

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

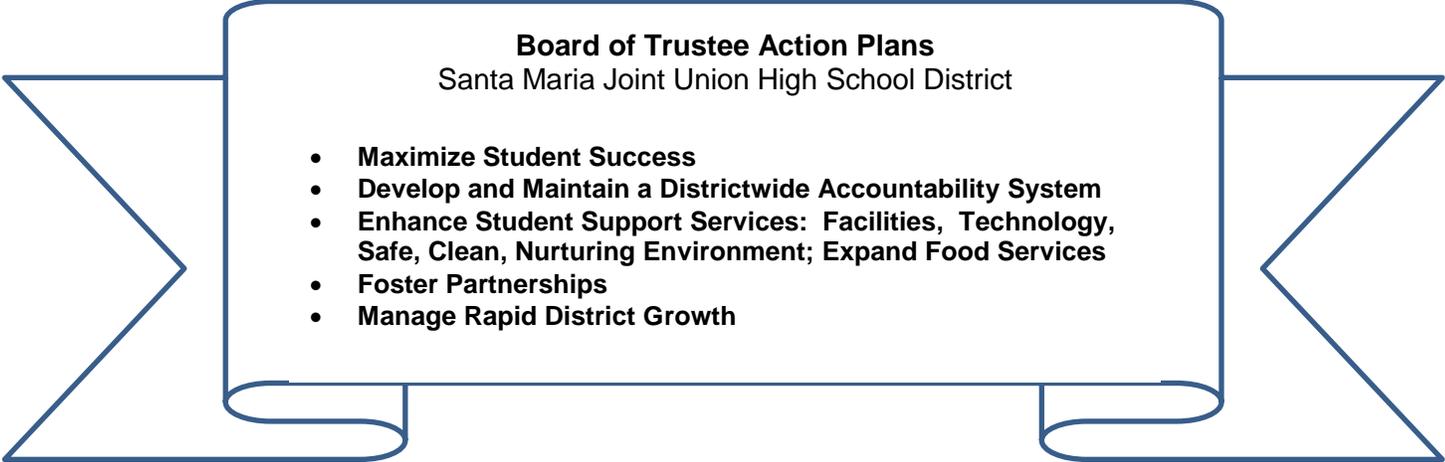
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
December 11, 2018**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Open/Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

B. Installation of Board Members Elected November 2018

Education Code 5017 states that each elected governing board member shall hold office commencing on December 1. The Oath of Office will be administered by Dr. Richardson to board members elected to office November 6, 2018: Dr. Carol Karamitsos, Mr. Dominick Palera and Ms. Diana Perez.

II. ORGANIZATION FOR YEAR DECEMBER 12, 2018 TO DECEMBER 2019

A. Approval of President

As outlined in Board Bylaw 9100, the current Clerk of the Board will be confirmed as the President of the Board of Education.

***** IT IS RECOMMENDED THAT** the Board of Education approve Dominick Palera as President of the Board of Education.

Moved _____

Second _____

Vote _____

B. Turn over to New President

C. Approval of Clerk

*** **IT IS RECOMMENDED THAT** the Board of Education approve Amy Lopez as Clerk of the Board of Education.

Moved _____ Second _____ Vote _____

D. Approval of Secretary to the Board of Education

*** **IT IS RECOMMENDED THAT** the Board of Education approve Mark Richardson as Secretary of the Board of Education.

Moved _____ Second _____ Vote _____

E. County Committee on School District Organization

The Board of Education is required to designate the representative and alternate to elect members of the County Committee on School District Organization. (The current representative is Jack Garvin with Diana Perez as alternate.)

*** **IT IS RECOMMENDED THAT** the Board of Education designate a representative and alternate to elect members to the County Committee on School District Organization.

Moved _____ Second _____ Vote _____

F. Selection of Meeting Dates, Time and Place for 2019

In order to facilitate payroll requirements and other reporting deadlines, the administration recommends the Board meet each month on the dates below. The meetings will be held at 5:30 p.m. (closed meeting) and 6:30 p.m. (open meeting) at the District Support Services Center.

- | | | |
|-------------------|---------------|--------------------|
| January 8, 2019 | May 14, 2019 | August 6, 2019 |
| February 12, 2019 | June 11, 2019 | September 10, 2019 |
| March 12, 2019 | June 18, 2019 | October 8, 2019 |
| April 9, 2019 | July 9, 2019 | November 12, 2019 |
| | | December 10, 2019 |

*** **IT IS RECOMMENDED THAT** the Board of Education establish the proposed dates and times for meetings of the Board of Education.

Moved _____

Second _____

Vote _____

III. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. **Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
 - B. **Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
-

IV. RECONVENE IN OPEN SESSION

- A. **Call to Order**
-

V. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

VI. REPORTS

- A. **Student Reports**
 - B. **Superintendent's Report**
 - Mid-Year Retirees – Dale Olmstead, Patricia Ortiz, Ray Segovia
 - Special Education Presentation – Frances Evans, John Davis
 - C. **Board Member Reports**
-

VII. PRESENTATIONS

- A. **NGSS Science Sequence Presentation**
-

VIII. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. Approval of Tentative Agreement with Classified Bargaining Unit, Reopener Negotiations with CSEA 2018-19 – Appendix C

Resource Person: Joni McDonald, Human Resources Manager

The District and the California School Employees Association (CSEA) have reached a tentative agreement as a result of the 2018-19 Reopener Negotiations.

Revisions have been made to Article 3 (Pay and Allowances), and Appendix C (Bargaining Unit Salary Schedule). The salary schedule shall be raised by two point zero nine eight percent (2.098%).

Provisions of the Agreement dated November 2, 2018 shall become effective on July 1, 2018 pending approval by both parties. (see Appendix C)

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Tentative Agreement with the Classified Bargaining Unit as presented dated November 2, 2018 as result of 2018-19 Reopener Negotiations.

Moved _____ **Second** _____ **Vote** _____

B. BUSINESS

1. 2018-2019 First Interim Report – Appendix D

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

California Education Code requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The First Interim report shall cover the period ended October 31, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or

- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

*** **IT IS RECOMMENDED THAT** the Board of Education adopt a Positive Certification for the First Interim report for fiscal year 2018-2019 as shown in Appendix D.

Moved _____ **Second** _____ **Vote** _____

2. Authorization to Make Budget Revisions – Resolution Number 7-2018-2019

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2018-2019 First Interim Report has been adjusted to reflect these changes is presented as Resolution Number 7-2018-2019.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 7-2018-2019 authorizing budget revisions as identified in the 2018-2019 First Interim Report.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Mr. Palera _____
 - Ms. Lopez _____
 - Dr. Garvin _____
 - Dr. Karamitsos _____
 - Ms. Perez _____
-

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 7-2018-2019

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 19, 2018 for the fiscal year 2018-2019; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2018-2019 First Interim Report.

PASSED AND ADOPTED this 11th day of December, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk/President/Secretary of the Board of Education
Santa Maria Joint Union High School District

**3. Annual Accounting for School Facilities Fees – Appendix E
Resolution 8-2018-2019**

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

In accordance with California Government Code Section 66006, the district shall, within 180 days after the close of the fiscal year, make available to the public an accounting of developer fees collected. The district is required to identify the type of fees collected, beginning and ending fund balance and interest earnings, attached hereto as Exhibit A of Resolution No. 8-2018-2019. In addition, the district shall list proposed projects for a period of five years, attached hereto as Exhibit B of Resolution No. 8-2018-2019. Section 66001 requires districts collecting developer fees to make additional findings every five years in which those fees remained unexpended at the end of a fiscal year.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 8-2018-2019 as presented in Appendix E.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____

4. Delegation of Governing Board Powers and Duties and Authorized Signatures Pages – Resolution 9-2018-2019

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

Education Code Section 35161 grants the Board of Education the authority to delegate various powers and duties to employees of the district to act on its behalf. It is necessary to update the resolution and authorized signatures, annually and in addition to periodic changes in personnel.

Approval of Resolution Number 9-2018-2019 and the Submission of Authorized Signature Forms, designate various staff to act on behalf of the Board of Education with specific limitations and restrictions.

*** **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 9-2018-2019 Delegating Specific Powers and Duties of the Board of Education and the submission of Authorized Signature Forms and notify the County Superintendent of Schools accordingly.

Moved _____ **Second** _____

Mr. Palera	_____
Ms. Lopez	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 9-2018-2019**

DELEGATION OF GOVERNING BOARD POWERS/DUTIES

WHEREAS, Education Code Section 35161 provides that “the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board...” , and

WHEREAS, Education Code Section 35161 further provides that the governing board “may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated.” and

WHEREAS, the Governing Board of the Santa Maria Joint Union High School District recognizes that while the authority provided in Education Code Section 35161 authorizes the Board to delegate any of its powers and duties, the Governing Board retains the ultimate responsibility over the performance of those powers or duties.

WHEREAS, the Governing Board further recognizes that where other education code provisions authorize a delegation of authority for a specific purpose, but impose restrictions on such delegated authority, these restrictions must be observed.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the authority provided in Education Code 35161, the Governing Board of the Santa Maria Joint Union High School District hereby delegates to the following officers or employees of the district, the authority to act on its behalf in performance of the duties and powers granted to the Board by law, as indicated below and subject to the following limitations and restrictions:

- Mark Richardson, District Superintendent
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Yolanda Ortiz, Assistant Superintendent of Business Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders, contracts and process change orders for bids and contracts. Designated as a district representative with the State of California – State Allocation Board/Office of Public School Construction.

- Michelle Coffin, Director of Fiscal Services
 - Delegated Power or Duty: Ability to make budget revisions to expenses and/or cash transfers between funds, approve payroll warrants, commercial warrants, purchase orders and contracts.

- Kevin Platt, Assistant Superintendent of Human Resources
 - Delegated Power of Duty: Ability to approve contracts.

- Reese Thompson, Director of Facilities & Operations
 - Delegated Power or Duty: Ability to approve contracts.

- Gary Wuitschick, Director of Support Services
 - Delegated Power or Duty: Ability to approve purchase orders and contracts.

PASSED AND ADOPTED this 11th day of December, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

5. Public Disclosure of Collective Bargaining Agreement with Classified Unit – Appendix F

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District's financial status. The District has reached a tentative agreement with the Classified Bargaining Unit (California School Employees' Association Chapter #455). The agreement is for a 2.098% salary schedule increase effective July 1, 2018.

The total cost of the tentative agreement is projected to be \$388,153 in 2018-19. Of this amount, \$367,063 is chargeable to the General Fund and \$21,090 is chargeable to the Cafeteria Fund. Upon ratification and approval, these amounts will be reflected in the District's 2nd Interim Revised Budget and accompanying multi-year projection in March. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix F.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the AB 1200 Public Disclosure of Collective Bargaining Agreement with the Classified Bargaining Unit.

Moved _____ **Second** _____ **Vote** _____

IX. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____ **Vote** _____

A. Approval of Minutes

Regular Board Meeting – November 13, 2018

B. Approval of Warrants for the Month of November 2018

Payroll	\$7,413,164.09
Warrants	<u>3,451,608.64</u>
Total	<u>\$10,864,772.73</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2018-2019 third monthly attendance report presented on the last page of this agenda.

D. Notice of Completion

Santa Maria High School/Ernest Righetti High School/Pioneer Valley High School – Prop 39 Heater Replacements – Project #17-271;Vernon Edwards Constructors (VEC) – General Contractor, was substantially completed on December 4, 2018.

E. Facility Report – **Appendix B**

F. New Course Adoptions

The following new courses are being presented to the Board of Education for approval:

- FCS Leadership
- Physics of the Universe
- Ag Business Communications
- Advanced Communications and Leadership in Agriculture
- American Government – Agriculture
- ELD Entry Lab A/B
- ELD 1 Lab A/B
- ELD 2 Lab A/B
- English 1 Intensive Lab A/B
- English 2 Intensive Lab A/B
- Linguistics 1 Lab A/B
- Chemistry and Agriscience
- Ballet Folklorico II A/B
- Marimba Band II A/B

REGULAR MEETING December 11, 2018
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G. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Angel Hoyos Asociacion Macional De Grupos Folkloricos Confer- ence	McAllen, TX July 6-13, 2019	LCAP
SMHS Girls Wrestling Las Vegas Holiday Wrestling Tournament	Las Vegas, NV Dec. 21-22, 2018	LCAP

H. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO19-00832	Vernon Edwards Constructors	\$ 120,000.00	Preliminary construction services for SMHS Reconstruction Project 17-267/ Measure H-2016 Bond Fund 26
PO19-00862	Division of State Architect DSA/DGS	\$ 425,750.00	DSA plan Check Fee for SMHS new Reconstruction project 50-classroom & Admin. Bldg / Measure H-2016 Bond Fund 26
PO19-00863	Division of State Architect DSA/DGS	\$ 72,750.00	DSA Plan Check Fee for SMHS Admin to classroom Renovation / Measure H- 2016 Bond Fund 26
PO19-00864	Caldwell Flores Winters, Inc.	\$ 476,396.00	District reconfiguration & facility pro- gram management fees / Fund 25 De- veloper Fees

I. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Sabra Rounds	Sewing Classes	\$190.00
Ohiopyle Prints	Student Council	\$188.63
Mercy Church	GLO Club	\$300.00
SnapRaise	Cross Country	\$1,358.00
SnapRaise	Girls Volleyball	<u>\$2,120.50</u>
Total Pioneer Valley High School		<u>\$ 4,157.13</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
M & H Properties	Auto Club	\$250.00
Apex Auto Glass, Inc	Auto Club	\$500.00
Patricia Blythe	FFA SOEPLG	\$100.00
Calif. Future Business Leaders of America	FBLA	\$94.44
Rotary Club of Santa Maria Breakfast	FBLA	<u>\$100.00</u>
Total Santa Maria High School		<u>\$1044.44</u>

X. REPORTS FROM EMPLOYEE ORGANIZATIONS

XI. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XII. NEXT MEETING DATE

Board Meeting Dates for 2019 will be established at the meeting.

XIII. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
THIRD MONTH OF 2018-19

October 08, 2018 through November 02, 2018

	Third Month 2017-18				Third Month 2018-19				Cumulative ADA			
	Ending Enrollment		ADA % of Poss. Enroll.		Ending Enrollment		ADA % of Poss. Enroll.		Prior Year		Current Year	
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	ADA % of Poss. Enroll.	ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH												
Regular	2064	1991.60	96.2%	96.2%	2086	2018.90	96.5%	96.5%	1968.67	1968.67	2050.56	2050.56
Special Education	87	82.55	95.0%	95.0%	72	69.10	94.8%	94.8%	73.89	73.89	70.75	70.75
Independent Study	29	16.60	67.6%	67.6%	52	32.45	70.7%	70.7%	8.88	8.88	29.75	29.75
Independent Study 12 + 12	1	0.55	0.0%	0.0%	0	0.00	---	---	0.00	0.00	0.22	0.22
Independent Study Spec Ed	0	0.00	0.0%	0.0%	1	0.00	100.0%	100.0%	0.00	0.00	0.25	0.25
CTE Program	7	4.45	89.0%	89.0%	6	5.45	82.6%	82.6%	5.19	5.19	5.59	5.59
Home and Hospital Reg Ed	3	1.75	81.4%	81.4%	7	5.05	70.1%	70.1%	1.63	1.63	5.10	5.10
Home and Hospital Spec Ed	1	0.70	70.0%	70.0%	1	0.50	90.9%	90.9%	3.26	3.26	0.85	0.85
TOTAL RIGHETTI	2192	2098.20	96.1%	96.1%	2225	2132.10	95.5%	95.5%	2061.52	2061.52	2163.07	2163.07
SANTA MARIA HIGH												
Regular	2416	2339.45	96.5%	96.5%	2442	2436.45	97.0%	97.0%	2318.54	2318.54	2445.39	2445.39
Special Education	90	83.05	91.8%	91.8%	122	113.60	93.0%	93.0%	90.60	90.60	114.05	114.05
Independent Study	14	12.45	92.6%	92.6%	14	12.15	100.0%	100.0%	15.84	15.84	9.54	9.54
Independent Study 12 + 12	0	0.00	0.0%	0.0%	0	0.00	---	---	0.00	0.00	0.00	0.00
Independent Study Spec Ed	2	1.40	70.0%	70.0%	1	1.00	100.0%	100.0%	0.00	0.00	0.34	0.34
CTE Program	11	7.65	69.2%	69.2%	2	1.15	56.1%	56.1%	6.79	6.79	2.08	2.08
Home and Hospital Reg Ed	10	8.05	79.7%	79.7%	13	10.35	92.0%	92.0%	3.93	3.93	8.12	8.12
Home and Hospital Spec Ed	0	0.00	0.0%	0.0%	1	0.50	100.0%	100.0%	0.60	0.60	0.51	0.51
TOTAL SANTA MARIA	2543	2452.05	96.3%	96.3%	2595	2575.20	96.8%	96.8%	2436.30	2436.30	2580.03	2580.03
PIONEER VALLEY HIGH												
Regular	2545	2479.85	97.1%	97.1%	2618	2558.45	97.2%	97.2%	2510.95	2510.95	2573.07	2573.07
Special Education	108	103.40	9.9%	9.9%	105	101.45	96.3%	96.3%	98.21	98.21	102.76	102.76
Independent Study	21	9.95	49.0%	49.0%	8	6.90	76.2%	76.2%	3.16	3.16	4.49	4.49
Independent Study Spec Ed	2	1.10	84.6%	84.6%	0	0.00	---	---	1.67	1.67	0.00	0.00
Home and Hospital Reg Ed	9	8.30	92.7%	92.7%	10	7.25	86.8%	86.8%	5.86	5.86	5.80	5.80
Home and Hospital Spec Ed	2	1.00	50.0%	50.0%	6	4.05	85.3%	85.3%	1.47	1.47	2.36	2.36
TOTAL PIONEER VALLEY	2687	2603.60	97.0%	97.0%	2747	2678.10	97.2%	97.2%	2621.32	2621.32	2688.47	2688.47
PROGRAM E DAY TREATMENT @ LINCOLN STREET	4	3.50	88.6%	88.6%	4	3.70	82.2%	82.2%	4.60	4.60	3.97	3.97
DISTRICT SPECIAL ED TRANSITION	24	23.75	99.0%	99.0%	20	19.90	99.5%	99.5%	27.53	27.53	20.08	20.08
DISTRICT SPECIAL ED TRANSVOC MM	23	23.00	100.0%	100.0%	18	17.95	100.0%	100.0%	15.23	15.23	17.31	17.31
ALTERNATIVE EDUCATION												
Delta Continuation	338	245.09	71.3%	71.3%	345	266.24	79.3%	79.3%	258.99	258.99	268.28	268.28
Delta 12+	1	0.55	54.6%	54.6%	0	0.00	---	---	0.00	0.00	0.00	0.00
Delta Independent Study	17	12.28	86.5%	86.5%	30	22.83	86.3%	86.3%	2.94	2.94	19.61	19.61
Delta Independent Study 12+	3	3.39	79.8%	79.8%	1	1.00	100.0%	100.0%	13.40	13.40	1.42	1.42
Delta Independent Study Spec Ed	1	0.23	91.7%	91.7%	0	0.00	---	---	0.00	0.00	0.35	0.35
Home & Hospital Reg Ed	4	2.29	58.8%	58.8%	4	1.79	57.8%	57.8%	0.09	0.09	1.39	1.39
Reach Program--ERHS	2	0.50	43.5%	43.5%	5	0.75	71.4%	71.4%	2.84	2.84	7.34	7.34
Reach Program--SMHS	4	3.70	96.1%	96.1%	16	8.95	65.3%	65.3%	6.75	6.75	5.51	5.51
Reach Program--PVHS	8	6.10	83.6%	83.6%	11	9.20	87.2%	87.2%	24.72	24.72	30.42	30.42
Home School @ Library Program	38	29.85	86.4%	86.4%	40	31.55	79.8%	79.8%	15.62	15.62	14.25	14.25
Delta HS I.S. Program P	24	20.53	83.6%	83.6%	13	12.45	88.3%	88.3%	325.35	325.35	348.57	348.57
TOTAL ALTERNATIVE EDUCATION	440	324.51	73.8%	73.8%	465	356.76	76.7%	76.7%	7491.85	7491.85	7821.51	7821.51
TOTAL HIGH SCHOOL DISTRICT	7913	7528.61	95.1%	95.1%	8074	7783.71	96.4%	96.4%	7491.85	7491.85	7821.51	7821.51

CLASSIFIED PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	Pay Rate	Hours	
	Assignment Change	Student Data Specialist	PVHS	1/14/19	22/E	8	
	Employ	Translator-Interpreter	LC	11/26/18	24/A	8	
	Resign	Campus Security Assistant II	RHS	12/21/18	17/A	4	
	Retire	Grounds Maintenance I	PVHS	12/30/18	16/E	8	
	Retirement Date Changed	Bus Driver	DO	12/31/18 to 12/30/18	18/E	7.25	
	Dismiss	Custodian	SMHS	12/4/18	15/A	8	
	Employ	Accompanist	SMHS	11/14/18	15/A	4/wk	
	20 Day Rebid Correction	Bus Driver	DO	9/12/18	18/E	4.5 to 4.75	
	Employ	Accompanist	PVHS	11/13/18	15/A	4/wk	
	Out of Class	Grounds Maintenance I	RHS	12/4/18	16/C	8	
CERTIFICATED PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	Salary	FTE	
	Teacher Prep Period	Special Education	SMHS	10/1/18- 6/7/19	6/V	0.2	
	Teacher Prep Period	Science	PVHS	1/14/19-6/7/19	19/III	0.2	
	Baby Bonding Leave	English	SMHS	11/26/18-3/8/19	6/IV	1.0	
	Teacher Prep Period	English	PVHS	1/14/19-6/7/19	8/V	0.2	
	Teacher Prep Period	Family Consumer Science	PVHS	1/14/19-6/7/19	23/IV	0.2	
	Teacher Prep Period	Mathematics	DHS	10/15/18-12/21/18	9/V	0.2	
	Resign	Science	RHS	12/21/18	7/V	1.0	
	Teacher Prep Period	International Language	PVHS	1/14/19-6/7/19	22/IV	0.2	
	Resign	EL Academic Specialist	Lincoln Center	12/31/18	7/IV	1.0	
	Resign	CTEIG Coordinator	District	12/31/18	12/V	1.0	
	Teacher Prep Period	Family Consumer Science	PVHS	1/14/19-6/7/19	3/V	0.2	
	Teacher Prep Period	Business	PVHS	1/14/19-6/7/19	15/IV	0.2	
	Teacher Prep Period	Health	PVHS	1/14/19-6/7/19	13/V	0.2	
	Baby Bonding Leave	English	RHS	12/3/18-12/21/18	4/IV	1.0	
COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	CoHead JV Boys Soccer	SMHS	2018-2019		\$ 800.00	WALK-ON
	Stipend	Head Varsity Boys Soccer	ERHS	2018-2019	\$3,553.00		WALK-ON
	Updated Stipend	Head Varsity Girls Wrestling	ERHS	2018-2019	\$2,027.00		WALK-ON
	Updated Stipend	CoHead Varsity Girls Wrestling	ERHS	2018-2019	\$1,000.00		WALK-ON
	Updated Stipend	CoHead Varsity Girls Wrestling	ERHS	2018-2019	\$1,000.00		WALK-ON

COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Head Varsity Girls Wrestling	PVHS	2018-2019	\$2,427.00		WALK-ON

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

November 2018 Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners

- Interim facility changes to allow for the continuation of the culinary arts program during construction are currently under review and design. The team is also moving forward with design changes to include the demolition and reconstruction of Building 360 to allow for a new sports related facility. A technical staff review of the design for all increments of project is being scheduled for December.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- Painting is nearing completion in the main building. Remaining ceiling tiles are to be installed upon installation of perimeter classroom downlighting. Installation of TVs and carpet is underway. Multiple trades are on sight completing detail work throughout the facility. Transition meetings have been held with staff including final move dates starting in late January. All furniture and equipment were confirmed as ordered and will be delivered according to the transition plan. [\(Photos\)](#)

ERHS Maintenance and Operations Building – Rachlin Partners

- The agreement for Architectural and Consultant services was approved at the November Board meeting.

ERHS Phase 2 Improvements – (Rachlin Partners)

- Negotiations on the architect contract are targeted to be completed by early December. A Request for Proposals and Qualifications (RFP-Q) for the Lease-Leaseback (LLB) preconstruction and construction services has been prepared and is anticipated to be released in January of 2019.

ERHS Outdoor Greek Theatre Seating Replacement – Support Services

- Bid documents are complete and are now expected to be issued in December. Construction is anticipated to commence in late February 2019.

3. Pioneer Valley High School Construction Projects

PVHS Pool Lighting and Column Repair – WLC Architects

- Final retention release is complete. DSA approval and documentation closeout continue.

PVHS Paving Areas A, B, D, E – Flowers and Associates Consulting

- Final retention payment has been issued. All documentation activities are complete. This project is closed.

4. Career Technical Education Center

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- Construction activities are underway and are progressing on schedule. Underground utilities have been placed in under slab trenches. The current change order work on the roadway curbs and gutters has commenced. Work was completed on the storefront submittal and design. A Fund Release Authorization Form was submitted to the Office of Public School Construction for approximately \$2.4 million for the Ag and Natural Resources Career Technical Facilities Program grant application. [\(Photo\)](#)

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Review of project closeout: Projects under current review and their status are as follows:
 - Nine legacy projects, seven at SMHS and two at ERHS, remain under review. Three projects that have been submitted to DSA (two at SMHS and one at ERHS) continue under review for final certification. The consultant continues to meet with DSA and the original architect to locate or work on creation of documentation needed to fulfill closeout requirements.

SSC New West Parking Area – Flowers and Associates

- The consultant met with the City of Santa Maria in late November to review requested plan adjustments, and to discuss curb replacement work added by the City during a previous review. After an on-site visit, it was determined the curbing did need to be replaced. Another meeting is scheduled for early December to go over final plan adjustments. The consultant is preparing bid documents and cost estimates in anticipation of a successful final City meeting. The bid and construction schedule will be updated after the final meeting with the City.

Proposition 39 District Wide Mechanical Upgrades – Pool Heaters – Ravatt-Albrecht Architects

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- A punch list walk was conducted in November. Minor installation adjustments are in progress.

Solar Photovoltaic – Support Services

- Production continues to meet expectations at this point in the project. Final DSA and contract document closeout activities continue.

6. Summer Activities Planning

District Wide Summer Projects Planning 2018/19

- Administration met in November and will continue to develop and adjust a master list of proposed projects for completion between now and summer 2019.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Aerated and fertilized natural turf sports fields and ornamental turf areas.
- Completed preventive maintenance service on all automatic gates.
- Repaired irrigation systems at the practice field, Broadway landscape, and 900's portable classrooms on Lincoln Street.
- Rotated cardboard collection dumpsters throughout campus for recycling.
- Performed weekly restriping of the practice field.
- Completed weekly routine stadium turf cleaning.
- Repaired cracked and chipped steps at the small gymnasium entrance.
- Eliminated a tripping hazard by repairing the storm water drain vault near room 330 Ag Science. (Photo)
- Repaired the public address system in room 315.
- Repaired rubber stair nose at room 106 Band and 100's stairwells.
- Repainted stencils on the stadium turf.
- Performed plumbing fixture repairs in the following areas: pool equipment room, 300 boys restroom, pool boys restroom, classroom 480 south restroom, girls' locker room restroom, 100 boys' restroom, 600 boys' restroom, pool girls' restroom, small gymnasium staff restroom, classroom 210, 360 Old Science boys' and girls' restrooms, Multi-Purpose Room kitchen, and the boys' locker room restroom.
- Investigated and cleared a water leak in the cafeteria kitchen caused by a new chemical dispenser installation. (Photo)
- Performed online safety training for custodial, maintenance, and grounds employees.
- Inspected Ethel Pope Auditorium seating and completed repairs as noted in the inspection.
- Completed repairs to restroom dispensers and accessories in several areas: 400 Junior College staff men's restroom, 600 girls' restroom, Wilson Gymnasium lobby boys' restroom, Multi-Media Learning Center boys' restroom, 300 boys' restroom, girls' locker room restroom, 332 Ag Science restroom, 126 Administration staff women's restroom, pool boys' restroom, 100 boys' restroom.
- Tested and repaired computer projectors in classroom 632 and the Multi-Media Learning Center conference room.
- Performed door hardware repairs at stadium track perimeter, Gate #21, Multi-Purpose Room, small gymnasium, 900 staff restrooms, as well as classrooms in the Broadway Building, 112, 222, and 235.
- Repaired HVAC units in classrooms 247, 441, 524, 621, 622, and 623.
- Serviced custodial equipment: Clarke Boost ride-on scrubber, Clarke Boost walk-behind scrubber, and several back-pack vacuums.
- Completed repairs on volleyball equipment in Wilson Gymnasium.
- Performed monthly testing of emergency systems that include fire alarm, showers, eye washes, AEDs, fire alarm, and lighting.
- Installed Varidesk and dual computer mounts in office 130 and classroom 231.
- Performed elevator and chair lift preventive maintenance inspections.
- Completed computer server room HVAC inspection and maintenance.
- Repaired and/or replaced damaged window screens on portable classrooms located throughout the campus and on Lincoln Street.
- Replaced lighting in the following areas: pool boys' restroom, 360 staff men's restroom, Wilson Gymnasium lobby, 130, 122, small gym closet, 300 custodian room, classroom 521.
- Completed routine furniture movement/obsolete/repairs in various classrooms: Santa Maria Public Library, 242, 359, 615, 128, 332, 632, as well as the Library and the mailroom.
- Completed monthly fire extinguisher inspection.
- Setup and restored from school and civic center use events – Stem advisory meeting, SMHS Health Fair, Saint of the Season, district hearing and vision screening, Guiding Coalition Collaboration, DELAC, Academic Awards, MPAC, ASM, Parent Portal workshops, ELAC, Junior Parent Night, Cafecito, FFA meeting, Day of the Dead celebration, ASB clubs, Link Crew movie night, ERHS Marimba & Ballet Folklorico, Mixteco Parents on a Mission, Cal-Safe dinner, Allan Hancock College night classes, Club

REGULAR MEETING

December 11, 2018

soccer, SMHS volleyball, SMHS basketball, SMHS football, SMHS soccer, OAHS football, SMHS water polo, SMHS tennis, SMHS softball, SMHS baseball, Santa Maria Youth Football, and CVSC soccer.

- Preventive work order hours - 69
- Routine work order hours – 366
- Total work orders completed – 247
- Event setup hours – 141

PVHS

- Overseeded and fertilized all ornamental turf areas.
- Replaced a four-inch control valve on clock #1 of the irrigation system.
- Began preparation of all baseball and softball fields: worked infields and base lines, and rebuilt pitchers mounds.
- Installed speakers for interactive flat panel monitors in classrooms 335 and 435.
- Installed HDMI and USB cables for interactive flat panel monitors in the following classrooms: 208, 209, 213, 304, 323, 335, 365, 411, and 435.
- Patched broken concrete and tile on the pool deck.
- Removed a small section of the rolling track for Gate #3 at the cafeteria kitchen to allow rain water to drain from the area.
- Repainted room numbers on the practice field walkway for emergency classroom assembly. **(Photo)**
- Repainted stencils on the stadium field.
- Cleaned the sink trap in classroom 311.
- Painted the iron fence on the northeast side of the Performing Arts Center to match the other fencing on the front of the campus.
- Replaced flush valves and wax rings on toilets in the stadium girls' restroom.
- Assembled and installed new storage cabinets in classroom 324.
- Installed a sterilizer for safety glasses in classroom 414.
- Removed a projector mount in classroom 355 and relocated it to classroom 305.
- Installed new white boards beside the interactive flat panel monitors in classrooms 208, 209, 213, 304, 323, 335, 365, 411, and 435. **(Photo)**
- Mounted new hooks to hang cooking aprons in classroom 325.
- Replaced damaged soap dispensers in the Science Building student restrooms.
- Installed new tablet charging stations in classrooms 301, 423, and 508.
- Repaired the restroom door at the girls' pool restroom.
- Serviced custodial equipment: walk-behind floor scrubber and KaiVac restroom cleaner. **(Photo)**
- Repaired a warming oven in the cafeteria kitchen.
- Replaced the floor protecting tarps in the gymnasium.
- Setup and restored from school and civic center use events – Vision Hearing Screening, After School Tutoring, Taco Tuesday staff appreciation event, ASVAB Testing, EAOP Presentation, truancy meeting, PE lecture, drama play in the PAC, FFA meeting, Spooky Movie Night, Homecoming Rallies, SHARE Club, Key Club, Glo Club Meeting, Panther Pals Dance, volleyball banquet, girls' soccer parent meeting, freshman football banquet, boys' and girls' basketball meeting, wrestling parent meeting, varsity football banquet, Faculty Association Meeting, Day of The Dead Event, PVHS football, OAHS football, SMBSD and flag football championship
- Preventive work order hours – 26
- Routine work order hours – 118
- Total work orders completed – 185
- Event setup hours – 173

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ERHS

- Performed gopher control maneuvers at DHS and ERHS.
- Began preparation of all baseball and softball fields: rebuilt pitching mound and batter's box on the varsity baseball field, leveled the baseball and softball fields as well as the practice field using the Klopping-Hardie Sports Turf Renovator. (Photo)
- Groomed the stadium turf, pressure washed the stadium, and prepared for CIF football games.
- Repainted stencils on the stadium
- Performed quarterly maintenance on the pressure washer.
- Pressure washed DHS campus and basketball court.
- Completed plumbing repairs: water leak in a mechanical room, installed filters in hydration systems in the 200 and 300 Buildings, cleared urinals, toilets, and drains in several locations on campus.
- Installed new power and plumbing to convert the pool chemicals to chlorine tablets and CO2. (Photo)
- Installed smart TV's in the weight room.
- Installed emergency lighting on the gymnasium stage.
- Began the installation of two new ceramic kilns adjacent to the welding shop. (Photo)
- Completed service on several doors: replaced the entry door in classroom 622, adjusted the door in classroom 214, and set new hinges on doors in classrooms 403 and 112A.
- Repaired an electronic problem at the stadium scoreboard; ordered spare parts for future use.
- Completed wallboard repairs in the drama classroom.
- Replaced oxygen and acetylene regulators in welding shop.
- Performed maintenance painting in various areas: pool building doors, boys' locker room, and baseball field dugouts as well as storage buildings.
- Completed preventive maintenance on the following equipment: quarterly HVAC in the 300 and 500 Buildings., Annual HVAC service on the 500 Building, quarterly grease trap inspection in the cafeteria kitchen, annual sump pump inspection at the gymnasium, monthly fire alarm test, quarterly door, and lock inspections in cafeteria as well as the 100, 200, and 300 Buildings.
- Performed monthly tests and inspections on AEDs, emergency showers, eye wash stations, fire alarm, and fire extinguishers.
- Repaired equipment in classrooms: broken tables, adjusted door hinges, and serviced locks.
- Repaired equipment in restrooms: feminine product dispensers, paper towel dispensers, replaced broken latches on restroom stall doors.
- Removed remaining shelving in library and the book alarm system.
- Completed annual fire alarm equipment inspection per NFPA 72. (Photo)
- Replaced rain gutters and downspouts on several portable classrooms. (Photo)
- Setup and restored from school and civic center use events – parent classes, Financial Aid Night, Reach Higher, staff meeting, PTSA, SSC, TIP, FFA Greenhand banquet, Marimba Band parent meeting, Cheer sleepover, Latinos Unidos club, AVID, Haunted House, Dia de los Muertos, football pregame dinner, Junior Varsity football banquet, volleyball, OYFL cheer exhibition, Cal Poly Upward Bound, Senior Financial Aid meeting, CSEA meeting, AHC/FAFSA Application meeting, SST/504 meetings.
- Preventive work order hours – 50
- Routine work order hours – 191
- Total work orders completed – 190
- Event setup hours – 219

Environmental

- Health and Safety Code Section 116277 (AB 746) requires all community services that serve schools with buildings built before January 1, 2010 to test for lead in potable (drinking) water.
- All school sites were tested by either Golden State Water or the City of Santa Maria.
- All school sites passed. No lead was detected.

Graffiti & Vandalism

• DHS	\$	0
• ERHS	\$	90
• SMHS	\$	160
• PVHS	\$	0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



ERHS 38-Classroom Building – Third Floor Exterior Hall Concrete Floor is Poured



ERHS 38-Classroom Building – First Floor Classroom Carpet is in Progress



ERHS 38-Classroom Building – Overall View as Paint and Window Installations Near Completion



CTE Ag Center – Culinary Arts Perimeter Curb Is Complete and Ready for Slab Floor

Photo Gallery – Maintenance & Operations



SMHS – Erik Fulton and Alan Rodriguez Set the Storm Drain Inlet at Agriculture Science



SMHS – Ernest Paz and José Placencia Complete the Storm Drain Repair



SMHS - Joaquin Bonilla Removes Standing Water from the Cafeteria Kitchen



PVHS - Ernest Paz Repaints the Assembly Numbers near the Practice Field



PVHS – Greg Parker Installs New White Boards near the Interactive Flat Panel Monitor



PVHS – Elias Camacho Services the Walk-behind Floor Scrubber

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PVHS – José Vasquez and Chris Salinas Roll out the Wrestling Mats for a Big Match



ERHS – Juan Rodriguez Levels the Softball Field using the Kopping-Hardie Sports Turf Renovator



ERHS – Andy Freitas and Jesus Reyes Prepare the Pool Chemicals for Conversion to the New System



ERHS – Del Ward Prepares Power and a New Transformer for the Ceramic Kilns



ERHS - Testing Fire Alarm Devices per NFPA 72



ERHS - Rain Gutter and Downspout Installation Underway

REGULAR MEETING
December 11, 2018

APPENDIX C

**Approval of Tentative Agreement with
Classified Bargaining Unit,
Reopener Negotiations with CSEA 2018-19**

Tentative AGREEMENT
between the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
AND ITS CENTRAL COAST CHAPTER 455
and the
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

November 2, 2018

The following Agreement reflects the full and complete agreement of the Santa Maria Joint Union High School District (hereinafter "District") and the California School Employees Association and its Central Coast Chapter 455 (hereinafter "CSEA") regarding the 2018-19 reopener negotiations.

The parties agree on the following:

1. The attached documents reflect changes to Articles of the Collective Bargaining Agreement as a result of 2018-19 reopener negotiations between the parties:

Article 3, Pay and Allowances
Appendix C, Bargaining Unit Salary Schedule

2. Provisions contained herein shall become effective on July 1, 2018, unless otherwise noted.
3. All other provisions of the 2016 – 2019 Collective Bargaining Agreement remain unchanged.

Tentatively agreed to this 2nd day of November 2018. This Tentative Agreement shall become final upon ratification by the membership of the Association (as outlined in the Association's Internal Policy 610) and adoption by the Santa Maria Joint Union High School District Board of Education.

FOR THE ASSOCIATION:

[Signature] 11/2/18
[Signature] 11/2/18
[Signature] 11/2/18
[Signature] 11/2/18
[Signature] 11/2/18

FOR THE DISTRICT:

[Signature] 11/2/18
[Signature] 11/2/18
[Signature] 11/2/18
[Signature] 11/2/18

ARTICLE 3
PAY AND ALLOWANCES

The Parties agree that all steps and ranges of the salary schedule (Appendix C of this Collective Bargaining Agreement) shall be raised by ~~one percent (1%)~~ **two point zero nine eight percent (2.098%)** effective July 1, 2018~~7~~. ~~Upon ratification, all current bargaining unit members shall see the increase, and any retroactive amount due, reflected in their September 2017 pay warrant. Each bargaining unit member employed on September 12, 2017 shall also receive a one-time payment equal to one percent (1%) of their 2017-18 base earnings. The one percent (1%) one-time payment shall be computed using base salary on the 2017-18 salary schedule in Appendix C and shall be included on the October 2017 pay warrant.~~

~~In addition to any compensation improvements negotiated for fiscal year 2018-19, the District agrees to have a salary study for all bargaining unit classifications completed no later than June 30, 2018. The results and recommendations for salary improvements shall be presented to the Association with implementation to be negotiated between the parties. Negotiations between the parties shall occur no later than thirty (30) calendar days after the study is completed. The District and Association shall mutually agree upon the school districts to be used for salary comparison purposes. School Districts shall be a mix of local districts and districts of similar enrollments statewide.~~

3.1 Regular Rate of Pay

3.1.1 The regular rate of pay for each position in the unit shall be in accordance with the designated ranges established for each classification in this Agreement. All classified employees newly hired in the District shall be placed on Step A of the current salary schedule (Appendix C) at the appropriate range of the designated job.

3.1.2 If an error has caused an employee to be underpaid, all monies due to the employee shall be paid to the employee within five (5) workdays as prescribed by Education Code 45167.

3.1.2.1 If there is an overpayment to a classified employee, the District shall notify the employee in writing of the overpayment. The District and employee shall work out a repayment plan. All repayment plans shall be reduced to writing, signed by the District and the employee, and result in full reimbursement to the District within twelve months. If an employee leaves District service with an outstanding repayment plan, any remaining funds owed the District shall be deducted from the employee's final pay warrant. The employee shall sign a written agreement to this deduction at the time of establishment of the repayment plan. No monies shall be deducted from an employee's salary absent a signed repayment plan as noted above, or by a valid court order.

3.1.3 If a part-time unit member concurrently fills an additional part-time position in the same or lesser range, the unit member shall be paid on the same step in the additional position as in the position currently held.

3.2 Step Increases

3.2.1 Step increases shall be granted each July 1, based on a unit member's anniversary date occurring before March 1 of that school year until the unit member reaches the maximum salary step of the class assigned. If the anniversary date is on or after March 1, the step increase shall occur on the second July 1.

3.3 Longevity Pay

3.3.1 All bargaining unit members shall be eligible for longevity pay, as follows:

Beginning with 6-10 years of employment, 1.5% of monthly base salary;

Beginning with 11-15 years of employment, 2.0% of monthly base salary;

Beginning with 16-20 years of employment, 2.5% of monthly base salary;

Beginning with 21-25 years of employment, 3.5% of monthly base salary;

Beginning with 26-30 years of employment, 4.5% of monthly base salary;

Beginning with 31+ years of employment, 5.0% of monthly base salary.

Increments for part-time employees shall be prorated accordingly.

3.3.2 In determining eligibility for such longevity pay, the following leaves do not constitute a break in service.

3.3.2.1 Time spent on earned vacation, sick leave, bereavement leave, industrial accident or illness leave, or FMLA for which salary benefits are provided by the District, and on military leave.

3.3.3 Time served while on substitute or short-term assignment and/or time not in the service of the District exceeding twenty (20) consecutive work days constitutes a break in service.

3.3.4 The service applicable toward longevity pay eligibility shall commence on the beginning date of last continuous employment.

3.3.5 Longevity pay shall be considered pensionable compensation as allowed under CalPERS guidelines and law.

3.4 Mileage, Meals and Lodging

3.4.1 Authorized use of a private vehicle for school district business shall be reimbursed for mileage at the rate established by Board Policy and Administrative Regulation 3350. Such use requires prior approval of the District. Expenses for meals and lodging incurred while on approved District business shall be reimbursed at the rate

established by Board Policy and Administrative Regulation 3350.

3.5 Promotion

3.5.1 An employee who receives a promotion shall be placed in the step of the new higher salary range that will provide a minimum of five percent (5%) increase in regular pay. However, when the promotion involves moving from the top step of one range to the top step of a new range and the top step of the new range is less than a five percent (5%) increase, the employee will receive the top step of the new range. A promotion cannot exceed the negotiated salary schedule.

3.5.2 When an employee is promoted to a higher range within six (6) months of the employee's anniversary date, the District will accept the employee's original anniversary date for increment consideration from that point forward.

3.6 Professional Growth

3.6.1 The District shall continue to make a professional growth program available to unit members for the duration of this contract. The Professional Growth Program is an organized activity to improve performance of employees in the classified service of the District and to provide training enabling employees to gain new skills. In cooperation with the CSEA a point system will qualify participants for salary increments. Supervision of the Professional Growth Program will be provided by the Human Resources Department.

3.6.2 Procedure for Course/Conference Approval

3.6.2.1 Course work should be appropriate for work within the same job family, or related to earning a college degree.

3.6.2.2 A Course/Conference Approval form must be submitted to the Assistant Superintendent of Human Resources for approval for each course, conference, institute, lecture, seminar, workshop or convention prior to the

date of attendance. The Course/Conference Approval form shall be made available on the District's website.

3.6.2.3 An employee may appeal the Assistant Superintendent of Human Resources denial for approval to a committee comprised of two (2) classified members appointed by the Association and two (2) management members, for their decision, which shall be final.

3.6.2.4 In the event of an activity where hours in attendance need to be verified, complete the bottom half of the Course/Conference Approval form and have it signed by the activity administrator to verify attendance.

3.6.2.5 When a unit member has completed enough hours and/or units to have earned a professional growth increment, transcripts or attendance verifications must be forwarded to the Human Resources Department.

3.6.3 Professional Growth Increment Qualifications

An increment for professional growth shall be \$150 each year for every ten (10) points earned. A professional growth increment will be paid in addition to the regular salary and can extend the maximum salary up to \$1,500 annually. Credit will not be granted when activities are held during regular working hours or if any of the expense is paid by the District. A professional growth increment can be earned by:

3.6.3.1 Courses taken at an approved university, college, community college or trade school. College credits shall equal two (2) points per semester unit or equivalent. Quarter unit courses will be converted to semester units on the basis of two (2) semester units for each three (3) quarter units.

3.6.3.2 Courses taken from accredited correspondence schools will be prorated according to semester hours of credit allowed for the course.

3.6.3.3 Credit for other approved education courses will be equated as one (1) point each semester unit or equivalent as follows:

<u>Hours in Course</u>	<u>Points Earned</u>
35 hours	1
36-55 hours	2
56-75 hours	3
76-95 hours	4
96+ hours	5 maximum

3.6.3.4 Attendance at conferences, institutes, lectures, seminars, conventions and workshops will be equated as one-quarter ($\frac{1}{4}$) point for eight (8) hours.

3.6.4 The ten (10) points of each increment may be a combination of any of the areas listed above. When a unit member has qualified for an annual increment and has more points than are required to meet that increment, the points may be carried over and applied to a future increment.

3.6.5 Limitations and Requirements

3.6.5.1 All professional growth candidates must obtain a passing grade of "C" or better to receive full credit for the course.

3.6.5.2 Points must have been earned after July 1, 1980, or the employment date with the District, whichever is later.

3.6.5.3 Courses cannot be duplicated for the purpose of earning additional increments.

3.6.5.4 No more than one professional growth increment of \$150 may be granted to a unit member in a single fiscal year.

3.6.5.5 Effective dates for the adjustment or compensation for those completing the required points during any current school year would begin the following July 1.

3.6.5.6 All work must be verified by official transcript or by other acceptable verification and must be filed in the Human Resources Office by June

30 of each year.

3.6.5.7 In order for a unit member to be eligible to receive a professional growth increment, he/she must have qualified and be in paid status with the District at the time the award is made.

3.7 Pay Warrants

3.7.1 Unit members shall be paid once per month in accordance with dates established by the Santa Barbara County Education Office. These dates shall be reflected in the District's Payroll Calendar.

3.7.1.1 In the event there is a conflict with the scheduled payday and the District's holiday schedule, pay warrants shall be issued by delivering the pay warrants to the United States Postal Service for mailing via first class mail, on the day prior to the scheduled payday.

3.7.2 Newly hired unit members whose first day of employment occurs on or before the 15th of the month, shall be paid for the actual paid days scheduled in that month. Newly hired unit members whose first day of employment occurs after the 15th of the month, shall have payment for the actual paid days scheduled in that month added to the following month's pay warrant. Thereafter, the balance of the unit member's annual compensation shall be paid monthly in even installments until the end of the school year.

3.7.3 Returning unit members shall be paid for the actual paid days scheduled in the month they return. Thereafter, the balance of the unit member's annual compensation shall be paid monthly in even installments until the end of the school year.

3.8 Bilingual Premium

The District may determine that a site or an office requires an individual with oral bilingual skills be available to provide services to non-English speaking parents, students, and

visitors. Determination of sufficient oral bilingual skills shall be the responsibility of the District, based on examination. An employee designated by the District to provide oral bilingual skills shall receive a premium of \$125.00 per month during their assigned work year. This compensation shall be considered pensionable compensation as special assignment pay according to CalPERS regulations. The District reserves the right to evaluate the need for oral bilingual skills and the payment of the premium at least once per year. There shall be no additional premium applied to classifications that require bilingual skills in their job descriptions as those classification salary ranges already reflect those bilingual duties and responsibilities. The premium shall become effective January 1, 2016. Employees no longer requires to use oral bilingual skills shall not be asked to perform those duties after the date the District determines the use of that skill is no longer needed.

3.9 Shift Differential

Evening Custodians whose regularly assigned work day ends after 7:00 p.m. shall receive a Shift Differential equal to five percent (5%) above their monthly base salary for all time worked. This Shift Differential shall be pensionable under CalPERS to the extent permitted by law and CalPERS regulations.

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**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2018-19 CLASSIFIED SALARY SCHEDULE**

APPENDIX C

Monthly rate is based upon 8 hours per day and 12 months per year

EFFECTIVE 07/01/18

2.098% increase

RANGE	Step A		Step B		Step C		Step D		Step E	
	HOUR	MONTH								
9	\$ 16.24	\$2,826.33	\$ 17.06	\$2,967.67	\$ 17.91	\$3,116.05	\$ 18.80	\$3,271.71	\$ 19.74	\$3,435.20
10	\$ 16.65	\$2,896.89	\$ 17.48	\$3,041.78	\$ 18.36	\$3,193.87	\$ 19.27	\$3,353.63	\$ 20.24	\$3,521.25
11	\$ 17.07	\$2,969.43	\$ 17.92	\$3,117.83	\$ 18.82	\$3,273.85	\$ 19.76	\$3,437.54	\$ 20.74	\$3,609.45
12	\$ 17.49	\$3,043.73	\$ 18.37	\$3,195.84	\$ 19.29	\$3,355.60	\$ 20.25	\$3,523.41	\$ 21.26	\$3,699.63
13	\$ 17.93	\$3,119.78	\$ 18.83	\$3,275.82	\$ 19.77	\$3,439.50	\$ 20.76	\$3,611.61	\$ 21.79	\$3,791.97
14	\$ 18.38	\$3,197.61	\$ 19.30	\$3,357.76	\$ 20.26	\$3,525.56	\$ 21.27	\$3,701.80	\$ 22.34	\$3,886.83
15	\$ 18.84	\$3,277.58	\$ 19.78	\$3,441.66	\$ 20.77	\$3,613.59	\$ 21.81	\$3,794.51	\$ 22.90	\$3,984.08
16	\$ 19.31	\$3,359.52	\$ 20.27	\$3,527.53	\$ 21.29	\$3,703.95	\$ 22.35	\$3,889.20	\$ 23.47	\$4,083.64
17	\$ 19.79	\$3,443.62	\$ 20.78	\$3,615.73	\$ 21.82	\$3,796.47	\$ 22.91	\$3,986.22	\$ 24.06	\$4,185.59
18	\$ 20.28	\$3,529.49	\$ 21.30	\$3,706.30	\$ 22.36	\$3,891.34	\$ 23.48	\$4,086.00	\$ 24.66	\$4,290.27
19	\$ 20.79	\$3,618.09	\$ 21.83	\$3,798.83	\$ 22.93	\$3,988.97	\$ 24.07	\$4,188.12	\$ 25.27	\$4,397.69
20	\$ 21.31	\$3,708.26	\$ 22.38	\$3,893.90	\$ 23.50	\$4,088.36	\$ 24.67	\$4,293.01	\$ 25.91	\$4,507.66
21	\$ 21.85	\$3,801.16	\$ 22.94	\$3,991.12	\$ 24.08	\$4,190.68	\$ 25.29	\$4,400.24	\$ 26.55	\$4,620.18
22	\$ 22.39	\$3,896.06	\$ 23.51	\$4,090.90	\$ 24.69	\$4,295.35	\$ 25.92	\$4,510.21	\$ 27.22	\$4,735.84
23	\$ 22.95	\$3,993.49	\$ 24.10	\$4,193.23	\$ 25.30	\$4,402.98	\$ 26.57	\$4,623.12	\$ 27.90	\$4,854.23
24	\$ 23.53	\$4,093.46	\$ 24.70	\$4,298.10	\$ 25.94	\$4,513.14	\$ 27.23	\$4,738.57	\$ 28.60	\$4,975.58
25	\$ 24.11	\$4,195.58	\$ 25.32	\$4,405.54	\$ 26.58	\$4,625.67	\$ 27.91	\$4,857.17	\$ 29.31	\$5,099.87
26	\$ 24.72	\$4,300.66	\$ 25.95	\$4,515.50	\$ 27.25	\$4,741.33	\$ 28.61	\$4,978.52	\$ 30.04	\$5,227.47
27	\$ 25.33	\$4,408.26	\$ 26.60	\$4,628.62	\$ 27.93	\$4,859.93	\$ 29.33	\$5,103.00	\$ 30.79	\$5,358.23
28	\$ 25.97	\$4,518.26	\$ 27.27	\$4,744.27	\$ 28.63	\$4,981.46	\$ 30.06	\$5,230.41	\$ 31.56	\$5,491.91
29	\$ 26.62	\$4,631.16	\$ 27.95	\$4,862.87	\$ 29.35	\$5,106.13	\$ 30.81	\$5,361.36	\$ 32.35	\$5,629.13
30	\$ 27.28	\$4,747.00	\$ 28.65	\$4,984.41	\$ 30.08	\$5,233.75	\$ 31.58	\$5,495.45	\$ 33.16	\$5,770.09
31	\$ 27.96	\$4,865.82	\$ 29.36	\$5,108.87	\$ 30.83	\$5,364.48	\$ 32.37	\$5,632.66	\$ 33.99	\$5,914.56
32	\$ 28.66	\$4,987.33	\$ 30.10	\$5,236.88	\$ 31.60	\$5,498.58	\$ 33.18	\$5,773.61	\$ 34.84	\$6,062.34
33	\$ 29.38	\$5,112.22	\$ 30.85	\$5,367.63	\$ 32.39	\$5,635.99	\$ 34.01	\$5,917.69	\$ 35.71	\$6,213.69
34	\$ 30.12	\$5,240.03	\$ 31.62	\$5,501.71	\$ 33.20	\$5,776.76	\$ 34.86	\$6,065.68	\$ 36.60	\$6,368.93
35	\$ 30.87	\$5,370.76	\$ 32.41	\$5,639.32	\$ 34.03	\$5,921.41	\$ 35.73	\$6,217.41	\$ 37.52	\$6,528.31
36	\$ 31.64	\$5,505.26	\$ 33.22	\$5,780.47	\$ 34.88	\$6,069.41	\$ 36.63	\$6,372.86	\$ 38.46	\$6,691.61
37	\$ 32.43	\$5,642.66	\$ 34.05	\$5,924.94	\$ 35.75	\$6,221.14	\$ 37.54	\$6,532.23	\$ 39.42	\$6,858.82
38	\$ 33.24	\$5,783.81	\$ 34.90	\$6,072.93	\$ 36.65	\$6,376.60	\$ 38.48	\$6,695.53	\$ 40.40	\$7,030.35
39	\$ 34.07	\$5,928.46	\$ 35.78	\$6,224.86	\$ 37.56	\$6,536.15	\$ 39.44	\$6,862.94	\$ 41.41	\$7,206.17
40	\$ 34.92	\$6,076.68	\$ 36.67	\$6,380.31	\$ 38.50	\$6,699.45	\$ 40.43	\$7,034.46	\$ 42.45	\$7,386.14

Longevity

Beginning with 6 to 10 years of employment	1.50% of Monthly Base Salary
Beginning with 11 to 15 years of employment	2.00% of Monthly Base Salary
Beginning with 16 to 20 years of employment	2.50% of Monthly Base Salary
Beginning with 21 to 25 years of employment	3.50% of Monthly Base Salary
Beginning with 26 to 30 years of employment	4.50% of Monthly Base Salary
Beginning with 31+ years of employment	5.00% of Monthly Base Salary

Professional Growth

Increment	Annual Amount
1	\$150.00
2	\$300.00
3	\$450.00
4	\$600.00
5	\$750.00
6	\$900.00
7	\$1,050.00
8	\$1,200.00
9	\$1,350.00
10	\$1,500.00

REGULAR MEETING
December 11, 2018

APPENDIX D
2018-19 First Interim Revised Budget

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2018/19 FIRST INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the Board approved the District's Adjusted Budget in August 2018. These revisions include items contained in the enacted State's budget, recognition of prior year unused award amount carryovers, incorporating prior year unexpended funds into the budget, new funding sources, and other items necessitated by changing conditions within the district.

REVENUES:

LCFF Sources

The District is projecting its revenues from LCFF sources using an enrollment figure of 8164 as of the CBEDS date, which occurred on October 3. This figure is unofficial and has not yet been certified in the state's CalPADS data system. This figure represents a decline of 85 students from what was projected in the District's Adjusted budget. This leads to revising the projected ADA downward, from 7722 to 7642. The District will be funded at the current ADA level for 2018/19, which is projected at 7642. Other factors that determine LCFF revenues include gap funding – unchanged at 100%, and a slight increase in the FRPM/EL factor of 0.09 percentage points. Included in LCFF sources is an allocation of property taxes from SELPA, which increases \$99,506. In total, LCFF revenues **decrease** from the Adjusted Budget by

\$ < 815,988 >

Federal Revenues

Federal revenues are revised to recognize carryover of prior year unused grant awards \$1,268,162 and adjustments to current year award amounts based on official or updated estimated award announcements \$<206,069>. In total, Federal revenues increase by \$1,187,115 since the Adjusted Budget. Award amounts for Title I, Title II, Title III, and Title IV will not be finalized until the District completes the Consolidated Application process in January. By program, changes since the Adjusted Budget are:

Title I	\$ 768,323
Title II	133,840
Title III Immigrant	27,296
Title III LEP	149,704
Title IV	125,022
Special Education	<u><17,070></u>

Total **increase** in Federal Revenues

\$ 1,187,115

State Revenues

Revisions to State Revenues include the following:

CTEIG grant, a "matching" program where revenue is earned & recognized based on qualifying expenditures	\$ 634,909
Low Performing Students Block Grant	270,715
Classified Professional Development Block Grant	60,546
Lottery	7,244
Agricultural CTE Incentive Grant	17,417
Special Education, Mental Health funding, allocation per SELPA funding model	<u><71,685></u>
Total <u>increase</u> in State Revenues	<u>\$ 919,145</u>

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

Special Education, State AB602 apportionment funding, allocation from SELPA funding model, out of Mental Health funds, for TLC regional programs operated by the District. This represents an accounting change from prior years where revenue was netted against expense	\$ 235,849
Solar project, all sites, partial reimbursement from vendor for inspection and testing expenses	105,000
Other local revenue & grants (PSAT Testing, teacher stipends, teacher grants & donations)	<u>46,199</u>
Total <u>increase</u> in Local Revenues	<u>\$ 387,048</u>

TOTAL REVENUES HAVE INCREASED BY: \$ 1,677,320

EXPENDITURES:

Salaries, Wages, & Benefits

- Certificated staffing changes are detailed in the table below

	FTE	COST
Difference between estimated costs in District's adopted budget, and projected actual costs due to vacancies & turnover		(97,112)
Additional staffing in support of LCAP & CCRBG TOSA sections	1.80	181,607
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events, retiree health		64,140
Extra pay assignment adjustments: stipened increases and changes in department chairs, Ag extra days		37,991
Other non-position related pay, hourly, subs, etc.		32,724
	1.80	\$ 219,350

- Classified staffing changes are detailed in the table below

	FTE	COST
Difference between estimated costs in District's adopted budget, and projected actual costs. These savings are primarily due to periods of vacancies (late starts) in the positions being filled and cost savings on staff turnover (resignations, transfers, promotions)	3.44	(39,073)
Bus Drivers, route rebids in December	(0.28)	(52,565)
Increases in health & welfare benefits costs associated with coverage tier changes, and/or qualifying events for employees, retiree health		251
Overtime backpay actuals to date		1,624
Compensation addon's associated with employee seniority and salary schedule movement: longevity, shift differential, vacation		762
Extra pay assignment adjustments: Other non-position related pay, stipends for bilingual pay, and statutory cost changes		4,322
	3.16	\$ (84,678)

- Management and Confidential staffing changes are detailed in the table below

	FTE	COST
Salary schedule placement, column shift		4,967
Changes in health and welfare benefit costs due to coverage tier changes associated with qualifying events		(8,613)
Changes in statutory costs due to changes associates with open enrollment in Oct.		(457)
	-	\$ (4,104)

- Other non-position based changes in salaries, wages and benefits include adjustments for summer school, hourly instruction, and substitutes, totaling \$40,355. Some of these costs occur in program budgets and are offset by corresponding decreases in amounts budgeted for supplies, services, and capital outlay.
- **In total, all changes in salaries, wages, & benefits result in an increase of \$170,923 since the Adjusted Budget.**

Books and Supplies, Services, Capital Outlay

- In total, expenditures for books and supplies, services, and capital outlay increase by \$3,039,509 since the Adjusted budget. Nearly all this increase is due to one-time items and carryovers, as shown in the table below:

Supplies, Services, and Capital Outlay	
One time expenditures:	
Amounts assigned from the District's 2017/18 year end report:	
15-16 One-time instructional materials, site allocations for professional development	\$ 1,126,986
Site-department carryovers	422,250
Misc. grants & donations carryovers	43,513
MMRC Advertising Sponsorship grant	29,085
MAA carryovers	117,029
Transportation bus / vehicle reserve	196,871
Inspection & testing services related to solar project (\$105,000 reimbursed from vendor, see above in Local Revenues)	60,613
Total one time expenditures	1,996,347
Restricted programs: expenditures related to prior year unused grant award carryovers, revenue adjustments, and ending balances carried forward. These amounts are net of any changes made in salary & wage expense in the associated program:	
Title I ESSA (Every Student Succeeds Act)	577,493
Title II Teacher Quality	115,492
Title III Immigrant & LEP	172,779
Title IV Student Support & Academic Enrichment Grant	119,137
Migrant (reductions due to changes in staffing cost)	(1,243)
Ag Incentive Grant	17,417
Career Technical Education Grant "CTEIG"	615,158
College & Career Readiness Block Grant "CCRBG"	498,325
Classified School Employees Professional Development Block Grant	57,696
Low Performing Students Block Grant	257,971
Lottery	385,222
Misc. locally restricted grants & donations	96,276
Total restricted expenditures	2,911,723
Other one-time non-recurring expenditures:	
Contractual services for Prop 39 Ca. Clean Energy Jobs Act	952,079
LCAP reduction from various goals & services	(111,028)
Contractual services RHS ADA concourse project retention	160,758
Replace banner poles	1,445
Misc. local sources, grants & donations	22,022
Total increase due to one-time expenditures	1,025,275
Ongoing expenditures:	
Contribution increase Routine Restricted Maintenance Account to required 3% reserve	349,951
Professional consulting services for Special Education, Speech Therapy and DHOH transcribing services	129,000
Department budget augmentation for Family & Consumer Sciences - Culinary Arts, & other Site-dept. budget changes	16,343
Health Technician scrubs allocation per negotiated MOU	750
Student tablet insurance proceeds used for parts & repairs	161,901
Contractual services SM Valley Physical Therapy	123,000
Escape annual license fees	2,632
SELPA funding model, reduction in allocation of regional program costs due to required accounting change, see related offset increase in Other Outgo	(3,677,414)
Total ongoing expenditures	(2,893,837)
Total Expenditure Increase	\$ 3,039,509

Other Outgo

- There is no change for payments of principal and interest on the District's non-voter approved debt, including capital leases and Certificates of Participation ("COPs"), and on-bill interest free financing from PG&E in support of the JCI energy retrofit project.
- The credit for indirect costs included in other outgo increased \$8,676 from the Adjusted Budget.
- **In total, expenditures for Other Outgo increased by \$3,414,387 since the Adjusted Budget.**

TOTAL EXPENDITURES HAVE INCREASED BY: \$6,624,819

OTHER FINANCING SOURCES/USES: Remain unchanged since the District last revised its budget.

The District's Fund Balance:

- **After providing for non-spendable components, and the 3% statutory minimum reserve for economic uncertainties, the District's ending unrestricted unassigned fund balance has a positive balance of \$2,505,195. Note from the preceding narrative that there are numerous one-time items that have been carried forward from the prior year. These allocations were reserved in the District's ending fund balance at the time it closed its books for 2017/18 and the Board approved the year-end report. These amounts are now part of the adjusted beginning fund balance in this Revised budget. *This is a factor dealt with every year at the First Interim Report when carryover funds are recognized and then re-budgeted to be spent in the new budget year.***
- **Remember that there are no minimum funding level requirements contained in the LCFF law. So while LCFF has resulted in significant additional revenue to the District, it is still an ADA driven model, and changes in the District's unduplicated FRPM/EL percent can have a significant impact, either up or down, on the amount of revenue.**

Santa Maria Joint Union High School District			
2018/19 1ST INTERIM - MULTI YEAR PROJECTION - GENERAL FUND			
	2018/19	2019/20	2020/21
	Total	Total	Total
Current year enrollment	8,164	8,367	8,367
Projected Actual ADA	7,642	7,832	7,832
Projected Funded ADA (greater of curr or prior yr)	7,642	7,832	7,832
Beginning Balance	10,129,202	6,618,666	8,433,473
Revenues			
LCFF Sources	91,254,792	96,260,112	98,795,359
Federal Revenues	5,507,467	4,239,305	4,239,305
State Revenues	7,735,112	5,027,652	5,027,652
Local Revenues	3,980,565	3,268,766	3,268,766
Total Revenues	108,477,936	108,795,835	111,331,082
Expenditures			
1000 Certificated Salaries	40,679,118	41,634,376	42,090,165
2000 Classified Salaries	16,637,511	16,892,686	17,082,060
3000 Employee Benefits	22,553,820	24,348,788	25,674,628
4000 Books & Supplies	10,805,318	7,551,512	7,445,283
5000 Services and Other Operating	11,459,898	10,290,071	10,050,993
6000 Capital Outlay	5,109,242	1,509,471	1,509,471
Other Outgo, debt service, State Sp. School	4,540,479	4,551,037	4,571,687
Direct Support/Indirect Cost	(171,913)	(171,913)	(171,913)
Total Expenditures	111,613,472	106,606,028	108,252,375
Operating Surplus/(Deficit)	(3,135,536)	2,189,807	3,078,707
Transfers In			
Special Rsrv Fd - Facility projects	-	-	-
Special Rsrv Fd - Def Maint projects (prev sweep)	-	-	-
	-	-	-
Transfers Out	(375,000)	(375,000)	(375,000)
Increase (Decrease) in Fund Balance	(3,510,536)	1,814,807	2,703,707
Ending Fund Balance	6,618,666	8,433,473	11,137,180
Components of Ending Fund Balance			
Nonspendable (revolving cash, stores, prepaid exp)	231,609	231,609	231,609
Economic uncertainty reserve	3,359,654	3,209,431	3,258,822
Restricted programs ending balances	522,206	-	-
Unappropriated amount, General Fund 01	2,505,196	4,992,433	7,646,749
Unappropriated amount, Special Reserve Fund 17	1,230,853	1,237,008	1,243,193
Total available unappropriated amounts	3,736,050	6,229,441	8,889,942

All ongoing sources of Revenues and Expenditures from the 2018/19 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation and gap funding percentage estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2018-19	2019-20	2020-21
LCFF State Aid Funding			
Base Grant	\$ 71,477,358	\$ 75,106,536	\$ 77,095,758
Supplemental/Concentration Grant	18,132,644	19,508,786	20,054,811
Total LCFF State Aid	89,610,002	94,615,322	97,150,569
Property Tax Transfer SBCEO for Special Education	1,644,790	1,644,790	1,644,790
Total Revenues, LCFF Sources	\$ 91,254,792	\$ 96,260,112	\$ 98,795,359
Funded LCFF Base Grant / ADA:	\$ 9,316	\$ 9,552	\$ 9,805
Funded ADA (includes COE)	7,673	7,863	7,863

- In 2019/20, revenues from LCFF sources **increase** from 2018/19 by \$5,005,320. The estimated funded LCFF base grant per ADA is \$9,316.
- In 2020/21, revenues from LCFF sources **increase** from 2019/20 by \$2,535,247. The estimated funded LCFF base grant per ADA is \$9,805.

Federal Revenues

- In 2019/20 Federal Revenues **decrease** by \$1,268,162 which is the amount of prior year unused grant award carryover dollars contained in the Revised Budget.
- In 2020/21 Federal Revenues remain unchanged from 2019/20.

State Revenues

- In 2019/20 State Revenues **decrease** by \$2,707,460 from 2018/19, as follows:
 - Discretionary funding \$1,369,328
 - CTEIG grant 1,277,586
 - Classified School Employee Professional Development Block Grant 60,546

- For 2018-19, discretionary funding is budgeted at \$184 per prior year ADA. Although it is intended to be non-recurring, this is the fifth year in a row that the State budget has contained such an appropriation. Funded amounts per ADA have varied widely from \$66/ADA in 2014/15; \$529/ADA in 2015/16, \$214/ADA for 2016/17, to \$147/ADA for 2017/18.
- The Classified Professional Development Block Grant is new for 2018/19 but is one-time funds with first priority for professional development for the implementation of school safety plans.
- The CTEIG (Career Technical Education Incentive Grant) began in 2015-16 funds must be fully expended by June 30, 2019. Funds are provided on a matching basis depending on planned expenditures. Future funding is also dependent upon budget appropriations. Matching requirements are \$1.50 for every \$1.00 received in revenue for the 2018/19 year.
- In 2020/21 State Revenues remain unchanged from 2019/20.

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Beginning in 2019/20, local revenues decrease by \$711,799 due to the following: E-RATE program revenues will be budgeted upon receipt (\$576,222), all sites solar project one-time reimbursement (\$105,000), and miscellaneous other grants (\$30,577).
- In 2020/21 Local Revenues remain unchanged from 2019/20.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$1,087,667 for 2019/20 and \$951,890 for 2020/21.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of <\$93,107> in 2019/20 and <\$94,280> in 2020/21.
- Based on projected enrollment and hiring ratios, an increase of \$618,004 for approximately 7 FTE's in 2019/20. There are no changes in 2020/21.
- Legislation passed in 2016 resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System (STRS). The rate increases for the 2019/20 year is 1.85 percentage points and the subsequent year increases 0.97 percentage points in year 2020/21. Therefore, there is an increase of \$728,869 in 2019/20, and another increase of \$382,164 in 2020/21.
- Rates for the Public Employee Retirement System (PERS) are also projected to increase; final approval of the rate by the CalPERS board is done usually in May of each year for the following year. At that time the actuarial assumptions and projected rates are also updated. For the 2019/20 year, the projection is an increase of 2.738 percentage points, resulting in an increase of \$466,657 from 2018/19. For the 2020/21 year, the projection is an increase of 2.70 percentage points, resulting in an increase of \$460,181 from 2019/20.
- Based on increased salary costs for step-column movement and additional staffing, the 1% pre-funding of retiree health benefits increases by \$13,314 in 2019-20, and \$7,660 in 2020/21.
- Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$183,997 in 2019/20, and increases by \$263,389 in 2020/21.
- In total, costs for salaries, wages, and benefits **increase** from 2018/19 to 2019/20 by \$3,005,401 and **increase** from 2019/20 to 2020/21 by \$1,971,004. All of the changes noted above are summarized in the table on the following page.
- PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2019/20 or 2020/21, as these are subject to negotiations.

SALARIES, WAGES, AND BENEFITS				
2018/19 balance				\$ 79,870,448
2019/20				
	Step-column costs		1,087,667	
	STRS rate increase 1.85 percentage points		728,869	
	PERS rate increase 2.738 percentage points		466,657	
	Staffing increases due to increased enrollment		618,004	
	Increase in retiree health benefits prefunding		13,314	
	Projected change in retiree health pay as you go		183,997	
	Estimated annual retirements 5 FTE's		(93,107)	
Total change from 2018/19 to 2019/20				3,005,401
2019/20 balance				82,875,849
2020/21				
	Step-column costs		951,890	
	STRS rate increase 0.97 percentage points		382,164	
	PERS rate increase 2.70 percentage points		460,181	
	Staffing increases due to increased enrollment		-	
	Increase in retiree health benefits prefunding		7,660	
	Projected change in retiree health pay as you go		263,389	
	Estimated annual retirements 5 FTE's		(94,280)	
Total change from 2019/20 to 2020/21				1,971,004
2020/21 balance				\$ 84,846,853

Books and Supplies, Services, Capital Outlay

- As detailed in the table in the following page, total expenditures for books and supplies, services, and capital outlay **decrease** by \$8,023,404 from 2018/19 to 2019/20, and **decrease** by \$345,307 from 2019/20 to 2020/21.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2018/19 balance			\$ 27,374,459
2019/20			
	Remove amounts added in the budget year that are non-recurring:		
	15-16 1-time instructional materials, site allocations, M&O equipment	(1,348,937)	
	18-19 1-time discretionary mandated block grant	(1,369,328)	
	Site department & MAA carryovers	(537,619)	
	Transportation bus / vehicle reserve carryover	(196,871)	
	Consultant, Solar Energy Project	(60,613)	
	Unused grant award carryovers, Federal programs Title I, II, III	(761,662)	
	Ending balance carryover, College Readiness	(498,325)	
	Ending balance carryover, Lottery	(385,222)	
	Ending balance carryover, student tablet insurance	(161,901)	
	Misc. grants & donations	(194,702)	
	Capital outlay:		
	Concrete work at RHS	(160,758)	
	Remove expenditures associated with revenue sources that, in whole or part, do not continue in subsequent year:		
	CTEIG grant	(694,276)	
	Prop 39 California Clean Energy grant	(952,079)	
	Ag Incentive grant	(18,627)	
	Classified School Employees Professional Development Block Grant	(57,696)	
	E-RATE Program	(649,214)	
	Based on projected increases in PERS, STRS, and COLA, provide for 5% increased cost allocation from SBCEO for regionalized special education programs	(62,793)	
	Provision for increased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	772,641	
	School site allocations based on ADA increase	14,250	
	Elections Expense (occurs every other year in even-numbered years)	(45,000)	
	Actuarial & self insurance study (bi-annual)	(7,500)	
	Adjust projected expenditure in restricted programs subject to available funding	(647,172)	
	Total change from 2018/19 to 2019/20		(8,023,404)
2019/20 balance			19,351,055
2020/21			
	Provision for increased LCAP expenditures to serve FRPM/EL population, based on projected increase in supplemental/concentration grant revenue	(106,230)	
	School site allocations based on ADA increase	-	
	Elections Expense (occurs every other year in even-numbered years)	45,000	
	Actuarial & self insurance study (bi-annual)	7,500	
	Based on projected increases in PERS, STRS, and COLA, provide for 5% increased cost allocation from SBCEO for regionalized special education programs	130,015	
	Adjust projected expenditure in restricted programs subject to available funding	(421,592)	
	Total change from 2019/20 to 2020/21		(345,307)
2020/21 balance			\$ 19,005,748

Other Outgo

- As noted in the narrative accompanying the Revised budget, other outgo includes State Special Schools tuition, payment to or from SBCEO for services related to the District's LCAP goals, and debt service for the District's required payments for debt service including Certificates of Participation ("COPs").
- In accordance with established debt service schedules for the COPs, there is an increase of \$10,558 in the 2019/20 year. For the 2020/21 year, the increase is \$20,650.
- The indirect cost component of Other Outgo remains unchanged in the subsequent years.

Other Financing Uses

- The budget year includes transfers out in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from the State Budget and various education trailer bills. LCFF funding is dependent upon a variety of state and District-specific factors which can significantly impact future revenue projections. The next budget revision for the District will be the "Second Interim Revised Budget" based on actuals through January 31, and required to be presented to the Board on or before March 15.

The next benchmark for revenue projections, and a first look at the Governor's proposed budget for the 2019/20 year, will be in January.

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT			
2018-19 1ST INTERIM BUDGET REVISION			
SB 858 RESERVE REQUIREMENT CALCULATIONS & DISCLOSURE			
	2018-19	2019-20	2020-21
Minimum Reserve Level Required (3%)	\$ 3,359,654	\$ 3,209,431	\$ 3,258,822
Reserve Level in District's budget	\$ 3,359,654	\$ 3,209,431	\$ 3,258,822
Amount in excess of minimum			
General Fund	2,505,196	4,992,433	7,646,749
Fund 17 Special Reserve	1,230,853	1,237,008	1,243,193
Total amount in excess of minimum	\$ 3,736,049	\$ 6,229,441	\$ 8,889,942
<p>In the General Fund, amounts in excess of the minimum reserve level are needed to provide for future possible financial settlements with the District's employee groups. Negotiations are not settled for the budget year for all groups.</p>			
<p>In Fund 17, Special Reserve, amounts in this fund are earmarked for costs associated with opening a new school, that cannot be paid with bond funds. Recommendation is that the Board take action at a future date to commit these funds for that purpose.</p>			

APPENDIX E

RESOLUTION 8- 2018-2019

**ANNUAL ACCOUNTING FOR
SCHOOL FACILITIES FEES**

REGULAR MEETING
DECEMBER 11, 2018

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 8 - 2018-2019

A RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTA MARIA JOINT UNION
HIGH SCHOOL DISTRICT ADOPTING THE FINDINGS CONTAINED IN THE ANNUAL AND
FIVE YEAR DEVELOPER FEE REPORT FOR FISCAL YEAR 2017-2018

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Governing Board has previously adopted and imposed statutory school fees for the 2017-2018 fiscal year on residential, commercial, and industrial development (“Developer Fees”) to mitigate the impact of new development on the Santa Maria Joint Union High School District (“District”); and

WHEREAS, the District has deposited all Developer Fees that it has received in a separate non-commingled capital facilities fund (“Capital Facilities Fund”) established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public the Annual and Five Year Developer Fee Reports for Fiscal Year 2017-2018; and

WHEREAS, the District has reviewed the information provided in the Annual and Five Year Developer Fee Report, attached hereto as Exhibits A and B, and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Developer Fee Report was prepared in accordance with Government Code Section 66006(b)(1); and

WHEREAS, the Five Year Developer Fee Report was prepared in accordance with Government Code Section 66001(d); and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's imposition of Developer Fees; and

WHEREAS, the Governing Board has reviewed and considered the Annual and Five Year Developer Fee Report at a duly noticed, regularly scheduled public meeting at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b)(2).

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board has reviewed the information provided in the Annual and Five Year Developer Fee Report, and finds it to be true and correct.

Section 2. The Board, based upon the information contained in the Annual Developer Fee Report, finds as follows:

Section 2.1 That the Annual Developer Fee Report describes the types of fees contained in the Capital Facilities Fund, including the amount of the fees, the beginning and ending balance of the Capital Facilities Fund, as well as the amount of fees collected, and the interest earned thereon.

Section 2.2 That the Annual Developer Fee Report identifies each public improvement on which Developer Fees were expended, the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with Developer Fees.

Section 2.3 That sufficient funds have not been collected to complete the financing of any incomplete public improvement, and that there were no refunds made of Developer Fees.

Section 2.4 That there were no inter-fund transfers or loans made from the Capital Facilities Fund that were not made for capital improvements.

Section 3. The Board, based upon the information contained in the Five Year Developer Fee Report, finds as follows:

Section 3.1 That the purpose of Developer Fees imposed on new residential, commercial, and industrial development within the District is to fund the school facilities required to serve the additional grade K-12 students generated by such new development and that the Developer Fees will be used for the construction and/or acquisition of additional school facilities and the reconstruction of existing school facilities to provide additional capacity.

Section 3.2 That there is a proportional and reasonable relationship between the Developer Fees imposed on new development and the need for additional District school facilities because new development will generate new students to be enrolled in the District which will lead to increased need for school facilities, and that the Developer Fees imposed do not exceed the cost of providing such additional school facilities.

Section 3.3 That there is a further proportional and reasonable relationship between the unexpended Developer Fees contained in the Capital Facilities Fund and the need for additional school facilities because the Developer Fees imposed on new developments will not fully cover the costs of providing such school facilities for these new students.

Section 3.4 That the portion of the Capital Facilities Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase capacity, and the acquisition of additional portable classrooms to accommodate students generated from new development.

Section 3.5 That the funding anticipated to complete the financing of incomplete projects will be obtained from the State School Facilities Program and additional Developer Fees as set forth in the Five Year Developer Fee Report.

Section 3.6 That the dates upon which the District's school facilities projects employing the unexpended funds in the Capital Facilities Fund will commence are not presently known.

Section 4. The District made the Annual and Five Year Developer Fee Report available for public review at least fifteen (15) days prior to the Board's consideration of said report.

Section 5. The District mailed notice of the time and place of the Board meeting in which the Annual and Five Year Developer Fee Report would be considered, as well as the location where the reports could be reviewed, at least fifteen (15) days before the meeting, to each individual who had filed a written request for such notice.

PASSED AND ADOPTED this 11^h day of December, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

President/Secretary/Clerk of the Board of Education
Santa Maria Joint Union High School District

Exhibit A

**To Resolution Regarding Annual Accounting of Development Fees in the
Developer Fees Fund (#25)**

(A) *A brief description of the type of fee in the Funds:*
Statutory school facilities fees and payments to mitigate new development's impacts on schools facilities.

	Total	(4/13) SMJUHSD	(9/13) Elementary
(B) <i>The amount of the fees per square foot (07/01/17 through 06/10/18):</i>			
1 Residential Housing			
LEVEL I Fee	\$ 3.48	\$ 1.07	\$ 2.41
LEVEL II Fee		\$ 1.26	N/A
Residential Housing total		\$ 2.33	
2 Commercial Construction / Senior Housing	\$ 0.56	\$ 0.17	\$ 0.39

The amount of the fees per square foot (06/11/18 through 06/12/18):

1 Residential Housing			
LEVEL I Fee	\$ 3.58	\$ 1.17	\$ 2.41
LEVEL II Fee		\$ 1.26	N/A
Residential Housing total		\$ 2.43	
2 Commercial Construction / Senior Housing	\$ 0.58	\$ 0.19	\$ 0.39

The amount of the fees per square foot (06/13/18 through 06/30/18):

1 Residential Housing			
LEVEL I Fee	\$ 3.58	\$ 1.17	\$ 2.41
LEVEL II Fee		\$ 1.34	N/A
Residential Housing total		\$ 2.51	
2 Commercial Construction / Senior Housing	\$ 0.58	\$ 0.19	\$ 0.39

3 <u>Negotiated Mitigation Agreement - Various developers</u> Rice Ranch Ventures / Trilogy \$.36 per square foot in addition to Level II Fee	\$ 0.36	\$ 0.36	N/A
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4 <u>Self-Storage Projects</u>	\$ 0.12	\$ 0.12	N/A
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(C) *The Beginning and Ending Balances of the Funds*

	Fund 25
Beginning Balance, July 1, 2017	\$ 2,216,739
Ending Balance, June 30, 2018	\$ 2,188,428

(D) *The amount of the fees collected and the interest earned:*

LEVEL I FEES - Collected during 17/18	\$ 782,380
LEVEL I FEES - Refunded during 17/18	\$ (3,721)
LEVEL II FEES - Collected during 17/18	\$ 1,121,854
LEVEL II FEES - Refunded during 17/18	\$ (3,313)
Mitigation Fees - Rice Ranch Ventures / Trilogy - Collected during 17/18	\$ 23,196
Mitigation Fees - Rice Ranch Ventures / Trilogy - Refunded during 17/18	\$ -
Interest earned during 17/18	\$ 25,734
GASB31 - Fair Market Value Adjustment	\$ (13,732)
Other Income	\$ -
Total	\$ 1,932,399

(E) *Each public improvement on which fees were expended and the percentage of the project funded with statutory or mitigation fees:*

	Cost
Debt Service Payment for 2560 Skyway Dr.	\$ 85,369
Debt Service Interest Payment for 2560 Skyway Dr.	\$ 22,396
Land Improvements	\$ 299,062
Student Furniture	\$ -
Building	\$ 1
Legal Expenses	\$ 431
Other Professional Consulting Services and Operating Expenses	\$ 1,553,450
Total	\$ 1,960,710

(F) *Description of incomplete public improvements.*

Refer to Exhibit B.

(G) *Description of any Interfund Transfers*

N/A

(H) *The amount of refunds made pursuant to subdivision (e) of California Govt Code section 66001 and any allocations pursuant to subdivision (e) or (f) of section 66001.*

N/A -- No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

Exhibit B

To Resolution Regarding Annual Accounting of Development Fees for the fiscal year 2017/2018 in the
Developer Fees Fund (#25)

Per Government Code Section 66001 (d) (1) (A-D) as indicated:

A *With respect only to the portion of the Fund remaining unexpended at the end of the 2017/2018 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:*

	18/19	Budget	4 years 19/20 - 22/23
Debt Service Principal payment on purchase of 2560 Skyway Dr	\$	85,369	\$ 341,478
Debt Service Interest payment on purchase of 2560 Skyway Dr	\$	18,323	\$ 38,141
Professional Services-Architects, Attorneys, Consultants	\$	1,567,500	\$ 1,085,000
Bond Reporting Software	\$	45,000	\$ 180,000
Student Furniture	\$	1,150,000	\$ 1,650,000
Building / Site Improvements	\$	629,000	\$ 756,000
Total of Projects	\$	3,495,192	\$ 4,050,618

Total of All Years- Budgeted Projects & Administrative Fees **\$ 7,545,811**

B *See Section 3.3 of the Resolution*

C *With respect only to that portion of the Fund remaining unexpended at the end of the 2017/2018 fiscal year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in (1) above are as follows:*

	18/19	Budget	4 years 19/20 - 22/23
Developer Fees	\$	1,191,483	\$ 4,000,000
Interest	\$	10,000	\$ 40,000
Total Sources	\$	1,201,483	\$ 4,040,000

Total of All Years - All Sources **\$ 5,241,483**

D *With respect only to that portion of the Fund remaining unexpended at the end of the 2017/2018 fiscal year, the following are the approximate dates on which the funding referred to in (3) above is expected to be deposited into the appropriate fund.*

	Amount
Developer Fees	
Developer Fees - 2018-2019	\$ 1,191,483
Developer Fees - 2019-2020	\$ 1,000,000
Developer Fees - 2020-2021	\$ 1,000,000
Developer Fees - 2021-2022	\$ 1,000,000
Developer Fees - 2022-2023	\$ 1,000,000
Interest	
Developer Fees - 2018-2019	\$ 10,000
Developer Fees - 2019-2020	\$ 10,000
Developer Fees - 2020-2021	\$ 10,000
Developer Fees - 2021-2022	\$ 10,000
Developer Fees - 2022-2023	\$ 10,000

REGULAR MEETING
December 11, 2018

APPENDIX F

**Public Disclosure of Collective Bargaining
Agreement with Classified Unit**

**California School Employees Association
Central Coast Chapter #455**

PUBLIC DISCLOSURE OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5

Name of School District:	SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
Name of Bargaining Unit:	CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455
Certificated, Classified, Other:	CLASSIFIED

The proposed agreement covers the period beginning: July 1, 2018 and ending: June 30, 2019
 (date) (date)

The Governing Board will act upon this agreement on: December 11, 2018
 (date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the County Office at least ten (10) working days prior to the date the Governing Board will take action.

A. Proposed Change in Compensation

Bargaining Unit Compensation		Fiscal Impact of Proposed Agreement			
		(Complete Years 2 and 3 for multiyear and overlapping agreements only)			
All Funds - Combined		Annual Cost Prior to Proposed Settlement	Year 1 Increase/(Decrease)	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease)
			2018-19	2019-20	2020-21
1.	Salary Schedule Including Step and Column	\$ 13,950,461	\$ 292,681		
			2.10%	0.00%	0.00%
2.	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ 872,042	\$ 17,063		
			1.96%	0.00%	0.00%
	Description of Other Compensation		Bi-lingual stipend, vacation, longevity, prof growth addns		
3.	Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 3,751,193	\$ 78,409		
			2.09%	0.00%	0.00%
4.	Health/Welfare Plans	\$ 1,314,543			
			0.00%	0.00%	0.00%
5.	Total Bargaining Unit Compensation Add Items 1 through 4 to equal 5	\$ 19,888,240	\$ 388,153	\$ -	\$ -
			1.95%	0.00%	0.00%
6.	Total Number of Bargaining Unit Employees (Use FTEs if appropriate)	314.54			
7.	Total Compensation Average Cost per Bargaining Unit Employee	\$ 63,230	\$ 1,234	\$ -	\$ -
			1.95%	0.00%	0.00%

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455

8. What was the negotiated percentage change? For example, if the change in "Year 1" was for less than a full year, what is the annualized percentage of that change for "Year 1"?

This is a one year during re-opener negotiations of the 3rd year of a 3-year contract ending 06/30/2019. For the 2018-19 school year, there is an on-going salary schedule increase of 2.098%, effective as of / retroactive to, July 1, 2018.

9. Were any additional steps, columns, or ranges added to the salary schedules? (If yes, please explain.)

No.

10. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

11. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes No
If yes, please describe the cap amount.

2018-19 annual caps are, for full 1.0 FTE: Single tier \$5,880.00; two party tier \$7,128.00; family tier \$8,340.00. Caps are subject to negotiation during successor contracts and/or reopeners.

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None known.

D. What contingency language is included in the proposed agreement (e.g., reopeners, etc.)?

None.

E. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

F. Source of Funding for Proposed Agreement:

1. Current Year

Current resources and fund balance.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years?

Projected Local Control Funding Formula (LCFF) increases and enrollment/ADA growth.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: .JF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of August 1, 2018 45-day)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 90,525,496		\$ -	\$ 90,525,496
Federal Revenue 8100-8299			\$ -	\$ -
Other State Revenue 8300-8599	\$ 2,527,649		\$ -	\$ 2,527,649
Other Local Revenue 8600-8799	\$ 858,322		\$ -	\$ 858,322
TOTAL REVENUES	\$ 93,911,467		\$ -	\$ 93,911,467
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 35,119,194			\$ 35,119,194
Classified Salaries 2000-2999	\$ 12,486,583	\$ 210,582		\$ 12,697,165
Employee Benefits 3000-3999	\$ 15,797,323	\$ 53,838		\$ 15,851,161
Books and Supplies 4000-4999	\$ 5,284,163		\$ -	\$ 5,284,163
Services, Other Operating Expenses 5000-5999	\$ 8,705,146		\$ -	\$ 8,705,146
Capital Outlay 6000-6999	\$ 3,167,936		\$ -	\$ 3,167,936
Other Outgo 7100-7299 7400-7499	\$ 709,416		\$ -	\$ 709,416
Indirect/Direct Support Costs 7300-7399	\$ (921,938)		\$ -	\$ (921,938)
TOTAL EXPENDITURES	\$ 80,347,823	\$ 264,420	\$ -	\$ 80,612,243
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979		\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699		\$ -	\$ -	\$ -
Contributions 8980-8999	\$ (12,126,683)	\$ (34,151)		\$ (12,160,834)
OPERATING SURPLUS (DEFICIT)*	\$ 1,436,961	\$ (298,571)	\$ -	\$ 1,138,390
BEGINNING FUND BALANCE				
9791	\$ 7,260,905			\$ 7,260,905
Prior-Year Adjustments/Restatements 9793/9795				\$ -
ENDING FUND BALANCE	\$ 8,697,866	\$ (298,571)	\$ -	\$ 8,399,295
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ 245,767	\$ -	\$ -	\$ 245,767
Restricted Amounts 9740				
Committed Amounts 9750-9760		\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,477,562	\$ -	\$ -	\$ 2,477,562
Reserve for Economic Uncertainties 9789	\$ 3,159,759	\$ 11,011	\$ -	\$ 3,170,770
Unassigned/Unappropriated Amount 9790	\$ 2,814,778	\$ (309,582)	\$ -	\$ 2,505,196

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit: .IF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of August 1, 2018 45-day)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue	8010-8099	\$ 1,545,284	\$ -	\$ 1,545,284
Federal Revenue	8100-8299	\$ 4,320,352	\$ -	\$ 4,320,352
Other State Revenue	8300-8599	\$ 4,288,318	\$ -	\$ 4,288,318
Other Local Revenue	8600-8799	\$ 2,735,195	\$ -	\$ 2,735,195
TOTAL REVENUES		\$ 12,889,149	\$ -	\$ 12,889,149
EXPENDITURES				
Certificated Salaries	1000-1999	\$ 5,701,992	\$ -	\$ 5,701,992
Classified Salaries	2000-2999	\$ 4,337,214	\$ 81,832	\$ 4,419,046
Employee Benefits	3000-3999	\$ 6,257,219	\$ 20,811	\$ 6,278,030
Books and Supplies	4000-4999	\$ 1,428,892		\$ 1,428,892
Services, Other Operating Expenses	5000-5999	\$ 5,527,613	\$ -	\$ 5,527,613
Capital Outlay	6000-6999	\$ 221,201	\$ -	\$ 221,201
Other Outgo	7100-7299 7400-7499	\$ 408,000	\$ -	\$ 408,000
Indirect/Direct Support Costs	7300-7399	\$ 758,701	\$ -	\$ 758,701
TOTAL EXPENDITURES		\$ 24,640,832	\$ 102,643	\$ 24,743,475
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources	8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses	7600-7699	\$ 375,000	\$ -	\$ 375,000
Contributions	8980-8999	\$ 12,126,683	\$ 34,151	\$ 12,160,834
OPERATING SURPLUS (DEFICIT)*		\$ -	\$ (68,492)	\$ (68,492)
BEGINNING FUND BALANCE				
	9791	\$ 2,868,297		\$ 2,868,297
Prior-Year Adjustments/Restatements	9793/9795	\$ -		\$ -
ENDING FUND BALANCE		\$ 2,868,297	\$ (68,492)	\$ 2,799,805
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts	9711-9719	\$ -	\$ -	\$ -
Restricted Amounts	9740	\$ 2,868,297	\$ (68,492)	\$ 2,799,805
Committed Amounts	9750-9760			
Assigned Amounts	9780			
Reserve for Economic Uncertainties	9789		\$ -	\$ -
Unassigned/Unappropriated Amount	9790	\$ -	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit: ALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 45

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (As of August 1, 2018 45-day)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ 92,070,780		\$ -	\$ 92,070,780
Federal Revenue 8100-8299	\$ 4,320,352		\$ -	\$ 4,320,352
Other State Revenue 8300-8599	\$ 6,815,967		\$ -	\$ 6,815,967
Other Local Revenue 8600-8799	\$ 3,593,517		\$ -	\$ 3,593,517
TOTAL REVENUES	\$ 106,800,616		\$ -	\$ 106,800,616
EXPENDITURES				
Certificated Salaries 1000-1999	\$ 40,821,186	\$ -	\$ -	\$ 40,821,186
Classified Salaries 2000-2999	\$ 16,823,797	\$ 292,414	\$ -	\$ 17,116,211
Employee Benefits 3000-3999	\$ 22,054,542	\$ 74,649	\$ -	\$ 22,129,191
Books and Supplies 4000-4999	\$ 6,713,055		\$ -	\$ 6,713,055
Services, Other Operating Expenses 5000-5999	\$ 14,232,759		\$ -	\$ 14,232,759
Capital Outlay 6000-6999	\$ 3,389,137		\$ -	\$ 3,389,137
Other Outgo 7100-7299 7400-7499	\$ 1,117,416		\$ -	\$ 1,117,416
Indirect/Direct Support Costs 7300-7399	\$ (163,237)		\$ -	\$ (163,237)
TOTAL EXPENDITURES	\$ 104,988,655	\$ 367,063	\$ -	\$ 105,355,718
OTHER FINANCING SOURCES/USES				
Transfer In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 375,000	\$ -	\$ -	\$ 375,000
Contributions 8980-8999	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 1,436,961	\$ (367,063)	\$ -	\$ 1,069,898
BEGINNING FUND BALANCE				
9791	\$ 10,129,202			\$ 10,129,202
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 11,566,163	\$ (367,063)	\$ -	\$ 11,199,100
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ 245,767	\$ -	\$ -	\$ 245,767
Restricted Amounts 9740	\$ 2,868,297	\$ (68,492)	\$ -	\$ 2,799,805
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,477,562	\$ -	\$ -	\$ 2,477,562
Reserve for Economic Uncertainties 9789	\$ 3,159,759	\$ 11,011	\$ -	\$ 3,170,770
Unassigned/Unappropriated Amount 9790	\$ 2,814,778	\$ (309,582)	\$ -	\$ 2,505,196

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

G. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Fund 13/61 - Cafeteria Fund

Bargaining Unit: ALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 45

Object Code	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of August 1, 2018 45-day)	Adjustments as a Result of Settlement (compensation)	Other Revisions (agreement support and/or other unit agreement) Explain on Page 4i	Total Revised Budget (Columns 1+2+3)
REVENUES				
LCFF Revenue 8010-8099	\$ -		\$ -	\$ -
Federal Revenue 8100-8299	\$ 2,533,700		\$ -	\$ 2,533,700
Other State Revenue 8300-8599	\$ 210,000		\$ -	\$ 210,000
Other Local Revenue 8600-8799	\$ 890,700		\$ -	\$ 890,700
TOTAL REVENUES	\$ 3,634,400		\$ -	\$ 3,634,400
EXPENDITURES				
Certificated Salaries 1000-1999	\$ -	\$ -	\$ -	\$ -
Classified Salaries 2000-2999	\$ 1,144,968	\$ 17,330		\$ 1,162,299
Employee Benefits 3000-3999	\$ 321,160	\$ 3,760		\$ 324,920
Books and Supplies 4000-4999	\$ 1,966,502		\$ -	\$ 1,966,502
Services, Other Operating Expenses 5000-5999	\$ 46,407		\$ -	\$ 46,407
Capital Outlay 6000-6999	\$ 200,000		\$ -	\$ 200,000
Other Outgo 7100-7299 7400-7499	\$ -		\$ -	\$ -
Indirect/Direct Support Costs 7300-7399	\$ 163,237		\$ -	\$ 163,237
TOTAL EXPENDITURES	\$ 3,842,274	\$ 21,090	\$ -	\$ 3,863,364
OTHER FINANCING SOURCES/USES				
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ (207,874)	\$ (21,090)	\$ -	\$ (228,964)
BEGINNING FUND BALANCE				
9791	\$ 2,248,990			\$ 2,248,990
Prior-Year Adjustments/Restatements 9793/9795	\$ -			\$ -
ENDING FUND BALANCE	\$ 2,041,115	\$ (21,090)	\$ -	\$ 2,020,026
COMPONENTS OF ENDING BALANCE:				
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 2,041,115	\$ (21,090)		\$ 2,020,025
Committed Amounts 9750-9760	\$ -	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ -	\$ -	\$ -	\$ -
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ -	\$ 0	\$ -	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts in Columns 1 and 4 must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455

Explanations for Column 3 "Other Revisions" entered on Pages 4a through 4h:

Page 4a: Unrestricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4b: Restricted General Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4d: Fund 11 - Adult Education Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4e: Fund 12 - Child Development Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4f: Fund 13/61 - Cafeteria Fund	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4g: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Page 4h: Other	Amount	Explanation
Revenues	\$ -	
Expenditures	\$ -	
Other Financing Sources/Uses	\$ -	

Additional Comments:

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Unrestricted General Fund MYP

Bargaining Unit: 7 SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 90,525,496	\$ 94,615,322	\$ 97,150,569
Federal Revenue 8100-8299	\$ -	\$ -	\$ -
Other State Revenue 8300-8599	\$ 2,527,649	\$ 1,163,683	\$ 1,163,683
Other Local Revenue 8600-8799	\$ 858,322	\$ 297,722	\$ 297,722
TOTAL REVENUES	\$ 93,911,467	\$ 96,076,727	\$ 98,611,974
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 35,119,194	\$ 35,459,283	\$ 35,805,440
Classified Salaries 2000-2999	\$ 12,697,165	\$ 12,770,929	\$ 12,895,569
Employee Benefits 3000-3999	\$ 15,851,161	\$ 17,746,402	\$ 18,845,423
Books and Supplies 4000-4999	\$ 5,284,163	\$ 5,868,004	\$ 5,761,774
Services, Other Operating Expenses 5000-5999	\$ 8,705,146	\$ 8,792,805	\$ 9,060,280
Capital Outlay 6000-6999	\$ 3,167,936	\$ 1,020,120	\$ 1,020,120
Other Outgo 7100-7299 7400-7499	\$ 709,416	\$ 634,974	\$ 655,624
Indirect/Direct Support Costs 7300-7399	\$ (921,938)	\$ (1,070,978)	\$ (1,070,978)
Other Adjustments			\$ -
TOTAL EXPENDITURES	\$ 80,612,243	\$ 81,221,539	\$ 82,973,252
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ -	\$ -	\$ -
Contributions 8980-8999	\$ (12,160,834)	\$ (12,782,595)	\$ (13,328,412)
OPERATING SURPLUS (DEFICIT)*	\$ 1,138,390	\$ 2,072,593	\$ 2,310,310
BEGINNING FUND BALANCE			
9791	\$ 7,260,905	\$ 8,399,295	\$ 10,471,888
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 8,399,295	\$ 10,471,888	\$ 12,782,198
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 245,767	\$ 231,609	\$ 231,609
Restricted Amounts 9740			
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,477,562	\$ 2,477,562	\$ 2,477,562
Reserve for Economic Uncertainties 9789	\$ 3,170,770	\$ 3,214,285	\$ 3,270,624
Unassigned/Unappropriated Amount 9790	\$ 2,505,196	\$ 4,548,432	\$ 6,802,403

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Restricted General Fund MYP

Bargaining Unit: SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 1,545,284	\$ 1,644,790	\$ 1,644,790
Federal Revenue 8100-8299	\$ 4,320,352	\$ 4,239,305	\$ 4,239,305
Other State Revenue 8300-8599	\$ 4,288,318	\$ 3,863,969	\$ 3,863,969
Other Local Revenue 8600-8799	\$ 2,735,195	\$ 2,971,044	\$ 2,971,044
TOTAL REVENUES	\$ 12,889,149	\$ 12,719,108	\$ 12,719,108
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 5,701,992	\$ 6,175,092	\$ 6,284,725
Classified Salaries 2000-2999	\$ 4,419,046	\$ 4,414,170	\$ 4,478,905
Employee Benefits 3000-3999	\$ 6,278,030	\$ 6,677,035	\$ 6,903,845
Books and Supplies 4000-4999	\$ 1,428,892	\$ 1,683,508	\$ 1,683,509
Services, Other Operating Expenses 5000-5999	\$ 5,527,613	\$ 1,291,982	\$ 1,017,056
Capital Outlay 6000-6999	\$ 221,201	\$ 489,351	\$ 489,351
Other Outgo 7100-7299 7400-7499	\$ 408,000	\$ 3,916,063	\$ 3,916,063
Indirect/Dirrect Support Costs 7300-7399	\$ 758,701	\$ 899,064	\$ 899,064
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 24,743,475	\$ 25,546,265	\$ 25,672,518
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 375,000	\$ 375,000	\$ 375,000
Contributions 8980-8999	\$ 12,160,834	\$ 12,782,595	\$ 13,328,412
OPERATING SURPLUS (DEFICIT)*	\$ (68,492)	\$ (419,562)	\$ 2
BEGINNING FUND BALANCE 9791	\$ 2,868,297	\$ 2,799,805	\$ 2,380,243
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 2,799,805	\$ 2,380,243	\$ 2,380,245
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ -	\$ -	\$ -
Restricted Amounts 9740	\$ 2,799,805	\$ 2,380,243	\$ 2,380,245
Committed Amounts 9750-9760			
Assigned Amounts 9780			
Reserve for Economic Uncertainties 9789	\$ -	\$ -	\$ -
Unassigned/Unappropriated Amount 9790	\$ 0	\$ 0	\$ 0

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

H. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund MYP

Bargaining Unit: 7 SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTE

Object Code	2018-19	2019-20	2020-21
	Total Revised Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
REVENUES			
LCFF Revenue 8010-8099	\$ 92,070,780	\$ 96,260,112	\$ 98,795,359
Federal Revenue 8100-8299	\$ 4,320,352	\$ 4,239,305	\$ 4,239,305
Other State Revenue 8300-8599	\$ 6,815,967	\$ 5,027,652	\$ 5,027,652
Other Local Revenue 8600-8799	\$ 3,593,517	\$ 3,268,766	\$ 3,268,766
TOTAL REVENUES	\$ 106,800,616	\$ 108,795,835	\$ 111,331,082
EXPENDITURES			
Certificated Salaries 1000-1999	\$ 40,821,186	\$ 41,634,375	\$ 42,090,165
Classified Salaries 2000-2999	\$ 17,116,211	\$ 17,185,099	\$ 17,374,474
Employee Benefits 3000-3999	\$ 22,129,191	\$ 24,423,437	\$ 25,749,268
Books and Supplies 4000-4999	\$ 6,713,055	\$ 7,551,512	\$ 7,445,283
Services, Other Operating Expenses 5000-5999	\$ 14,232,759	\$ 10,084,787	\$ 10,077,336
Capital Outlay 6000-6999	\$ 3,389,137	\$ 1,509,471	\$ 1,509,471
Other Outgo 7100-7299 7400-7499	\$ 1,117,416	\$ 4,551,037	\$ 4,571,687
Indirect/Direct Support Costs 7300-7399	\$ (163,237)	\$ (171,914)	\$ (171,914)
Other Adjustments		\$ -	\$ -
TOTAL EXPENDITURES	\$ 105,355,718	\$ 106,767,804	\$ 108,645,770
OTHER FINANCING SOURCES/USES			
Transfers In and Other Sources 8900-8979	\$ -	\$ -	\$ -
Transfers Out and Other Uses 7600-7699	\$ 375,000	\$ 375,000	\$ 375,000
Contributions 8980-8999	\$ -	\$ -	\$ -
OPERATING SURPLUS (DEFICIT)*	\$ 1,069,898	\$ 1,653,031	\$ 2,310,312
BEGINNING FUND BALANCE 9791	\$ 10,129,202	\$ 11,199,100	\$ 12,852,131
Prior-Year Adjustments/Restatements 9793/9795	\$ -		
ENDING FUND BALANCE	\$ 11,199,100	\$ 12,852,131	\$ 15,162,443
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts 9711-9719	\$ 245,767	\$ 231,609	\$ 231,609
Restricted Amounts 9740	\$ 2,799,805	\$ 2,380,243	\$ 2,380,245
Committed Amounts 9750-9760	\$ -	\$ -	\$ -
Assigned Amounts 9780	\$ 2,477,562	\$ 2,477,562	\$ 2,477,562
Reserve for Economic Uncertainties 9789	\$ 3,170,770	\$ 3,214,285	\$ 3,270,624
Unassigned/Unappropriated Amount 9790	\$ 2,505,196	\$ 4,548,432	\$ 6,802,403

*Net Increase (Decrease) in Fund Balance

NOTE: 9790 amounts must be positive

Public Disclosure of Proposed Collective Bargaining Agreement
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455

I. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2018-19	2019-20	2020-21
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 105,730,718	\$ 107,142,804	\$ 109,020,770
b.	Less: Special Education Pass-Through Funds	\$ -	\$ -	\$ -
c.	Net Expenditures, Transfers Out, and Uses	\$ 105,730,718	\$ 107,142,804	\$ 109,020,770
d.	State Standard Minimum Reserve Percentage for this District Enter percentage →	3.00%	3.00%	3.00%
e.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b, or \$50,000)	\$ 3,171,922	\$ 3,214,284	\$ 3,270,623

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	\$ 3,170,770	\$ 3,214,285	\$ 3,270,624
b.	General Fund Budgeted Unrestricted Unassigned/Unappropriated Amount (9790)	\$ 2,505,196	\$ 4,548,432	\$ 6,802,403
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)			
d.	Special Reserve Fund (Fund 17) Budgeted Unassigned/Unappropriated Amount (9790)	\$ 1,230,853	\$ 1,237,008	\$ 1,243,193
e.	Total Available Reserves	\$ 6,906,819	\$ 8,999,725	\$ 11,316,220
f.	Reserve for Economic Uncertainties Percentage	6.53%	8.40%	10.38%

3. Do unrestricted reserves meet the state minimum reserve amount?

2018-19	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2019-20	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2020-21	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If no, how do you plan to restore your reserves?

Public Disclosure of Proposed Collective Bargaining Agreement
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455

5. Does the Total Compensation Increase/(Decrease) on Page 1, Section A, #5 agree with the Total Increase/(Decrease) for all funds as a result of the settlement(s)? Please explain any variance.

Total Compensation Increase/(Decrease) on Page 1, Section A, #5	\$ 388,153
General Fund balance Increase/(Decrease), Page 4c, Column 2	\$ (367,063)
Adult Education Fund balance Increase/(Decrease), Page 4d, Column 2	\$ -
Child Development Fund balance Increase/(Decrease), Page 4e, Column 2	\$ -
Cafeteria Fund balance Increase/(Decrease), Page 4f, Column 2	\$ (21,090)
Other Fund balance Increase/(Decrease), Page 4g, Column 2	\$ -
Other Fund balance Increase/(Decrease), Page 4h, Column 2	\$ -
Total all fund balances Increase/(Decrease) as a result of the settlement(s)	\$ (388,153)

Variance \$ 0

Variance Explanation:

6. Will this agreement create or increase deficit financing in the current or subsequent years?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If a deficit is shown below, provide an explanation and any deficit reduction plan, as necessary.

<u>General Fund Combined</u>	<u>Surplus/ (Deficit)</u>	<u>(Deficit) %</u>	<u>Deficit primarily due to:</u>
Current FY Surplus/(Deficit) before settlement(s)?	\$ 1,436,961	1.4%	
Current FY Surplus/(Deficit) after settlement(s)?	\$ 1,069,898	1.0%	
1st Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 1,653,031	1.5%	
2nd Subsequent FY Surplus/(Deficit) after settlement(s)?	\$ 2,310,312	2.1%	

Deficit Reduction Plan (as necessary):

Were "Other Adjustments" amount(s) entered in the multiyear projections (pages 5a and 5b) for 1st and 2nd

7. Subsequent FY?

"Other Adjustments" could indicate that a budget reduction plan was/is being developed to address deficit spending, and to rebuild reserves. Any amount shown below must have an explanation. If additional space is needed, attach a separate sheet, or use page 9a.

<u>MYP</u>	<u>Amount</u>	<u>"Other Adjustments" Explanation</u>
1st Subsequent FY Unrestricted, Page 5a	\$ -	
1st Subsequent FY Restricted, Page 5b	\$ -	
2nd Subsequent FY Unrestricted, Page 5a	\$ -	
2nd Subsequent FY Restricted, Page 5b	\$ -	

CALIF SCHOOL EMPLOYEES ASSN CENTRAL COAST CHAPTER 455

J. COMPARISON OF PROPOSED CHANGE IN TOTAL COMPENSATION TO CHANGE IN LCFF FUNDING FOR THE NEGOTIATED PERIOD

The purpose of this form is to determine if the district has entered into bargaining agreements that would result in salary increases that are expected to exceed the projected increase in LCFF funding.

(fill out columns for which there is an agreement)

	Prior Year	2018-19	2019-20	2020-21
a. LCFF Funding per ADA	10,768.00	11,630.00		
b. Amount Change from Prior Year Funding per ADA		862.00	-	-
c. Percentage Change from Prior Year Funding per ADA		8.01%	0.00%	0.00%
d. Total Compensation Amount Change (from Page 1, Section A, Line 5)		388,152.56	-	-
e. Total Compensation Percentage Change (from Page 1, Section A, Line 5)		1.95%	0.00%	0.00%
f. Proposed agreement is within/exceeds change in LCFF Funding (f vs. e)		Within	-	-

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This certification page must be signed by the district's Superintendent and Chief Business Official at the time of public disclosure and is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. The absence of a certification signature or if "I am unable to certify" is checked should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Sections 3540.2 and 3547.5, the Superintendent and Chief Business Official of the Santa Maria Joint Union High School District, hereby certify that the District can meet the costs incurred under this Collective Bargaining Agreement during the term of the agreement from July 1, 2017 to June 30, 2018.

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	388,153
\$	(388,153)

Subsequent Years

Budget Adjustment Categories:

Revenues/Other Financing Sources
 Expenditures/Other Financing Uses
 Ending Balance(s) Increase/(Decrease)

	Budget Adjustment Increase/(Decrease)
\$	-
\$	1,259,124
\$	(1,259,124)

Budget Revisions

If the district does not adopt and submit within 45 days all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

I hereby certify I am unable to certify

District Superintendent
 (Signature)

Date

I hereby certify I am unable to certify

Chief Business Official
 (Signature)

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.

L. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

[Redacted]
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
District Name

**District Superintendent
(Signature)**
[Redacted]
MICHELLE COFFIN, FISCAL SERVICES DIRECTOR
Contact Person

Date
[Redacted]
805-922-4573 X4403
Phone

[Redacted]
After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on September 12, 2017, took action to approve the proposed agreement with California School Employees' Association Central Coast Chapter 455.

**President (or Clerk), Governing Board
(Signature)**

Date

Special Note: The Santa Barbara County Education Office may request additional information, as necessary, to review the district's compliance with requirements.