

GBM3 Inc. ,Internship Job Description

Job Description

Position: Hair braider/installer

Location: 1917 Duval Street Mobile, AL 36606

Organization: GBM3, Inc.

Compensation: \$15 and up /hour

Department: Cosmetology

Number of Openings: Open

Duration: Summer Semesters

Time Requirement: Part time, 15-20 hours/week

Required Major: Computer Skills/Communication Skills/Math Skills/Retail Sales Skills.

GPA Desired: 2.0 or better

Start Date: 06/03/23

Job Description:

1. Must be familiar with various braiding styles including but not limited to knotless, traditional, feed in braids, and traditional cornrows.
2. Must be at work location 10-15 minutes before appointed starting time.
3. Present a well-groomed, fashionable appearance in dress, hairstyle & make-up, positive and attractive salon image.
4. Greet everyone in salon with integrity, courtesy and a friendly smile.
5. Offer every service and product the salon has available according to the quality standards established by management.
6. Complete a prescription for every client recommending needed products for maintenance (when necessary).
7. Abide by rules, polices and procedures.
8. Maintain acceptable level of cleanliness of equipment and station as required by law.
9. Participate in all coaching, salon and company meetings and training sessions
10. Maintain cleanliness of work station and surrounding work areas.
11. Continuously promote yourself, the salon and the company to ensure you are growing productively
12. Know all the names, purposes, benefits, procedures and cost of every product offered or know where to look for information.

13. Keep up-to-date salon client information and record all formulas on SalonBiz.
14. Display confidence and professionalism at all times.
15. When not servicing clients, tend to additional job responsibilities as assigned and on your own.

Qualifications:

- Knowledge of Windows, WordPerfect, Word.
- Familiarity with PCs.
- Must have own transportation.
- Must hold junior or senior status.