

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
June 24, 2019

The Liberty Center Local Board of Education met in regular session on Monday, June 24, 2019 at 7:01 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, and Mrs. Andrea Zacharias were in attendance. The Pledge of Allegiance was recited.

#65-19 Approve Minutes

The motion was made by Mr. Benson and seconded by Mr. Weaver to approve the minutes of the Regular Meeting held on May 20, 2019 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter

Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. She explained an increase of \$704.00 in the cost of property, fleet and liability insurance with SORSA, through Frost Insurance Agency. The limit of coverage is now \$1 million (was \$200,000.00), property insurance is now \$53.7 million (was \$53.1 million), and auto physical damage is \$1,058,346 (was \$1,032,096). She also informed the Board that Donna Eickholt, Cafeteria Supervisor, completed the State's Paid Lunch Equity tool and our lunch prices increased \$0.10 to be compliant. Elementary school fees will remain the same. Mrs. Buenger clarified the request for transportation to be declared impractical, stating that the family just submitted their request; however, it is typically done at the beginning of the school year.

Mrs. Buenger explained the late addition of the Spanish Club and Boys Basketball Fund student budgets, as they were just received. This also increased the temporary appropriations amount. She also provided details on the appropriation modifications and amended certificate increases. These are due to the ESC preschool allocation decreasing by \$1.46, originally it was \$5,367.30. The Preschool Restoration Grant was budgeted as salaries in the CCIP, but it was actually a purchased service as the ESC operates the preschool housed within our District. Therefore, ODE will not allow the expense, resulting in a decrease. The District hosted the Boys and Girls Basketball tournaments this year, requiring an increase of \$1,393.00 each.

#66-19 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs. Actual

Approve the following donation:

KoKo's Candy (Brienne Wymer) Candy bouquets for the staff appreciation breakfast

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Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$74,847.00. The policy will be in effect from July 1, 2019 through June 30, 2020.

Approve the following Cafeteria prices for the 2019-20 school year:

Lunch: Grades K-8	\$3.00 (increase \$0.10)
Lunch: Grades 9-12	\$3.10 (increase \$0.10)
Lunch: PK-12 Reduced	\$0.40 (no change)
Milk: All Grades	\$0.50 (no change)
Lunch: Adult	\$3.50 (no change)
Breakfast: PK-12	\$1.25 (no charge)
Breakfast: PK-12 Reduced	\$0.25 (no change)
Breakfast: Adult	\$1.25 (no change)

Approve the 2019-20 ticket prices for athletic events, which are unchanged from last year, as presented.

Approve the 2019-20 preschool transportation rate for typical preschool students at \$80.00 per month, which is unchanged from last year.

Approve the Middle School and High School Fee List for the 2019-20 school year as presented.

Approve the 2019-20 Elementary Fees for grades Kindergarten, 1, 2 and 3 at \$50.00 per student, which is unchanged from last year. Approve grade 4 student fees at \$55.00, which will allow students to keep their recorder used in music class.

Declare transportation to be impractical for one parochial student who attended Lial Catholic School and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2018-19.

Approve the transfer from the General Fund to the Lunchroom Fund in the amount of \$20,000.00.

Approve the following student activity budgets for the 2019-20 school year:

- High School Principal's Fund
- Vocal Music
- Baseball Camp Fund
- Football Camp Fund
- Liberty Center Cross Country Camp Fund
- Archery Club
- Bowling Team
- High School Cheerleaders Camp Fund
- LCJH Cheer
- Art Club
- Liberty Center FFA
- Elementary Student Council
- Liberty Center Middle School Student Council
- Class of 2020

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Junior Class
 Class of 2022
 Class of 2026
 National Honor Society
 Girls Basketball Camp Fund
 SADD/Stand for the Silent
 High School Quiz Team
 Liberty Center Middle School Writer’s Club
 Future Business Leaders of America
 High School Student Council
 LC Band
 Volleyball Camp
 Softball Camp
 Track and Field Camp
 Boys Soccer Camp
 Football Mom’s Group
 Athletic Team Supporters
 Spanish Club
 Boys Basketball Camp Fund

Approve the FY20 temporary appropriations in the amount of \$14,591,595.67. This includes the general fund, lunchroom fund and athletic fund, at 75% of the FY19 appropriations, as well as all of the District’s other accounts at 100%.

Approve the following Appropriation Modifications and Amended Certificate Decreases:

Increase Appropriations

587 9700	Preschool ESC	(\$1.46)
022 9512	Boys Basketball Tournament	\$1,393.00
022 9532	Girls Basketball Tournament	\$1,393.00

Increase Amended Certificate

587 9700	Preschool ESC	\$5,365.84
587 9019	Preschool Restoration Grant	(\$219.50)
022 9512	Boys Basketball Tournament	\$1,393.00
022 9532	Girls Basketball Tournament	\$1,393.00

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
 Nays: None – Motion Carried

Special Presentation: Solar Field Project by Jeff Feasby, enTrust Ltd.

Mr. Jeff Feasby presented information on a potential solar field in a southwest section of the District’s property, an area which has been designated as a flood plain and cannot be used for building. He explained who the company is and how they can assist the District with the project. He provided details such as a 25 year fixed rate of \$0.09 per kilowatt hour. The panels would provide 48% of the school’s power usage, which has the

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potential to produce a savings of over \$200,000.00 in the first ten years. The lifespan on the panels is 40 years, with enTrust maintaining them during this time span. After the 40 year lifespan, the panels could be replaced or upgraded. As part of the project, 583 fixtures in the administrative/varsity gym building could be upgraded to LED. There is also the potential to expand the number of solar panels in the future.

Superintendent's Report

Mr. Peters gave an update on the progress with the grass seeding and irrigation of the football field, the Veterans' Memorial Wall, concession stand remodel by the Athletic Boosters and anticipated restroom facility at the football field once the K-12 building project is closed out. He explained the plans to purchase a bus using PI funds, as well as creating a long-term bus replacement schedule to address the aging fleet.

#67-19 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Benson, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the Liberty Center Cross Country Team to attend the XC Team Camp of Champs held in McCutchenville, OH from July 28, 2019 through August 1, 2019.

Approve the Liberty Center Girls Soccer Team to attend an overnight camp in Ada, OH from July 14-17, 2019.

Approve the 6th grade students (Class of 2026) and teachers to attend Camp Willson from May 18-20, 2020.

Approve the Liberty Center Board of Education to advertise and receive bids for the purchase of one transit style bus and to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf, as per the specifications submitted for the cooperative purchase of one transit style school bus.

Approve a one year contract with Napoleon Physical Therapy & Sports Medicine at the cost of \$12,500.00 for the 2019-20 school year.

Approve the following handbooks for the 2019-20 school year:

- Elementary Student-Parent Handbook
- Middle School Student-Parent Handbook
- High School Student-Parent Handbook

Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2019 through June 30, 2019 at a cost of \$44.00 per student per week day for students assigned to the NWOJDT&RC.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#68-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Superintendent's Personnel Agenda items as follows:

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Offer Jessica Keller a one-year probationary contract as a Classroom Teacher (High School English), effective at the beginning of the 2019-20 school year. She will be placed at Bachelor's 135-149 Step 0 on the Certified Salary Schedule per the LCCTA Negotiated Agreement. All benefits will be per the LCCTA Negotiated Agreement.

Rescind the 2018-19 Elementary Art Show supplemental contract issued to Jill Evans.

Offer Emily Hill the 2018-19 Elementary Art Show supplemental contract. Her salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule.

Approve Nettie Rose as a High School Guidance Counselor substitute, on an as needed basis, beginning August 1, 2019.

Rescind the 2019-20 Archery Advisor supplemental contract issued to Brandon Readshaw (33%), Tracy Krueger (33%) and Stephen Doseck (33%).

Rescind the 2019-20 Junior Class Advisor supplemental contract issued to Ashley Braucksiek.

Rescind the 2019-20 District Mentor supplemental contract issued to Kathy Bailey and Carey Pogan.

Rescind the 2019-20 Jr. High Cheer contract issued to Kaitlyn Yungmann.

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2019-20 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

- Archery Advisor – Nicole Carter (25%), Stephen Doseck (25%), Tracy Krueger (25%) and Brandon Readshaw (25%)
- Junior Class Advisor – Amy Spieth (50%) and Jill Evans (50%)
- National Honor Society – Patrick O'Dwyer
- Elementary Musical – Nick Riley (25%)
- Middle School Quiz Team – Cassie Hartzell
- Pit Band – Nick Riley
- Vocal Music Director – Mary Chamberlin
- Spanish Club – Alicia Soto
- Jr. High Cheer Coach – Kaitlyn Yungmann (50%)

Whereas the Board of Education has offered and advertised the following supplement position per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one year supplemental contract for the position indicated for the 2019-20 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

- Assistant Football Coach – Chris Righi
- Assistant Football Coach – Nick Miller
- Freshman Football Coach – Justin Gillen
- Freshman Football Coach – Josh Drain

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Jr. High Football Coach – James Whitmire
Head Volleyball Coach – Brandi Lingruen
Assistant Volleyball Coach – Tina Hammontree
Jr. High Volleyball Coach – Sydney Davis
Assistant Cross Country Coach – Ken Barnes
Head Boys Basketball Coach – Greg Badenhop
Head Girls Basketball Coach – Tim Davis
Assistant Girls Basketball Coach – Kaitlin Cordes
Freshman Girls Basketball Coach – Mike Bailey
Head Wrestling Coach – Troy Westhoven
Varsity Football Cheer Coach – Shelley Davis
Varsity Basketball Cheer Coach – Sydney Davis
Freshman/Reserve Cheer Coach – Sue Irving
Jr. High Cheer Coach – Brianna Tammarine (50%)
Head Boys Bowling Coach – Bruce Engler
Head Girls Bowling Coach – Rick Shadday
Head Boys Soccer Coach – Andy Storrer
Assistant Boys Soccer Coach – Ross Evers
Head Girls Soccer Coach – Dave Busick
Assistant Girls Soccer Coach – Chad Ball (50%)
Assistant Girls Soccer Coach – Colleen Roth (50%)
Varsity Wrestlerette Advisor – Linnae Short

Offer the following certified individuals each a one year supplemental contract for the 2019-20 school year for the position indicated, with salary stipulated per the LCCTA Negotiated Agreement:

Jr. High Football Coach – Brian Miller
Head Cross Country Coach – Tim Atkinson
Assistant Football Coach – Paul Amstutz

Approve the following volunteers to the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

Dan Clendenin – Football
Nate Bayer – Football
Sara Lawniczak – Volleyball
Allan Meyer – Cross Country Volunteer
Bob Jones – Girls Basketball
Steve Giesige – Girls Basketball
Kurt Rohrs – Girls Basketball
Angie Sonnenberg – Cheer
Rachel Amstutz – Gymnastics
Tom Shook – Boys Soccer
Brett Green – Golf
Marki Bly - Cheer

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Approve Patricia Hyland as a substitute School Psychologist, at the rate of \$80.00 per hour with no benefits, on an as needed basis beginning June 25, 2019 through June 30, 2020. She will serve students in the K-12 building.

Ratify the approval of Kody Kessler as a chaperone for the Washington D.C. field trip pending completion of all necessary paperwork.

Grant the following individuals extended days contracts for the 2019-20 school year as listed:

- Nick Riley – 20 days
- Pam Righi – 9 days
- Shelley Ahleman – 19 days
- Ashley Braucksieck – 10 days
- Brandon Readshaw – 35 days
- Katherine Bell – 35 days

Offer the following teachers employment for the Elementary Jump Start Program, contingent upon enrollment of students, from July 29, 2019 through August 9, 2019 at the rate of \$27.50 per hour, for four hours per day:

- Jan Dishop
- Liz Halleck
- Kaitlyn Yungmann
- Brittany Edwards
- Stephanie Echler

Approve stipends to the following Liberty Center classroom teachers who served as mentor teachers to students during the spring of 2019. These funds will be received from Bowling Green State University.

- Nick Riley
- Nicole Carter/Traci Chapman
- Amy Spieth
- Jerry Oberhaus/Jody Morris

Ratify the following certified individual to serve on the Building Leadership Committee (BLT) for the 2018-19 school year and receive a \$300.00 stipend, per the LCCTA Negotiated Agreement:

- Jerry Oberhaus

Offer Tim Reed, a non-certified individual, a one year contract as the Concession Manager for the 2019-20 school year at the hourly rate of \$9.00, for a maximum of 450 hours per school year, plus mileage, as submitted by timecard and signed by the Athletic Director.

Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: Mr. Weaver – Motion Carried

#69-19 Superintendent's Personnel Recommendations

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Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Benson to offer Chris Zacharias, a certified individual, a one year supplemental contract for the positions indicated below for the 2019-20 school year. His salary will be per the LCCTA Negotiated Agreement.

Head Golf Coach
Assistant Girls Basketball Coach

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Abstain: Mrs. Zacharias
Nays: None – Motion Carried

#70-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mrs. Zacharias that the Board approve the following volunteers for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

Todd Spangler – Football
Liz Spangler - Cheer

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Abstain: Mr. Spangler
Nays: None – Motion Carried

#71-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to offer Brad Howe a one year supplemental contract as a Jr. High Football Coach for the 2019-20 school year. His salary will be per the LCCTA Negotiated Agreement.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler
Abstain: Mr. Carter
Nays: None – Motion Carried

#72-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver to offer Stephanie Sharpe a one year supplemental contract as a Freshman Volleyball Coach for the 2019-20 school year. Her salary will be per the LCCTA Negotiated Agreement.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Weaver, Mr. Carter
Abstain: Mr. Spangler
Nays: None – Motion Carried

#73-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver to approve Tiffany Benson as a Girls Basketball volunteer for the 2019-20 school year, contingent upon the completion of all necessary paperwork.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Abstain: Mr. Benson

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Nays: None – Motion Carried

#74-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to approve Tom Mohler as a Girls Basketball volunteer for the 2019-20 school year, contingent upon the completion of all necessary paperwork.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter

Abstain: Mrs. Zacharias

Nays: None – Motion Carried

#75-19 Resolution for Reduction in Force

The motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board approve a resolution implementing a reduction in force due to a decrease in the District's enrollment and financial conditions affecting the District.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

Nays: None – Motion Carried

#76-19 Elementary English Language Arts Curriculum

Upon the recommendation of the Superintendent, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the purchase of the elementary English language arts textbooks series and online access from American Reading Company, grades K-4, at a cost of \$90,000.00.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter

Nays: None – Motion Carried

#77-19 Addendum to Superintendent's Employment Contract

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve an Addendum to the Superintendent's Employment Contract in accordance with Board Policy.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter

Nays: None – Motion Carried

#78-19 Addendum to Treasurer's Employment Contract

The motion was made by Mrs. Zacharias and seconded by Mr. Weaver that the Board approve an Addendum to the Treasurer's Employment Contract in accordance with Board Policy.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter

Nays: None – Motion Carried

#79-19 NwOESC Mentor Program

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to approve the NwOESC Mentor Program Agreement for the 2019-20 school year.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

Nays: None – Motion Carried

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Old Business

None

New Business

The next Board Meeting is July 22, 2019 at 7:00 p.m.

Board Members' Committee Reports

None

#80-19 Executive Session

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Board enter Executive Session at 7:47 p.m. for the purpose of:

- a. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- b. Consideration of the purchase of property for public purposes, or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

The board returned from Executive Session at 8:29 p.m.

#81-19 enTrust Ltd. Agreement

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to approve a resolution to enter into a contract with entrust Ltd.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mrs. Zacharias, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

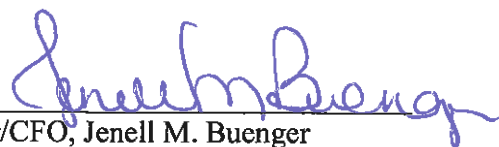
#82-19 Adjournment

Mr. Weaver made the motion and Mr. Benson seconded the motion to adjourn the June 24, 2019 regular meeting of the Liberty Center Local Board of Education at 8:40 p.m.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger