

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustees Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
January 10, 2017**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Student Matters** – Education Code Sections 35146 & 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.
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III. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. REPORTS

- A. Student Reports**
 - B. Principal Report – Joe Domingues/SMHS**
 - C. Superintendent’s Report**
 - D. Board Member Reports**
-

VI. Items Scheduled for Action

A. GENERAL

1. Safe Haven Resolution Number 9-2016-2017

Resolution Number 9-2016-2017 supports that the schools in the Santa Maria Joint Union High School District will remain safe places for learning and teaching for all students, regardless of immigration status. Under the law, all students have the right to attend public school and enjoy access to equitable educational and programmatic services regardless of the immigration status of the student or of the student’s family members.

Resource Person: Mark Richardson, Superintendent

***** IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 9-2016-2017.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Dr. Karamitsos _____
 - Ms. Perez _____
 - Mr. Palera _____
 - Ms. Lopez _____
 - Dr. Garvin _____
-

**Resolution in Support of Students and Families in the
Santa Maria Joint Union High School District
Resolution 9-2016-2017**

WHEREAS, the Santa Maria Joint Union High School District is committed to the success of all students irrespective of their immigration status, ethnicity, race, religion, sexual orientation, ability, sex and gender identity, socio-economic status or beliefs;

WHEREAS, our City, like many cities in the State of California, is the home and workplace of immigrant communities, including persons with both documented and undocumented immigration status;

WHEREAS, students and parents have expressed fear, anxiety, and confusion regarding the ability of the Office of Immigration and Customs Enforcement (“ICE”) to enter property of the District for the purpose of determining legal status of students and their families;

WHEREAS, under the law, all students have the right to attend public school and enjoy access to equitable educational and programmatic services regardless of the immigration status of the student or of the student’s family members;

WHEREAS, it is the mission of the District to “prepare all learners to become productive citizens and college/career ready by providing challenging learning experiences and establishing high expectations for achievement”;

WHEREAS, The Board of Education embraces the diversity of our students and families and the rich language and cultural assets they bring to our District and strongly supports and encourages the participation of all parents and families in our schools; and

WHEREAS, as a Board, we invite parents, neighbors, and all those committed to supporting our community’s children to work collaboratively with us as we continue to empower them to reach their full potential as responsible, ethical, and productive citizens in a diverse and changing world;

NOW, THEREFORE, BE IT RESOLVED: That the Board declares its commitment that every District site be a safe and welcoming place for all students and their families and encourages the Superintendent to enhance partnerships with community-based organizations who provide resources for families facing immigration issues;

BE IT FURTHER RESOLVED: All requests for documents or entrance to District school sites by any immigration enforcement officer shall be immediately forwarded to the Superintendent for review to ensure the safety of all students, as well as compliance with applicable state and federal laws.

BE IT FURTHER RESOLVED: The District will not release information regarding immigration status or related matters contained in pupil records to federal agencies or other authorities enforcing immigration laws without the permission of the student's parent or guardian or pursuant to a judicial warrant, subpoena, court order or as otherwise required by law.

IN WITNESS WHEREOF, we the members of the Board of Education of the Santa Maria Joint Union High School District in Santa Barbara County, California, passed Resolution No. 9-2016-2017 on January 10, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

B. INSTRUCTION

1. Proclamation Declaring February 6-10, 2017 as National School Counseling and Guidance Week – Resolution Number 10-2016-2017

National School Counseling and Guidance Week is celebrated from February 6-10, 2017, to focus public attention on the unique contributions of professional school counseling and guidance staff members in our schools across the country. The National School Counseling and Guidance Week, sponsored by the American School Counseling Association (ASCA), highlights the tremendous impact school counselors and guidance staff can have in helping students achieve school success and plan for a career.

Resource Person: John Davis, Asst. Supt. of Curriculum

*** **IT IS RECOMMENDED THAT** the Board of Education adopt Resolution Number 10-2016-2017 declaring February 6-10, 2017 as National School Counseling and Guidance Week.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Dr. Karamitsos _____
- Ms. Perez _____
- Mr. Palera _____
- Ms. Lopez _____
- Dr. Garvin _____

Santa Maria Joint Union High School District
Resolution 10-2016-2017

Proclamation
National School Counseling and Guidance Week
February 6-10, 2017

WHEREAS, counseling and guidance staff members are employed in our schools to help students reach their full potential; and

WHEREAS, counseling and guidance staff members are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, counseling and guidance staff members help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, counseling and guidance staff members work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, counseling and guidance staff members seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling and guidance programs are considered an integral part of the educational process that enables all students to achieve success in school;

THEREFORE, the Board of Education of the Santa Maria Joint Union High School District do hereby proclaim February 6-10, 2017, as National School Counseling and Guidance Week.

PASSED AND ADOPTED this 10th day of January 10, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

C. BUSINESS

1. Fiscal Year 2015-16 Audit Report and Plan of Corrective Actions

As required by Education Code §41010, the District retained the services of the auditing firm, Christy White Accountancy Corporation, to audit the books and accounts of the District. In accordance with Education Code §41020, the audit report for the year ended June 30, 2016 is hereby submitted to the Board of Education for review at this public meeting and includes the district's plan of corrective actions for the findings and recommendations identified in the audit report. The full audit report can be found on the District's website.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education review the audit report for the year ended June 30, 2016 and approve the District's plan of corrective actions for the findings and recommendations identified in same and submit the plan to the County Superintendent of Schools as required by Education Code §41020.

Moved _____ **Second** _____ **Vote** _____

2. Declaring results and certifying proceedings of School Bond Election and appointing the Citizens' Oversight Committee with Respect to Such Bond Measure – Resolution Number 11-2016-2017

The Board of Education placed a measure to the voters to authorize the issuance of \$114 million in general obligation bonds on the November 8, 2016 ballot. The district has received positive certification of the election results from the Registrars of Voters of the County of Santa Barbara and the County of San Luis Obispo. The Board of Education needs to officially declare the election results to the Board of Supervisors of Santa Barbara County. Resolution No. 11-2016-2017 as printed on the following pages so certifies.

A requirement of a Proposition 39 bond measure is a citizens' oversight committee ("COC") to monitor bond expenditures. The Board of Education appoints the existing COC with respect to such bond measure as stated in the aforementioned Resolution.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 11-2016-2017 certifying to the Board of Supervisors of Santa Barbara County the November 8, 2016 Bond Election Results and Appointing the Citizens' Oversight Committee.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION 11-2016-2017**

**DECLARING RESULTS AND CERTIFYING PROCEEDINGS
OF SCHOOL BOND ELECTION HELD NOVEMBER 8, 2016
AND APPOINTING THE CITIZENS' OVERSIGHT COMMITTEE
WITH RESPECT TO SUCH BOND MEASURE**

WHEREAS, at a meeting duly called and held on June 21, 2016, this Board of Education (the "Board") of the Santa Maria Joint Union High School District (the "District") duly adopted a resolution (the "Resolution Ordering School Bond Election") ordering an election be held on November 8, 2016, on the question of authorizing the issuance of bonds of the District in the aggregate principal amount of \$114,000,000; and

WHEREAS, the Superintendent of Schools of the County of Santa Barbara has jurisdiction over the District; and

WHEREAS, on or before August 12, 2016, being no fewer than 88 days before the date of said bond election, this Board caused to be delivered to (i) the Registrar of Voters of the County of Santa Barbara and the Clerk of the Board of Supervisors of the County of Santa Barbara and (ii) the Registrar of Voters of the County of San Luis Obispo and the Clerk of the Board of Supervisors of the County of San Luis Obispo, one or more certified copies of the Resolution Ordering School Bond Election, containing specifications of the election order; and

WHEREAS, within the Resolution Ordering School Bond Election, this Board requested the consolidation of said bond election with such other elections as may be held on the same date in territory partly or wholly the same; and

WHEREAS, on the date of said election, November 8, 2016, a statewide general election was conducted throughout the District, and the District's school bond measure (the "Measure") was submitted to the electors of the District; and

WHEREAS, the Registrar of Voters of the County of Santa Barbara and the Registrar of Voters of the County of San Luis Obispo have submitted to this Board their respective certified statement of the votes cast in said bond election in each county, showing the votes cast for and against the Measure (the "Statements of Election Results"); and

WHEREAS, Sections 15278 et seq. of the California Education Code (the "Education Code") require that the Board of Education establish and appoint an independent citizens' oversight committee with respect to the Measure, the purpose of which shall be to inform the public concerning the expenditure of proceeds from the bonds approved at such bond election; and

WHEREAS, the Board of Education has previously established and appointed an existing independent citizens' oversight committee for a prior school bond measure, and the Board of Education desires that the existing citizens' oversight committee constitute the independent citizens' oversight committee for the Measure;

NOW, THEREFORE, the Board of Education of the Santa Maria Joint Union High School District, does hereby find, resolve, determine and order, as follows:

Section 1. All of the above recitals are true.

Section 2. The Statements of Election Results, each certified by the Registrar of Voters of the County of Santa Barbara and the County of San Luis Obispo, are hereby received, confirmed, approved and entered upon the minutes of this meeting.

Section 3. It appears from the Statements of Election Results that at least 55% of all the votes cast at the election on the Measure were in favor of the Measure, and this Board hereby declares the Measure approved.

Section 4. All proceedings had in the premises by this Board and the officers of the District with respect to the election on the Measure are hereby certified by this Board to the Board of Supervisors of the County of Santa Barbara.

Section 5. The Clerk of this Board is hereby directed to deliver a copy of this Resolution certified as to its due adoption, together with a copy of the certified Statements of Election Results, to the Superintendent of Schools of the County of Santa Barbara, and such documents together shall constitute and be deemed the report required by Education Code Section 15111.

Section 6. The Superintendent of Schools of the County of Santa Barbara is hereby requested to send copies of the Statements of Election Results to the Board of Supervisors of the County of Santa Barbara, in accordance with Education Code Section 15124.

Section 7. The Clerk of this Board is hereby directed to file a certified copy of this Resolution with the Board of Supervisors of the County of Santa Barbara.

Section 8. The independent citizens' oversight committee previously established by this Board is hereby declared to be the independent citizens' oversight committee for the Measure in accordance with Section 15278 of the Education Code.

PASSED AND ADOPTED this 10th day of January 10, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Clerk/Secretary of the Board of Education
Santa Maria Joint Union High School District

2. Emergency Resolution - Righetti High School Flood - Resolution Number 12-2016-2017

On December 17, 2016 Righetti High School experienced flood damage thereby requiring immediate remediation to mitigate further damage to the facility, and for the safety and health of students, staff and other persons.

Subject to the Uniform Public Construction Cost Accounting Act, Public Contract Code section 22000, et seq. ("UPCCAA"), any contract for construction work exceeding \$45,000.00 and up to \$175,000.00 in value must be informally bid. An exception exists in cases of emergency when repair and/or replacements are necessary. The emergency work requires a four-fifths vote of the Board of Resolution Number 12-2016-2017. The resolution also authorizes the District's superintendent or designee to execute contracts or change orders, as appropriate and as necessary with firms to perform flood remediation work, without further advertising for or inviting of bids, and to take all steps and perform all actions necessary to execute and implement those contracts.

District staff will report on the status of this emergency to the Board at the next regularly scheduled Board meeting and at all subsequent meetings.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution No. 12-2016-2017 determining that an emergency exists, that it would be futile to solicit bids, and that informal bidding of the remediation of flood damage at Righetti High School should be waived.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Dr. Karamitsos _____
Ms. Perez _____
Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 12-2016-2017**

DETERMINE THAT AN EMERGENCY EXISTS, THAT IT WOULD BE FUTILE TO SOLICIT BIDS, AND THAT INFORMAL BIDDING OF THE REMEDIATION OF FLOOD DAMAGE AT RIGHETTI HIGH SCHOOL SHOULD BE WAIVED

WHEREAS, generally, Public Contract Code section 20111 requires a school district to competitively bid any contract for services exceeding the bid limit, \$87,800 in 2016, and construction work exceeding \$15,000 in value; and

WHEREAS, for school districts subject to the Uniform Public Construction Cost Accounting Act, Public Contract Code section 22000, et seq. ("UPCCAA"), including the District, any contract for construction work exceeding \$45,000.00 and up to \$175,000.00 in value must be informally bid; and

WHEREAS, an exception to section 20111 competitive bidding and the UPCCAA competitive selection requirements exists in cases of emergency when repair and/or replacements are necessary; and

WHEREAS, in cases of emergency, the governing board of the District ("Board") may proceed pursuant to the UPCCAA to immediately replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts (Pub. Contract Code, § 22035); and

WHEREAS, Public Contract Code section 1102 defines an emergency as a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services; and

WHEREAS, emergency work under section 22035 must be done pursuant to the terms of Public Contract Code section 22050;

WHEREAS, section 22050 requires the following steps be taken:

- (1) Pursuant to a four-fifths vote of the Board, the District may repair or replace a public facility, take any directly related and immediate action required by an emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts;
- (2) Before taking any action pursuant to paragraph (1), the Board shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency;

- (3) The Board, by a four-fifths vote, may delegate to the District Superintendent and/or his designee, the authority to order any action pursuant to paragraph (1);
- (4) If a person with authority delegated pursuant to paragraph (3) orders any action specified in paragraph (1), that person shall report to the Board, at its next meeting, the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency;
- (5) If the Board orders any action specified above, the Board shall review the emergency action at its next regularly scheduled meeting and, except as specified below, at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action. If the Board meets weekly, it may review the emergency action in accordance with this provision every 14 days;
- (6) If a person with delegated authority orders any action specified in paragraph (1), the Board shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless a person with delegated authority has terminated that action prior to the Board reviewing the emergency action and making a determination pursuant to this provision. If the Board meets weekly, it may, after the initial review, review the emergency action in accordance with this provision every 14 days;
- (7) When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts;

WHEREAS, notwithstanding Public Contract Code section 20111, California law provides that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (*Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631); and

WHEREAS, on or about December 17, 2016, a 4" fire water line riser burst at the Righetti High School Gymnasium, resulting in the flooding of two classrooms, a stage area, two lobby areas, boys and girls locker rooms, the main gymnasium floor area made of wood, and ancillary spaces in and around the facility ("Affected Areas"); and

WHEREAS, the continued health and safety of staff and students is paramount, and a delay in performing remediation work of the Affected Areas to repair the flood-caused damage could expose students and staff to a danger to life or health from structural damage to the facility and/or possible mold growth; and

WHEREAS, the flooding took place after the last meeting of the Governing Board, which took place on December 16, 2016, and the Governing Board was not scheduled to meet again until this regularly scheduled meeting on January 10, 2017;

WHEREAS, the District needed to have a contractor remediate the damage at the Affected Areas to minimize any possible injury to persons and mitigate any adverse conditions that would trigger further damage to School facilities or potential health issues for students or staff;

WHEREAS, Oliveira's Fashion Floors, Inc. ("Contractor") was already contracted as a blanket purchase order for emergency floor repairs; and

WHEREAS, it would be futile for the District to attempt to obtain a responsive bid through a bid process due to the emergency nature of the repairs, the incremental determination of the extent of damage to the Affected Areas would like preclude the ability to determine a complete scope of work, and the availability of the contractor already in contract with the District; and

WHEREAS, publicly bidding the flood remediation work will not affect the final result to the District, except to delay work and increase the likelihood of damage to persons;

WHEREAS, based on the foregoing, it would be incongruous, futile and unavailing to solicit public bids for the flood remediation work;

WHEREAS, there is not sufficient time for informal bidding to secure a contract to perform the flood remediation work;

WHEREAS, due to concerns about student and teacher safety, the District believes that pursuing a contract without formal bidding pursuant to Public Contract Code sections 22035 and 22050 and based on futility is warranted; and

WHEREAS, the work is necessary to minimize any possible injury to persons and mitigate any adverse conditions that would trigger further damage to School facilities or potential health issues for students or staff; and

WHEREAS, the District will present a contract for the flood remediation work to the Board for the Board's ratification.

NOW, THEREFORE BE IT RESOLVED by the Governing Board of the Santa Maria Joint Union High School District hereby resolves, determines, and finds by at least a four-fifths vote the following:

Section 1. That the above recitals are true and correct.

Section 2. That an emergency existed that would not permit a delay resulting from a competitive solicitation for bids, and that the action taken was necessary to respond to the emergency.

Section 3. That based on the foregoing, it would be incongruous, futile, and un-availing to attempt to bid this work.

Section 4. That District's superintendent or designee is authorized to execute contracts or change orders, as appropriate and as necessary with firms to perform flood remediation work, without further advertising for or inviting of bids, and to take all steps and perform all actions necessary to execute and implement those contracts.

Section 5. That all contracts with firms to perform flood remediation work for which performance has already begun are hereby ratified.

Section 6. That District staff report on the status of this emergency to the District's Board at the Board's next regularly scheduled Board meeting and at all subsequent regularly scheduled Board meetings until the Board terminates the emergency action.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Santa Maria Joint Union High School District on this 10th day of January, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Secretary/Clerk of the Board of Education

VII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ Second _____

A Roll Call Vote is Required:

Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____

A. Approval of Minutes

Regular Board Meeting – December 13, 2016
 Special Board Meeting – December 16, 2016

B. Approval of Warrants for the Month of December 2016

Payroll	\$6,753,722.23
Warrants	<u>2,839,805.54</u>
Total	<u>\$9,593,527.77</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2016-2017 third and fourth monthly attendance reports presented on the last two pages of this agenda.

D. Facility Report – *Appendix B*

E. Approval of Board Policies

The following board policy is presented to the Board of Education for approval. The policy was listed for first reading on the December 13, 2016 board agenda.

BP 5142.12 Search and Seizure

F. Purchase Orders for Ratification

PO #	Vendor	Amount	Description/Funding
PO17-00850	Oliveira's Fashion Floors Inc.	\$70,000.00	Emergency PO for RHS Gym Floor – clean up and remediation due to fire sprinkler leak/General Fund. A claim has been filed with SISC and most of this cost should be recoverable from insurance.

G. Purchase Orders for Approval

PO #	Vendor	Amount	Description/Funding
PO17-00820	Earth Systems Pacific Inc.	\$355,750.00	RHS classrooms construction testing services. Use of vendor approved by Board in December/Fund 24 C2004 Bond funds
PO17-00839	Stanbury Uniforms Inc.	\$64,220.12	PVHS Band uniforms/General Fund LCAP Goal 4 Supporting Student Learning

H. Student Matters – Education Code Sections 35146 & 48918

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: 347492, 343416, 343712, 345585, 341911

I. Notices of Completion

The following projects have been substantially completed and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) ALL SITES Security Camera Installation - Project #16-224; Kcindur Communications, Inc. dba Advanced Wireless - General Contractor
- 2) PVHS-Stadium Scoreboard Replacement - Project #15-188; Vernon Edwards Constructors, Inc. - General Contractor

J. Acceptance of Gifts

Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Wells Fargo	SMHS	\$2,500.00
Total Santa Maria High School		<u>\$2,500.00</u>

VIII. REPORTS FROM EMPLOYEE ORGANIZATIONS

IX. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

X. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XI. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on Tuesday, February 14, 2017. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XII. FUTURE REGULAR BOARD MEETINGS FOR 2017

February 14, 2017	June 13, 2017	September 12, 2017
March 14, 2017	June 20, 2017	October 10, 2017
April 11, 2017	July 11, 2017	November 14, 2017
*May 16, 2017	**August 1, 2017	December 12, 2017

Please note:
*Third Tuesday of the month
**First Tuesday of the month

XIII. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
THIRD MONTH OF 2016-17

October 03, 2016 through October 28, 2016

	Third Month 2015-16			Third Month 2016-17			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	1974	1894.20	95.4%	2031	1954.05	95.7%		1919.66		1969.93
Special Education	75	71.00	93.9%	76	73.60	95.8%		72.28		73.30
Independent Study	14	10.45	77.4%	13	10.10	74.8%		7.36		9.30
Independent Study 12 + 12	0	0.00	---	0	0.00	---		0.00		0.00
Independent Study Spec Ed	1	0.75	75.0%	0	0.00	---		0.83		0.00
CTE Program	6	5.80	85.9%	6	5.90	84.9%		7.05		5.28
Home and Hospital Reg Ed	3	1.30	72.2%	4	2.25	73.8%		0.57		1.91
Home and Hospital Spec Ed	4	3.35	74.4%	4	2.55	59.3%		3.48		2.68
TOTAL RIGHETTI	2077	1986.85	95.3%	2134	2048.45	95.7%		2011.23		2062.40
SANTA MARIA HIGH										
Regular	2473	2392.95	96.1%	2394	2316.65	96.7%		2416.21		2327.51
Special Education	85	78.40	92.3%	97	91.30	94.1%		79.74		89.16
Independent Study	25	22.40	92.2%	25	20.55	90.3%		16.78		16.02
Independent Study 12 + 12	2	1.75	87.5%	0	0.00	---		1.02		0.00
Independent Study Spec Ed	0	0.00	---	0	0.00	---		0.09		0.00
CTE Program	8	6.10	76.7%	8	5.75	81.0%		5.52		6.19
Home and Hospital Reg Ed	7	7.40	90.8%	8	5.80	88.5%		6.86		3.93
Home and Hospital Spec Ed	1	0.05	16.7%	3	1.50	55.6%		0.57		1.51
TOTAL SANTA MARIA	2601	2509.05	96.0%	2535	2441.55	96.6%		2526.79		2444.32
PIONEER VALLEY HIGH										
Regular	2529	2461.20	96.7%	2573	2506.40	97.3%		2485.69		2511.72
Special Education	109	102.65	94.1%	105	98.85	94.1%		105.24		98.25
Independent Study	7	3.55	65.7%	9	6.00	81.6%		3.26		3.44
Independent Study Spec Ed	3	1.55	51.7%	3	2.05	68.3%		2.64		1.67
Home and Hospital Reg Ed	13	9.05	83.8%	9	6.50	79.8%		7.45		5.91
Home and Hospital Spec Ed	0	0.00	---	3	1.70	56.7%		0.00		0.75
TOTAL PIONEER VALLEY	2661	2578.00	96.6%	2702	2621.50	97.2%		2604.28		2621.74
PROGRAM E DAY TREATMENT @ LINCOLN STREET	7	4.40	77.9%	6	4.85	80.8%		4.60		5.91
DISTRICT SPECIAL ED TRANSITION	24	22.85	95.2%	28	26.95	100.0%		22.72		27.53
DISTRICT SPECIAL ED TRANS/VOC MM	16	15.80	98.8%	17	17.00	96.6%		14.95		17.28
ALTERNATIVE EDUCATION										
Delta Continuation	329	266.64	82.0%	343	277.24	81.0%		256.67		274.51
Delta 12+	1	0.85	56.7%	0	0.00	---		1.12		0.00
Delta Independent Study	18	14.53	95.0%	7	5.90	100.0%		11.28		3.21
Delta Independent Study 12+	16	17.41	94.9%	12	12.67	91.5%		18.94		13.64
Delta Independent Study Spec Ed	1	1.12	0.0%	1	0.01	1.4%		1.00		0.00
Home & Hospital Reg Ed	1	1.06	106.1%	1	0.00	0.0%		0.37		0.04
Reach Program--SMHS	8	6.45	89.0%	3	2.10	70.0%		5.05		1.86
Reach Program--PVHS	7	4.90	79.0%	12	9.45	88.3%		2.28		6.75
Home School @ Library Program	50	41.45	86.6%	34	27.10	88.7%		40.41		24.56
Delta HS I.S. Program P	34	27.00	93.1%	22	16	86.7%		19.10		15.93
TOTAL ALTERNATIVE EDUCATION	465	381.41	82.1%	435	350.86	80.7%		356.22		340.50
TOTAL HIGH SCHOOL DISTRICT	7851	7498.36	95.5%	7857	7511.16	95.6%		7540.79		7519.67

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
FOURTH MONTH OF 2016-17

October 31, 2016 through November 25, 2016

	Fourth Month 2015-16			Fourth Month 2016-17			Cumulative ADA				
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year		
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA	
ERNEST RIGHETTI HIGH											
Regular	1962	1879.57	95.3%	2018	1936.07	95.5%		1911.86		1963.25	
Special Education	74	69.79	93.2%	78	72.93	94.6%		71.79		73.23	
Independent Study	14	7.29	52.0%	18	9.64	62.2%		7.35		9.37	
Independent Study 12+	0	0.00	---	0	0.00	---		0.00		0.00	
Independent Study Spec Ed	1	0.71	71.4%	1	0.00	0.0%		0.81		0.00	
CTE Program	5	5.21	94.8%	5	5.21	91.3%		6.69		5.27	
Home and Hospital Reg Ed	3	2.07	65.9%	4	3.00	75.0%		0.86		2.13	
Home and Hospital Spec Ed	3	1.07	29.4%	2	2.43	82.9%		3.01		2.63	
TOTAL RIGHETTI	2062	1965.71	95.3%	2126	2029.29	95.5%		2002.37		2055.87	
SANTA MARIA HIGH											
Regular	2456	2360.71	95.7%	2379	2300.21	96.4%		2405.42		2322.13	
Special Education	85	77.21	90.8%	93	88.71	95.2%		79.25		89.07	
Independent Study	28	24.29	91.4%	28	24.71	90.3%		18.24		17.73	
Independent Study 12+	1	1.71	100.0%	0	0.00	---		1.15		0.00	
Independent Study Spec Ed	0	0.00	---	0	0.00	---		0.07		0.00	
CTE Program	7	6.71	84.7%	8	6.43	80.4%		5.75		6.24	
Home and Hospital Reg Ed	7	5.93	84.7%	9	7.29	87.2%		6.68		4.59	
Home and Hospital Spec Ed	1	1.00	100.0%	4	3.50	87.5%		0.65		1.90	
TOTAL SANTA MARIA	2585	2477.56	95.6%	2521	2430.86	96.4%		2517.21		2441.66	
PIONEER VALLEY HIGH											
Regular	2525	2444.29	96.8%	2563	2492.86	97.0%		2477.64		2508.00	
Special Education	108	101.50	93.6%	104	98.50	94.6%		104.51		98.30	
Independent Study	10	7.29	74.5%	8	6.93	86.6%		4.04		4.13	
Independent Study Spec Ed	3	1.86	61.9%	3	2.00	66.7%		2.49		1.73	
Home and Hospital Reg Ed	15	11.29	79.0%	11	8.71	93.1%		8.19		6.46	
Home and Hospital Spec Ed	0	0.00	---	3	2.50	83.3%		0.00		1.10	
TOTAL PIONEER VALLEY	2661	2566.23	96.7%	2692	2611.50	97.0%		2596.87		2619.72	
DAY TREATMENT @ LINCOLN STREET	5	4.93	82.1%	6	5.64	91.9%		4.67		5.86	
DISTRICT SPECIAL ED TRANSITION	24	22.57	94.0%	27	27.29	99.7%		22.69		27.48	
DISTRICT SPECIAL ED TRANS/VOC MM	16	15.86	99.1%	17	15.21	89.5%		15.13		16.87	
ALTERNATIVE EDUCATION											
Delta Continuation	318	264.46	80.7%	331	266.28	79.6%		258.18		272.89	
Delta 12+	1	0.76	76.4%	0	0.00	---		1.05		0.00	
Delta Independent Study	30	24.49	96.9%	9	7.43	87.4%		13.85		4.04	
Delta Independent Study 12+	13	13.08	---	9	10.24	94.3%		17.80		12.97	
Delta Independent Study Spec Ed	1	0.67	---	1	0.00	0.0%		0.94		0.00	
DHS Home and Hospital Reg Ed	1	14.92	106.5	1	0.95	95.0%		0.50		0.22	
Reach Program--DHS	0	0.00	---	1	0.00	0.0%		0.00		0.00	
Reach Program--SMHS	10	7.71	77.7%	4	2.64	78.7%		5.57		2.01	
Reach Program--PVHS	11	7.79	83.8%	13	12.07	84.1%		3.35		7.80	
Home School @ Library Program	51	41.00	81.0%	34	29.07	87.3%		40.53		25.45	
Delta HS I.S. Program P	33	30.22	89.8%	21	19.77	91.4%		21.26		16.68	
TOTAL ALTERNATIVE EDUCATION	469	405.1	86.4%	424	348.45	82.2%		363.03		342.07	
TOTAL HIGH SCHOOL DISTRICT	7822	7457.96	95.3%	7813	7468.24	95.6%		7521.97		7509.53	

Santa Maria Joint Union High School District
January 10, 2017

CLASSIFIED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Increase Hours	Bus Driver	DO	10/10/17	18/E	5.75 to 6
	Decrease Hours	Bus Driver	DO	1/10/17	18/E	6 to 5.75
	Employ	Human Resources Technician	DO	1/3/17	28/A	8
	Increase Hours	Bus Driver	DO	1/10/17	18/B	4.5 to 4.75
	Decrease Hours	Bus Driver	DO	1/10/17	18/D	6.25 to 5.75
	Increase Hours	Bus Driver	DO	1/10/17	18/E	5.75 to 6
	Resign	Behavioral Instructional Asst-Spec Ed DT	SMHS	1/20/17	18/A	6
	Increase Hours	Bus Driver	DO	1/10/17	18/E	4.25 to 4.5
	Increase Hours	Bus Driver	DO	1/10/17	18/B	5 to 5.75
	Employ	Bus Driver	DO	1/10/17	18/A	4
	Increase Hours	Bus Driver	DO	1/10/17	18/E	5.25 to 5.75
	Decrease Hours	Bus Driver	DO	1/10/17	18/E	7.75 to 7
	Increase Hours	Bus Driver	DO	1/10/17	18/E	5 to 5.25
	Decrease Hours	Bus Driver	DO	1/10/17	18/E	7.75 to 7.25
	Resign	Instructional Assistant-Spec Ed II	RHS	12/16/16	15/C	6
	Resign	Instructional Assistant-Spec Ed I	SMHS	12/16/16	13/B	5.5
	Dismiss	Staff Secretary	RHS	12/15/16	18/A	8

CERTIFICATED PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Family Consumer Science	RHS	1/9-6/7/17	20/IV	0.2
	Teacher Prep Period	Industrial Tech	PVHS	1/9-6/7/17	13/V	0.2
	Teacher Prep Period	English	RHS	1/9-6/7/17	23/V	0.2
	Teacher Prep Period	Math	SMHS	1/9-6/7/17	22/V	0.2
	Employ	TOSA/English (Data)	SMHS	1/9-6/7/17	4/V	0.2
	Teacher Prep Period	OCS	RHS	1/9-6/7/17	30/V	0.2
	Teacher Prep Period	PE	RHS	1/9-6/7/17	8/V	0.2
	Teacher Prep Period	Social Science	SMHS	1/9-6/7/17	17/V	0.2
	Teacher Prep Period	Science	SMHS	1/9-6/7/17	23/V	0.2
	Teacher Prep Period	English	RHS	1/9-6/7/17	22/V	0.2
	Teacher Prep Period	Math	DHS	1/9-3/17/17	7/V	0.2
	Teacher Prep Period	Agriculture	RHS	1/9-6/7/17	40/V	0.2
	Teacher Prep Period	Science	SMHS	1/9-6/7/17	8/V	0.2
	Teacher Prep Period	International Language	RHS	1/9-6/7/17	8/IV	0.2
	Teacher Prep Period	Agriculture	RHS	1/9-6/7/17	2/V	0.2
	Teacher Prep Period	Agriculture	RHS	1/9-6/7/17	27/V	0.2
	Teacher Prep Period		PVHS	1/9-6/7/17	15/V	0.2

Santa Maria Joint Union High School District
January 10, 2017

CERTIFICATED PERSONNEL ACTIONS (continued)						
Name	Action	Assignment	Site	Effective	Salary	FTE
	Teacher Prep Period	Agriculture	RHS	1/9-6/7/17	28/V	0.2
	Teacher Prep Period	Industrial Tech	PVHS	1/9-6/7/17	14/V	0.2
	Teacher Prep Period	Math	SMHS	1/9-6/7/17	8/V	0.2
	Teacher Prep Period	Art	PVHS	1/9-6/7/17	25/V	0.2
	Teacher Prep Period	Fine Arts	DHS	1/9-3/17/17	17/V	0.2
	Teacher Prep Period	English	SMHS	1/9-6/7/17	12/III	0.2
	Teacher Prep Period	Art	SMHS	1/9-6/7/17	6/V	0.2
	Teacher Prep Period	International Language	SMHS	1/9-6/7/17	3/IV	0.2
	Teacher Prep Period	PE	RHS	1/9-6/7/17	26/V	0.2
	Teacher Prep Period	Social Science	SMHS	1/9-6/7/17	15/V	0.2
	Employ	TOSA/Math	SMHS	1/9-6/7/17	15/V	0.2
	Teacher Prep Period	Special Education	SMHS	1/9-6/7/17	8/V	0.2
	Teacher Prep Period	Business	PVHS	1/9-6/7/17	22/V	0.2
	Teacher Prep Period	Math	RHS	1/9/6/7/17	19/V	0.2
	Teacher Prep Period	English	DHS	1/9-3/17/17	13/V	0.2
	Teacher Prep Period	English	SMHS	1/9-6/7/17	6/V	0.2
	Teacher Prep Period	Math	PVHS	1/9-6/7/17	17/V	0.2
	Teacher Prep Period	OCS	RHS	1/9-6/7/17	16/IV	0.2
	Teacher Prep Period	Health	SMHS	1/9-6/7/17	33/V	0.2
	Teacher Prep Period	International Language	PVHS	1/9-6/7/17	6/V	0.2
COACHING PERSONNEL ACTIONS						
Name	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Co Head Varsity Boys Wrestling	PVHS	2016-2017		\$1,500.00
	Stipend	Co Head Varsity Girls Wrestling	PVHS	2016-2017	\$100.00	
	Stipend	Co Head JV Girls Water Polo	ERHS	2016-2017		\$2,638.00
	Stipend	Co Head Frosh Boys Basketball	SMHS	2016-2017	\$325.78	
	Stipend	Co Head Frosh Boys Basketball	SMHS	2016-2017	\$325.78	
	Stipend	Co Head Frosh Boys Basketball	SMHS	2016-2017	\$325.78	
	Updated Stipend	Co Head Frosh Boys Basketball	SMHS	2016-2017	\$488.67	

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

December 2016

1. Santa Maria High School Construction Projects

SMHS EPA Marquee Replacement – Support Services

- A quote package is under development. It is expected to be issued mid-January 2017 with construction to start in late February.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- The Board approved the Vernon Edwards Constructors (VEC) Guaranteed Maximum Price for the project at the December 13, 2016 meeting. District Administration worked with VEC to finalize contract documents in time to allow site work to commence December 19. Work completed during this period includes installation of temporary construction facilities and fencing, marking of existing utilities locations, and initial ground clearing demolition. **(Photos)**

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Bid documents are under development. Bidding is scheduled to occur during February 2017 with construction estimated to start in June after school is ends.

ERHS Maintenance and Operations Building Project – Rachlin Partners

- District administrative staff have approved a conceptual design. Rachlin Partners is preparing a proposal to perform architectural and engineering services.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include the continued installation of steel structural elements, sign construction, roofing finishes, electrical rough in, plumbing rough in, data wiring, drywall, insulation, fire sprinklers, and site fencing.
- DSA approvals of design changes to meet site conditions have taken longer than expected adding an additional 60 Days of schedule with the project finishing in mid to late May. **(Photos)**

Stadium Scoreboard Replacement – Ravatt –Albrecht Architects

- Final closeout activities continue.

4. New Facility

C2004 New Facility School CTE Component – PMSM Architects

- Construction documents are under development. Site soil borings have been completed and the analysis is underway. The latest design estimate based on current site design changes have resulted in approximately \$675,000 in cost reduction. This places the current design close to the architect's contractual budget. DSA submittal is now expected to occur in early February 2017. DSA approval and contracting are estimated to be complete in early fall 2017 with construction to start shortly thereafter.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- One remaining closeout item related to a pipe adjustment at the ERHS well is now expected to be completed by the end of January 2017. Other final contract documents closeout activities continue.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: A quote for Architectural Services has been received by WLC to include both the original closeout activities and the new lighting installation estimated to occur during summer of 2017. This project will be moved to the PVHS section.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues. Corrective work is expected to occur during summer of 2017.

District Wide Security Camera Installation – Support Services

- Final punch list items remaining at ERHS and SMHS are to be completed by the end of January 2017. Final closeout activities are underway.

SSC New West Parking Area – Flowers and Associates

- Comments received on December 23, 2016 from the City of Santa Maria Planning and Development Department are under review by Flowers and Associates civil engineers. Bidding and construction scheduling will occur following City approval.

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- Vernon Edwards Constructors bid was approved at the December 13, 2016 Board meeting. Contract documents are expected to be complete January 4, 2017. Construction is scheduled to begin in late January 2017.

6. Summer Activities

District Wide Summer Projects Planning

- Planning for summer 2017 work projects is ongoing. Each site has provided a list of proposed projects that are being included with the ongoing project list. All the proposed projects are being evaluated based on priority and funding availability.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

PVHS

- Set up the football stadium for soccer games.
- Performed weed abatement campus wide.
- Overseeded the baseball and softball fields.
- Installed new stanchions for lunch lines at the cafeteria. **(Photo)**
- Installed emergency evacuation chairs in the upstairs hallways of the two-story buildings.
- Replaced broken tiles in the girls' showers.
- Rebuilt and painted stanchions for the satellite lunch service at the Science building.
- Replaced broken blocks on the weight room exterior wall.
- Repaired a hole in the wall of classroom 402 and repainted.
- Patched walls and repainted in the administration building and library work room.
- Installed a white board in classroom 455.
- Replaced the outdoor lights at the gymnasium.
- Replaced damaged ceiling tiles throughout the campus.
- Repaired a reading table in classroom 433.
- Repaired the ice maker in the science department.
- Reattached restroom partitions to the walls in the student restrooms.
- Replaced a malfunctioning projector in classroom 213.
- Replaced pencil sharpeners in classrooms 332 and 465.
- Installed an articulating computer keyboard tray in the health office.
- Performed Winter Break energy shutdown.
- Setup several events – CELDT testing, Panther Forum, AVID banquet, Key Club lunch meetings, FFA meeting, International Student Dance, cheerleader celebration, Winter Concert, Winter Fair, All Club Barbecue, winter sports meetings, EAOP meetings, volleyball games, boys' water polo banquet, wrestling tournament, water polo games, boys' and girls' basketball games, soccer games, and Crosspointe Church.
- Preventive work order hours – 16
- Routine work order hours – 51
- Total work orders completed – 142
- Event setup hours – 163

REGULAR MEETING
January 10, 2017

ERHS

- Prepared the softball field for the spring season: aerated, dethatched, reseeded and top dressed the turf. **(Photo)**
- Striped fields for soccer games at ERHS and DHS.
- Repaired broken sprinklers in lower fields.
- Fertilized lawns at ERHS and DHS.
- Prepared the ground for a concrete pad to house Track and Field equipment during the 38 – classroom building construction. **(Photo)**
- Packed the maintenance shop and moved the contents to a temporary office and temporary storage containers so the existing shop can be removed for the construction of the 38 – classroom building.
- Patched and painted walls that were noted on the Williams Settlement FIT inspection.
- Completed the installation of a hydration station in the cafeteria.
- Installed communications wiring for a telephone in the weight room for student safety.
- Began the clean-up following a water leak in the gymnasium. Leak resulted from deterioration in a 4-inch fire sprinkler riser pipe. **(Photos)**
- Performed preventive maintenance routines on heating boilers and gymnasium air handlers.
- Replaced light fixtures in the Industrial Arts restrooms.
- Performed Winter Break energy shutdown.
- Painted the wall along the pool ramp with an anti-graffiti coating.
- Performed monthly test of emergency eye washes and showers.
- Performed monthly inspection of AEDs.
- Cleaned storm drains throughout the campus.
- DHS - Relocated a Smart Board from classroom 302 to classroom 202.
- DHS - Replaced damaged soap dispensers in the boys' restrooms.
- DHS - Repainted (touchup) in the girls' restroom.
- DHS – replaced missing Formica on the counter in the girls' restroom.
- DHS – Replaced burned out light in various areas of the campus.
- Setup several events – ACT testing, PIDA, PSAT meeting, special education holiday dinner, Film Club potluck, administration ornament exchange, Cross Country banquet, Freshman Football banquet, Junior Varsity Football banquet, Varsity Football banquet, basketball skills clinic, basketball games, boys' basketball tournament, girls' basketball tournament, soccer games, wrestling scrimmage, girls' water polo, and Orcutt Youth Soccer League tournament.
- Preventive work order hours – 41
- Routine work order hours – 301
- Total work orders completed – 123
- Event setup hours – 75

REGULAR MEETING
January 10, 2017

SMHS

- Repaired a door in classroom 430.
- Repaired broken windows in classrooms 361 and 362.
- Installed emergency evacuation chairs in the upstairs hallway of the Broadway classroom building.
- Installed a new computer projector in classroom 214.
- Improved the public-address system at the football stadium.
- Completed the roll up door installation at the west football concession building.
- Replenished the first aid kit at the pool.
- Replaced the front door on the Administration Building entrance at Camino Colegio Street.
- Replaced the delivery door in the cafeteria kitchen.
- Assembled a new desk in classroom 904.
- Removed obsolete equipment from classroom 330A.
- Repaired burned out lights in rooms 129, 246, 355, 330A, 355, and 627.
- Replaced the long jump pit covers that were damaged during the Bernie Sanders rally during the primary election in the spring.
- Replaced door stops and pencil sharpeners in several classrooms.
- Repaired heating problems in classrooms 336, 620, and 623.
- Performed monthly fire alarm test.
- Completed monthly chair lift inspections.
- Repaired exterior lighting at classroom 415, 609, and around the 230 classroom building.
- Performed Winter Break energy shutdown.
- Setup several events – Santa Barbara Scholarship Foundation, boys’ basketball scrimmage, DELAC meeting, Truancy meeting, PSAT information meeting, administration holiday luncheon, PIQE principal’s forum, PIQE graduation, FFA meeting, choir winter concert, band winter concert, student senate meeting, Winter Fair, Junior Varsity Football banquet, Cross Country banquet, basketball, wrestling, wrestling tournaments, soccer, and alumni soccer game.
- Preventive work order hours – 3
- Routine work order hours – 111
- Total work orders completed – 156
- Event setup hours – 128

Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	80
• SMHS	\$	100
• PVHS	\$	0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



ERHS 38 Classroom Building – Barriers Installed to Separate Construction & School



ERHS 38 Classroom Building – Construction Begins over Winter Break



PVHS Performing Arts Center – Interior Finishes Installation Underway



PVHS Performing Arts Center – Built-up Roof and HVAC Installation In-progress

Photo Gallery – Maintenance & Operations



PVHS – José Placencia Installs New Stanchions for the Cafeteria Lunch Line



ERHS – David Burrill Applies Infield Amendment to the Softball Field



ERHS – Juan Rodriguez Modifies Irrigation Controls for Track & Field Storage Units



ERHS – Gymnasium Fire Sprinkler Water Leak; M&O Team Begins the Clean-up

REGULAR MEETING
January 10, 2017



ERHS - Gymnasium Water Restoration in Full Swing