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Review & Revision Reading: October 28, 2013
Reviewed: December 17, 2018
Reviewed January 27, 2020
Reviewed: January 25, 2021
Reviewed: December 19, 2022

HOPKINSVILLE MIDDLE SCHOOL COUNCIL POLICY

District: Christian County

School: Hopkinsville Middle School

Council Policy Type	Policy Number:
<u> </u> By-Laws (Council operational policies)	
<u> X </u> Function (School Operational Policies)	

<p style="text-align: center;"><u>Policy Topic Description</u> Discipline, and Classroom Management Statutory Authority –KRS 160.345(2)(i)7</p> <p style="text-align: center;"><u>Policy Statement</u></p> <p>This policy is intended to act as a guide for student discipline and management of student behavior which promotes an environment free from fear or disorder. The discipline system establishes responsibilities for students, parents, and school personnel regarding students’ behavior under the above statute.</p>

Discipline, and Classroom Management Policy

The school and council will appoint a committee to assist the management of this function. The Assistant Principal shall be a standing member of the committee. The committee shall be made up of grade level representatives and shall make recommendations to the council. The District Code of Acceptable Behavior will be followed and added to as needed for the wellbeing and safety of students at Hopkinsville Middle School.

- 1) All students will be provided with a Christian County Code of Acceptable Behavior, during the first week of school.
- 2) Students and parents will be required to sign an Acknowledgement form indicated receipt, and review of Code.
- 3) Teachers will review Christian County Code of Acceptable Behavior with students during the first week of school. Including but not limited to bus expectations.
- 4) Follow-up as needed by administration and teachers with students and parents/guardians.
- 5) All new students to the district after the first week of school will be given the Christian County Code of Acceptable Behavior upon enrollment. Newly enrolled students and parents of those students will be expected to review and sign the Acknowledgement form as well.

The committee shall be responsible for:

- o Assessing present policies and procedures.
- o Evaluating current discipline and student behavior management strategies to handle inappropriate student behaviors.
- o Develop a set of school rules (reflected in district code of conduct).
- o Research alternative discipline techniques.
- o Update current procedures.
- o Implement and communicate any new discipline policies to all stakeholders, including, parents, students, and faculty.

The PBIS committee may be a sub-committee of the leadership committee. That committee will develop a set of standards and appropriate strategies for classroom management. The standards and strategies shall be approved by the council. The expectations communicated to all stakeholders after every big break to re-teach and remind students of expected behaviors and will be printed in student agendas for easy access and parent notification of expectations.

The PBIS committee shall review data from discipline reports from the board office and report those results to the council. The council will review recommendations for improvement in discipline procedures and classroom management strategies.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

Date Adopted: 10/28/13

Date Reviewed & Revised: 12/2017

Council Chairperson's Initials: _____

Reviewed: 12/17/18

Reviewed: 01/27/2020

Reviewed: 01/25/2021

Reviewed: 12/19/2022