



**BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING
Held On: Monday, June 23rd, 2025
Immediately following the Work Session**

~ AGENDA ~

1. Roll Call and Pledge of Allegiance

2. Comments from the Public on the Agenda

3. Approve Agenda

Motion to approve the June 23rd, 2025 agenda, as presented.

4. Approval of Minutes

- a. Regular Monthly meeting of the Board of Directors held on Monday, May 19th, 2025.

5. Board Business

a. **Business Manager Agreement**

Approval of the three (3) year agreement with Rebecca Rodriguez, Business Manager, effective July 1, 2025, as presented.

b. **TAN Loan**

Motion to approve the Resolution authorizing a Tax Anticipation Note (TAN) as proposed by Somerset Trust Company in the amount of \$2.5 million with an interest rate of 5.275%.
[Last year's rate was 5.975%]

c. **Settlement Agreement**

Approval to accept the settlement agreement between the legal Guardian of Student A and the Frazier School District, as presented.

6. Financial

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| a. | Financial Report | [May, 2025] |
| b. | Cafeteria Fund Report | [May, 2025] |
| c. | Middle School/High School Activity Fund Report | [May, 2025] |
| d. | Capital Reserve Fund Report | [May, 2025] |
| e. | Treasurer's Report | [May, 2025] |
| f. | Payment of Bills Due and Payable and Additional Bills Due and Payable | [June and July, 2025] |

g. **Budget Resolution for the 2025-2026 School Year**

"Be It Resolved, that the Board of Directors of the Frazier School District adopt the General Fund budget for the Frazier School District for the fiscal year beginning July 1,

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2025 – June 30, 2026, in the amount of **\$22,665,612.00** and the necessary taxes levied and appropriated as set forth in the 2025-2026 General Fund Budget.”

h. **Real Estate Property Tax Resolution**

“And It Is Resolved, that the Frazier School Board of School Directors does hereby levy for the school fiscal year July 1, 2025 – June 30, 2026, on each dollar of the total assessment of all real estate property in the Frazier School District comprised of Perry Township, Jefferson Township, Perry Borough, Newell Borough, and Lower-Tyrone Township, as assessed and certified for taxation by the County, a Real Estate Tax in the amount of **(25.2096 millage)** under the new 100% Assessment of each one dollar of assessed valuation of taxable property, for general purposes and the payment of teacher salaries and rentals of state authorities.

i. **Per Capita – Section 679 S.C.**

“Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public School Code of 1949 (Section 679) as amended, beginning July 1, 2025 – June 30, 2026.”

j. **Per Capita - Act 511 S.C.**

“Resolved, that the Frazier Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Frazier School District eighteen (18) years of age and older, within the school district a Per Capita Tax in the amount of five (\$5.00) dollars as provided in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as Local Tax Enabling Act, beginning July 1, 2025 – June 30, 2026.

k. **Earned Income Tax – Act 511 S.C.**

“Resolved, that the Frazier School Board of Directors hereby reenacts and continues an earned income tax to be levied in the amount of one percent (1%) on salaries, wages, commissions, and other compensations, earned during the period beginning July 1, 2025 and ending June 30, 2026, on all residents of the Frazier School District who have attained the age of eighteen (18) years and older, and on the net profit earned during said period from businesses, professions, or other activities conducted by residents and non-residents of the said District in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511, or as a Local Tax Enabling Act”.

l. **Realty Transfer Tax – Act 511 S.C.**

“Resolved, that the Frazier Board of School Directors hereby reenacts a Realty Transfer Tax, to be levied in the amount of one percent (1%) on transfers beginning July 1, 2025 and ending July 1, 2026 of real property or any interest in real property, situated within the School District of Frazier in accordance with Public Law 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as the Local Tax Enabling Act.”

m. **Local Service Tax**

"Be It Resolved, by the Frazier Board of School Directors to participate with the district townships and boroughs, in the imposition of Local Service Tax as adopted by the ordinances of the townships and boroughs. Further, to authorize Southwest Regional Tax Bureau to remit that portion of this tax, the "Local Service Tax" to the Frazier School District pursuant to Act 7, P.C. 13, as enacted June 21, 2007. This remittance shall replace the previous Act 511 Tax known as the Occupational Privilege Tax. Said collections and remittances to the District shall run concurrent with the collections by the boroughs and townships.

n. **School District's Depository for the 2025-2026 School Year**

Approval to name Somerset Trust Bank, Perryopolis Office, as the school districts depository for the 2025-2026 school year.

o. **Investment Resolution**

Approval of Investment Resolution for the following banks/institutions for the 2025-2026 school year:

Somerset Trust Bank

US Bank

State Treasurer's INVEST Program for Local Governments

p. Act 1 Resolution – Approval of Homestead/Farmstead Exemption in the amount of
\$212.26

7. General Business

a. **OSG Connect**

Approval of request submitted by Rebecca Rodriguez, Business Manager, to hire OSG Connect at an estimated cost of \$8,000, which includes the cost of postage to print tax bills.

b. **Clelian Heights**

Approve the service agreement with Clelian Heights to provide educational services for the 2025-2026 school year, as presented. [Yearly tuition is \$34,245.00/per student.]

c. **Cooperative Agreement**

Approval of request to accept the affiliation agreement with St. Francis University to provide dual enrollment courses for high school students to earn college credits for the 2025-2026 school year. No charge to the district.

d. **Fuller Synthesis**

Approval to accept the agreement with Fuller Synthesis to provide a leadership and needs analysis for the district to be implemented during the 2025-2026 school year. Project charges not to exceed \$3,000.00.

e. **Cypher & Cypher Proposal**

Accept the proposal from Cypher & Cypher to provide auditing services for the years ending, June 30, 2025, 2026, and 2027. Fees of \$12,965, \$15,610, \$16,290, respectfully.

- f. **The Day School at The Children's Institute**
Approval to accept the student agreement with The Day School at The Children's Institute to provide appropriate educational services for the 2025-2026 school year in the amount of \$73,141.00.
- g. **New Story Schools Services Agreement**
Approval to accept agreement between New Story Schools and Frazier School District to provide educational and related services to identified pupils of the district from August 2025 through July 31, 2026. Tuition varies based on the services provided and range from \$350 to \$520/day per student. [The fee will be discounted, if more than one student enrolls – additional fees apply if students attend the extended school year program.]
- h. **Postage Meters**
Approval to accept the new 60 month lease agreement with Pitney Bowes for District postage machines at a savings of \$1,292.16 per year.
- i. **Caring Commodores**
Approval to accept the Caring Commodores fund as a fiduciary fund in trust of The Frazier School District. The fund will be managed by a committee made up of the Elementary Principal, Middle School Principal, Elementary Secretary, and Middle School Secretary. All funds including interest earned may be used to support the mission of the Caring Commodores fund as deemed appropriate by the committee.
- j. **Use of Facilities**

1. Approve the request submitted by PSERS Foundation for your Future to hold two meetings (Tuesday, October 7th, 2025 and Tuesday, March 31st, 2026) in our auditorium for any interested PSERS members. The use of facilities will be from 4:15 pm to 6:15 pm.
Estimated costs associated with the use of facilities:
- Auditorium Rental Fee – Group II - \$100.00
- Security - \$107.00
- Custodial - \$120.00
- Sound System Technician - \$107.00
- k. **Discard Old Warm-ups**
Approval to discard old dry-rotted cross country warm-ups (including the tops and sweatpants.)
- l. **Championship Ring**
Approval to purchase a championship wrestling ring for a student in the amount of \$339.00.
- m. **Discard Old Textbooks**
Approval to discard various old series textbooks copyrighted from 1999 through 2024 from the elementary and middle school.

8. Personnel

- a. **Election of Athletic Director**
Approval to renew Mandy Hartman, as the Athletic Director for the 2025-2026 school year (effective July 1, 2025), at a salary of \$6,834.00

- b. **Election of Assistant Athletic Director**
Approval to renew Nic Hixenbaugh as the Assistant Athletic Director for the 2025-2026 school year (effective July 1, 2025), at a salary of \$2,500.
- c. **Support Staff Salaries**
Approval of the salary increases for the support staff for the 2025-2026 school year based on a satisfactory employee evaluation. [Increases budgeted].
- d. **Letter of Resignation**
Retroactive acceptance of the letter of resignation from David Columbus, Physics Teacher, effective Friday, June 6th, 2025.
- e. **Letter of Resignation**
Approval of request to accept the letter of resignation from Todd Thompson, Custodian, effective Thursday, June 26th, 2025. Also, requesting approval to post the position.
- f. **Van Drivers**
Approval to permit the following coaches to transport students for sporting activities:
 - Anthony Battaglini, Jr.
 - Nicolas Hixenbaugh
 - Jeffrey Ogrodowski, Jr.
 - Ryan Keebler
- g. **Nelson Driver**
Approval to permit Megan Watson to transport students during the summer months.
- h. **Staff for Co-Curricular Sport**
Approval to elect Dustin Wiltrout as the Head Coach, Wrestling, for the 2025-2026 school year.
- i. **Kindergarten Readiness Staff**
Approval to elect Ashley Zocco to the Kindergarten Readiness program to help transition students.
- j. **Extended School Year Staff**
Approval to elect Barb Miller to the Extended School Year program as a Paraprofessional.
- k. **Food Service Manager**
Approval to renew Christie Mansberry as the Food Service Manager for the 2025-2026 school year. Position will work 260 days at a salary of \$49,000, and benefits in accordance with the non-professional staff of the district.
- l. **Professional Staff Election**
Approval to elect Eric Armstrong as the High School Physics Teacher, Step 12 Bachelors, and benefits in accordance with the Collective Bargaining Agreement, effective Monday, August 18th, 2025.
- m. **Professional Staff Election**
Approval to elect Elise Stewart as the High School Chemistry Teacher, Step 1 Masters, and benefits in accordance with the Collective Bargaining Agreement, effective Monday, August 18th, 2025.

9. Comments from the Public

10. Adjournment