

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, PA., 18643  
Tuesday, August 24, 2021, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Combined Board Meeting of July 27, 2021

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

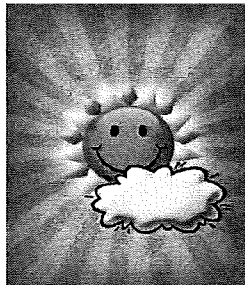
Education Report

Activities Report

Building Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes of regular meeting on June 16, 2021.
2. West Side Career & Technology Center submitting minutes of Joint Operating Committee Meeting June 28, 2021.
3. Ellen Quinn, on behalf of the West Pittston Borough Council, requesting permission to use the Secondary Center auditorium for a public meeting.
4. Rick Branco submitting his letter of resignation as head boys soccer coach.
5. Amy Esposito, Secondary Math Teacher, requesting permission to take a sabbatical leave.
6. Catherine Maheady, Second Grade Teacher, requesting permission to take a medical leave of absence.
7. Deborah Heinzlmeir, Cafeteria Personnel, submitting her letter of resignation.
8. Sharon Hollister, Wyoming Area Music Sponsors, requesting permission to hold a Designer Purse Bingo fundraiser.
- (9.) Nicole Walsh, Wyoming Area Cross Country Parents Association, requesting permission to hold fundraisers.**
- (10.) Donna Kostik, Wyoming Area Boys Soccer Parents Association, requesting permission to hold fundraisers.**
- (11.) Pamela Bufalino, First Grade Teacher, requesting permission to take a medical leave of absence.**
- (12.) Erica Robaczewski, Science Teacher, requesting permission to take a sabbatical leave.**

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Communications Report

**Summary of Applications Received**

**Special Education (PreK-8) – 1**

**Elementary (PreK-4) – 1**

**Kindergarten Principal/Asst. Special Ed Director – 10**

**Hall Monitor – 3**

**Level II Clerical Aide - 6**

# Meeting

*WYOMING AREA SCHOOL DISTRICT*

*REGULAR MEETING OF THE BOARD OF EDUCATION*

*TUESDAY, AUGUST 24, 2021*

*SUPERINTENDENT'S REPORT*

1. Leadership Wilkes-Barre is happy to share the list of Wyoming Area students for the 2022 Junior Leadership Class:
  - Ryan Bonin
  - Madison Day
  - Christopher Murphy
  - Casey Noone
  - Claudia Papa
  - Jilian Rogish
  - Dallas Woodruff

**Congratulations!!!**

2. The first day of school for students will be September 7<sup>th</sup> with September 7<sup>th</sup> and 8<sup>th</sup> being Act 80 Early Dismissals.
3. Masks will be required for K – 6 students and faculty/staff in K-6 buildings because K – 6 children cannot be vaccinated.

**7-12 students and faculty/staff are highly recommended to wear masks if not vaccinated.**

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**Treasurer's Report**

<b>First National Community Bank</b>	<b>General Fund</b>	<b>4,028,379.62</b>
<b>First National Community Bank</b>	<b>Payroll Account</b>	<b>5,931.62</b>
<b>First National Community Bank</b>	<b>Cafeteria Account</b>	<b>123,648.19</b>
<b>First National Community Bank</b>	<b>Student Activities Account</b>	<b>131,455.86</b>
<b>First National Community Bank</b>	<b>Athletic Fund Account</b>	<b>27,939.95</b>
<b>First National Community Bank</b>	<b>Purchasing Account</b>	<b>500.00</b>
<b>Pennsylvania Local Government Investment Trust</b>	<b>General Fund Account</b>	<b>132,449.74</b>
<b>First National Community Bank</b>	<b>Series 2018 GON Account</b>	<b>256,701.16</b>

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 Finance Report

1. Received the following checks:

<u>Berkheimer Income Tax</u>	
Earned Income Tax	64,761.06
Local Services Tax	222.36
Per Capita Tax	33,537.98
Delinquent Per Capita	<u>1,622.95</u>
Total:	100,144.35
 <u>State &amp; Federal Subsidy Payments</u>	
Title I – Improving Basic Programs	47,854.43
Title II – Improving Teacher Quality	7,087.78
Title IV – Student Support & Academic Enrichment	3,095.00
School District Special Education	245,570.00
PCCD Grant-COVID 19 Relief	1,349.00
COVID-19 SECIM	<u>2,069.00</u>
Total:	307,025.21
 <u>Local Realty Transfer Tax</u>	
Luzerne County	25,683.53
Wyoming County	<u>1,470.00</u>
Total:	27,153.53
 <u>Delinquent Real Estate Tax</u>	
Wyoming County	19,153.63

2. Approve the August payment of \$61,277.10 to the West Side Career & Technology Center for the 2021-2022 school year.
  
3. Approve to renew the Management Advisory Service Agreement between the Albert B. Melone Co., Certified Public Accountants and the Wyoming Area School District. The contract is for a (1) year period from July 1, 2021 through June 30, 2022. The contract is at an amount of \$115,003.64. This amount is calculated at the prior year contractual rate with no increase. The agreement is subject to the review of the District Superintendent and the Solicitor.

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 Finance Report

4. Approve the Intergovernmental Agreement between Luzerne Intermediate Unit #18 and Wyoming Area School District 2021-2022 IDEA allocation. Based on December 1, 2020 IDEA child account, the estimated allocation is \$448,661.00.
5. Approve the August 2, 2021 Retainment Agreement of Joyce Carmody & Moran, PC, pending D.L./WASD litigation matter.
6. Approve the agreement with Children’s Service Center and Wyoming Area School District for the 2021-2022 school year. The Partial Hospitalization Program is \$126.50 per day and the Therapeutic Educational Program is \$167.00 per day. Added fees may be charged due to serious acuity situations.

7. Approve the step placements for the following Temporary Professional Employees:

Jennifer Cave	Masters +0	Step 4	51,482.00
Marla Moses	Bachelors+18	Step 5	47,127.00

8. Approve the step placements for the following Professional Employees:

Brianna Littzi	Masters+60	Step 6	67,492.00
Lauren Wysocki	Bachelors+18	Step 4	45,627.00

**(9.) Approve the purchase of the Primoedge Point of Sale System for cafeteria at a cost of \$7,170.00. The purchase will be paid from the food service fund.**

**(10.) Approve the purchase of computer equipment needed to support the cafeteria Primoedge Point of Sale System above from STS Education Company at the cost of \$8,190.00. The purchase will be paid from the food service fund.**

**(11.) Approve the end user purchase agreement for the wireless link system for building-to-building wireless communication between Keystone Communications and the Wyoming Area School District. A request for proposals was issued through the Luzerne Intermediate Unit 18 via e-rate in order to select a provider. The total contract cost is \$152,015.20 payable in estimated monthly cost of \$2,533.58 over a sixty (60) month period. The cost is prior to any e-rate discounts that is currently estimated to be calculated at 60% of the monthly cost.**

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Finance Report

(12.) Approve the agreement between United Therapy, LLC and Wyoming Area School District. United Therapy will provide occupational therapy services to Wyoming Area students at a cost of \$80/hour for one year.

(13.) Approve the general ledger sheet:

Bill Listing:	August 2021	339,961.26	
Prepays:	July 2021	<u>239,725.98</u>	579,687.24
Cafeteria Account:		88.61	
Athletic Account:		<u>890.00</u>	<u>978.61</u>
			Total: 580,665.85

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:



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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2021-2022 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the professional substitute list for the 2021-2022 school year.
3. Approve the request of Amy Esposito, Secondary Math Teacher, to take a sabbatical leave for the first semester of the 2021-2022 school year.
4. Approve the request of Catherine Maheady, Second Grade Teacher, to take a medical leave of absence for the 2021-2022 school year.
5. Approve the appointment of Ami Bealla as a long term substitute teacher for Karen Switzer, First Grade Teacher, for the 2021-2022 school year, at the step placement of Masters +0, Step 4 \$51,482.00.
- (6.) Approve the transfer of Alyssa Merkel from Special Education Teacher to Kindergarten Teacher effective for the 2021-2022 school year.**
- (7.) Approve to rescind the appointment of Kayla Radle as a long term substitute teacher for Alex Hughes.**
- (8.) Approve the appointment of Kayla Radle as a long term substitute teacher for Catherine Maheady, Second Grade Teacher, for the 2021-2022 school year.**
- (9.) Approve the appointment of \_\_\_\_\_ as Kindergarten Principal/Assistant Special Education Director effective for the 2021-2022 school year.**
- (10.) Approve the appointment of Kayla Collura from ½ day teacher to full day teacher effective for the 2021-2022 school year. Ms. Collura is currently a ½ day art teacher and will teach business the other ½ of the day.**
- (11.) Approve Janet Serino, Superintendent as Trustee for the Northeast PA. Health Trust. Len Pribula will be the alternate.**

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Education Report

- (12.) Approve the guest teacher substitute list for the 2021-2022 school year.**
- (13.) Approve the request of Pamela Bufalino, First Grade Teacher, to take a medical leave of absence effective at the beginning of the 2021-2022 school year until on or about November 30, 2021.**
- (14.) Approve the request of Erica Robaczewski, Science Teacher, to take a sabbatical leave for the first semester of the 2021-2022 school year with a tentative return date of January 27, 2022.**
- (15.) Approve the ARP ESSER Health and Safety Plan.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.  
Roll Call:

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Activities Report

1. Accept, with regret, Rick Branco submitting his letter of resignation as head boys soccer coach.
2. Approve the appointment of the following coaches and volunteer coaches for the 2021-2022 Fall sports season provided the season is not cancelled due to COVID-19 related purposes. Salary as per the collective bargaining agreement.

Boys Soccer

Devin Dougherty	Head Coach
Robert Dougherty	Assistant Coach

Cross Country

Michael Branley	Volunteer Coach
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Football

Bryce Hinkle	Volunteer Coach
John Hindmarsh	Volunteer Coach
Charles Medico	Statistician

Girls Soccer

Ashley Evans	Assistant Coach
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Boys Tennis

<b>Joe Skrip</b>	<b>Volunteer Coach</b>
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3. Approve the appointment of the following assistant coaches and volunteer coaches for the 2021-2022 winter sports season provided the season is not cancelled due to COVID-19 related purposes. Salary as per the collective bargaining agreement.

Boys Basketball

Ian Gilmartin	Jr. Varsity Coach
Nick Vough	9 <sup>th</sup> Grade Coach
Tim DePriest	8 <sup>th</sup> Grade Coach
Joe DeLucca	7 <sup>th</sup> Grade Coach
Skip Stocknick	Volunteer Coach

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Girls Basketball

Gina Manganiello	Jr. Varsity Coach (split salary)
Mark Casper	Jr. Varsity Coach (split salary)
Joseph Chacke	9 <sup>th</sup> Grade Coach
Mary Price	8 <sup>th</sup> Grade Coach
Len Lojewski	7 <sup>th</sup> Grade Coach

Swimming

Kayla Taddei	Diving Coach
Maureen Pikas	Volunteer Coach

Winter Track

Ron D'Eliseo	Volunteer Coach
Joe DeMark	Volunteer Coach
Michael Fanti	Volunteer Coach
Olivia Lanza	Volunteer Coach
Kristen Lombardo	Volunteer Coach

Wrestling

Brian Hines	Assistant Coach
Matthew Manganiello	Jr. High Coach
Patrick Heck	Jr. High Coach
Jaryn Polit-Moran	Volunteer Coach
Jude Polit-Moran	Volunteer Coach
Jeff Pepe	Volunteer Coach
Steve Price	Volunteer Coach
Damon Barhight	Volunteer Coach

4. Approve the request of Sharon Hollister, Wyoming Area Music Sponsors, to hold a Designer Purse Bingo fundraiser in the Secondary Center cafeteria on February 6, 2022, 8:00 a.m. to 8:00 p.m. (actual bingo time is 12:00 p.m. to 5:00 p.m.), pending approval by the building principal and cafeteria manager (Class A). Snow date is February 20, 2022.

- (5.) Approve the request of Nicole Walsh, Wyoming Area Cross Country Parents Association, to hold the following fundraisers:**

- **Sell Krispy Kreme Donuts at home football games**
- **Sell Pure Vida bracelets with Wyoming Area colors**

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**(6.) Approve the request of Donna Kostik, Wyoming Area Boys Soccer Parents Association, to hold the following fundraisers:**

- **Bagging for Charity**
- **Flower Sale**
- **Krispy Kreme Donut Sale**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
Roll Call:

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Building Report

1. Approve the support personnel substitute list for the 2021-2022 school year.
2. Approve the request of Ellen Quinn, on behalf of the West Pittston, Borough Council, to use the Secondary Center auditorium for a public meeting regarding the FEMA Flood Map, Tuesday, August 31, 2021, 6:30 p.m. to 8:30 p.m. The Borough will pay security and custodian costs.
3. Accept, with regret, the resignation of Deborah Heinzlmeir as cafeteria personnel effective immediately.
- (4.) Approve the appointment of \_\_\_\_\_ as Level II Clerical Aide effective for the 2021-2022 school year.**
- (5.) Approve the appointment of \_\_\_\_\_ as Hall Monitor effective for the 2021-2022 school year.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the building report.  
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Bids Report

The bids for the Natorium HVAC Equipment Replacement Project at the Wyoming Area Secondary Center were advertised on the following dates:

Citizens Voice  
7/9/21  
7/22/21

Times Leader  
7/12/21  
7/15/21

Bids were opened on July 29, 2021 at 10:00 a.m.

1. Motion to award the bids for the pool filter and replacement component of the Natorium HVAC Equipment Replacement Project in the amount of \$283,920.00 to Troy Mechanical, Inc. This amount is to be funded from non ESSER funds. In addition, the district would also award the dehumidification component of the Natorium HVAC Equipment Replacement Project in the amount of \$664,840.00 to Troy Mechanical, Inc., subject to obtaining PDE approval for utilizing ESSER funds for payment and also subject to review of the district solicitor.
2. Motion to approve the appointment of Richard Mellow Corp., to provide the electrical component for the Pool Filter and Replacement Project of the Natorium HVAC Equipment Replacement Project in the amount of \$15,350.00. This amount is to be funded from non ESSER funds.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the bids report.  
Roll Call: