

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

The Liberty Center Local Board of Education met in regular session on Monday, December 19, 2022 at 7:02 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

Mr. Pohlman recognized and commended fall athletes for their accomplishments.

#105-22 Approve Minutes

The motion was made by Mrs. Zacharias and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on November 21, 2022 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer’s Report

Mrs. Buenger notified the Board the District’s GAAP audit was completed on December 13th and filed in the Hinkle System. She updated the Board on the regular monthly reports, including the Budget vs Actual with the Five-Year Forecast being approved last month. Mrs. Buenger also explained the approval of the grants for the 2022-23 school year. The District has participated in most of them in the past, but they were not included in the initial list in July because the carryover amounts from the State were just approved. The Career Exploration and Awareness grant is new this year. The funds are being allocated from Four County Career Center. She also explained the appropriation modifications and amended certificate increases, which result from the new grant, donation, and the carryover grant funds from last fiscal year being reallocated to the District by the State.

#106-22 CFO/Treasurer’s Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board approve the Treasurer’s Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- Cash Summary Report
- Disbursement Summary Report
- Investment Report
- Budget vs Actual Report

Approve the following donations:

| | | |
|-------------------------|--|------------|
| Anonymous Donors | Meals for Students in Need | \$200.00 |
| Anonymous Donor | Funds for Students in Need | \$5,000.00 |
| Lifewise Academy | Fencing and Sidewalk | \$5,000.00 |
| 13ABC | Pass It On Challenge | \$500.00 |
| Affordable Floor Covers | Poly Tuff Floor Covers for Varsity Gym | \$8,000.00 |

Approve the following donations to Football Moms for team meals:

| | |
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| Frozen Specialties Inc | Sattler Family Meats |
| Napoleon Physical Therapy | Pisanello’s Pizza |

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

| | |
|---------------------------|--------------------------------|
| Automatic Feed Company | Davis Farm Services |
| Select Sanitation | Red Barn Sales and Service |
| The Gerken Companies | Marigold Market |
| Maumee Valley Restoration | KK Collision |
| Outlaw Smokehouse | Liberty Center Fire Department |
| Meyer Badenhop Insurance | Swanton Welding |
| Delventhal Landscaping | Linda Klamer |
| Tenneco | Anonymous Donor |
| Cruisin Cuisine | |

Approve the participation in the following state and federal grant programs for the 2022-23 school year:

- ARP Homeless Round II
- ARP IDEA Early Childhood Special Education
- ARP IDEA Part B Special Education
- Career Exploration and Awareness
- Expanding Opportunities for Each Child

Approve the following New Funds and Special Cost Centers, Appropriation Modifications and Amended Certificate Increases:

New Fund and Special Cost Center

| | |
|----------|----------------------------------|
| 499 9023 | Career Exploration and Awareness |
| 018 9103 | Students in Need Fund |

Appropriation Modifications

| | | |
|----------|---|-------------|
| 572 9105 | Title I-A Improving Basic Programs | \$19,587.12 |
| 572 9103 | Title I-D Neglected | \$15,693.73 |
| 590 9205 | Title II-A Supportive Effective Instruction | \$5,099.01 |
| 584 9023 | Title IV-A Student Support and Academic Achievement | \$5,745.04 |
| 507 9223 | ARP Homeless Round II | \$5,841.59 |
| 587 9123 | ARP IDEA Early Childhood Special Education | \$1,096.24 |
| 516 9123 | ARP IDEA Part B Special Education | \$7,866.48 |
| 499 9023 | Career Exploration and Awareness Funds | \$7,450.68 |
| 572 9921 | Expanding Opportunities for Each Child | \$2,042.55 |
| 499 9120 | K-12 Prevention Education Training-ADAMhs Board | \$2,241.00 |
| 018 9103 | Students in Need Fund | \$5,000.00 |

Amended Certificate Modifications:

| | | |
|----------|---|-------------|
| 572 9105 | Title I-A Improving Basic Programs | \$19,587.12 |
| 572 9103 | Title I-D Neglected | \$15,693.73 |
| 590 9205 | Title II-A Supportive Effective Instruction | \$5,099.01 |
| 584 9023 | Title IV-A Student Support and Academic Achievement | \$5,745.04 |
| 507 9223 | ARP Homeless Round II | \$5,841.59 |
| 587 9123 | ARP IDEA Early Childhood Special Education | \$1,096.24 |
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December 19, 2022

| | | |
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| 499 9023 | Career Exploration and Awareness Funds | \$7,450.68 |
| 572 9921 | Expanding Opportunities for Each Child | \$2,042.55 |
| 018 9103 | Students in Need Fund | \$5,000.00 |

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Principals' Reports

Elementary

Ms. Postl updated the Board on the House Bill 436 requirements for school districts in regards to dyslexia screening, intervention and remediation. For the 2023-24 school year, K-1 teachers, including Intervention Specialists, must complete 18 hours of professional development using Ohio's Introduction to Dyslexia K-3 Course, which is free. 1st Grade Teachers will attend PD at the ESC each month from February through May. Kindergarten Teachers will complete the modules on their own and get substitutes to work at school. For the 2024-25 school year, teachers in grades 2-3, included Intervention Specialists, must complete the 18 PD hours. For the 2025-26 school year, special education teachers in grades K-12 must complete the 18 PD hours. Ms. Postl also informed the Board on the screening process for students. Students in K-3 must be given an approved universal screener from a list that will be forthcoming. Students in Kindergarten may not be screened until after January 24, 2023, but must be screened prior to January 1, 2024. Beginning with the 2022-23 school year, districts are also required to establish a structured literacy certification process for teachers providing instruction to grades K-3. For the elementary, our Title I teacher will be fulfilling these requirements. She recently completed 30 hours of training through Orton-Gillingham. She will be completing her practicum soon in order to be considered certified.

Middle School

Mr. Storrer updated the Board on the Middle School. Student Council raised over \$500 through Christmas Cheer and donated gifts to Liberty Center families in need. During Morning Meeting in the month of December, classes made cards for local nursing homes, created a Post-It Note board and wrote appreciation cards for school staff. The Students of the Month are Nina Franklin, Adam Foster, Jaydyn Kline and Alana Naveau. They each received a certificate, shirt and gift card to Tiger Den Dairy Bar.

High School

Mr. Radwan provided an update for the Board for academics, arts and athletics in the High School. On December 14th, students took the AccuPlacer test. Sophomore students recently toured Four County Career Center. High School students and staff also collected gifts for women and children currently housed in the Center for Family Advocacy's shelter. The winter band concert was held on December 6th and the winter choir concert was on December 13th. Lastly, Mr. Radwan congratulated all of the fall sports' award winners.

Athletic Director's Report

Mr. Pohlman informed the Board there were 32 fall scholar athlete seniors with a cumulative 3.5 GPA through six semesters who lettered in the fall. This was the most among any league school. There were 44 all league selections across fall sports with 15 First Team, 12 Second Team, and 17 Honorable Mention. Girls Cross Country and Football were both league champions. The Girls Cross Country Team was the District Champion and placed 5th in the State. The Football Team was Regional Champion and competed in the State Final Four. There were eight All State Athletes and Coach Casey Mohler was named Ohio Coach of the Year.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

Mr. Pohlman also provided information on the Athletic Booster winter fundraiser. Tickets will be sold at all home basketball games for a chance to putt a golf ball across the floor to win a cash prize. Mr. Pohlman thanked the art department for painting a 'Mater' that will be used for the event.

Mr. Pohlman highlighted the District was able to host a regional quarterfinal football game this year. The School will also have the opportunity to have a D2 sectional girls basketball tournament and D4 boys basketball tournament this winter. Mr. Pohlman thanked the Board, Administration and community for the ability to provide these opportunities.

Superintendent's Report

Mr. Peters reviewed the emergency drill that was conducted on Thursday, December 15th. The drill successfully tested the system, students and staff were able to practice the lock down protocols and first responders were able to conduct their procedures to practice for an emergency. Mr. Peters thanked SRO Deputy Ferguson for organizing the drill. He also thanked all of the participants, including staff, students and all first responders.

Mr. Peters explained the need for the Tech Coordinator Services Agreement with NBEC. When Trevor Hug resigned over a year ago, the position was not replaced. This agreement will help the technology department fill in the gaps and assist with determining the needs for the department.

#107-22 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver that the Board approve the Superintendent's Consent Agenda items as follows:

Approve participation in the OSBA Legal Assistance Fund Consultant Service at a cost of \$250.00 for calendar year 2023.

Approve membership in the Ohio School Boards Association at a cost of \$5,010.00 for calendar year 2023.

Approve the Memorandum of Understanding with Great Lakes Community Action Partnership Migrant and Seasonal Head Start Program to provide services for migrant and seasonal children ages three through five living in the Liberty Center School District.

Approve the Wrestling team and coaches for an overnight trip to attend the Marion Harding Wrestling Tournament on December 28-29, 2022.

Commend the Football Team for being Regional Champions and State Final Four.

Commend the Girls Cross Country Team for placing 5th in the State.

Commend Gracie Miller for earning All Ohio in Cross Country and placing 14th in the State.

Commend MaKayla Meller for earning All Ohio in Cross Country and placing 25th in the State.

Commend Owen Box for earning First Team All-State in Football.

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

Commend Landon Bockelman for earning First Team All-State in Football.

Commend Matthew Orr for earning Third Team All-State in Football.

Commend Zane Zeiter for earning Honorable Mention All-State in Football.

Commend Landen Kruse for earning Honorable Mention All-State in Football.

Commend Trenton Kruse for earning Honorable Mention All-State in Football.

Commend Coach Casey Mohler for being named Division V Coach of the Year.

Retroactively approve the Tech Coordination Services Agreement with Northern Buckeye Educational Council effective November 1, 2022 through June 30, 2023.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#108-22 Superintendent’s Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Spangler, that the Board approve the Superintendent’s Consent Agenda items as follows:

Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2022-23 school year, to obtain substitute teachers and paraprofessionals.

Through the passage of HB 583 and ORC 3319.36 and 3319.101, retroactively approve the following individuals as Substitute Teachers for the 2022-23 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license:

Hailey Baldwin
Riley Garretson
Ryan Lothamer
Layton Willson

Accept the resignation of Dianna Szabo from the Elementary BLT and Elementary PBIS Committees, effective December 7, 2022.

Approve Regina Babcock to serve on the Elementary Building Leadership Team (BLT), effective December 7, 2022, for the 2022-23 school year.

Approve Regina Babcock to serve on the Elementary Positive Behavioral Interventions and Supports (PBIS) Committee, effective December 7, 2022, for the 2022-23 school year.

Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

individual a one-year supplemental contract for the position indicated for the 2022-23 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

Linnea Short – Wrestlerette Advisor

Approve the following volunteers for the activity indicated for the 2022-23 school year, contingent upon completion of all necessary paperwork:

Darci Tammarine – Wrestlerette
Jillian Clapp – Bowling

Approve advancing Raellen Merritt, Classroom Teacher, to the Masters column on the LCCTA Negotiated Agreement’s salary schedule, effective at the beginning of the second semester of the 2022-23 school year.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#109-22 Treasurer’s Contract

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Board offer Jenell M. Buenger a five-year contract as the Treasurer of Liberty Center Local Schools beginning August 1, 2023 and ending on July 31, 2028.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#110-22 Election of President Pro Tempore

Mr. Benson made the motion and Mr. Spangler seconded the motion to appoint Mrs. Andi Zacharias as the President Pro Tempore for the January 11, 2023 Organizational Meeting.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

New Business

The Organizational Meeting date is January 11, 2023 at 5:30 p.m. in the Board Room, with the Regular Board Meeting immediately following.

Board Members’ Committee Reports

The Records Committee met prior to tonight’s board meeting.

#111-22 Executive Session

The motion was made by Mr. Benson and seconded by Mr. Weaver that the Board adjourn to Executive Session at 7:30 p.m. for the purpose of considering the employment of a public employee of the District.

The Board returned from Executive Session at 7:54 p.m.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
December 19, 2022

Nays: None – Motion Carried

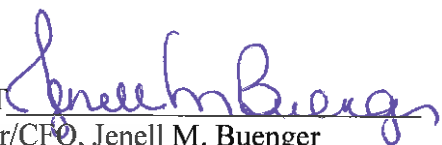
#112-22 Adjournment

Mr. Spangler made the motion and Mr. Benson seconded the motion to adjourn the December 19, 2022 regular meeting of the Liberty Center Local Board of Education at 7:55 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried



President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger

Records Commission

The Records Commission consisting of Treasurer, Jenell Buenger, Superintendent, Richard Peters and Board President, Neal Carter met at 6:36 pm on December 19, 2022 before the regular board meeting. They reviewed the list of disposed items. Mrs. Buenger informed the committee that Bottom Line Archive Systems sold their business to Wilton Keck Recycling. Prices increased with the new company. The District transitioned to a quarterly pick up at a cost of \$ 54.99 per quarter. We can change to another plan if this does not work for the District. This company offers a monthly pick up for \$49.99, quarterly for \$54.99 or call in as needed at \$59.99. We still have the containers in each office. This year our costs were \$370 compared to \$290 last year. We scan the Board Minutes, student records, personnel records, purchase orders, invoices, and checks into SCView. This has made our audit much more efficient because we do not have to pull all of the records. The Auditors are given “read only” access, allowing them the ability to view everything they need in order to complete our audit. This has decreased the number of days the Auditors are on site.

Mr. Peters made a motion to adjourn the Records Committee Meeting and Mr. Carter seconded the motion. The meeting adjourned at 6:37 p.m.