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS**

**BE IT RESOLVED** that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

**BE IT FURTHER RESOLVED** that the Demarest Board of Education designates Valley Bank as the bank for deposits and withdrawals for the Operating Account, Transportation Account, Net Payroll Account, Agency Payroll Account, Student Activity Account, Food Service Account, Device Insurance Account, Flexible Spending Account, Athletic Account, Capital Projects Fund and Capital Reserve Fund.

**BE IT FURTHER RESOLVED** that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators.

49. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution as recommended by the Chief School Administrator:

**WHEREAS**, there exists a need for bond counsel services for 2025/2026 and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2025/2026 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law

50. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

**WHEREAS**, there exists a need for special counsel for special education matters for 2025/2026 and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

- a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2025/2026 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

51. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator :

**WHEREAS**, there exists a need for legal services for 2025/2026  
and

**WHEREAS**, funds are available for this purpose, as recommended by the Chief School Administrator:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2025/2026 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

52. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

**WHEREAS**, there exists a need for professional medical services for 2025/2026  
and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

- a) That Nancy Rothenberg, M.D., be retained as the School Physician/Medical Inspector for the 2025/2026 school year at a cost of \$5,000.00.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine.

53. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator :

**WHEREAS**, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;  
and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

- a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2025/2026 school year to include preparation of the 2025/2026 audit at a fee not to exceed \$33,265.00 and

b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing.

54. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Valley Medical Group to provide alcohol and drug testing services with an annual administrative fee of \$200.00, \$76.00 per drug test, and \$120.00 per bus driver medical clearance test for the 2025/2026 school year, as recommended by the Chief School Administrator.
55. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to appoint EnviroVision Consultants, Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act at a rate not to exceed \$1,200.00 each and Right to Know, at a rate of \$2,400.00 for the 2025/2026 school year, as recommended by the Chief School Administrator.
56. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following vendors for evaluations for the 2025/2026 school year, as recommended by the Chief School Administrator:

Dr. Leslie Nagy	Psychiatrist (Clearance & CST assessment)
Dr. Alexander Storch	Psychiatrist (Clearance & CST assessment)
West Bergen Mental Health Care Center for Children and Youth (Clearance)	Psychiatrist, Psychologist, Social Worker, Psychiatric Nurse
Bergen Regional Medical Center	Psychiatrist, Medical (Clearance & Emergency)
Dr. Nancy Kaplan Tancer	Psychiatrist (Clearance & CST assessment)
Dr. Dongsoo Kim (Clearance, bilingual evaluations, neuropsychological evaluations)	Clinical Neuropsychologist Psychologist
Dr. E. Christina Kim	Psychoeducational Assessments/Evaluations
Dr. Hugh Bases	Neurodevelopmental Pediatrician (CST assessments)
Dr. Jamie Lee (Bilingual evaluations)	Psychologist (psycho-educational, psychological evaluations)
Dr. Katlyne Lubin	Developmental Pediatrician (CST assessments)
Dr. Batul Ladak	Developmental Pediatrician (CST assessments)
Dr. Santiago	Neurodevelopmental Disabilities Specialist (CST assessments)
Integrated Speech Associates	Evaluations
Learning Tree Multilingual/Multicultural Evaluations	Psychological, educational, speech language, and social history evaluations in 20 languages.
PNW BOCES	Bilingual Speech and psycho-educational CST assessments
Speech and Hearing Associates	ACC Evaluations



The Kaplan Center	Psychologist and Psychiatrist (Clearance)
Dr. Joseph Siragusa	Psychiatrist (Clearance)
Supreme Consultants	Bi-lingual evaluator
Kids Clan	Bi-lingual evaluator
Rivka Kramer	Bi-lingual evaluator
Mr. Philip Choo	BCBA Training
Dr. Julie Fleischmann	Psychologist (Hebrew Speaking)
Roey Pasternak	Bilingual evaluator/psychiatrist
Michele McMahon	Learning Consultant
Dr. Morton Fridman	Psychiatrist (Hebrew speaking)

57. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the fifth-year lease-purchase agreement payment in the amount of \$604,185.00 with BB&T Bank for the County Road School Addition, NJDOE 1070-030-21-1000. Terms are a five-year payout, as recommended by the Chief School Administrator.
58. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve second-year lease purchase finance agreement with TD Bank, for the Demarest Middle School gymnasium addition, NJDOE Project # 1070-040-23-1000, in the amount of \$672,080.00. Terms are a five-year payout, as recommended by the Chief School Administrator.
59. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the third-year payment with American Capital for student Chromebooks through US Bancorp with a total cost of \$292,613.52 over a four-year buyout with annual payments of \$73,153.38. The Chromebooks are supplied by CDW-G under the cooperative Educational Services Commission of New Jersey (ESCNJ/AEPA-22G), as recommended by the Chief School Administrator.
60. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to authorize the use of state contract 1NJCP and contract NASPO Value Point master agreement MA152 with Verizon Wireless, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors, shall be from July 1, 2025, through June 30, 2026, as recommended by the Chief School Administrator.
61. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to authorize the use of state contract 1NJCP with Staples, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors, shall be from July 1, 2025, through June 30, 2026, as recommended by the Chief School Administrator.
62. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve participation in the ESCNJ Cooperative for the purchase of electricity for the 2025/2026 school year, as recommended by the Chief School Administrator.

63. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve participation in the ESCNJ Cooperative for the purchase of natural gas for the 2025/2026 school year, as recommended by the Chief School Administrator.
64. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve In-Line Air Conditioning Co., Inc. for HVAC repairs under HVAC-Time & Material #ESCNJ 23/24-23 Bid Term: 3/18/2024 - 3/17/2026, for the 2025/2026 school year, as recommended by the Chief School Administrator.
65. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve participation in the Bergen County Cooperative for the purchase of roof repair, replacement, and Maintenance, Bid#: BC-BID-23-46, as recommended by the Chief School Administrator.
66. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve participation in MOESC state of New Jersey bid 289 for the purchase of doors, with C&M Door Controls, Inc., as recommended by the Chief School Administrator.
67. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve GovDeals bidding service for the sale of outdated and unused district goods, for the 2025/2026 school year, as recommended by the Chief School Administrator.
68. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the contract with SchoolinSites for district website design and hosting in the amount of \$3,025.00, for the 2025/2026 school year, as recommended by the Chief School Administrator.
69. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve agreement with Curiosity Corner/Success for All Foundation in the total amount of \$7,200.00 for the preschool curriculum, for the 2025/2026 school year, as recommended by the Chief School Administrator.
70. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve contract with Atlantic Tomorrow's Office, for the leasing of district copiers at a rate of \$1,669.00 per month for sixty months, commencing January 2024, with a total cost of \$100,140.00, as recommended by the Chief School Administrator.
71. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the contract with Genesis for staff management, payroll, budgetary accounting and absence management in the amount of \$23,966.00, as recommended by the Chief School Administrator.
72. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement 26EDCPS with Educational Data Services Inc., for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
73. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the annual service agreement with Educational Data for administrative services and bidding services for the 2025/2026 school year at a rate not to exceed \$2,965.00, as recommended by the Chief School Administrator.

74. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement 34HUNCCP with Hunterdon, for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
75. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement with Sourcewell, for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
76. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement 65MCESCCPS with ESCNJ, for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
77. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement with Keystone Purchasing Network, for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
78. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement with PEPPM for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
79. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve Cooperative Agreement with Aces (NJSBA ACES CPS # E8801) for services or other Cooperative Purchasing Agreements, for the 2025/2026 school year, as recommended by the Chief School Administrator.
80. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the Cooperative Agreement with ACCSES, for goods and services, for the 2025/2026 school year, as recommended by the Chief School Administrator.
81. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve an annual agreement for the District's student information system with Realtime Information Technology, Inc. for the 2025/2026 school year at a cost not to exceed \$26,046.92 as recommended by the Chief School Administrator.
82. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve an annual agreement with NJSchoolJobs.com, for district job postings for the 2025/2026 school year at a cost of \$1,100.00, as recommended by the Chief School Administrator.
83. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2025/2026 school year at the established rates, as recommended by the Chief School Administrator.
84. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts as attached, previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with

all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2025/2026 school year, as recommended by the Chief School Administrator.

85. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following services and hourly rates with All Shifts, for the 2025/2026 school year, as recommended by the Chief School Administrator:

Level	Rate
Substitute RN	\$80.49
Substitute LPN	\$57.49

86. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the contract with the Region V Council for Special Education/ River Edge Board of Education for bilingual reading evaluations at a rate of \$575.00 plus a \$20.00 fee and 7% non-member fee, as recommended by the Chief School Administrator.

87. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the evaluation of Michael Fox, Superintendent, as recommended by the Business Administrator/Board Secretary.

88. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following service fees through Northern Valley Region III, for the 2025/2026 school year, as recommended by the Chief School Administrator:

Service	Rate per session	Rate
Speech	\$32.00 30 minute session	\$450.00 per evaluation
OT or PT	\$63.00 30 minute session	\$450.00 per evaluation
ABA home consult	\$40.00 per hour	n/a
Behavioral Assessment	n/a	\$450.00 per evaluation
LDTC-Consult	n/a	\$450.00 per evaluation
Psychology Consult	n/a	\$450.00 per evaluation
Summer Enrichment Program	n/a	\$1,650
Summer Orton Reading Program	n/a	\$800.00

89. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve renewal of contract with AlphaBest Education, as the aftercare provider for the 2025/2026 school year, as recommended by the Chief School Administrator.

90. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve CPR/AED training for the following staff on July 9, 2025, with compensation of \$100 per person, a trainer fee of \$765.00 to Lifesavers, as recommended by the Chief School Administrator:

Chris Nerkizian
Jennifer Manente
Laura Ferraro
Andrew Lefer
Denise Karrenberg
Lauren Licameli

Kristen Kerber
Loretta Borghi
Paige Sydoruk
Allison Sumereau
Kristen Erol
Kathleen Forma
Kristen Schmitt
Joseph Polvere
Michelle Greenberg
Deborah Duby
Jon Regan*

\*no compensation

91. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

**WHEREAS**, the Demarest Board of Education (the "Board") intends to make non elective employer contributions on behalf of certain classes of employees who terminate employment, **WHEREAS**, the Board will not permit any individual employee to have an option of, receiving the equivalent amounts as compensation,

**WHEREAS**, the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA") amended Section 403(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") to permit employers to make contributions to 403(b) programs for employees who have terminated employment with the District, and

**WHEREAS**, the District wishes to make such contributions as permitted under Sections 403(b)(3) and Section 415(c)(1) of the Code for certain terminated employees,

**NOW THEREFORE IT IS RESOLVED** that the Board hereby authorizes and directs that the District shall make post-termination contributions into 403(b) contracts established through representatives of Security Benefits and ABMM Financial for the Chief School Administrator, provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under Section 403(b)(3) of the Code. Such contributions shall be made according to the schedule attached and made a part of these minutes, and,

**BE IT FURTHER RESOLVED** that the proper employees of the Board are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions as set forth herein.

92. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve contract with Delta Dental of New Jersey effective July 1, 2025, through June 30, 2026, as recommended by the Chief School Administrator.

93. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to approve all policies and regulations for the 2025/2026 school year, as recommended by the Chief School Administrator.

94. It was moved by Governale seconded by Lee and approved by unanimous roll call vote of those present to modify the May 20, 2025 D.9. resolution as follows: It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve

Safety Care Training on July 30, 2025, at a rate of \$300.00 for the trainer and \$150.00 per person for the following attendees, as recommended by the Chief School Administrator:

Alyssa Plescia
Kristen Kerber
Deborah Duby
Lauren Licameli
Dawn Epiphaniou
Frank Mazzini*
Alexandra Avillo+

\*no cost

+added 6/17/25

#### E. Support Services—Fiscal Management

1. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to confirm the following May 2025 payrolls, as recommended by the Chief School Administrator:

May 15	\$ 514,735.50
May 31	\$ 493,929.73

2. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the June 17, 2025 bill list as follows, as recommended by the Chief School Administrator:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 462,844.27
20 Special Revenue Fund	\$ 4,981.99
21 Student Activity Fund	\$ 7,863.50
22 Athletic Fund	\$ 310.00
30 Capital Projects Fund	\$ 736,711.23
60 Cafeteria Fund	\$ 47,101.66
Total Bills:	\$1,259,812.65

3. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

#### Receipt of Certification from Board Secretary

Pursuant to N.J.A.C. 6:20-2.13 (d), I, Antoinette Kelly, certify that as of May 31, 2025, no budgetary line item account has obligations or payments (contractual orders) that, in total, exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

4. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the following resolution, as recommended by the Chief School Administrator:

#### Certification of Board of Education

Pursuant to N.J.A.C. 6:20-2.13 (e), we certify that as of May 31, 2025, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to acknowledge receipt of the May 31, 2025 Report of the Board Secretary, A148 and the Report of the Treasurer, A-149, as recommended by the Chief School Administrator.
6. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to confirm the following budget transfer for May 31, 2025, as recommended by the Chief School Administrator:

**To:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-000-213-320	Health Services-Contracted Services	3,000.00
11-000-219-610	Child Study Team General Supplies	72.50
11-000-261-330	Required Maintenance-Professional Services	2,885.00
11-000-261-420	Required Maintenance-Repair and Maintenance	3,000.00
11-000-270-890	Student Transportation-Other Objects	180.55
11-190-100-340	Regular Programs-Technical Services	470.40
11-401-100-890	School Sponsored Co-Curricular Activities-Misc Expenditures	1,164.00
<b>Total Transfers In</b>		<b>10,772.45</b>

**From:**

<b>Account Number</b>	<b>Description</b>	<b>Amount</b>
11-000-213-104	Health Services-Regular Salaries	3,000.00
11-000-219-890	Child Study Team Miscellaneous Expenditures	72.50
11-000-261-610	Required Maintenance-General Supplies	5,885.00
11-000-270-610	Student Transportation-Vehicle Supplies	180.55
11-190-100-610	Regular Programs-General Supplies	470.40
11-401-100-610	School Sponsored Co-Curricular Activities-General Supplies	1,164.00
<b>Total Transfers Out</b>		<b>10,772.45</b>

7. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve appropriation of year-end excess surplus, as recommended by the Chief School Administrator:

**WHEREAS**, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and  
**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, and  
**WHEREAS**, the Demarest Board of Education wishes to transfer anticipated excess current revenue or unexpended appropriations from the general fund into the capital reserve account and the maintenance reserve account at year-end, and  
**WHEREAS**, the Demarest Board of Education has determined to designate excess surplus for the year ending June 30, 2025, as follows:

- 2% of Adjusted 2024-2025 General Fund Expenditures to unassigned fund balance.
- \$400,000 to be appropriated in the 2026-2027 budget.
- \$200,000 to be transferred to the Maintenance Reserve Account.
- Any excess above this amount is to be transferred to the Capital Reserve account in an amount not to exceed the maximum allowable, as per N.J.A.C. 6A:23A-14.1.

**NOW THEREFORE BE IT RESOLVED** by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve the tax levy schedule for the 2025/2026 school year, as recommended by the Chief School Administrator:

<b>Date</b>	<b>General fund</b>	<b>Debt Service Fund</b>	<b>Total Tax Levy Due</b>
July 15, 2025	1,521,708.00	10,850.00	1,532,558.00
August 15, 2025	1,521,708.00		1,521,708.00
September 16, 2025	1,521,708.00		1,521,708.00
October 15, 2025	1,521,708.00		1,521,708.00
November 15, 2025	1,521,708.00		1,521,708.00
December 16, 2025	1,521,708.00		1,521,708.00
January 15, 2026	1,521,708.00		1,521,708.00
February 17, 2026	1,521,708.00		1,521,708.00
March 17, 2026	1,521,708.00		1,521,708.00
April 15, 2026	1,521,708.00		1,521,708.00
May 15, 2026	1,521,708.00		1,521,708.00
June 16, 2026	1,521,712.00	600,850.00	2,122,558.00
<b>Totals</b>	<b>18,260,500.00</b>	<b>611,700.00</b>	<b>18,872,200.00</b>

9. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve payment application #16, in the amount of \$223,125.50 to Daskal LLC for the Demarest Middle School Gymnasium addition, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator.
10. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve contract with Pascack Construction Management & Consulting, for construction management services, as needed at a rate of \$150.00 per hour, for the 2025/2026 school year, as recommended by the Chief School Administrator.
11. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve payment application #2, in the amount of \$140,681.55 to In-Line Air Conditioning Co., Inc., for the Demarest Middle School UV's and boiler pump replacement, as recommended by the Chief School Administrator.
12. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve change order #9 with Daskal, LLC., for the Demarest Middle School Gymnasium, NJDOE Project # 1070-040-23-1000, as recommended by the Chief School Administrator:



This change order is the result of: boys toilet room, restocking fee, additional material for stairs and additional sidewalks for exterior

Original contract contingency sum	\$250,000.00
Net change of previously authorized change orders	\$192,341.51
Contract contingency sum will be decreased by this change order in the amount of	\$15,639.40
New remaining contingency sum including this change order will be	\$42,019.40

Original contract sum was	\$7,161,000.00
Net change by previously authorized change orders	0.00
Contract sum prior to this change order	\$7,161,000.00
contract sum will be increased by this change order in the amount of	0.00
New contract sum including this change order will be	\$7,161,000.00

13. It was moved by Brillhart seconded by Lee and approved by unanimous roll call vote of those present to approve payment application #1, in the amount of \$77,808.18 to In-Line Air Conditioning Co., Inc., for the Luther Lee Emerson School UV's replacement, as recommended by the Chief School Administrator.

XV. PUBLIC COMMENT

- D. It was moved by Governale, seconded by Lee and approved by unanimous roll call vote of those present to open the meeting to public comment.
- E. The following attendees spoke:
  - Emily Grad of 73 Belmar St. asked the board about their position on AI.
- F. It was moved by Cantatore, seconded by Brillhart and approved by unanimous roll call vote of those present to close the meeting to public comment.

XVI. NEW BUSINESS

Mr. Fox and the principals reviewed the PTO grant requests with the board for their approval. It was agreed to move forward.

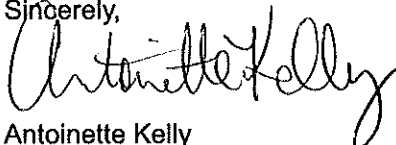
XVII. EXECUTIVE SESSION

- A. There was no motion to enter the executive session.

XVIII. ADJOURNMENT

- A. It was moved by Cantatore, seconded by Lee and approved by unanimous voice vote to adjourn the meeting at 8:00 P.M.

Sincerely,



Antoinette Kelly  
Business Administrator and Board Secretary

