

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools REGULAR Board Meeting**  
**June 30, 2016**

The Board met at 6:15 p.m. in the Little Theater for Student Recognition. Students in grades K-12 were recognized for their Service. The Board also congratulated Ryan Demaline for placing Third in the Shot Put Competition, Olivia Kundo for placing Third in the 1600 Meter Race, the 4 x 200 Meter Relay Team of: Zachary Carpenter, Logen McCullough, Alec Myers, and Logan Smith for placing Seventh, and Joel Studer for placing Eighth in the 3200 Meter Run all at the Division III State Track and Field Championships.

The Liberty Center Local Board of Education met in regular session beginning at 7:00 p.m. with board members Jeff Benson, Tim Bowers, Todd Spangler, and John Weaver present. Neal Carter was absent.

**#44-16 Approve Minutes**

The motion was made by Mr. Spangler and seconded by Mr. Benson that the minutes of the regular meeting held on May 16, 2016 be approved.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Bowers  
Nays: None – Motion Carried

**IDEA Part B and Other Federal Program Monies Report-Mr. Cameron VanArsdalen**

Mr. Van Arsdalen told board members that the district did a self-review and went through the IDEA Part B grant information. He reported everything was in good order, and explained how the federal funding is used to pay salaries in the program. He said, “It’s the cleanest, simplest way to use the money”. He also reported that funds from the Neglected Fund grant were used to install internet equipment, and for staff development as well as student intervention.

**Treasurer’s Report – Mrs. Jenell Buenger**

Mrs. Buenger reported that we are increasing student lunch prices by 10 cents and adult lunches by 25 cents, but other lunchroom prices will remain the same as last year. She added that on a positive note, last year we advanced \$10,000 to the Lunchroom Fund because it would have been negative at year-end. Part of the reason why it was so low was because we did not receive the federal lunch reimbursements for April and May until July. We also advanced the Lunchroom Fund \$30,000 in September to keep the account positive. However, this month, she was able to transfer the money back into the general fund, which means the Lunchroom Fund ended with a positive balance this year. Mrs. Buenger said our FY17 appropriations are lower than last year because we have approximately 30 million in carryover encumbrances for the new building. She also added that the SORSA policy for property, fleet and liability insurance is \$2,250 less than last year and we added cyber coverage. She noted that the appropriation modifications are due to last minute fundraisers and that she forgot to add the 5<sup>th</sup> Quarter Ag account.

**#45-16 CFO/Treasurer’s Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Benson that the board approves the Treasurer’s Consent Agenda items as follows:

- Approve the financial reports, including:
  - Monthly Bank Reconciliation
  - FIN SUM
  - Check Register
  - Investment Report
  - Budget vs Actual

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Accept the following Donations:

\$150.00 from the L.C. Athletic Boosters for State Golf  
\$1820.00 from the L.C. Athletic Boosters for State Track

Approve the following Cafeteria prices for the 2016-17 school year:

Lunch-Grades K-8	\$2.70
Lunch-Grades 9-12	\$2.85
Lunch-Pk-12 reduced price	\$ .40
Milk-all grades	\$ .50
Lunch-Adult	\$3.25
Breakfast-PK-12	\$1.25
Breakfast- PK-12 reduced price	\$ .25
Breakfast-Adult	\$1.50

Approve the Liberty Center Public Library's 2017 proposed budget as presented.

Approve the 2016-17 preschool transportation rates, for typical preschoolers only, at \$80.00 per month.

Approve the FY17 temporary appropriations, including the general fund, at 75% of the FY16 appropriations, as shown.

Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$73,923. The policy will be in effect from July 1, 2016-June 30, 2017.

Approve the Jr./Sr. High School Fee list for the 2016-17 school year as presented.

Approve the 2016-17 school fees for all grades K-6 students at \$50.00 per student.

Approve the following 2016-17 Student Activity Budgets:

- Track and Field Camp Fund
- Art Club
- Washington D.C. Trip
- Boys' Basketball Fund
- L.C. Middle School Student Council
- L.C. Middle School
- National Honor Society
- Quiz Team
- SADD/Stand for the Silent
- Class of 2017
- L.C. Elementary
- Vocal Music
- 6<sup>th</sup> Grade Class of 2023
- High School Drama
- Middle School Drama

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Tiger Tales

Approve the Appropriations and Amended Certificate Increases as presented.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers  
Nays: None - Motion Carried

**Principals' Reports**

**Middle School Principal, Dr. Rozevink**

Dr. Rozevink reported that 2015-16 school year was great! She had a very supportive staff along with great students. She said the middle school students did better than average on all of the computerized tests they took this year and added that she was extremely impressed with camp the day she attended Camp Willson. Dr. Rozevink explained that plans are being made for the opening day of school, which will be very exciting and are being designed to get the students energized for the year. She also added that there will be a Student Leadership Academy on Aug. 3<sup>rd</sup> and she has plans for orientation for the new staff members.

**High School Principal, Mr. Black**

Mr. Black reported that 82 students graduated in May. He is currently working on staff adjustments for next school year along with the technology one-to-one professional development for staff.

**Superintendent's Report-Mr. Tod Hug, Superintendent**

Mr. Hug told the board that Teacher Professional Development dates had been finalized and added to the 2016-17 school calendar. These dates are: Sept. 6, Oct. 10, Nov. 21, 2016 and Feb. 20 2017. He indicated that the professional development with focus mostly on technology. Additionally, Mr. Hug told the board about the policy services that NEOLA offers versus the policy service that we currently receive from the Ohio School Boards Assn.

**Facilities Project Update**

Mr. Hug said the building project is moving forward and that we're still ahead of schedule about two or three weeks because the weather has been so good. Currently, they're still pouring floors, roughing in plumbing and electrical, and putting decking up on the joists of the gym. Mr. Hug reported that the construction manager at risk is optimistic that the facility could be under roof by the end of November, providing the weather stays good and the supply schedule continues in a positive direction. Mr. Spangler added that the site camera is nice, so everyone can watch the building progress.

**#46-16 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approves the Superintendent's Consent Agenda items as follows:

Approve the following handbooks for the 2016-17 school year:  
Elementary Student-Parent Handbook  
Middle Student Student-Parent Handbook  
High School Student-Parent Handbook



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Approve the Memorandum of Understanding between the LCCTA and the administration changing the certified staff members' work day to begin at 7:35 a.m. and end at 3:05 p.m.

Approve the annual sixth grade trip to attend the Willson Outdoor Center, Bellefontaine, Ohio, from May 17-19, 2017.

Approve Marcus Myers as a part-time summer (2016) custodial employees at the hourly rate of \$8.10 per hour, with no benefits, beginning approximately June 1, 2016 through approximately August 19, 2016, pending completion of all necessary paperwork.

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center, Stryker, Ohio. Beginning July 1, 2016 through June 30, 2017, at the cost of \$38.00 per student per week day, for Liberty Center students assigned to the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center (NWOJDT & RC).

Approve the agreement with Choice One Engineering to prepare the gravel parking lot addition for the cost of \$8,900.00.

Approve the High School and Junior High Cross Country Team Members, along with Coaches, to attend Camp Glenn, McCutchensville, Ohio from July 24-July 28, 2016.

Approve the contract renewal for a comprehensive membership with NWOET for 2016-17, at a cost of \$6,797.10

Approve the Contract Amendment #1 to Energy Savings Performance Contract, which terminates the district's obligation to pay ESG for future measurement and verifications services.

Approve the Services Agreement between Henry County Hospital, Inc. and Holgate Local, Patrick Henry Local, and Liberty Center Local School Districts, beginning August 22, 2016 and continuing for one year, at a cost of \$81,274.24 to Liberty Center Local.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers  
Nays: None - Motion Carried

**#47-16 Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson that the Board approves the following personnel:

Approve the following stipends for mentor teachers of college interns during the second semester of 2016. This money was received from Bowling Green State University and Liberty University to reimburse teachers.

Tracy Krueger	\$148.75	BGSU
Traci Chapman	\$70.00	BGSU
Patricia Hill	\$148.75	BGSU

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Kathy Bishop	\$148.75	BGSU
Patrick O'Dwyer	\$148.75	BGSU
Nettie Rose	\$200.00	Liberty University

Approve the resignation of Kelsey Guthrie, Intervention Specialist Teacher, effective at the end of the 2015-16 school year.

Approve Brittany Wolpert, Intervention Specialist, as a summer tutor at the LCCTA tutor rate of \$20.00 per hour, for a maximum of 28 hours.

Whereas the Board of Education has offered and advertised the following supplemental positions per ORC. 3313.53, and received no interested or qualified licensed employees, move to employ the following non-certified persons on supplemental contracts as indicated below for the 2016-2017 school year with pay as stipulated in the collective bargaining agreement:

Chris Righi – Football Assistant/JV Coach  
Nick Miller – Football Assistant/JV Coach  
Dan Clendenin – Football Freshman Coach  
Josh Drain-Football Freshman Coach  
Matt Furko – Football Jr. High Coach  
James Whitmire – Football Jr. High Coach  
Terry Miller – Football Jr. High Coach  
Clarence Weirauch-J.V. Volleyball Coach  
Stephanie Sharpe-Freshman Volleyball Coach  
Shawna Rauch-Assistant Cross Country Coach  
Greg Badenhop-Head Boys' Basketball Coach  
Jesse Miller-Assistant Boys' Basketball Coach  
Kyle Kanuckel-Reserve Boys' Basketball Coach  
Kyle Pieracini-8<sup>th</sup> Grade Boys' Basketball Coach  
Ryan Zeiter-7<sup>th</sup> Grade Boys' Basketball Coach  
Angi Chapa-8<sup>th</sup> Grade Girls' Basketball Coach  
Troy Westhoven-Head Wrestling Coach  
Shelley Davis-Varsity Cheerleader Advisor (Football)  
Sue Irving-Varsity Cheerleader Advisor (Basketball)  
Kitty Spradlin-Freshman/Reserve Cheerleader Advisor  
Scott Lange-Girls' Head Bowling Coach  
Bruce Engler-Boys' Head Bowling Coach  
Bill Strauss-Boys' Head Soccer Coach  
Dave Busick-Head Girls' Soccer Coach  
Chad Ball-Assistant Girls' Soccer Coach (50%)  
Colleen Roth-Assistant Girls' Soccer Coach (50%)  
Linnea Mack-Varsity Wrestlerette Advisor

Offer the following certified individuals each a one-year contract for the supplemental position indicated, for the 2016-17 school year. His/her salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Rex Lingruen-Head Football Coach  
Brooke Majewski-Jr. High Volleyball Coach

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Hillary McBride-Jr. High Volleyball Coach  
Tim Atkinson-Head Cross Country Coach  
Kaylene Atkinson-Jr. High Cross Country Coach  
Chris Zacharias-Head Golf Coach  
Tim Davis-Head Girls' Basketball Coach  
Kaitlyn Rohrs-Assistant Girls' Basketball Coach  
Chris Zacharias-Reserve Girls' Basketball Coach  
Casey Mohler-7<sup>th</sup> Grade Girls' Basketball Coach  
Luke Hutchinson-Assistant Boys' Soccer Coach

Approve the following individuals as volunteers to the sport indicated for the 2016-17 school year, contingent upon completion of all necessary paperwork:

Ron Brogan - Football  
Carl Carter – Football  
Dan Conrad-Football  
Scott Barrett-Football  
Brian Miller-Football  
Bryan Hefflinger - Football  
Kenzy Kern – Football  
Ken Barnes-Cross Country  
Tom Gerberich-Cross Country  
Scott Slee-Boys' Basketball  
Seth Atkinson-Boys' Basketball  
Nick Pieracini-Boys' Basketball  
Darren Estelle-Boys 'Basketball  
Kurt Rohrs-Girls' Basketball  
Janea Elling-Cheerleaders  
Liz Spangler-Cheerleaders  
Bob Reimund-Boys' Soccer  
Rick Roell-Girls' Soccer  
Ali Busick-Girls' Soccer

Approve the following certified individuals as summer school tutors for the 2016 High School Summer School program, at the hourly rate indicated, for a maximum of 30 hours each. Any additional hours must be approved by the building principal.

Brett Green - \$20.00 per hour  
Hillary McBride - \$16.05 per hour

Offer Luke Hutchinson a one-year probationary contract, as a classroom teacher (Middle School Social Studies), beginning at Bachelor's, Step 2 on the LCCTA Salary Schedule, effective at the beginning of the 2016-17 school year.

Accept the resignation of Luke Hutchinson, paraprofessional, at the end of the 2015-16 school year.



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Approve Brittany Wolpert and Lauren (Fairchild) Carl, Intervention Specialist Teachers, for credit recovery tutoring at the LEC, at the rate of \$25.00 per hour, for a maximum of 60 hours between them. Their salaries will be paid out of a Neglected Funds Grant.

Retroactively move Terry Miller, bus driver, to step 3 on the OAPSE bus driver salary schedule for the 2015-16 school year. (Per an error in the OAPSE Negotiated Agreement, he was placed on the wrong step when he was rehired in Sept. 2015).

Offer Melissa Zenz a one-year limited contract as a classroom teacher (Intervention Specialist) for the 2016-17 school year. Her placement on the salary schedule is at Bachelor's, Step 0. Salary and benefits will be per the LCCTA Negotiated Agreement.

Offer Lori Giesige a one-year limited contract as a classroom teacher (Intervention Specialist) for the 2016-17 school year. Her placement on the salary schedule is at Master's +15, Step 10. Salary and benefits will be per the LCCTA Negotiated Agreement.

Offer Janette Cooper a one-year limited contract as a classroom teacher (Spanish) for the 2016-17 school year. Her placement on the salary schedule is at Bachelor's, Step 0. Salary and benefits will be per the LCCTA Negotiated Agreement.

Offer Kimberly Kamelesky a three -year, 220- day contract as the Director of Special Education, beginning August 1, 2016 and ending on July 31, 2019. She will start at Step 3, \$73,824.00, on the 2016-17 Administrative Salary Schedule. Insurances, leaves of absence and holidays are per Board Policies.

Approve the following changes to Cameron Van Arsdalen's current employment contract to reflect changes in his responsibilities for the 2016-17 school year. Beginning August 1, 2016, he will move to a 204- day contract and his salary will be adjusted to \$40,000 per year (currently he has a 220 day contract with a \$64,500. salary).

Approve the following certified individuals extended day contracts for the 2016-17 school year as follows:

Nick Riley-20 Days

Pam Righi-9 Days

Kaitlyn Goble-19 Days

Shelley Ahleman-19 Days

Tyler Short-35 Days (including the allotted days in the 5<sup>th</sup> Quarter Grant, if applicable)

Approve the following elementary teachers for eight hours of pay each, at the LCCTA Tutor rate of \$20.00 per hour, for work performed outside of the classroom on

Orton-Gillingham:

Kathy Bishop

Patty Hill

Abbey Lamb

Kim Rettig

Sarah Feehan

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Brooke Keefer  
Kara Kellermeier  
Meggin Radlinski  
Kaylene Atkinson  
Stephanie Echler  
Dianna Szabo  
Jodi Biederstedt

Offer Brandy Lehnus a contract as a School Psychologist of \$40.50 per hour, beginning August 1, 2016 through June 30, 2017, with hours approved by the Director of Special Education.

Accept the resignation of Krysteena Brown-Lawrence, classroom teacher, effective August 21, 2016.

Approve the athletic ticket takers pay, per the schedule presented, as well as approve the Dean of Student Activities to hire event help as needed.

Offer Kristin Bauman, Accounts Payable Specialist, a three-year limited contract beginning July 1, 2016 through June 30, 2019, starting at step 4 on the Non-union Wage Schedule for the 2016-17 school year. All insurance, leaves of absences, vacation and holidays will be per board policy.

Offer Janice Freeman, Assistant Treasurer/Payroll, a three-year limited contract beginning July 1, 2016 through June 30, 2019, starting at step 4 on the Non-union Wage Schedule for the 2016-17 school year. All insurance, leaves of absences, vacation and holidays will be per board policy.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Bowers  
Nays: None - Motion Carried

**#48-16** Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson to approve a \$500.00 payment to Stacy Bowers for teaching the 2016 Defiance Summer Honors Academy the week of June 13, 2016. Payment was already received from the NWOESC.

Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver  
Mr. Bowers-abstained  
Nays: None-Motion Carried

**#49-16 Executive Session**

The motion was made by Mr. Spangler and seconded by Mr. Benson that the Board enter Executive Session at 7:46 p.m. to consider the employment of a public employee or official and to consider the purchase or sale of property.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Bowers  
Nays: None – Motion Carried



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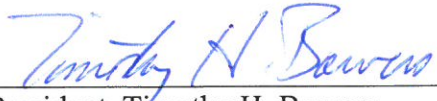
The board returned from Executive Session at 8:15 p.m.

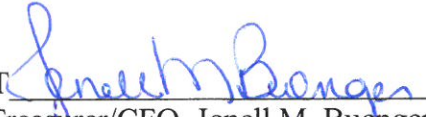
**#50-16 Adjournment**

It was moved by Mr. Benson and seconded by Mr. Spangler to adjourn the June 30, 2016 regular meeting of the Liberty Center Local Board of Education at 8:16 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Bowers

Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Timothy H. Bowers

ATTEST   
\_\_\_\_\_  
Treasurer/CFO, Jenell M. Buenger

