

# DEMAREST BOARD OF EDUCATION

## AGENDA – REGULAR MEETING

*June 20, 2016*

6:30 P.M.

### *I. OPENING*

A. Meeting called to order.

B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

### *II. ADJOURN TO EXECUTIVE SESSION*

A. The Board has determined it will enter into Executive Session for the following reasons:

B. Move to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

*Moved by:*

*Seconded:*

*Action (v):*

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.

*Moved by:*

*Seconded:*

*Action (v):*

- B. Roll Call: Alevrontas, Cantatore, Kirtane, Molina, Verna, Woods, Holzberg

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF MINUTES OF THE MEETINGS

Committee on the Whole Meeting – May 10, 2016  
Regular Meeting – May 17, 2016  
Executive Session – May 17, 2016  
Special Meeting – May 24, 2016  
Executive Session – May 24, 2016

*Moved by:*

*Seconded:*

*Action (v):*

VI. CORRESPONDENCE

VII. BOARD PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

IX. OTHER REPORTS/PRESENTATIONS

Buddy Bench  
Peer Leaders  
Brain Busters  
STEM Middle School League





XI. ACTIONS (Continued)

**A. Instruction – Staffing (Continued)**

11. Move to approve the employment of substitute teachers for the 2016/2017 school year, as recommended by the Chief School Administrator.

Lauren Agresta	Elizabeth Koch
Debbie Ayton	Ellen LaMendola
Lucas Bohmer	Ozelle Lesser
Melissa Bonafacio	George Maroules
Jodi Braunstein	Gunjan Mehta
Angela Bussanich	Amir Moussavi
Aida Capo	Frank Noviello
Stephanie Ceccon	Maureen Panagi
Kelly Cofrancesco	Sandra Pepe
Mary Corzo	Adrienne Relyea
Robert DiDio	Heather Rockwell
Maria Drummond	Susan Rokeach
Regina Eftychiou	Jennifer Ross
Matthew Famularo	Jonathan Rothman
Anne Feifer	Laura Schachter
Liz Galow	Ryan Schmid
Vince Gianetti	Jason Schoenfelder
Marilyn Halprin	Toni-Ann Veniero
Carly Huff	Sue Welzer
Donna Kahan	
Andrew Kang	
Donna Kemp	
Julia Kislewitz	

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

**B. Instruction – Pupils/Programs**

1. Move to approve a Special Education Tuition contract for Valley Program Special Classes with Northern Valley Regional High School District (Local ID # 000302008) for the period May 23, 2016 – June 30, 2016 at a cost of \$8,401.81, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

2. Move to adopt the following revised Curriculum Guides for the 2016 /2017 school year, as recommended by the Chief School Administrator:

- English Language Arts Curriculum
- ESL Curriculum
- Health & Physical Education Curriculum
- Library Media Curriculum
- Mathematics Curriculum
- Music Curriculum
- Science Curriculum
- Social Studies Curriculum
- Visual Arts Curriculum
- Technology Curriculum
- World Language Curriculum

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

**B. Instruction – Pupils/Programs (Continued)**

3. Move to approve the agreement with Success For All Foundation, Inc. in the amount of \$13,844.50 for Curiosity Corner, the Pre-K Program curriculum. The cost includes professional development, materials and supplies as recommended by the Chief School Administrator.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_  
*Action (RC):* A C K M V W H

**C. Support Services – Staffing**

1. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>
Loretta Borghi	15
Kristen Erol	15
Michelle Greenberg	15
Kristen Konight	15
Lauren Licameli	20
Osnat Mach	20
Jennifer Plunkett	20
Nancy Niemira	25
Adrienne Ross	25
John Zemba	30

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_  
*Action (RC):* A C K M V W H

2. Move to approve a Memorandum of Agreement with Kelly Stevens, Supervisor of Curriculum, Instruction, and Assessment, pending certification, for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_  
*Action (RC):* A C K M V W H

3. Move to approve the employment of the following substitute secretaries at a rate of \$16.56/hour for the 2016/2017 school year, as recommended by the Chief School Administrator:

Eva Flanagan                      MaryAnn Lucia                      Myriam Goldfeld

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_  
*Action (RC):* A C K M V W H

4. Move to appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2016/2017 school year at an hourly rate of \$31.05 not to exceed 29 hours per week, as recommended by the Chief School Administrator.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_  
*Action (RC):* A C K M V W H



XI. ACTIONS (Continued)

**C. Support Services – Staffing (Continued)**

10. Move to approve staff members (TBD) of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 per evaluation, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

11. Move to approve Victoria Zimmerman and Denise Karrenberg, technology teachers, to update district computers (not to exceed 30 hours during the summer months), as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

**D. Support Services – Board of Education**

1. Move to approve the second and final reading of Policy and Regulations, Sections 3000 & 4000, as recommended by the Chief School Administrator:

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

2. Move to approve the first reading of Policy & Regulations, Sections 6000, 7000, & 8000, excluding Policy & Regulation 7510, as recommended by the Chief School Administrator:

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

3. Move to approve Karleen McDermott, DMS school nurse, to attend Mental Health First Aid held on Thursday September 1<sup>st</sup> in Hackensack, NJ at a cost of \$75 for registration with statutory mileage reimbursement, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

4. Move to approve Julie Worgul, to attend the Neuropsychological Evaluation: Diagnosis and Treatment of Dyslexia & Related LD workshop held on July 21<sup>st</sup> 2016 in Teaneck, NJ at a cost of \$75 for registration with statutory mileage reimbursement, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

5. Move to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H



XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

6. Doctrine of Necessity

Move to approve the following item:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon;

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisor Opinion A3-98 ( April 1, 1998 ) but finds that there is a need to repeat and clarify its opinion: and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so the reason that such action is necessary and specific nature of the conflicts of interest: and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22 (a) the school Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity:

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine. The reason for doing so and the specific nature of the conflicts of interest, and

BE IT FURTHER RESOLVED that the Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED, that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

*Moved by:*  
*Action (RC):* A C K M V *Seconded:*  
W H

XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

7. BE IT RESOLVED to approve the following resolution:

WHEREAS, the Executive County Superintendent of Schools has reviewed evidentiary documentation and the Board of Education Resolution certifying attainment of the Chief School Administrator’s Merit Goals for the F2015/2016 school year pursuant to N.J.A.C. 6A:23A-3.1(10) and

WHEREAS, the Executive County Superintendent has authorized payment of the merit bonus to the Chief School Administrator,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education authorizes payment of the 2015/2016 merit bonus to the Chief School Administrator.

Qualitative Goal #1	2.5 percent	\$3,375
Qualitative Goal #2	2.5 percent	\$3,375
Quantative Goal #3	3.33 percent	\$4,455
Quantative Goal #4	3.33 percent	\$4,455
Quantative Goal #5	3.33 percent	\$4,455
TOTAL		\$20,115

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

8. Move to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent’s Office) for the 2015/2016 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

9. Move to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

10. Move to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$.31, for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

11. Move to approve the PTO Wish Lists (as distributed) for the 2016/2017 school year (as distributed), as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H



**D. Support Services – Board of Education (Continued)**

16. Move to adopt the following resolution:

**WHEREAS**, there exists a need for legal services for 2016/2017 and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2016/2017 school year at a fee not to exceed \$140.00 per hour.

b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_

*Action (RC):* A C K M V W H

17. Move to adopt the following resolution:

**WHEREAS**, there exists a need for architectural services for 2016/2017 and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

a) That EI Associates be retained as architectural management advisors for the 2016/2017 school year.

b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_

*Action (RC):* A C K M V W H

18. Move to adopt the following resolution:

**WHEREAS**, there exists a need for professional medical services for 2016/2017 and

**WHEREAS**, funds are available for this purpose,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Demarest as follows:

a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2016/2017 school year at a cost of \$3,500.

b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine.

*Moved by:* \_\_\_\_\_ *Seconded:* \_\_\_\_\_

*Action (RC):* A C K M V W H



**D. Support Services – Board of Education (Continued)**

24. Move to approve Pennetta Industrial Automation LLC., who submitted the lowest cost proposal at \$4,800.00, to perform six 8 hour inspections of the pneumatic equipment controls, additional services will be billed at \$110 per hour and parts will be charged 20% above cost, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

25. Move to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

26. Move to authorize the Board Secretary/School Business Administrator to transfer funds between Board Meetings.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

27. Move to adopt the following resolution:

**WHEREAS**, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

**WHEREAS**, 18A:18A-2 provides that a “Purchasing Agent” for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

**WHEREAS**, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

**NOW THEREFORE, BE IT RESOLVED**, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

**AND BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations,

**AND BE IT FURTHER RESOLVED**, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

**D. Support Services – Board of Education (Continued)**

28. Move to approve Cooperative Agreements with Educational Date Services Inc., BCSSSD, MRESC, and NJPA for services or any other Cooperative Purchasing Agreements.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

29. Move to establish petty cash funds for the 2016/2017 school year in accordance with NJSA: 18A:10-5 as follows:

County Road School-Principal	\$ 200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	<u>200.00</u>
Total	\$ 1,000.00

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

30. Move to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

31. Move to appoint Thomas J. Perez as Board Secretary/School Business Administrator for the Demarest Board of Education for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

32. Move to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

33. Move to approve Thomas Perez. School Business Administrator/Board Secretary, to serve as the Public Agency Compliance Officer (P.A.C.O.) for the Demarest Board of Education, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

34. Move to approve Philip Nisonoff as Treasurer of School Monies for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

35. Move to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

36. Move to appoint Frank Mazzini, as Affirmative Action Officer for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

37. Move to appoint Sherri Rinckoff and Danielle DuBois (Spence), Guidance Counselors, as 504 Committee Coordinators for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

38. Move to appoint Sherri Rinckhoff as McKinney – Vento Homeless Education Liaison for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

39. Move to appoint Resat Cazimoski, as Chemical Hygiene Officer for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

40. Move to appoint Danielle Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

41. Move to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H



XI ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

42. Move to approve Dr. Terzini-Hollar as NCLB Coordinator for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

43. Move to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

44. Move to appoint The Burton Agency as risk manager consultant commencing on July 1, 2016 until June 30, 2019, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

45. Move to approve the following firms to offer tax shelter annuity programs to district employees, as recommended by the Chief School Administrator.

- Axa Equitable
- Clark Dodge/Security Benefit
- The Faller Company/Great West/Lincoln Investments
- Prudential Annuity Services
- Supplemental Annuity Collective Trust (NJSACT)

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

46. Move to appoint Environmental Remediation & Management Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act and Right to Know, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

47. Move to approve collection and maintenance of Student Records according to 6A:32-7.3., as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

48. Move to confirm the Borough of Demarest use of County Road School All Purpose Room from 5:00 a.m. to 9:00 p.m. for Primary Elections on June 7, 2016 and approve use for the General Elections on November 8, 2016, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

49. Move to approve the designation of The Record and The Suburbanite as the official newspapers of the district to which all notices of meetings and agendas lists will be sent in compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

50. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education was provided with a list prior to July 1, 2016 of all contracts it intends to renew, award or permit to expire. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23 and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

51. Move to approve the following purchases for the 2016-2017 school year awarded under bids received by the ESC of Morris County, through Educational Data Services, Inc., in the amount of \$116,903.17 (See attached), as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

52. Move to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Indoor Air Quality Designee.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

53. Move to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Integrated Pest Management Coordinator/IPM Designee.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

54. Move to accept notification of the 2016/2017 NCLB Consolidated Formula Sub Grant Allocations, Title II-A and Title III in the amount of \$16,195, as recommended by the Chief School Administrator:

<u>Title II A</u>		<u>Title III</u>	
Demarest	\$ 7,168	Demarest	\$ 1,685
Holy Angels	\$ <u>6,372</u>	Holy Angels	\$ <u>970</u>
Total	\$13,540	Total	\$ 2,655

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

55. Move to approve participation in the Northern Valley Regional Title II-A and Title III Consortiums for the 2016/2017 grant year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

56. Move to approve that the Demarest Board of Education resolves not to apply for the NCLB Title I Part A Funds allocated for the 2016/2017 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

57. Move to approve Tyco Integrated Security LLC to install security card reader systems at a cost not to exceed \$5,558 for County Road School, and \$6,107 for Luther Lee Emerson School under NJPA Bid #031913-TIS, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

58. Move to adopt the following resolution:

RESOLUTION OF THE BOARD OF EDUCATION OF THE DEMAREST SCHOOL DISTRICT SUPPORTING THE BOROUGH OF DEMAREST SAFE ROUTES TO SCHOOL PROJECT AND THE APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDING TO MAKE INFRASTRUCTURE IMPROVEMENTS THAT WILL IMPROVE THE WALKING AND BIKING ENVIRONMENT FOR STUDENTS.

WHEREAS, it is our understanding that the Borough of Demarest proposes to conduct a sidewalk installation project on Orchard Road along the school route for the Demarest Middle School within the Borough of Demarest; and

WHEREAS, this project serves school walkers and bicyclists on the route to the school; and

WHEREAS, this Safe Route to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Borough of Demarest; and

WHEREAS, the project will make the route to one of the District’s schools much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of Demarest School District, and that funding the project would provide a significant opportunity for the Borough of Demarest to improve student safety in the Borough of Demarest.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE DEMAREST SCHOOL DISTRICT AS FOLLOWS:

The Demarest School District fully supports the Borough of Demarest’s efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve school safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

XI. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

59. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each kindergarten classroom, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

60. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the following classroom(s) for the 2016/2017 school year.as recommended by the Chief School Administrator.

County Road School, Room I, Reading/Resource

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

61. Move to approve the Technology Plan 2016-2019, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

62. Move to accept a donation from Mr. & Mrs. T. Woods of children’s play equipment to be used at County Road School, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

**E. Support Services – Fiscal Management**

1. Move to approve the following budget transfers for May 2016:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-000-221-104	Improve of Instruction Salaries Other Prof Staff	\$ 6,402
11-000-240-103	School Administration Salaries Principals	7,000
11-000-251-110	Central Services Salaries	42
11-000-262-107	Required Maintenance Salaries Non-Instr Aides	4,000
11-000-262-520	Required Maintenance Insurance	6,200
11-000-262-800	Required Maintenance Other Objects	1,150
11-000-291-241	Employee Benefits Other Retirement PERS	<u>31,700</u>
		\$ 56,494

<u>To:</u>	<u>Account</u>	<u>Amount</u>
11-000-216-320	Related Services Purchased Prof Educ Svcs	\$ 3,000
11-000-217-320	Extraordinary Svcs Purch Prof Educ Svcs	26,700
11-000-223-320	Instr Staff Training Purch Prof Educ Svcs	6,402
11-000-240-105	School Admin Salaries Sectry/Clerical	7,000
11-000-251-199	Central Services Unused Vacation Payout	42
11-000-262-110	Custodial Salaries	4,000
11-000-262-420	Custodial Cleaning/Repairs/Maintenance	2,000
11-000-262-610	Custodial General Supplies	4,200
11-000-262-420	Care of Grounds Cleaning/Repairs/Maint	400
11-000-263-610	Care of Grounds General Supplies	750
11-000-291-242	Employee Benefits Other Retirement ERIP	<u>2,000</u>
		\$ 56,494

*Moved by:* *Seconded:*  
*Action (RC):* A C K M V W H

XI. ACTIONS (Continued)

**E. Support Services – Fiscal Management(Continued)**

2. Move to confirm the May 16<sup>th</sup> – 31<sup>st</sup>, 2016 payroll in the amount of \$345,310.87.

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

3. Move to confirm the June 1<sup>st</sup> 2016 – June 15<sup>th</sup>, 2016 payroll in the amount of \$413,383.09.

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

4. Move to approve the May 2016 in office checks and June 2016 budget checks in the amount of \$656,190.24 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$656,190.24

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

5. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of May 30, 2016, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 30, 2016, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

7. Move to acknowledge receipt of the April 30, 2016 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

*Moved by:* *Seconded:*  
*Action (RC):*   A    C    K    M    V    W    H

**F. Other**

- 1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 19, 2016 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

*Moved by:*

*Seconded:*

*Action (v):*

**XII. REPORTS**

**XIII. PUBLIC DISCUSSION**

- A. Move to open the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

- B. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

**XIII EXECUTIVE SESSION (if necessary)**

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

*Moved by:*

*Seconded:*

*Action (v):*

- B. Move to close the Executive Session and reenter the public session.

*Moved by:*

*Seconded:*

*Action (v):*

**XX. ADJOURNMENT**

- A. Move to adjourn at \_\_\_\_\_ P.M.

*Moved by:*

*Seconded:*

*Action (v):*