

**Koraes Elementary School**  
**New Student Registration Packet**  
**2025-2026 (Preschool-8th)**

For administration to plan for materials and staffing for the upcoming school year, please register your child(ren) early for the 2025-2026 school year. Please email all completed registration forms to [registration@koraes.org](mailto:registration@koraes.org). Once completed registration paperwork has been submitted and the application fee has been paid, the admissions committee will review the applicant file.

A mandatory registration fee of \$200 per child (not to exceed \$650) must be paid in full to be considered registered for the 2025-2026 school year. **Please note that the registration fee is non-refundable.**

- **New Family Application** - Per family (Required to be registered)
- **Tuition Contract** - Per family (Required to be registered)
- **Emergency Form** - Per student (Required to be registered)
- **Birth Certificate** - Per student (Required to be registered)
- **Baptismal Certificate** - Per student (Required to be registered)
- **Health Form** - Due by October 1, 2025, or your child will be excluded from school beginning October 15th. (Mandatory for students entering Preschool, Kindergarten and 6th grade)
- **Dental Form** - Due by March 1, 2026, late forms are subject to a late enrollment penalty. (Mandatory for students entering Kindergarten, 2nd and 6th grade)
- **Vision Form** - Due by March 1, 2026, late forms are subject to a late enrollment penalty. (Mandatory for students entering Kindergarten)
- **Stewardship Letter** - From your home Parish, confirming that you are in good standing for the 2025 calendar year. Required to qualify for discounted tuition. Due by October 1, 2025.

FACTS Tuition Management handles tuition and fees processing for Koraes Elementary School. To complete registration for the 2025-2026 school year, all new families must enroll with FACTS Management at <https://online.factsmgt.com/Signin.aspx>.