

Colebrook School District Building Expansion Committee Meeting Minutes

December 1, 2021 / 5:30 PM

ATTENDEES

Jenny Keazer, Ron Patterson, Debra Taylor, Dawn Hall, Stacey Campbell, Deb Greene, Craig Hamelin, John Falconer, Kristin Brooks, Ryan Call, Kim Wheelock, Jenn Mathieu, Rick Tillotson, Jordan Phinney, Cheryl Covill

AGENDA

1. Welcome and Introductions
2. Review and Approve Minutes of 11-17 Meeting
3. Review RFP Content and Timelines
4. Prioritize brainstormed list of building expansion and improvements.
5. Review visual examples of the model classroom and building designs
6. Remember to add your examples to this folder prior to the meeting
7. Link to folder [HERE](#)
8. Next Steps
9. Next Meeting Date
10. Adjourn

NOTES

- John Falconer called the meeting to order at 5:30 pm.
- The committee reviewed the minutes. The minutes were approved.
- The RFP was distributed on 11-22 and Dr. Taylor reviewed the content and timelines. A pre-proposal meeting is planned for 12-7 at 2:00 pm.
- The committee reviewed, reorganized and prioritized brainstormed ideas for building expansion. Ideas from the previous meeting included the addition of a 3 story building connected to the school which would house the majority of high school programs in 12 classrooms. Suggestions for gym renovations and the possibility of an auditorium were also made. Priority areas include:
 - Career Technical Education
 - Including integration of CTE classrooms into the new addition to serve students in legacy and innovative programs such as LNA, Automotive, Hospitality/Culinary, Computer Science, Robotics and Biotech.
 - Include Culinary Program and Demonstration Restaurant to serve school and community as well as provide training for staff in the culinary field.

- Provide adult education and training - site for WMCC adult ed courses
 - Distance learning Lab for virtual classes
- 12 additional classrooms for 9-12 high schools students as a 3 story addition
 - Possible locations for the addition: front of the school (main street) or Connected to the wing near playground
 - More lockers for students
 - State of the Art Classrooms including flexibility for hands on and technology tools for students and teachers
 - Satellite library with distance learning and multimedia presentation options
 - Interdisciplinary teaching and learning
 - State of the art hs science/biotech lab
 - Maker space for student innovation and hands on learning
- Renovation or New Gymnasium to accommodate PK-12 school and serve community
 - 2 basketball courts (divider)
 - Performance space
 - Improved sound
 - Serve community by making new gym available to community for blood drives and community events.
- Necessities
 - Update electrical, wiring, cabling for internet/phone, electrical outlets and heating and ventilation throughout building
 - Single room bathrooms throughout the building (requirement)
 - More Elevators
 - Satellite libraries for younger students
 - If no new gym - remodel current gym

FUTURE MEETING AGENDA

- Pre-proposal Meeting on December 7
- Update School Board on December 7
- Receive Proposals on December 17

FUTURE MEETING DATE

January 5, 2022 at Colebrook Academy and Elementary School at 5:30 pm.

Respectfully submitted,
Debra Taylor
Superintendent