

# **WARNER ROBINS HIGH SCHOOL ATHLETIC HANDBOOK**



**A RESOURCE GUIDE FOR COACHES, PARENTS  
AND ATHLETES  
2023-2024**

**WARNER ROBINS HIGH SCHOOL  
401 SOUTH DAVIS DRIVE  
WARNER ROBINS, GA 31088  
478-929-7877**

## Table of Contents

REQUIREMENTS FOR PARTICIPATION .....	5
GHSA ELIGIBILITY REQUIREMENTS .....	5
PARENT/COACH COMMUNICATION .....	6
FUNDRAISING/BOOSTER CLUBS/FEES.....	7
FORFEITING ACHIEVEMENTS/QUITTING A SPORT.....	7
LETTERING POLICY .....	8
ATTENDANCE POLICY FOR ATHLETES .....	8
ISS/OSS POLICY FOR ATHLETES .....	8
TRANSPORTATION.....	9
NCAA ELIGIBILITY CENTER .....	9
COACHING EXPECTATIONS & REQUIREMENTS.....	9
Goal Setting.....	9
School Goals .....	9
COACHING RESPONSIBILITIES .....	10
SPECTATOR RESPONSIBILITIES.....	11
GHSA SPORTSMANSHIP STATEMENT.....	11

## LETTER FROM THE ATHLETIC DIRECTOR

Warner Robins High School is excited that your child has expressed interest in being part of our athletic program. Participation in high school athletics provides a wealth of opportunities and experiences that will impact a student for life.

A student who chooses to participate on an athletic team at WRHS is making a choice of dedication and commitment. Great work habits, sacrifice, and discipline are an essential part of this process. In allowing your son or daughter to participate in the Demon athletic department you and your child are committing to major responsibilities that are a necessary part of success as we coach and teach these young student athletes.

The athletic department is responsible for providing the opportunity to compete at the highest level and to provide the best possible conditions in which your child can succeed at that level. Part of this responsibility is to make rules that govern our athletic department. Therefore, we have put together this athletic handbook for the benefit of everyone involved in the Demon athletic department.

It is the purpose of this handbook to set forth the operating procedures for the students, parents, and athletic staff at WRHS. It is hoped that a ready reference such as this handbook will facilitate the process of seeking information about administrative policies and procedures as well as provide a framework within which the athletic department will operate smoothly and efficiently.

We hope the information contained in this handbook will make you and your child's athletic experience at WRHS enjoyable and memorable for years to come.

Go Demons!

*Denny Maddox*

Athletic Director/Assistant Principal

# Warner Robins High School Athletics

478-929-7877

**Mr. Chris McCook, Principal**

**Denny Maddox, Athletic Director/Assistant Principal (ext. 3869)**

**Libbet Turner, Athletic Secretary (ext. 4247)**

**Travis Polk, Athletic Trainer (PH. 706-836-6350)**

The following sports are offered at Warner Robins High School:

<b>Season</b>	<b>Sport</b>	<b>Head Coach</b>	<b>Email “@hcbe.net”</b>
Fall	Cheerleading	Kaylie Wildes	kayeli.wildes@hcbe.net
Fall	Cross Country	David Erpelding	david.erpelding@hcbe.net
Fall	Football	Shane Sams	shane.sams@hcbe.net
Fall	Flag Football	Bryan Watts	bryan.watts@hcbe.net
Fall	Softball	Rebecca White	rebecca.white@hcbe.net
Fall	Volleyball	Amy Shepherd	amy.shepherd@hcbe.net
Fall	One-Act	Nicholas Sostillio	nicholas.sostillio@hcbe.net
Fall	E-Sports	William Squires	william.squires@hcbe.net
Winter	Basketball-Girls	Rebecca White	rebecca.white@hcbe.net
Winter	Basketball-Boys	Jamaal Garman	jamaal.garman@hcbe.net
Winter	Bass Fishing	Jeremy Avery	jeremy.b.avery@hcbe.net
Winter	Basketball Cheerleading	Andrea Dyson	andrea.dyson@hcbe.net
Winter	Literary	Nicholas Sostillio	nicholas.sostillio@hcbe.net
Winter	Swimming	Katrina Tiller	katrina.tiller@hcbe.net
Winter	Wrestling-Girls	Christopher Reeves	christopher.reeves@hcbe.net
Winter	Wrestling-Boys	Connor Sams	connor.sams@hcbe.net
Spring	Baseball	Jeremy Avery	jeremy.b.avery@hcbe.net
Spring	Golf	Antonio Talton	antonio.talton@hcbe.net
Spring	Soccer-Girls	David Flanders	david.flanders@hcbe.net
Spring	Soccer-Boys	Andy Bailey	mark.bailey@hcbe.net
Spring	Tennis	Rich Turner	richard.turner@hcbe.net
Spring	Track-Girls	Timothy Bynum	timothy.bynum@hcbe.net
Spring	Track-Boys	David Erpelding	david.erpelding@hcbe.net

# REQUIREMENTS FOR PARTICIPATION

A student that wishes to participate on an athletic team at WRHS must have the following:

- a sincere desire and commitment
- adherence to all state, county, and school policies
- Permission to Treat form on file
- Insurance form on file
- Pre-participation Physical Evaluation form on file
- Concussion Awareness form on file
- Heat Policy & Procedures form on file
- All eligibility requirements satisfied

All required forms **MUST** be completed and turned in **BEFORE** the athlete may tryout or practice.

## GHSA ELIGIBILITY REQUIREMENTS

In order for a student to be eligible to participate in extracurricular activities, he/she must have passed or be passing 5 out of 7 classes from the previous semester.

In order for a student to be eligible to participate in extracurricular activities, he/she must be on track for graduation. In short, for a student to be on track, he/she must have earned five (5) Carnegie units following their freshman year (ninth grade), eleven (11) Carnegie units following their sophomore year (tenth grade), and seventeen (17) Carnegie units following their junior year (eleventh grade) in high school.

Other GHSA Policies:

1. Once entered into the 9<sup>th</sup> grade, a student has four years of continuous eligibility (8 semesters).
2. To be eligible a student must not have attained his/her 19<sup>th</sup> birthday prior to May 1<sup>st</sup> preceding the year of participation.
3. The student must be taking at least 7 subject credit hours during the present semester.
4. A transfer student who established eligibility at his or her former school in grades 9-12 shall be immediately eligible at the new school IF: the student moved simultaneously with the entire parent unit or persons he or she resided with at the former school, and the student and parent(s) or persons residing with the student live in the service area of the new school. It must be apparent that the parent(s) or the persons residing with the student, as well as the student, have relinquished the residence in the former service area and have occupied a residence in the new service area.

If you have any questions regarding eligibility call the Athletic Director or visit the Georgia High School Association website at [www.ghsa.net](http://www.ghsa.net)

# PARENT/COACH COMMUNICATION

## **Appropriate concerns to discuss with coaches:**

1. The mental and physical treatment of your child
2. Ways to help your child improve
3. Concerns about your child's behavior or grades

**Coaches are professionals.** They make judgment decisions based on what they believe to be best for all students involved, the team as a whole, and what they see in practice each day. As you have seen from the list above, certain things can be and should be discussed with your child's coach. Other things, such as those listed below, must be left to the discretion of the coach.

## **Issues not appropriate to discuss with coaches:**

1. Team strategy
2. Play calling
3. Playing time
4. Other student-athletes

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position.

When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern:

1. Call to set up an appointment.
2. If the coach cannot be reached, call the Athletic Director.
3. ***Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this type do not promote resolution.***

## **What can a parent do if the meeting with the Head Coach did not provide a satisfactory resolution?**

1. Call the Athletic Secretary (Libbet Turner 478.929.7877 ext. 4247) to set up an appointment with the Athletic Director.
2. At this meeting the appropriate next step can be determined.

## **FUNDRAISING/BOOSTER CLUBS/FEES**

Students at Warner Robins High School are not required to pay for play, however, they may be asked to raise funds for various needs (equipment, uniforms, etc.). There may be fees that go with playing a sport and fundraisers will be used to help each student raise the money for these fees. This allows students play without having to pay. If a student does not participate, they may be placed on the school fines list. If a student is on the fines list for a sport, they may not tryout for THAT sport until the fine is cleared. (ex. Student A has a fine for apparel purchased by the basketball and funds were not raised, they may not tryout for basketball during the coming season).

All Warner Robins High School Athletic booster clubs will be utilized to support and encourage the individual sport as well as provide financial support. All booster club accounts are subject to audit by the Athletic Director or the Principal at any given time. Records should be kept up to date in the event that this is needed. Booster clubs should hold a meeting quarterly to update patrons on the status of the program.

## **FORFEITING ACHIEVEMENTS/QUITTING A SPORT**

Quitting is an intolerable habit to acquire. An athlete who quits a sport may lose his/her privilege of participation in athletics. On occasion, however, an athlete may find it necessary to drop a sport for a good reason. If this is the case, the following procedure must be followed:

1. Talk with your immediate coach and then the head coach.
2. Report the situation to the Athletic Director.
3. Check in all issued equipment.

An athlete who follows proper procedure to drop a sport may participate in another sport once the dropped sport's season is completed. If a student quits a sport, or is dismissed from a sport for disciplinary reasons, he/she must return all items that he/she received from the WRHS Athletic Department. Students who quit a sport or are dismissed from a sport will not receive refunds for fees, equipment, or other items purchased for that particular sport.

## LETTERING POLICY

The determination of whether or not a letter is awarded to a student participating in a varsity sport is the responsibility of the head coach in each sport. Each coach will work with the athletic director to make sure the criteria for lettering are met. A student may be awarded a letter by completing the season in a varsity sport; it should be earned through dedication and commitment to that sport and by making a significant contribution to the total team effort throughout the entire season. For students that letter in multiple sports, sport specific logos will be provided to the student, and then they will be provided with bars for those letters for multiple years of earning a varsity letter in that sport.

## ATTENDANCE POLICY FOR ATHLETES

A student athlete must attend at least half of the school day to be able to participate in that day's practice or game. 7:45 a.m. until 11:00 a.m. or 11:00 a.m. until 2:45 p.m. constitutes half a day. Playing athletics requires student athletes to make a commitment to participate in scheduled practices in order to develop their skills. If an athlete is going to miss a scheduled practice the head coach for the sport should be notified by the player or parent. Documentation should also be provided to the head coach from the parent of a physician explaining the reason for the athlete missing practice.

There will be consequences for unexcused absences:

- 1<sup>st</sup> unexcused absence: running & missed playing time
- 2<sup>nd</sup> unexcused absence: running & full game missed
- 3<sup>rd</sup> unexcused absence: dismissed from team

## ISS/OSS POLICY FOR ATHLETES

- Any student athlete suspended from school cannot participate in the athletic program while the suspension is in effect.
- Any student serving In-School Suspension is allowed to practice, but may not participate in athletic contests.
- Any student serving In-School Suspension the day of a game is not allowed to play unless it is the student athlete's last day of ISS.



# TRANSPORTATION

Students involved in all extracurricular activities at Warner Robins High School should be provided transportation to and from all events. In cases where parents will transport athletes to or from an athletic event, proper approval and documentation must be on file with the head coach of that particular sport and approved by school administration in advance. There should be no car pools. Students will not be allowed to travel to or from sporting events unless it is with their immediate family. The athletes at Warner Robins High School will have a bus provided by the school or by the Houston County Board of Education. All drivers will be properly trained and approved. These buses routinely undergo inspections and are the safest way for your son or daughter to get to and from events.

## NCAA ELIGIBILITY CENTER

For athletes who plan on continuing their athletic career beyond the high school level please make use of The NCAA Eligibility Center. The eligibility center will certify the academic and amateur credentials of all college bound student-athletes. For more information please visit [www.ncaaclearinghouse.net](http://www.ncaaclearinghouse.net) or call 877.262.1492.

## COACHING EXPECTATIONS & REQUIREMENTS

Coaches are, first and foremost, educators and must work in coordination with the parents, who are the primary educators of their children. At all times, coaches must exemplify the mission of the school and serve as role models for student-athletes to emulate and ensure that athletic programs embody the characteristics prevalent at Warner Robins High School.

### Goal Setting

Warner Robins High School coaches will help student-athletes grow as individuals by:

1. Modeling character, sportsmanship, self-discipline, and a strong work ethic.
2. Appreciating the moments of playing throughout a season, at times of winning and losing.
3. Becoming a lifelong learner of their sport.
4. Maintaining perspective in and throughout all athletic endeavors, realizing teachable moments exist in all experiences.
5. Fostering positive relationships with all school community stakeholders.

### School Goals

Warner Robins High School coaches contribute to the school community by:

1. Infusing the school mission in all athletic activities.
2. Promoting academic excellence as an essential component in the development of student athletes.
3. Committing to effective communication with administrators, teachers, parents, and athletes.
4. Supporting the development of student-athletes as leaders and role models in the greater school community.
5. Creating a culture of school unity and spirit as exemplified through sportsmanship, positive fan participation, and respect for all.

# COACHING RESPONSIBILITIES

1. Supervise athletes at all times:
  - Stay with students until they are picked up/enter their vehicles when leaving from practices/games.
  - Students should not be in the weight room without a coach there to monitor workouts.
2. Complete all online rules clinics that are required by the Georgia High School Association. If a clinic is not completed prior to the deadline set by the GHSA, the coach that did not complete the clinic will be responsible for paying the fine administered by the GHSA.
3. Head coaches are responsible for scheduling varsity, junior varsity, & 9<sup>th</sup> grade games. Contracts should be given to the athletic director when completed.
4. Schedule and Communicate with game officials for all contests. An administrator should be at all Varsity competitions that are a) Home or b) In-county.
5. Communicate cancellations in a timely manner to officials, teams, players, administrators, front office, and parents.
6. Head coaches should make sure that all athletes are current and up to date in Dragonfly. No student should be allowed to participate in tryouts without ALL documentations completed in Dragonfly.
7. Eligibility should be checked on athletes prior to season starting. All eligibility issues will be handled by the Athletic Director, including transfers.
8. All bus requests and request changes should be turned in for buses to be scheduled in a timely manner. Head coaches without a CDL are responsible for finding a driver to transport their athletes.
9. Coaches are responsible for keeping athletic facilities clean. All athletic facilities should be kept clean and presentable. That includes all locker rooms, offices, weight room, gym, and fields.
10. Inventory of equipment/uniforms is the responsibility of the head coach of each program.
11. Finalized rosters should be completed and turned in to the athletic director at the end of each sport's season.
12. If a sport needs to use the gym or weight rooms for any reason, it should be scheduled through the athletic director.
13. **The activity bus must be checked out through the Athletic Director or Athletics' Secretary.** Whoever uses the activity bus is responsible for refueling it for the next coach to use. Do not return the activity bus low on fuel. Failure to refuel properly will be at the personal cost of the prior activity bus user.
14. All athletic programs are encouraged to have fundraisers. However, all fundraising activities require the approval of the athletic director, principal, and central office. A fundraiser request must be completed and approved prior to the start of the fundraiser.
15. Purchase Orders should be approved prior to purchase. Do not buy something without having approval. These require the signature of the Athletic Director and Principal. Please allow time for these to be signed.
16. No athletic program or Booster Club should take out a loan. If a Booster Club wish to take out a loan, they must speak with the athletic director or principal first.
17. All booster clubs should be in good standing financially and the Athletic Director or Principal can/will check bank statements periodically.
18. Have planned instruction for every practice.
19. Teach sportsmanship.
20. Provide proper equipment.
21. Select, train, and supervise assistant coaches.
22. Meet with athletic director as deemed necessary to discuss team or other observations.
23. Promote OUR brand! Utilize social media to promote your players, program and our school.  
REMEMBER: You, your players and your program are representations of our school. Send all publicity of wins and region/state accolades and appropriate pictures for publicity to the athletic director and the principal.

24. Coaches should promote good sportsmanship among student athletes. Student athletes ejected from contests/events could be subject to progressive discipline including dismissal from the team.
25. It is the responsibility of the head coach of each program to set up and schedule signing days for athletes signing athletic scholarships. This includes: facility requests, press invitations, room set-up, etc.

## Spectator Responsibilities

The Houston County Board of Education continues to provide our schools with new athletic facilities and upgrades as needed. It is imperative we all do our parts as members of the community to keep our facilities in impeccable condition. In your respective role as a parent, coach, player, or spectator we ask that you adhere to the following:

- Comply with signs posted (food and drink, player only areas, etc.)
- Child/adult spectator should not engage in other play during contests (football, tag, etc.)
- Please follow the turf guidelines posted at each stadium
- Please support your team when playing in county by sitting on your team's side

## **Georgia High School Association Sportsmanship Statement**

*"The GHSA and its member schools have made a commitment to promote good sportsmanship by student/athletes, coaches, and spectators at all GHSA sanctioned events. Profanity, degrading remarks, and intimidating actions directed at officials or competitors will not be tolerated, and are grounds for removal from the event site. Spectators are not allowed to enter the competition area during warm-ups or while the contest is being conducted. Thank you for your cooperation in the promotion of good sportsmanship at today's event."*

