

SEPTEMBER 22, 2025

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 22, 2025 - 6:00 P.M.**

ROUTINE MATTERS**

1. CALL TO ORDER **Mr. MacDonald called the meeting to order at 6:00 p.m.**

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. **Present:**

James Burke
James Farrell
Gerald Flanagan
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken
Haroula Rotondi

Absent:

Ronald Golden
Laura Stefankiewicz

4. **Also, in attendance:**

Jonathan Price, Superintendent
Dawn Cottrell, Board Secretary/SBA
Patricia Donlan, Vice-Principal
Robert Belasco, Solicitor

5. FLAG SALUTE

6. EXECUTIVE SESSION - **None**

SEPTEMBER 22, 2025

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

7. PUBLIC COMMENT- AGENDA ITEMS ONLY

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

- The Board formally accepted the donation of the book "Borough of North Wildwood: 1906-1917" presented to the board, authored and donated by Mr. W. Scott Jett for the Margaret Mace Library.

8. APPROVAL OF MINUTES: August 25, 2025 Regular & Closed

9. APPROVAL OF TRANSFER OF FUNDS: August 2025

10. APPROVAL OF FINANCIAL STATEMENTS as of July 31, 2025, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF July 31, 2025, On a motion made by Mr. Farrell and seconded by Ms. Devine-Hartnett, the board unanimously approved the Secretary and Treasurer's Report for July 31, 2025, as per the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 the Board of Education certifies that as of July 31, 2025, and after review of the Secretary's monthly financial report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of July 31, 2025, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July 31, 2025.

SEPTEMBER 22, 2025

Dawn Cottrell, Secretary _____

11. APPROVAL OF BILL LIST: September 2025

MOTION TO APPROVE MINUTES, TRANSFERS, FINANCIAL STATEMENTS &
BILL LIST

Motion: Mr. Farrell

Second: Ms. Devine-Hartnett

Voting Yes:

James Burke

James Farrell

Gerald Flanagan

Michele Devine-Hartnett

April Howard

David C. MacDonald

Scott McCracken

Haroula Rotondi

Absent:

Ronald Golden

Laura Stefankiewicz

REPORTS**

12. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

BUSINESS**

13. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, approved the North Wildwood School District QSAC Placement Results.
- B. On the recommendation of the Superintendent, approved the Little 5 Cross Country event to be held on October 30, 2025 at the Wildwood Convention Center.
- C. On the recommendation of the Superintendent, approved the following field trips

GRADE / GROUP	PLACE / SPEAKER	DATES
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Grades 6-8	Cape Assist-Guest Speaker to Health Classes	Mondays September-November
Grade 5	Levoy Theatre-Production of American Civil Rights Movement	February 12, 2026
Kindergarten	CMC Zoo	November 3, 2025
Grade 3	Misty Meadows Farm	October 15, 2025
Kindergarten	Secluded Acres	October 16, 2025
Grades 1 and 2	Storybook Land	October 24, 2025

FINANCE

- A. On the recommendation of the Superintendent and School Business Administrator, approved the following Federal Grant funded salaries for the 2025-2026 Fiscal Year for the following salary and % funded by each grant:
- a. ESEA - Title I
 - i. In-Class Support Teacher - Jean Golden \$86,055 @ 11% (\$9,466)
20-231-100-101-000-000
 - ii. In-Class Support Teacher - Mary Delaney \$91,340 @ 11% (\$10,047)
20-231-100-101-000-000
 - iii. In-Class Support Teacher - Jenny Tillotson \$73,415 @ 10% (\$7,342)
20-231-100-101-000-000
 - iv. In-Class Support Teacher - Deanne Carr \$97,363 @ 11% (\$10,710)
20-231-100-101-000-000
 - v. In-Class Support Teacher - Pamela Way \$119,555 @ 11% (\$13,151)
20-231-100-101-000-000
 - b. Preschool Education
 - i. Preschool Teacher - Karen Holland \$85,325 @ 100% (\$85,325)
20-218-100-101-000-000
 - ii. Preschool Aides - 100% 20-218-100-106-000-000
- B. On the recommendation of the Superintendent and School Business Administrator, approved an agreement with On-Tech Consulting, Inc. for E-Rate services for the 2026-2027 school year.
- C. On the recommendation of the Superintendent and School Business Administrator, approved Behnke Educational Consulting for Educational Consulting Services for the 2025-2026 school year:
- | | |
|------------------------------------|-----------------|
| Educational Consulting Services | \$1,000 per day |
| Professional Learning Facilitation | \$1,500 per day |
- D. On the recommendation of the Superintendent and School Business Administrator, approved Anchored Adolescent & Child Psychiatry, LLC for the 2025-2026 school year:
- | | |
|---|----------------------|
| Psychiatric Diagnostic Evaluations | \$475 per evaluation |
| Psychiatric Diagnostic Evaluations and Risk Assessments | \$550 per evaluation |
- E. On the recommendation of the Superintendent and School Business Administrator, approved Preferred Home Health Care & Nursing Services, Inc. d/b/a/ Care Options for Kids to provide nursing services to students for the 2025-2026 school year on an as needed basis:
- | | |
|------------------------------|---------------|
| Special Needs One-to-One LPN | \$62 per hour |
|------------------------------|---------------|

SEPTEMBER 22, 2025

Special Needs One-to-One RN \$67 per hour

Substitute Registered Nurse \$72 per hour

- F. On the recommendation of the Superintendent and School Business Administrator, approved the Joint Transportation Contract with Lower Cape May Regional School District in the amount of \$3,531 for the 2025-2026 school year.
- G. On the recommendation of the Superintendent and School Business Administrator, approved the contract with DiPalantino Contractors LLC for the winter season of the 2025-2026 school year to plow and shovel all walkways, steps and entrances as follows:
- | | |
|-----------------------|---------|
| Snow Plow: 2-3 Inches | \$1,788 |
| Snow Plow: 4-7 Inches | \$2,058 |

PERSONNEL

- A. On the recommendation of the Superintendent, approved Michele Shaw as NWSD Anti-Bullying Coordinator.
- B. On the recommendation of the Superintendent, approved the effective date of September 22, 2025 for Richard Harris as Facilities Director for the 2025-2026 school year.
- C. On the recommendation of the Superintendent, approved Letitia Sylvester as Homework Club Moderator for the 2025-2026 school year.
- D. On the recommendation of the Superintendent, approved Gabrielle Mulholland as Substitute School Nurse for the 2025-2026 school year.
- E. On the recommendation of the Superintendent, approved a leave of absence under FMLA for Employee #00352 commencing September 4, 2025 through December 31, 2025 to run concurrent with days used.
- F. On the recommendation of the Superintendent, approved Kortnie Davidson to attend the County Wide Professional Development Day October 10, 2025, not to exceed 6 hours to be paid at the contracted rate.
- G. On the recommendation of the Superintendent, approved Dina Chernenko to attend the Preschool Creative Curriculum Workshop at Crest Memorial School October 10, 2025, not to exceed 4 hours to be paid at the contracted rate.
- H. On the recommendation of the Superintendent, approved Andrea Suchan to attend the County Wide Professional Development Day October 10, 2025, not to exceed 6 hours to be paid at the contracted rate.
- I. On the recommendation of the Superintendent, approved the appointment of Christopher Chobert as the School Safety Specialist for the 2025-2026 school year.
- J. On the recommendation of the Superintendent, approved the following 2025-2026 Wildwood Catholic Academy employees:

<u>Name</u>	<u>Position</u>	<u>Funding</u>	<u>Rate</u>
Nolan, Cheryl	Classroom Assistant	IDEA	\$18.00/hr
Wingate, Christina	Basic Skills	Chapter 192	\$30.00/hr

- K. On the recommendation of the Superintendent, approved Desiree Reuter as After School Library Moderator for the 2025-2026 school year.

SEPTEMBER 22, 2025

POLICIES

- A. On the recommendation of the Superintendent, approved Policy 0143 Board Member Election and Appointment
- B. On the recommendation of the Superintendent, approved Policy 0173 Duties of Public School Accountant
- C. On the recommendation of the Superintendent, approved Policy 0174 Legal Services
- D. On the recommendation of the Superintendent, approved Policy 0177 Professional Services
- E. On the recommendation of the Superintendent, approved Policy and Regulation 1570 Internal Controls
- F. On the recommendation of the Superintendent, approved Policy 1620 Administrative Employment Contracts
- G. On the recommendation of the Superintendent, approved Policy 1636.01 Notification of Promotion, New Job, and Transfer Opportunities
- H. On the recommendation of the Superintendent, abolished Policy 1648.15 Recordkeeping for Healthcare Settings In School Buildings - Covid-19
- I. On the recommendation of the Superintendent, approved Policy 2422 Statutory Curricular Requirements
- J. On the recommendation of the Superintendent, approved Policy 5339.01 Student Sun Protection
- K. On the recommendation of the Superintendent, approved Policy and Regulation 6111 Special Education Medicaid Incentive (SEMI) Program
- L. On the recommendation of the Superintendent, approved Policy and Regulation 6220 Budget Preparation

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS
Christopher Chobert	Audubon, NJ	School Safety Specialist Training	09/30/2025; 10/07/2025; 10/14/2025; 10/21/2025; 10/28/2025	Fee \$0.00 Mileage \$392.45
All Staff	Cape May Court House, NJ	Cape May County Wide Inservice	10/10/2025	Fee \$90 per person
Michele Shaw	Atlantic City, NJ	NJSLA Training	09/26/2025	Tolls+Mileage
Janet Neill	Atlantic City, NJ	NJSLA Training	09/26/2025	Tolls+Mileage

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. Farrell

Second: Mr. McCracken

Voting Yes:

James Burke

SEPTEMBER 22, 2025

James Farrell
Gerald Flanagan
Michele Devine-Hartnett
April Howard
David C. MacDonald
Scott McCracken
Haroula Rotondi

Absent:

Ronald Golden
Laura Stefankiewicz

14. PUBLIC COMMENTS - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

15. BOARD COMMENTS

16. ADMIN COMMENTS

17. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **None**

18. SUPERINTENDENT'S REPORT

19. ADJOURNMENT at 6:24 p.m.

Motion: Mr. MacDonald

Second: Ms. Howard

Respectfully submitted,



Dawn Cottrell
School Business Administrator/Board Secretary

20. BOARD INFORMATION

- A. The following Board Members must complete the NJSBA Board Member Mandated Training for 2025 by December 31, 2025: Michele Devine-Hartnett, Haroula Rotondi, and Laura Stefankiewicz
- B. Annual NJSBA Workshop 2025 to be held at the Atlantic City Convention Center in Atlantic City, NJ, October 20 - 23, 2025

SEPTEMBER 22, 2025

C. North Wildwood School District QSAC Placement Results.

21. NEXT MEETING

October 27, 2025 Regular meeting at 6:00 pm