

****REGULAR BOARD MEETING AUG 9, 2021 (Monday, August 9, 2021)**

Generated by Natasha Kotowicz on Monday, August 9, 2021

Opening**Call to Order**

Nikki Peterson, Chair; Jeff Steer, Treasurer; Mark Jones, Clerk; Marshall Westberg; Jordan Johnson; Sally Roller; Darby Boe.

Pledge of Allegiance was spoken.**Open Forum**-no one spoke.**Cyber Insurance Presentation-**

Chris McLean joined us to present the importance of Cybersecurity on behalf of North Risk Partner.

Chris provided a PowerPoint and handouts with presentation. Spoke of importance of having adequate coverage; had an example of a local incident, how it affected the institution; quotes from EMC.

Approval of Minutes

Motion by: Jones

Second by: Boe

To approve the minutes of the July 12, 2021, regular meeting; to include the following changes:

1. Spelling clarify.
- 2.

CU

Approval of Agenda

Motion by: Steer

Second by: Westberg

To approve the August 9, 2021, agenda as presented or to include the following: NA

CU

Approval of Finances

Motion to approve payment of the Bremer Credit Card and activity accounts, bills in the amount of \$111,480.75; checks #72914-72967; wires in the amount of \$120,657.12, and July payroll in the amount of \$64,835.04.

Motion by: Jones

Second by: Steer

with update of correct amount on bottom line. Should be FY21 total \$5,069,836.68 and FY22 total \$5,343,006.31 send out updated report.

CU

Enrollment

Reports: NA - 2021/22 Student Enrollment

Reports**High School Principal Report presented by Ben Miska- hand outs with verbal report**

Monday, 8.10.2021

Staffing

1. High School Teachers needed for the 21/22 school year.
 - a. Art-No applicants.
 - b. 2 HS SPED-No applicants.
 - c. I would like to advertise for an Agriculture teacher for the 21/22 school year & beyond.
 - d. I would like to advertise for an after school tutor for the 21/22 school year.
2. Coaching/Advisor Positions open for the 21/22 school year.
 - a. Student Council Advisor-Molly Fridstrom.
 - b. Head Softball Coach-Zach Stene
 - c. JH & C Squad Volleyball Coach-Coach Stroble and Mr. Mortimer are working on
 - d. Assistant Track Coach-Have interest
 - e. Head Knowledge Bowl Coach-Have interest
 - f. Musical Set Design-No applicants
 - g. Yearbook-Beth Murray
 - h. Community Education-Have interest
 - i. JH Baseball-No applicants
3. Paraprofessionals for the 21/22 school year
 - a. Recommending Molly Brusseau & Melissa Martinez for new hires
4. Need subs

Events/Meetings

1. HS QET finished.
 - a. WAO Behavior Flow Chart (Attached)
 - b. WAO HS QET Goals (Attached)
 - c. Administrative Goals (Attached)

Great Things at WAO High School the past month

1. WAO Ed Foundation Golf Scramble
2. Alumni Jazz Band Concert

Upcoming

1. No contact period with athletes (August 9-13)
2. Area HS Principals' meeting Wednesday, August 11
3. Fall sports start Monday, August 16
4. HS Handbook committee meeting August 17
5. High School Registration Wednesday, August 18
6. ASEC Principal's Meeting Thursday, August 19
7. Virtual Para Training through NWSC Thursday, August 26
8. Meet the Ponies Night Thursday, August 26 from 5:30-6:30 PM
9. Inservices August 31-September 2
10. "6th grade" trip Wednesday, September 1
11. First day of school Tuesday, September 7

Staff Survey-admin results & Plan

Staff Survey submitted for Superintendent; High School Principal; Elementary Principal in regard to areas of strength; areas to improve; and action plan for each.

High School QET goals 21/22 overview.WAO Behavior Flow Chart overview.**Elementary Principal Report presented by Kelsey Johnson verbal with handout-**

August 9th, 2021

School Board Meeting - ELEMENTARY PRINCIPAL'S REPORT

What's Happening at WAO Elementary

- Kids Spot
 - NEW Kids Spot Coordinator - Michelle Boroski
 - NEW morning Kids Spot! 6:30 -7:45 AM each day school is in session
 - Continue after school hours - 3:00-6:00 PM each day school is in session
 - New rates and prepayment information will be included in our WAO Elementary registration packet
- WAO Elementary - 21/22 School Year Schedule and important information - All information available in WAO Elementary registration packet
 - DAILY SCHEDULE
 - 6:30-7:45 AM - Kids Spot - Pre Registered
 - 7:45 AM - Doors open to all students
 - 8:00 AM - Bus Drop-off
 - 7:45 -8:15 AM - Breakfast in Cafeteria
 - 8:15 AM - Students are dismissed to classrooms
 - 8:20 AM - Bell Rings/ Announcements
 - 3:00-3:05 PM- PreK-2nd Dismissal
 - 3:05-3:10 PM - 3rd-5th Dismissal
 - 3:15 PM - Bus Departure
 - 3:00 -6:00 PM - After School Kids Spot
 - Before and after school pick-up/drop-off locations for parents will be at the loop door and the middle parking lot door (Cafeteria door for Kids Spot and busses only)- family door assignments will be in the registration packets.
 - Please pay special attention to this document for information regarding parents/families' ability to visit the building - we are excited to get our families into the building this year whenever possible!
 - Morning recess is back for our 1st-5th Graders!!! Students are welcome to enjoy some fresh air in the mornings before school starts. We are asking that students be prepared and dress appropriately if they plan to play outside in the mornings.
 - Students will have the opportunity to enjoy hot breakfast in the cafeteria from 7:45 -8:15 AM
 - We are able to get lunch schedules aligned so that all students are eating between 10:50 -12:05 PM!
 - We will continue to work with our leadership teams to develop protocols as they relate to Covid-19 - masking, quarantining, etc. More information will be provided to families as we solidify our plan.
- Welcome to the Team - Sara Kostrzewski - Elementary Social Worker
 - Master's Degree in Social Work - University of North Dakota
 - Dean's List Honoree Junior Year, 2019
 - UND Child Welfare stipend recipient
 - Dean's List Honoree Master's Program, 2021
 - Extensive experience working with children and families within the WAO communities
 - She will begin her duties in January 2022 after completing prior commitments in North Dakota
- Welcome to the Team - Jennifer Amiot - Paraprofessional

- 5 years of in-home daycare experience

Open Positions for 21/22 School Year

- Kids Spot Workers
- Paraprofessionals
- Substitute Teachers & Paraprofessionals

Upcoming Dates of Importance

- August 18th - Registration Day (info about this will be mailed out later this summer)
- August 31st - September 2nd - Staff Inservice 21/22
- September 7th - First Day of School 21/22 School Year!

Superintendent Report presented by Kirk Thorstenson verbal with handouts-

Superintendent School Board Report

August 9, 2021

1. Special Board Election - tomorrow Tuesday, Aug. 10 7AM to 8PM in H.S. multi-purpose room

2. request Special Board Meeting in August - staff & teacher negotiations

- Approve Teacher Master Contract
- Approve Support Staff Handbook

pick date & time: _____

Monday, Aug. 23 @ 7PM

or

Monday, Aug 30 @ 7PM

3. Community Ed. Director - 2 applicants / interviews in near future.

4. Strategic Planning:

- Writing team previous work
Belief, Mission, Vision, Objectives for Focus Area/Goals
- Next meeting is scheduled for Thursday, Aug. 19
School Board Self-Evaluation Review Board Accountability.
Is it possible to move this meeting to 7PM? (Gail)

c. Next step - convene District QET team to begin working on Action Plan Considerations

d. Reminder: complete School Board Self Evaluation survey

5. New MDH face covering protocol

- at this time: masks optional in school
 masks required on school busses

WAO Safe Return to In-Person Learning Plan 2021-22

- handout information for parents & community

Board Committees

Education Foundation- verbal by Jordan Johnson golf fund-raiser went very well, 172 golfers, \$34,000 in funds raised. Jordan wanted to thank everyone that worked so hard to make this event happen.

Facility- verbal by Mark Jones. Asphalt needing some repair; bus fleet development replacement plan; ICON working on floor plan assessment; auditorium in contact with a gentleman from Grafton, working to put together ideas for seating. Bus garage lighting complete and fire suppression system testing is almost complete.

Policy Reading

First Reading of WAO District Policies

NA

Second Reading of WAO District Policies

NA

Adoption of WAO District Policies

Adoption of one updated WAO Policy, Technology Acceptable Use Policy

Motion by: Jones

Second by: Roller

To adopt WAO Policy Technology Acceptable Use

CU

Personnel

Action Hire - Michelle Boroski - as Kid's Spot Coordinator

Motion by: Roller

Second by: Steer

To hire Michelle Boroski as Kid's Spot Coordinator for 2021-2022 at rate of \$20/hr.

CU

Action Hire - Sadie Gornowicz - Kindergarten Teacher

Motion by: Steer

Second by: Westberg

To hire Sadie Gornowicz as a kindergarten teacher at BA step 9 for 2021/22 school year.

CU

Action Hire Molly Brusseau- Paraprofessional

Motion by: Boe

Second by: Jones

To hire Molly Brusseau as a paraprofessional at step 3 Training, for 2021/22 school year.

CU

Action:Melissa Martinez- Paraprofessional

Motionby: Westberg

Second by: Roller

CU

Action: Hire Molly Fridstrom- Student Council Advisor

Motion by: Steer

Second by: Johnson

To hire Molly Fridstrom as a Student Council Advisor for 2021/22 school year.

CU

Action: Hire Beth Murray- Yearbook Advisor

Motion by: Boe

Second by: Jones

To hire Beth Murray as Yearbook Advisor for 2021/22 school year.

CU

Action: Hire Robert Calder- Elementary Custodian

Motion by: Westberg

Second by: Johnson

To hire Robert Calder as Elementary Custodian at step 6 of the support Staff Handbook.

CU

Action: Hire- Sara Kostrzewski- Elem. Social Worker

Motion by: Steer

Second by: Johnson

To hire Sara Kostrzewski as Elementary Social Worker at step 1 of the Master Contract, to begin employment January 3, 2022.

CU

Action: Hire- Zach Relling- Assist. Track Coach

Motion by: Boe

Second by: Roller

To hire Zach Rellig as Assistant Track Coach per the Extra Curricular Schedule of the Master Contract. (10% of BA base Step 1)

CU

District Business

District Insurance

Motion by:

Second by:

To accept the Cyber Insurance quote option # from North Risk Partners at a premium cost of \$ for the 2021-2022 school year.

Option 1: Annual Aggregate- \$250,000 \$1,000 Deductible

Total Premium \$1348.00

Option 2: Annual Aggregate-\$500,000 \$5,000 Deductible

Total Premium \$2096.00

Option 3: Annual Aggregate-1,000,000 \$10,000 Deductible

Total Premium \$2781.00

After discussion about coverage and premium amounts, a motion was made to table this item agenda to the next meeting September 13, 2021.

Motion by: Jones

Second by: Westberg

CU

Custodial & Food Service Evaluations

Approval of new Custodial and Food Service Evaluations

Motion by: Westberg

Second by: Johnson

To adopt the Custodial & Food Service Evaluations for the upcoming 2021/22 school year.

CU

Set Date and Time for Truth in Taxation & World's Greatest Workforce Presentations

Motion by: Roller

Second by: Steer

to approve the date/time for Truth in Taxation & World's Greatest Workforce Presentations for Monday, Dec. 13, 2021 @ 6:30 PM

CU

Asphalt Crack Fill & Overlay

Motion by: Steer

Second by: Jones

To approve the quote of \$50,950 for crack fill, 2 inch mill and 2 inch overlay by Tristate Paving, Inc on specified blacktop areas.

CU

Declare School Bus #4 Public Surplus

Motion by: Jones

Second by: Roller

To declare WAO School Bus #4 public surplus.

CU

Important Dates

August & September Communication & Events

August-

FY 21 Audit - Brady Martz

Registration for School Year 2021-22 - Wednesday, August 18 @ 12:00-7:00 PM

School Board Self-Evaluation review/Board accountability

Thursday, August 19 @ 7:00 pm

September-

Staff In-service:

Tuesday, Aug. 31

Wednesday, Sept. 1

Thursday, Sept. 2

First Day of School:

Tuesday, Sept. 7th.

Attached to the agenda is the approved 2021-22 WAO School District Calendar

Adjourn. 9:08 Next Meeting will be September 13, 2021, at 7pm in the H.S. Multipurpose room.