

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, JULY 26, 2021

I. ROUTINE MATTERS**

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

PRESENT

Charles Burns
Gerald Flanagan
David C. MacDonald
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Ronald Golden

Absent

Lori Perloff
Victoria Rozanski
Via Zampirri

Also, in Attendance

Christopher Armstrong, Superintendent
Rose Millar, School Business Administrator (zoom)
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: June 2021

The Board approves the revenue and appropriation transfers for June 2021. The Board also acknowledges receipt of the State of NJ mandated transfer reconciliation form for June 2021.

F. Approval of Minutes: June 14 and June 28, 2021

G. Approval of financial statements as of June 30, 2021, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF June 30, 2021,

On a motion made by Mr. MacDonald and seconded by Mr. Flanagan, the board unanimously approved the Secretary and Treasurer's Report for June 30, 2021, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of June 30, 2021, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Charles Burns, President: _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of June 30, 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of June 30, 2021.

Rose Millar, Secretary _____

H. Approval of bill list: June 30, 2021 and July 2021

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. MacDonald Second: Mr. Flanagan

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Ronald Golden

I. NWEA activity report

II. REPORTS**

A. Board President:
Committee Report
WHS Update

B. Administration Reports:
Superintendent
Business Administrator
Assistant Principals

C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items

IV. BUSINESS**

A. Personnel

None

B. Financial

1. On the recommendation of the Superintendent and the School Business Administrator, approved the Margaret Mace School to participate in U.S. Department of Agriculture's Seamless Summer Option (SSO), which allows us to provide meals free of charge to all students and claim all meals at the "free" rate of reimbursement through June 30, 2022.
2. On the recommendation of the Superintendent and School Business Administrator, approved the Non-Public Allocations for Wildwood Catholic Academy for 2021-22 and to authorized the School Business Administrator to prepare contracts for Wildwood Catholic Academy Nonpublic Entitlements.

Security 56,700
Nursing \$36,288
Textbooks \$19,466
Technology \$13,608

3. On the recommendation of the Superintendent and School Business Administrator, approved the updated 2021-2022 Purchasing Manual and Standard Operating Procedures.
4. On the recommendation of the Superintendent and School Business Administrator, approved the contract for HVAC Services and Building Automation System Controls with CM3 (Camden County Educational Services Commission contract # CCESC66) effective November 1, 2021-June 30, 2022 in the amount of \$10,440.
5. On the recommendation of the Superintendent and School Business Administrator, approved the contract for security cameras with CM3 (Camden County Educational Services Commission contract # CCESC66) in the amount of \$5,900.
6. On the recommendation of the Superintendent and School Business Administrator, approved the following routine travel and other meetings that are normal for the position as well as meetings and workshops required by the NJ Department of Education for compliance with laws and regulations:

Superintendent
CMCASA Monthly
NJASA

School Business Administrator
CMCASBO Monthly Meetings
NJASBO Conference
NJSBA Workshop
Joint Insurance meetings

Supervisor of Student Services
Special Education Curriculum
Vice-Principal
NJDOE Preschool Meetings

7. On the recommendation of the Superintendent and School Business Administrator, approved the 2021-2022 contract for Employee Assistance Program (EAP) with Cape Assist in the amount of \$1,575.00.
8. On the recommendation of the Superintendent and School Business Administrator, approved the 2021-2022 contract with All Covered for All Covered Care (Konica Minolta - Educational Services Commission of New Jersey ESCNJ #65) in the amount of \$52,140 plus additional costs for on-site staffing for technology services per contract.
9. On the recommendation of the Superintendent and School Business Administrator, approved all transfers during the 2021-2022 school year by the majority of the full membership of the North Wildwood Board of Education. {Transfers had been previously approved}.

C. Policy

None

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed

VOTING ON THE PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mr. MacDonald Second: Mr. Flanagan

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Ronald Golden

VI. CLOSED SESSION - NONE

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS - NONE

VIII. GOOD OF THE ORDER

- A. Building and Grounds Update
- B. Covid Report

IX. PUBLIC COMMENT

Open to the Public

X. ADJOURNMENT @ 6:24pm

Motion: Mr. MacDonald

Second: Mr. Flanagan

Voting Yes:

Charles Burns
Gerald Flanagan
David C. MacDonald
Scott McCracken
Laura Stefankiewicz
Michael Brown, Sr.
Ronald Golden

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

None

XII. NEXT MEETING

August 23, 2021 Regular meeting at 6:00 p.m.

FIELD TRIP / GUEST SPEAKERS APPROVAL

GRADE / GROUP	PLACE / SPEAKER	DATES
Summer School PK-5	Wetlands Institute-Traveling Turtles Educational program	07/27/2021
Summer School PK-5	CMC Zoo – Zoo to You Workshop	7/29/2021
Summer School PK-5	Hot Spot	7/30/2021

WORKSHOPS FOR APPROVAL

NAME	PLACE	SUBJECT	DATES	COSTS
P. Donlan	Zoom	Hot Issues in School Law	8-4-2021	\$100
P. Donlan	Zoom	Danielson Refresher	8-17-2021	3 ETTC Hours