



Community Action Inc. of Central Texas
Board of Directors Meeting
 March 21, 2024, 6:00 P.M.
 San Marcos, Texas
FINAL Agenda-

Visitors and the press are welcome to attend.

1.0	Call to Order and Review of Agenda – Insley	
	Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”	
2.0	Roll Call – Mudd	
3.0	Public Comment Period (Public comments are limited to 2 minutes per individual) –Insley	
4.0	Minutes-Insley	Page No.
	4.0 Executive Committee Minutes January 18, 2024 (for approval)	1-5
5.0	Correspondence, for review and discussion-Mudd	
	5.1 Introduce new board member Judge Bret Bray	not in packet
	5.2 Luling CDC Investigation Letter	6-8
	5.3 Danielle Engelke Approval as Head Start Director	9
	5.4 A Washington CDC Investigation Letter	10-11
6.0	Leadership Programmatic Reports	
	Written programmatic reports have been emailed to all board members. Bolded items below will be presented verbally. Opportunity for questions for un-bolded items.	
	6.1 Executive Director-Doug Mudd	12
	6.1.1 Admin Building Rent Increase	
	6.1.2 Fundraising Strategy Discussion -Insley	not in packet
	6.2 Human Resources-Ruth Salinas	13-17
	6.3 Agency Financial-Herington	
	6.3.1 Basic Financials	18-20
	6.3.2 Grant Financial Report	21-25
	6.3.3 Head Start Program Budget Reports	26-29
	6.3.4 Head Start In-Kind	30
	6.3.5 Head Start CACFP Report	31
	6.3.6 Credit Card Report	32-36
	6.3.7 Other Credit Card Purchases	37-38
	6.4 Adult Education-Glenda Rose	39
	6.5 Community Services- Francesca Ramirez	40-41
	6.6 Health Services-Stacey Martinez	42-45
	6.7 Head Start – Danielle Engelke	
	6.7.1 January/February Monthly Report	46-48
	6.7.2 Parent Satisfaction Survey	49-76
	6.7.3 Eligibility Criteria (for approval)	77-80
	6.7.4 Updated Policies & Procedures (e-vote approved)	81-103
	6.7.5 Pay Scale Change (for approval)	104
	6.7.6 Quality Improvement Plan (for approval)	105-111
	6.8 Home Visiting-Megan Campbell	112-114
	6.9 Youth Services-Cristal Lopez	115-116
7.0	Action Items-Review, Discuss and Take Proper Action	
	7.1 Ryan White Part A – Keith Herington (for approval)	117
8.0	Success Story- Adult Education: Glenda Rose	
9.0	Board Member’s Opportunity to Share	
10.0	Board President’s Report. -Insley	
	Next Board of Directors Meeting: May 16, 2024	
11.0	Adjournment – Insley	

Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.