

## HOW DO I CHECK THE STATUS OF MY FINANCIAL AID

1. Go to the RSTC website ([www.rstc.edu](http://www.rstc.edu))
2. Click on the Financial Aid Block (Go down the page under the rolling information)
3. On the Log in Page you will log into your account from here
  - a. User ID : A# (for FA you will only put the A# for the User ID, nothing but your A#)
  - b. PIN: your Six Digit Date of Birth (MMDDYY) - if you change your PIN when you log in, please remember what you changed it to
    - i. If you get locked out of your account, please contact Ms. Mandy Godwin at [mwilson@rstc.edu](mailto:mwilson@rstc.edu)
    - ii. Explain in the email that you are locked out of your FA account online and ask if she will reset your account
4. Click on the Financial Aid Tab across the top
5. Click on Financial Aid Status
6. Click on Student Requirements
7. This page shows your satisfied and unsatisfied requirements
  - a. Any items listed under the Unsatisfied Requirements must be completed before an eligibility status will be determined and an award can be made if eligible
  - b. Make sure that you authorize/accept/complete items online if required- make sure to save and submit items if done online
  - c. Paper forms can be found on the financial aid page under forms on the right-hand side of the page
  - d. Once all are complete- the items will move to Satisfied Requirements
8. Under this same tab you can review any HOLDS on your account as well as your ACADEMIC PROGRESS