

**AGENDA
RECORD COMMISSION
LIBERTY CENTER BOARD OF EDUCATION
MONDAY, DECEMBER 16, 2024
6:45 P.M.
AUDITERIA**

1. Call To Order

2. Roll Call

Mr. Carter ___ Mr. Peters ___ Mrs. Buenger ___

3. Review the Approved Records Retention Schedule

4. Review and Approve the Records Disposal List as per the RC2 Schedule for Calendar Year 2024

_____ made the motion to review and approve the records disposal list as per the RC2 schedule for calendar year 2024. _____ seconded the motion.

VOTE: Mr. Carter ___ Mr. Peters ___ Mrs. Buenger ___

5. Adjournment

_____ made the motion and _____ seconded the motion to adjourn the December 16, 2024 Records Commission meeting at _____ p.m.

VOTE: Mr. Carter ___ Mr. Peters ___ Mrs. Buenger ___