

Board Meeting Motions  
Thursday, September 18, 2025

**1.0 CALL TO ORDER AND REVIEW OF AGENDA:**

**Diane Insley**

**READING OF COMMUNITY ACTION MISSION:**

**“Our mission is to help Central Texans achieve economic self-reliance through a wide range of services and community partnerships”**

**MEETING BEGAN:**

**6:02 PM**

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**2.0 ROLL CALL - Doug Mudd called the roll and there was a quorum present.**

**MEMBERS PRESENT:**

Public Representatives		Neighborhood Representatives		Private Group Representatives	
<input type="checkbox"/>	Angela Gonzalez-Sanchez	<input type="checkbox"/>	Myra Vassian	X	Diane Insley
<input type="checkbox"/>	Brett Bray	X	Karen Lovin	X	David Sergi
X	Rusty Horne	X	Jeremy Sutton	<input type="checkbox"/>	Deborah Villalpando
X	Wayne Thompson	X	Stephen Hernandez	<input type="checkbox"/>	Gloria Martinez
X	Alyssa Garza	<input type="checkbox"/>	Cierra Garcia	<input type="checkbox"/>	Clarena Larrota

**MEMBERS ABSENT:**

Public Representatives		Neighborhood Representatives		Private Group Representatives	
X	Angela Gonzalez-Sanchez	X	Myra Vassian	<input type="checkbox"/>	Diane Insley
X	Brett Bray	<input type="checkbox"/>	Karen Lovin	<input type="checkbox"/>	David Sergi
<input type="checkbox"/>	Rusty Horne	<input type="checkbox"/>	Jeremy Sutton	X	Deborah Villalpando
<input type="checkbox"/>	Wayne Thompson	<input type="checkbox"/>	Stephen Hernandez	X	Gloria Martinez
<input type="checkbox"/>	Alyssa Garza	X	Cierra Garcia	X	Clarena Larrota

**VISITORS:**

**STAFF PRESENT:**

X	Doug Mudd	<input type="checkbox"/>	Stacey Martinez
X	Keith Herington	X	Bethany Moore
<input type="checkbox"/>	Francesca Ramirez		
X	Mary Helen Martinez		
X	Ruth Salinas		
<input type="checkbox"/>	Megan Campbell		
X	Danielle Engelke		
X	Cristal Lopez		

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**STAFF ABSENT:**

<input type="checkbox"/>	Doug Mudd	X	Stacey Martinez
<input type="checkbox"/>	Keith Herington	<input type="checkbox"/>	Bethany Moore
X	Francesca Ramirez		
<input type="checkbox"/>	Mary Helen Martinez		
<input type="checkbox"/>	Ruth Salinas		
X	Megan Campbell		
<input type="checkbox"/>	Danielle Engelke		
<input type="checkbox"/>	Cristal Lopez		

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<b>3.0 Public Comment Period:</b> Diane Insley asked if anyone present would like to make a public comment at this time.	No comments were made.		
	<b>Motion to Pass</b>	<b>Second</b>	<b>Approved</b>
<b>4.0 Minutes – Diane Insley</b> <b>4.1 Board Minutes July 17, 2025 (for approval)</b> The Board members reviewed the Board of Directors Minutes for July 17, 2025. Jeremy Sutton made the motion to approve, Wayne Thompson seconded the motion. All were in favor. None opposed. Motion passed.	<b>Jeremy S.</b>	<b>Wayne T.</b>	<b>Pass</b>
<b>5.0 Correspondence, for Review and Discussion - Doug Mudd</b>			
<b>5.1 Henry Bush CDC Child-Care Inspection Form</b> Doug Mudd reviewed the letter from the Texas Health and Human Services Records Evaluated: Number of Children’s Records: 8 Number of Children Enrolled: 67 Number of Staff Records: 8 Number of Staff Employed: 12 No monitoring deficiencies were found at this inspection.			
<b>5.2 A. Washington CDC Child -Care Inspection Form</b> Unannounced Monitoring No findings, all in compliance. No monitoring deficiencies were found at this inspection.			
<b>5.3 Administration for Children &amp; Families letter- Head Start CDC</b> The board was informed that the Program Community Action has been scheduled for an FY26 class video review. In Fiscal Year 2026 (FY26), the office of Head Start			



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(OHS) will use video recordings to conduct Classroom Assessment Scoring System (CLASS) reviews. No additional action was required from the board at this time.	
<b>6.0 Leadership Programmatic Reports - Mudd</b> Written programmatic reports have been emailed to all board members. Bolded items below will be presented verbally. Opportunity for questions for unbolded items.	
<b>6.1 Executive Director - Doug Mudd</b> <b>6.1.1</b> – Mr. Mudd reviewed the latest on FY 2026 federal funding for CAI programs	
<b>6.1.2 Risk assessment Report- [OS 4.6]</b> Mr. Mudd reviewed what was accomplished since the 2023 Risk Assessment and reviewed the 2025 Risk Assessment. Leadership's 2025 Risk Assessment identified the following top three tasks: 1. Develop a formal Crisis Management Plan 2. Continue the work of developing evacuation plans for all facilities 3. Develop a list to track all keys at the Village	
<b>6.2 Human Resources- Ruth Salinas</b>	
<b>6.3 Agency Financial - Keith Herington</b>	
<b>6.3.1 Basic Financials</b> Mr. Herington reviewed the year-to date basic financial statements as of August 31, 2025	

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<b>6.3.2 Grant Financial Report</b> Mr. Herington reviewed the year-to date basic financial statements as of August 31, 2025	
<b>6.3.3 Head Start Program Budget Reports</b> Mr. Herington reviewed the Head Start Budget report and year-to-date expenditures – as of August 31, 2025	
<b>6.3.4 Head Start In-Kind</b> Mr. Herington reviewed the report for the period ending in August.	
<b>6.3.5 Head Start Program CACFP Report</b> Mr. Herington reviewed the report for the period ending in August.	
<b>6.3.6 Credit Card Report</b> Mr. Herington reviewed the report for the period ending in August.	
<b>6.3.7 Other Credit Card Purchases</b> Mr. Herington reviewed the report for the period ending in August.	
<b>6.4 Adult Education – Mary Helen Martinez</b> Dr. Martinez presented key highlights of the Adult Education program, noting its focus on literacy, high School equivalency, ESL, and workforce training, along with flexible scheduling and support services to help adult learners reach career and personal goals. Dr. Martinez outlined goals to implement digital attendance tracking, expand teacher training, and establish verification process. She shared percentage targets for both students and teacher’s achievement.	
<b>6.5 Community Services - Francesca Ramirez</b>	
<b>6.6 Health Services - Stacy Martinez</b>	

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6.7 Head Start - Danielle Engelke			
6.8 Home Visiting – Megan Campbell			
6.9 Youth Services - Cristal Lopez			
6.10 Community Development- Bethany Moore			
<b>7.0 Action Items - Review, Discuss and Take Proper Action</b>	<b>Motion to Pass</b>	<b>Second</b>	<b>Approved</b>
7.1 Grant Budget Approvals			
7.1.1 IRS form 990 (for review)	Karen L.	Wayne T.	Pass
7.1.2 Keith Herington reviewed the organization-wide budget for all programs and presented the IRS forms, grants, and supplemental information. Karen L. made the motion to approve, Jeremy S. seconded the motion – all were in favor, none opposed. Motion passed	Karen L.	Jeremy	Approved
7.1.3 COLA Discussion: [OS 7.5] (for approval) Discussion was held regarding a 0% Cost of Living Adjustment (COLA) for all employees, including the Executive Director.	Karen L.	David S.	Approved
7.1.4 Home Visiting SDF Maternal Health Proposal. (for approval) Parents as Teachers Home Visiting Grant – Community Action seeks a two- year, \$986,328 grant (10/1/25-9/30/27) to continue the Parents as Teachers Home Visiting program in Hays and Caldwell counties. Funding covers staff, benefits, travel, supplies, community events, and program support to provide parent education, developmental screenings, bilingual outreach and coalition collaboration. Karen L made the motion to approve, Stephen H. seconded the motion – all were in favor, none opposed. Motion	Jeremy S.	Stephen H.	Pass

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passed			
<b>7.1.5 Youth Services (for approval)</b> Cristal Lopez reviewed proposed Youth Services SDF project period October 2025- September 2027 with a budget of \$250,000. Karen L made the motion to approve, Wayne T. seconded the motion – all were in favor, none opposed. Motion passed	Karen L.	Wayne T.	Pass
<b>7.2 Community Service Block Grant FY 2026 public hearing (for approval)</b> Doug Mudd provided public hearing for Community Action CSBG Allocation of \$341,788.00. Jeremy S. made the motion to approve, David S. seconded the motion – all were in favor, none opposed. Motion passed	Jeremy S.	David S.	Pass
<b>7.3 Performance Evaluation of Executive Director</b> ED evaluation was presented. Board members noted that Doug Mudd is trustworthy and personable. Jeremy made motion to approve the evaluation and Karen seconded the motion. All were in favor, none opposed. Motion passed.	Jeremy	Karen	Pass
<b>7.4 Election of officers:</b> Diane Insley will remain President. Jeremy Sutton – Vice President Wayne Thompson – Board Secretary Karen Lovin- Executive Committee Member Rusty Horne – Executive Committee Member Wayne T. made motion to approve. Jeremy S. Seconded this motion. All were in favor. None opposed. Motion passed.	Wayne T	Jeremy S	Pass
<b>8.0 Success Story – Mary Helen Martinez</b> A 37-year-old mom of three successfully earned her HSE in February,			

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gaining confidence with support from Dylan Ritcher, her instructor.			
<b>9.0 Board Member's Opportunity to Share:</b> Alyssa Garza- Discussed funding for legal assistance for tenants pending evictions. Steven Hernandez announced the Kiwanis Great Pumpkin- 5K run taking place at La Cima Activity Center in San Marcos TX.			
<b>10.0 Board President's Report - Diane Insley</b> Next Board of Directors Meeting: November 13, 2025			
<b>11.0 Adjournment - Diane Insley</b>	<b>Motion to Adjourn</b>	<b>Second</b>	<b>Pass</b>
Diane Insley made the motion to adjourn. Jeremy S. seconded the motion - all were in favor. None opposed. Meeting adjourned at 7:05pm	<b>Diane</b>	<b>Jeremy</b>	<b>Pass</b>



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

William Crook Child Development Center

#1751896

Arrival Date and Time 10/07/2025 10:30 AM

Departure Date and Time 10/07/2025 12:23 PM

### Part I: OPERATION INFORMATION

Location: 1205 DAVIS LN, SAN MARCOS, TX 78666

Phone: (512) 610-5534

Permit Type: License

Type: Child Care Program

Capacity: 34

Infant Capacity: 13

Status: Full

Director/Administrator: Katie Childs

Designee/Registrant: Danielle Engelke

Director/Administrator:

Type of Inspection: Unannounced Monitoring

Licensing Staff: AMBER CORPUZ

Phone: (737) 226-3461

Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

Licensing Supervisor: SHACQUINE THOMAS-DAVENPORT

Phone: (979) 324-5621

Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

### Part II: NOTIFICATION

**The most recent Inspection Form or letter and any supplemental forms or letters must be posted in a prominent place visible to all staff, parents, and others.**

☒ Controlling Persons have been verified.

☒ Back ground checks have been verified.

☒ The following items regarding risk to children were evaluated:

The Supervision of Children

Conditions of any Waiver/Variance, if applicable

Child/Caregiver Ratio

Director and/or Caregiver Responsibilities

Obvious Fire, Safety, and/or Sanitation Deficiencies

Restrictions and/or Conditions of the Permit

☒ Children in Care: 15

☒ Director Present

☐ Photographs were taken during the inspection

☒ Dir Qual Eval

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

☐ Standard x Standard

☐ J. Pre-K Children

☒ R. Health Practices

☐ A. Administration

☐ K. School Age Children

☒ S. Safety Practices

☐ C. Record Keeping

☐ L. Discipline

☒ T. Physical Facilities

☐ D. Personnel

☒ M. Naptime

☒ U. Outdoor Safety

☐ E. Ratios and Group Sizes

☒ N. Field Trips

☒ V. Pools

☐ F. Activities

☒ O. Get Well Care (Centers only)

☒ W. Fire Safety

☐ H. Infants

☒ P. Nighttime Care

☒ X. Transportation

☐ I. Toddlers

☒ Q. Nutrition and Food Services



# TEXAS

## Health and Human Services

**Child-Care Inspection Form**

William Crook Child Development Center

#1751896

☐ Inspection results from another state agency or political subdivision were used in the evaluation of some standards.☒ Health and Safety Audit conducted

746.805(1)



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

William Crook Child Development Center  
#1751896

Others:

### Failure to maintain compliance on an ongoing basis may result in enforcement actions

In an effort to improve our inspection process, we are soliciting your feedback about this licensing inspection at your operation. Please provide responses to the questions posed in the online survey. The survey will take approximately 5-10 minutes to complete. Go to [www.CCLinspectionfeedback.org](http://www.CCLinspectionfeedback.org). Your answers and comments are greatly appreciated.

### ACKNOWLEDGEMENT OF RECEIPT

An inspection was conducted at my operation on the date below. Deficiencies and, where applicable, technical assistance were discussed with me during the exit conference. Failure to comply within the specified time limit or repetition of deficiencies may result in remedial action without further opportunity to correct the deficiencies. I understand that if the results of this inspection were not given to me on this date, they will be sent through a supplemental letter within ten days of this inspection.

10/07/2025

10/07/2025

Signature (Person Signing for Operation)

Date

Signature (Licensing Staff)

Date

Signed By: Director





# TEXAS

## Health and Human Services

### Child-Care Inspection Form

William Crook Child Development Center  
#1751896

### Part III: INSPECTION INFORMATION

Records Evaluated:

Number of Children's Records:

Number of Children Enrolled: 15

Number of Staff Records:

Number of Staff Employed: 6

Inspection Dates:

Fire Inspection: 07/29/2025

Health Inspection: 07/14/2025

Liability Insurance (exp.date) 08/31/2026

Gas Pipe Pressure Test:

Last LP Gas Inspection :

Findings for this inspection are listed below:

Standard/Rule Description	Findings	Comply By	TA Given	Documents/ Photos Obtained
746.805(1) Electronic Records- Procedures (Weight: Low)	Compliance		Y	N

### Specifics:

The Technical Assistance provided for these standards described below:

Standard/Rule Description	Technical Assistance Given
746.805(1) Electronic Records- Procedures	As discussed during your inspection today, you can have paper, electronic, or a combination of the two for your files as long as you have a system in place and the files can be accessed by someone in the director's absence. If your electronic files are complete, there is no need to also maintain paper records.

The operation does not offer field trips, get well care, nighttime care, pools, or transportation.



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

William Crook Child Development Center  
#1751896

Notification Date: 10/07/2025

If you disagree with the actions or decisions of the licensing staff, you may request an administrative review within 15 days of the receipt of this inspection report by writing Child Care Enforcement at [CCFEnforcement.Daycare@hhs.texas.gov](mailto:CCFEnforcement.Daycare@hhs.texas.gov) or Postal Mail: Child Care Enforcement, MC 182-6, P.O. Box 16017, Houston, TX 77222-6017 and the CCR Supervisor.

Providers may comment on the findings of the inspection in the space below.

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# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start

#1361626

Arrival Date and Time 10/15/2025 11:00 AM

Departure Date and Time 10/15/2025 12:52 PM

### Part I: OPERATION INFORMATION

Location: 104 W NEWTON ST, LULING, TX 78648

Phone: (830) 875-5682

Permit Type: License

Type: Child Care Program

Capacity: 74

Infant Capacity: 20

Status: Full

Director/Administrator: Leticia Arispe

Designee/Registrant: Danielle Engelke

Director/Administrator:

Type of Inspection: Unannounced Monitoring

Licensing Staff: KIMBERLY MARTINEZ

Phone:

Address: 1901 DUTTON DR STE B , SAN MARCOS, TX 78666

Licensing Supervisor: JESSICA LEATHERS

Phone: (512) 239-8895

Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

### Part II: NOTIFICATION

**The most recent Inspection Form or letter and any supplemental forms or letters must be posted in a prominent place visible to all staff, parents, and others.**

☒ Controlling Persons have been verified.

☒ Back ground checks have been verified.

☒ The following items regarding risk to children were evaluated:

The Supervision of Children

Conditions of any Waiver/Variance, if applicable

Child/Caregiver Ratio

Director and/or Caregiver Responsibilities

Obvious Fire, Safety, and/or Sanitation Deficiencies

Restrictions and/or Conditions of the Permit

☒ Children in Care: 67

☒ Director Present

☐ Photographs were taken during the inspection

☒ Dir Qual Eval

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

☐ Standard x Standard

☐ J. Pre-K Children

☒ R. Health Practices

☐ A. Administration

☐ K. School Age Children

☒ S. Safety Practices

☐ C. Record Keeping

☐ L. Discipline

☒ T. Physical Facilities

☐ D. Personnel

☐ M. Naptime

☒ U. Outdoor Safety

☐ E. Ratios and Group Sizes

☒ N. Field Trips

☒ V. Pools

☐ F. Activities

☒ O. Get Well Care (Centers only)

☒ W. Fire Safety

☐ H. Infants

☒ P. Nighttime Care

☐ X. Transportation

☐ I. Toddlers

☒ Q. Nutrition and Food Services



# TEXAS

## Health and Human Services

5.2

Form 2936  
Page 2

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start

#1361626

- ☒ Inspection results from another state agency or political subdivision were used in the evaluation of some standards.
- ☒ Health and Safety Audit conducted



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start  
#1361626

Others:

### Failure to maintain compliance on an ongoing basis may result in enforcement actions

In an effort to improve our inspection process, we are soliciting your feedback about this licensing inspection at your operation. Please provide responses to the questions posed in the online survey. The survey will take approximately 5-10 minutes to complete. Go to [www.CCLinspectionfeedback.org](http://www.CCLinspectionfeedback.org). Your answers and comments are greatly appreciated.

### ACKNOWLEDGEMENT OF RECEIPT

An inspection was conducted at my operation on the date below. Deficiencies and, where applicable, technical assistance were discussed with me during the exit conference. Failure to comply within the specified time limit or repetition of deficiencies may result in remedial action without further opportunity to correct the deficiencies. I understand that if the results of this inspection were not given to me on this date, they will be sent through a supplemental letter within ten days of this inspection.

10/15/2025

Signature (Person Signing for Operation)

Date

Signed By: Director

10/15/2025

Signature (Licensing Staff)

Date



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start  
#1361626

### Part III: INSPECTION INFORMATION

Records Evaluated:

Number of Children's Records:

Number of Children Enrolled:

Number of Staff Records:

Number of Staff Employed:

Inspection Dates:

Fire Inspection: 09/04/2024

Health Inspection: 12/06/2023

Liability Insurance (exp.date) 08/01/2025

Gas Pipe Pressure Test:

Last LP Gas Inspection :

Findings for this inspection are listed below:

No monitoring deficiencies were found at this inspection.

Notification Date: 10/15/2025

If you disagree with the actions or decisions of the licensing staff, you may request an administrative review within 15 days of the receipt of this inspection report by writing Child Care Enforcement at [CCFEnforcement.Daycare@hhs.texas.gov](mailto:CCFEnforcement.Daycare@hhs.texas.gov) or Postal Mail: Child Care Enforcement, MC 182-6, P.O. Box 16017, Houston, TX 77222-6017 and the CCR Supervisor.



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start

#1361626

Providers may comment on the findings of the inspection in the space below.

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# TEXAS

## Health and Human Services

### Child-Care Inspection Form

**Hemphill Head Start**

#851933

Arrival Date and Time 10/28/2025 09:55 AM

Departure Date and Time 10/28/2025 11:29 AM

### Part I: OPERATION INFORMATION

Location: 3995 E FM 150, KYLE, TX 78667

Phone: (512) 268-5305

Permit Type: License

Type: Child Care Program

Capacity: 175

Infant Capacity: 22

Status: Full

Director/Administrator: Yvette Rodriguez

Designee/Registrant: Danielle Engelke

Director/Administrator: Monica Silguero

**Type of Inspection: Unannounced Investigation**

Investigation Numbers: 3186054

Licensing Staff: AMANDA KENNEDY

Phone: (512) 938-8710

Address: 1901 DUTTON DR STE B , SAN MARCOS, TX 78666

Licensing Supervisor: JESSICA LEATHERS

Phone: (512) 239-8895

Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

### Part II: NOTIFICATION

**The most recent Inspection Form or letter and any supplemental forms or letters must be posted in a prominent place visible to all staff, parents, and others.**

☒ Controlling Persons have been verified.

☒ Back ground checks have been verified.

☒ The following items regarding risk to children were evaluated:

The Supervision of Children

Conditions of any Waiver/Variance, if applicable

Child/Caregiver Ratio

Director and/or Caregiver Responsibilities

Obvious Fire, Safety, and/or Sanitation Deficiencies

Restrictions and/or Conditions of the Permit

☒ Children in Care: 87

☒ Director Present

☐ Photographs were taken during the inspection

☐ Dir Qual Eval

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

☐ Standard x Standard

☐ J. Pre-K Children

☐ R. Health Practices

☐ A. Administration

☐ K. School Age Children

☐ S. Safety Practices

☐ C. Record Keeping

☐ L. Discipline

☐ T. Physical Facilities

☐ D. Personnel

☐ M. Naptime

☐ U. Outdoor Safety

☐ E. Ratios and Group Sizes

☐ N. Field Trips

☐ V. Pools

☐ F. Activities

☐ O. Get Well Care (Centers only)

☐ W. Fire Safety

☐ H. Infants

☐ P. Nighttime Care

☐ X. Transportation

☐ I. Toddlers

☐ Q. Nutrition and Food Services





# TEXAS

## Health and Human Services

**Child-Care Inspection Form**

Hemphill Head Start

#851933

- ☐ Inspection results from another state agency or political subdivision were used in the evaluation of some standards.
- ☐ Health and Safety Audit conducted

746.1201(1), 746.705, 746.2805, 746.307(b)(4), 746.305(a)(6)



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Hemphill Head Start

#851933

Others:

The purpose of this inspection is to investigate a report received by the Department alleging a deficiency of the Minimum Standard Rules or law. You have been informed regarding the nature of the report.

### Failure to maintain compliance on an ongoing basis may result in enforcement actions

In an effort to improve our inspection process, we are soliciting your feedback about this licensing inspection at your operation. Please provide responses to the questions posed in the online survey. The survey will take approximately 5-10 minutes to complete. Go to [www.CCLinspectionfeedback.org](http://www.CCLinspectionfeedback.org). Your answers and comments are greatly appreciated.

### ACKNOWLEDGEMENT OF RECEIPT

An inspection was conducted at my operation on the date below. Deficiencies and, where applicable, technical assistance were discussed with me during the exit conference. Failure to comply within the specified time limit or repetition of deficiencies may result in remedial action without further opportunity to correct the deficiencies. I understand that if the results of this inspection were not given to me on this date, they will be sent through a supplemental letter within ten days of this inspection.

10/28/2025

10/28/2025

Signature (Person Signing for Operation)

Date

Signature (Licensing Staff)

Date

Signed By: Director



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Hemphill Head Start

#851933

### Part III: INSPECTION INFORMATION

Records Evaluated:

Number of Children's Records:

Number of Children Enrolled:

Number of Staff Records:

Number of Staff Employed:

Inspection Dates:

Fire Inspection: 08/14/2024

Health Inspection: 02/28/2024

Liability Insurance (exp.date) 11/01/2025

Gas Pipe Pressure Test:

Last LP Gas Inspection :

#### Allegations:

It was alleged that a caregiver handled an infant incorrectly.

Findings for this inspection are listed below:

Standard/Rule Description	Findings	Comply By	TA Given	Documents/ Photos Obtained
746.1201(1) Responsibilities of Employees and Caregivers -Demonstrate Competency, Good Judgment, Self-control (Weight: High)	Pending		N	
Specifics: This possible standard violation is under further review. Final notification will be sent at a later time.				
746.2805 Prohibited Punishments - No Harsh, Cruel or Unusual (Weight: High)	Pending		N	
Specifics: This possible standard violation is under further review. Final notification will be sent at a later time.				
746.705 Incident/Illness Report Form Signed (Weight: Low)	Compliance		Y	Y
Specifics:				
746.305(a)(6) Report Situation Placing Children at Risk (Weight: High)	Compliance		Y	N
Specifics:				
746.307(b)(4) Parental Communication - Situation that Placed a Child at Risk (Weight: High)	Pending		N	
Specifics: This possible standard violation is under further review. Final notification will be sent at a later time.				



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Hemphill Head Start  
#851933

The Technical Assistance provided for these standards described below:

Standard/Rule Description	Technical Assistance Given
746.705 Incident/Illness Report Form Signed	It is important to have incident reports signed within 48 hours of the incident. This can be done in person or electronically.
746.305(a)(6) Report Situation Placing Children at Risk	Caregivers and staff should be trained on what circumstances require a notification to Licensing. Licensing must be notified within 48 hours of being informed of a situation that places a child at risk. The 48 hours includes weekends and days the operation is closed. The report must be made either online or called into the hot line. Faxes, emails, and/or voice mails are not proper notification. If you are unable to speak to with a Licensing Inspector to report the incident, you may call the local licensing office during office hours at 512-834-3426 or the statewide hot line 1-800-252-5400 is available 24 hours a day, 7 days week. Reports can also be made online at <a href="http://www.txabusehotline.org">www.txabusehotline.org</a>

The findings related to an investigation of allegations may be mailed in a separate letter or form if not included as part of this inspection form.

Notification Date: 10/28/2025

If you disagree with the actions or decisions of the licensing staff, you may request an administrative review within 15 days of the receipt of this inspection report by writing Child Care Enforcement at [CCFEnforcement.Daycare@hhs.texas.gov](mailto:CCFEnforcement.Daycare@hhs.texas.gov) or Postal Mail: Child Care Enforcement, MC 182-6, P.O. Box 16017, Houston, TX 77222-6017.

Providers may comment on the findings of the inspection in the space below.

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# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start  
#1361626

Arrival Date and Time 10/30/2025 09:30 AM  
Departure Date and Time 10/30/2025 11:24 AM

### Part I: OPERATION INFORMATION

Location: 104 W NEWTON ST, LULING, TX 78648  
Permit Type: License  
Type: Child Care Program  
Status: Full  
Director/Administrator: Leticia Arispe  
Director/Administrator:  
Type of Inspection: Unannounced Investigation

Phone: (830) 875-5682

Capacity: 74

Infant Capacity: 20

Designee/Registrant: Danielle Engelke

Investigation Numbers: 3186618

Licensing Staff: KIMBERLY MARTINEZ  
Address: 1901 DUTTON DR STE B , SAN MARCOS, TX 78666

Phone:

Licensing Supervisor: JESSICA LEATHERS  
Address: 1340 AIRPORT COMMERCE DR BLDG 5, STE 525 , AUSTIN, TX 78741

Phone: (512) 239-8895

### Part II: NOTIFICATION

**The most recent Inspection Form or letter and any supplemental forms or letters must be posted in a prominent place visible to all staff, parents, and others.**

- ☒ Controlling Persons have been verified.  
☒ Back ground checks have been verified.  
☒ The following items regarding risk to children were evaluated:
- |  |  |
|--|--|
| The Supervision of Children                          | Conditions of any Waiver/Variance, if applicable |
| Child/Caregiver Ratio                                | Director and/or Caregiver Responsibilities       |
| Obvious Fire, Safety, and/or Sanitation Deficiencies | Restrictions and/or Conditions of the Permit     |

- ☒ Children in Care: 69  
☒ Director Present  
☒ Dir Qual Eval  
☒ Photographs were taken during the inspection

All or part of the following laws, administrative rules or Minimum Standard rules have been inspected:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Standard x Standard       | <input type="checkbox"/> J. Pre-K Children               | <input type="checkbox"/> R. Health Practices    |
| <input type="checkbox"/> A. Administration         | <input type="checkbox"/> K. School Age Children          | <input type="checkbox"/> S. Safety Practices    |
| <input type="checkbox"/> C. Record Keeping         | <input type="checkbox"/> L. Discipline                   | <input type="checkbox"/> T. Physical Facilities |
| <input type="checkbox"/> D. Personnel              | <input type="checkbox"/> M. Naptime                      | <input type="checkbox"/> U. Outdoor Safety      |
| <input type="checkbox"/> E. Ratios and Group Sizes | <input type="checkbox"/> N. Field Trips                  | <input type="checkbox"/> V. Pools               |
| <input type="checkbox"/> F. Activities             | <input type="checkbox"/> O. Get Well Care (Centers only) | <input type="checkbox"/> W. Fire Safety         |
| <input type="checkbox"/> H. Infants                | <input type="checkbox"/> P. Nighttime Care               | <input type="checkbox"/> X. Transportation      |
| <input type="checkbox"/> I. Toddlers               | <input type="checkbox"/> Q. Nutrition and Food Services  |   |



# TEXAS

## Health and Human Services

5.4

Form 2936  
Page 2

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start

#1361626

- ☐ Inspection results from another state agency or political subdivision were used in the evaluation of some standards.
- ☐ Health and Safety Audit conducted

746.2503(2)



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start  
#1361626

Others:

The purpose of this inspection is to investigate a report received by the Department alleging a deficiency of the Minimum Standard Rules or law. You have been informed regarding the nature of the report.

### Failure to maintain compliance on an ongoing basis may result in enforcement actions

In an effort to improve our inspection process, we are soliciting your feedback about this licensing inspection at your operation. Please provide responses to the questions posed in the online survey. The survey will take approximately 5-10 minutes to complete. Go to [www.CCLinspectionfeedback.org](http://www.CCLinspectionfeedback.org). Your answers and comments are greatly appreciated.

### ACKNOWLEDGEMENT OF RECEIPT

An inspection was conducted at my operation on the date below. Deficiencies and, where applicable, technical assistance were discussed with me during the exit conference. Failure to comply within the specified time limit or repetition of deficiencies may result in remedial action without further opportunity to correct the deficiencies. I understand that if the results of this inspection were not given to me on this date, they will be sent through a supplemental letter within ten days of this inspection.

10/30/2025

Signature (Person Signing for Operation)

Date

Signed By: Director

10/30/2025

Signature (Licensing Staff)

Date



# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start  
#1361626

### Part III: INSPECTION INFORMATION

Records Evaluated:

Number of Children's Records:

Number of Children Enrolled:

Number of Staff Records:

Number of Staff Employed:

Inspection Dates:

Fire Inspection: 09/04/2024

Health Inspection: 12/06/2023

Liability Insurance (exp.date) 08/01/2025

Gas Pipe Pressure Test:

Last LP Gas Inspection :

#### Allegations:

It is alleged that proper supervision is not happening in the restrooms.

Findings for this inspection are listed below:

Standard/Rule Description	Findings	Comply By	TA Given	Documents/ Photos Obtained
746.2503(2) Toddler Care Area - Allows for Proper Supervision (Weight: High)	Pending		N	

**Specifics:** This possible standard violation is under further review. Final notification will be sent at a later time.

The findings related to an investigation of allegations may be mailed in a separate letter or form if not included as part of this inspection form.

Notification Date: 10/30/2025

If you disagree with the actions or decisions of the licensing staff, you may request an administrative review within 15 days of the receipt of this inspection report by writing Child Care Enforcement at [CCFEnforcement.Daycare@hhs.texas.gov](mailto:CCFEnforcement.Daycare@hhs.texas.gov) or Postal Mail: Child Care Enforcement, MC 182-6, P.O. Box 16017, Houston, TX 77222-6017 and the CCR Supervisor.





# TEXAS

## Health and Human Services

### Child-Care Inspection Form

Luling CDC Head Start and Early Head Start

#1361626

Providers may comment on the findings of the inspection in the space below.

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## TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

[www.tdhca.state.tx.us](http://www.tdhca.state.tx.us)

Greg Abbott  
GOVERNOR

### BOARD MEMBERS

Leo Vasquez, *Chair*  
Kenny Marchant, *Vice Chair*  
Cindy Conroy, *Member*  
Anna Maria Farías, *Member*  
Holland Harper, *Member*  
Ajay Thomas, *Member*

September 30, 2025

Doug Mudd  
Executive Director  
Community Action Inc. of Central Texas

Writer's voice: 512.475.0471  
Email: [karen.keith@tdhca.texas.gov](mailto:karen.keith@tdhca.texas.gov)

RE: CAICT PY26 CAP and Budget

Dear Doug:

In accordance with Assurance #11 of Section 676 of the Community Services Block Grant (CSBG) Act and with §6.206 of the Texas Administrative Code (TAC), the Texas Department of Housing and Community Affairs (the Department) is required to secure from each CSBG Eligible Entity, as a condition for CSBG funding, a Community Action Plan (CAP) on an annual basis. **This letter serves to acknowledge that the PY26 CAP submitted has been reviewed and approved.**

The Department received the PY26 CSBG Budget and will retain it for our records. Ensure that any future budget revisions are approved by the agency Board and a copy of the budget amendment is submitted to the Department. You are reminded that program expenditures must adhere to your contract, your cost allocation plan, Texas Grant Management Standards, OMB Super Circular, and the TAC. Also, please note that purchases must follow proper procurement procedures.

The Department looks forward to supporting your efforts to serve the low-income customers in your service area. The Department appreciates your agency utilizing \$38,285 in CSBG funds to aid customers working to transition out of poverty and for direct customer assistance. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Karen Keith, NCRA  
Program Specialist V





## Capital Area Council of Governments

6800 Burleson Road, Building 310, Suite 165 Austin, Texas 78744-2306  
 (p) 512.916.6000 (f) 512.916.6001  
[www.capcog.org](http://www.capcog.org)

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

September 18, 2025

Doug Mudd, Executive Director  
 Community Action, Inc. of Central Texas  
 PO Box 748  
 San Marcos, TX 78666

Re: FY2025 Senior Center Operations Monitoring Closeout

The Area Agency on Aging of the Capital Area (AAACAP), a program of the Capital Area Council of Governments, has completed the program and fiscal contract monitoring for FY 2025. It is a pleasure to report; **there were no citations or findings resulting from this review.**

All Programmatic and administrative/fiscal aspects of the Senior center Operations programs were reviewed. This letter represents closure of monitoring activities for FY 2025.

Thank you again for your time and attention during the monitoring period. It was a pleasure visiting with you and CAI staff again. The continued hard work and dedication by your staff is very evident and appreciated. Please contact us at 512-916-6022 or [dgarcia@capcog.org](mailto:dgarcia@capcog.org) if you have any questions.

Respectfully

Delia Garcia

Program Manager

Area Agency on Aging of the Capital Area

Community Action, Inc. of Central Texas								
Category	Standard	Description	1st Review	Final Met/ Not Met	TDHCA Comments	Agency Comments	Review Letter Sent	Review Submissions Due
Category 1: Consumer Input and Involvement	1.1	The organization demonstrates low-income individuals' participation in its activities.	Met	Met				
Category 1: Consumer Input and Involvement	1.2	The organization analyzes information collected directly from low-income individuals as part of the community assessment.	Met	Met				
Category 1: Consumer Input and Involvement	1.3	The organization has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the governing board.	Met	Met				
Category 2: Community Engagement	2.1	The organization has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti- poverty organizations in the area.	Met	Met				
Category 2: Community Engagement	2.2	The organization utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.	Met	Met				
Category 2: Community Engagement	2.3	The organization communicates its activities and its results to the community.	Met	Met				
Category 2: Community Engagement	2.4	The organization documents the number of volunteers and hours mobilized in support of its activities.	Met	Met				
Category 3: Community Assessment	3.1	The organization conducted a community assessment and issued a report within the past 3 years.	Met	Met	Found on Page 19.			
Category 3: Community Assessment	3.2	As part of the community assessment, the organization collects and includes current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).	Met	Met				
Category 3: Community Assessment	3.3	The organization collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.	Met	Met				

Category 3: Community Assessment	3.4	The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.	Met	Met		
Category 3: Community Assessment	3.5	The governing board formally accepts the completed community assessment.	Met	Met		
Category 4: Organizational Leadership	4.1	The governing board has reviewed the organization's mission statement within the past 5 years and assured that: 1. The mission addresses poverty, and 2. The organization's programs and services are in alignment with the mission.	Met	Met		
Category 4: Organizational Leadership	4.2	The organization's Community Action plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.	Met	Met		
Category 4: Organizational Leadership	4.3	The organization's Community Action plan and strategic plan document the continuous use of the full ROMA cycle. In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.	Met	Met		
Category 4: Organizational Leadership	4.4	The governing board receives an annual update on the success of specific strategies included in the Community Action plan.	Met	Met		
Category 4: Organizational Leadership	4.5	The organization has a written succession plan in place for the CEO/ executive director, approved by the governing board, which contains procedures for covering an emergency/ unplanned, short- term absence of 3 months or less, as well as outlines the process for filling a permanent vacancy.	Not Met	Met	Partial Credit here, I see the succession plan but I do not see board meeting minutes showing plan was approved by board. Couldn't find it. UPDATE: Provided in an email, stating no changes have been made to plan since 2017.	
Category 4: Organizational Leadership	4.6	An organization-wide, comprehensive risk assessment has been completed within the past 2 years and reported to the governing board.	Met	Met		
Category 5: Board Governance	5.1	The organization's governing board is structured in compliance with the CSBG Act: 1. At least one third democratically-selected representatives of the low income community; 2. With one-third local elected officials (or their representatives); and 3. The remaining membership from major groups and interests in the community.	Met	Met		

Category 5: Board Governance	5.2	The organization's governing board has written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community.	Met	Met		
Category 5: Board Governance	5.3	The organization's bylaws have been reviewed by an attorney within the past 5 years.	Met	Met		
Category 5: Board Governance	5.4	The organization documents that each governing board member has received a copy of the bylaws within the past 2 years.	Met	Met		
Category 5: Board Governance	5.5	The organization's governing board meets in accordance with the frequency and quorum requirements and fills board vacancies as set out in its bylaws.	Met	Met		
Category 5: Board Governance	5.6	Each governing board member has signed a conflict of interest policy within the past 2 years.	Met	Met		
Category 5: Board Governance	5.7	The organization has a process to provide a structured orientation for governing board members within 6 months of being seated.	Met	Met		
Category 5: Board Governance	5.8	Governing board members have been provided with training on their duties and responsibilities within the past 2 years.	Met	Met		
Category 5: Board Governance	5.9	The organization's governing board receives programmatic reports at each regular board meeting.	Met	Met		
Category 6: Strategic Planning	6.1	The organization has an agency- wide strategic plan in place that has been approved by the governing board within the past 5 years.	Met	Met		
Category 6: Strategic Planning	6.2	The approved strategic plan addresses reduction of poverty, revitalization of low-income communities, and/or empowerment of people with low incomes to become more self-sufficient.	Met	Met		
Category 6: Strategic Planning	6.3	The approved strategic plan contains family, agency, and/or community goals.	Met	Met		
Category 6: Strategic Planning	6.4	Customer satisfaction data and customer input, collected as part of the community assessment, is included in the strategic planning process.	Met	Met		
Category 6: Strategic Planning	6.5	The governing board has received an update(s) on progress meeting the goals of the strategic plan within the past 12 months.	Met	Met		

Category 7: Human Resource Management	7.1	The organization has written personnel policies that have been reviewed by an attorney and approved by the governing board within the past 5 years.	Met	Met		
Category 7: Human Resource Management	7.2	The organization makes available the employee handbook (or personnel policies in cases without a handbook) to all staff and notifies staff of any changes.	Met	Met		
Category 7: Human Resource Management	7.3	The organization has written job descriptions for all positions, which have been updated within the past 5 years.	Met	Met		
Category 7: Human Resource Management	7.4	The governing board conducts a performance appraisal of the CEO/ executive director within each calendar year.	Met	Met		
Category 7: Human Resource Management	7.5	The governing board reviews and approves CEO/executive director compensation within every calendar year.	Met	Met		
Category 7: Human Resource Management	7.6	The organization has a policy in place for regular written evaluation of employees by their supervisors.	Met	Met		
Category 7: Human Resource Management	7.7	The organization has a whistleblower policy that has been approved by the governing board.	Met	Met		
Category 7: Human Resource Management	7.8	All staff participate in a new employee orientation within 60 days of hire.	Met	Met		
Category 7: Human Resource Management	7.9	The organization conducts or makes available staff development/ training (including ROMA) on an ongoing basis.	Met	Met		
Category 8: Financial Operations and Oversight	8.1	The organization's annual audit (or audited financial statements) is completed by a Certified Public Accountant on time in accordance with Title 2 of the Code of Federal Regulations, Uniform Administrative Requirements, Cost Principles, and Audit Requirement (if applicable) and/or State audit threshold requirements.	Met	Met		
Category 8: Financial Operations and Oversight	8.2	All findings from the prior year's annual audit have been assessed by the organization and addressed where the governing board has deemed it appropriate.	Met	Met		
Category 8: Financial Operations and Oversight	8.3	The organization's auditor presents the audit to the governing board.	Met	Met		
Category 8: Financial Operations and Oversight	8.4	The governing board formally receives and accepts the audit.	Met	Met		

Category 8: Financial Operations and Oversight	8.5	The organization has solicited bids for its audit within the past 5 years.	Met	Met		
Category 8: Financial Operations and Oversight	8.6	The IRS Form 990 is completed annually and made available to the governing board for review.	Met	Met		
Category 8: Financial Operations and Oversight	8.7	The governing board receives financial reports at each regular meeting that include the following: 1. Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and 2. Balance sheet/statement of financial position.	Met	Met		
Category 8: Financial Operations and Oversight	8.8	All required filings and payments related to payroll withholdings are completed on time.	Met	Met		
Category 8: Financial Operations and Oversight	8.9	The governing board annually approves an organization-wide budget.	Met	Met		
Category 8: Financial Operations and Oversight	8.10	The fiscal policies have been reviewed by staff within the past 2 years, updated as necessary, with changes approved by the governing board.	Met	Met		
Category 8: Financial Operations and Oversight	8.11	A written procurement policy is in place and has been reviewed by the governing board within the past 5 years.	Met	Met		
Category 8: Financial Operations and Oversight	8.12	The organization documents how it allocates shared costs through an indirect cost rate or through a written cost allocation plan.	Met	Met		
Category 8: Financial Operations and Oversight	8.13	The organization has a written policy in place for record retention and destruction.	Met	Met		
Category 9: Data and Analysis	9.1	The organization has a system or systems in place to track and report client demographics and services customers receive.	Met	Met		
Category 9: Data and Analysis	9.2	The organization has a system or systems in place to track family, agency, and/or community outcomes.	Met	Met		
Category 9: Data and Analysis	9.3	The organization has presented to the governing board for review or action, at least within the past 12 months, an analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary.	Met	Met		
Category 9: Data and Analysis	9.4	The organization submits its annual CSBG Information Survey data report and it reflects client demographics and organization-wide outcomes.	Met	Met		



	Overall Comments:	Total organizational standards	58	58		
		Met	57	58		
		Not Met	1	0		
		Percent Met	98.28%	100.00%		
		Percent Not Met	1.72%	0.00%		



## Executive Director Report

### A Big Thank You to Board Member Dr. Clarena Larrotta

Community Action extends heartfelt appreciation to Board Member Dr. Clarena Larrotta, who graciously shared her instructional expertise with our Adult Education staff during the annual Adult Education In-Service in September.

Dr. Larrotta led a powerful training session titled *“Assumptions about Adult Learning: Prioritizing a Pedagogy of Hope.”* This three-hour session fulfilled Texas Workforce Commission (TWC) professional development requirements related to the Principles of Adult Learning. More importantly, it inspired our teachers to reflect, question assumptions, and envision new possibilities—grounded in hope and in the limitless potential of every learner. Over 80 adult educators participated in the engaging session, which explored the foundational beliefs that shape our approaches to adult education.

### Disruptions and Funding Losses

Unfortunately, as has become an unsettling trend across the nonprofit sector, Community Action continues to face multiple funding cuts, freezes, and uncertainties.

#### Head Start:

As of November 1, our agency was forced to furlough 127 Head Start employees due to the federal government shutdown. Despite these challenges, Head Start Director Danielle Engelke has shown exceptional resilience and leadership in supporting both staff and the children and families served through the program.

Our situation has received media coverage in major outlets including *The Dallas Morning News*, *San Antonio Express*, *San Marcos Daily Record*, *Texas Tribune*, and *KVUE News*. While we remain deeply concerned about the potential ramifications of a prolonged shutdown, contingency plans are in place to ensure continued agency operations until the government reopens. We are optimistic that Head Start funding will resume promptly, as all three versions of the proposed federal budget include approved allocations for the program.

#### Adult Education and Other Programs:

Our Adult Education program experienced a \$500,000 reduction in federal and state funding, resulting in the loss of 11 full and part-time positions. Additional cuts included:

- **\$25,000** from CAPCOG (supporting the San Marcos Senior Citizen Center)

- **\$10,000** in Title X funding (supporting the Reproductive Health Clinic)

In response, the St. David's Foundation awarded a *"Response to Federal Funding Cuts"* grant totaling **\$35,000** to help fill immediate funding gaps.

---

## Loss of BCCS Funding Due to Procurement Notification Issue

Perhaps the most heartbreaking funding loss this year involves the Breast and Cervical Cancer Services (BCCS) program.

Community Action, Inc. of Central Texas has successfully administered the BCCS grant for over 30 years. The contract operates on a five-year cycle without annual renewals, and our team was unaware that the current cycle would end on August 31, 2025. Unfortunately, we did not receive prior notification from the Health and Human Services Commission (HHSC) that the contract period was ending.

The first indication of a change came on September 22, when we discovered that the new procurement process had already closed and that our agency's applications were not considered. The original notification email—an automated message from HHSC—had been sent to multiple recipients within our agency in mid-November 2024 but was filtered into spam or junk folders due to automated formatting and high-security filters.

This was an unintentional and innocent oversight, not a reflection of neglect or lack of interest. Community Action has long been a trusted HHSC partner, consistently demonstrating strong program performance and serving hundreds of women annually through BCCS. While this incident underscores the need for HHSC to strengthen its notification process to ensure high-performing grantees are adequately informed of renewal opportunities, it also highlights the need for stronger internal checks and balances within our own agency to ensure that contract renewal dates are actively monitored and never missed.

---

## Immediate Actions Taken

1. Notified our Board Chair.
2. Convened program leadership meeting to assess immediate options.
3. Reached out to HHSC program staff, leadership, and the Commissioner—without initial response.
4. Contacted Senator Donna Campbell's office for assistance due to the lack of HHSC response.
5. With help from Kelly Follis of Senator Campbell's office, secured a meeting with HHSC leadership.



## Community Action, Inc. of Central Texas

— DEVELOPING OPPORTUNITIES —

6. Meeting objectives:
  - Review the missed opportunity to reapply for BCCS funding and discuss improvements to notification and communication processes.
  - Identify potential solutions to ensure continuity of care for women and families in our service area.
7. **Meeting outcome:** While HHSC did not commit to restoring funding, there appeared to be a possible opportunity if another BCCS provider relinquishes its grant. CHCSCT indicated a desire to relinquish their BCCS grant. HHSC has not yet identified viable referral options for our current clients.

### Steps Taken to Prevent Future Oversights

1. Added this issue to the agency's Risk Mitigation Plan.
2. Developed a grant monitoring checklist to review start and end dates during monthly program triad meetings.
3. Created a shared grant tracking spreadsheet with program-specific tabs listing key contract milestones (start/end dates, renewal dates, and pre-expiration deadlines).
4. Initiated development of a shared contract file system accessible to all program directors.

### Steps to Continue BCCS Services

1. Partnered with United Way Austin, which agreed to cover screening mammograms through December.
2. Contacted HHSC to identify other BCCS-funded providers for client referrals.

## **Staff Retention Efforts**

1. Two BCCS staff members will transition to the St. David's Foundation "We All Benefit" Medicaid grant effective January 1.
  2. The third staff member's position will be sustained temporarily through administrative funding.
- 

## **Plan to Continue BCCS Services**

1. Requesting \$50,000–\$60,000 from CommuniCare to cover six months of mammogram services.
2. Invited by St. David's Foundation to submit a proposal during the second quarter of 2026 to support Community Action's clinic operations, which will include mammogram funding.
3. Preparing to apply to the Burdine Johnson Foundation during its January 2026 open call for proposals to support mammogram costs.
4. Exploring a potential subcontract opportunity with CHCSCT, which is considering relinquishing its BCCS funding—estimated at \$35,000 annually.

# HUMAN RESOURCES

## PROGRAM REPORT



<b>Project Name</b>	HR Program Report	<b>Reporting Period</b>
<b>Board Meeting</b>	November 13, 2025	09/13//2025 - 11/12/2025
<b>Prepared by</b>	Ruth M. Salinas	

### In the news:

- The Head Start Program has been closed since November 3 as a result of the federal government shutdown. At present, there is no confirmed date for reopening, and 127 employees are impacted by the closure.

### Status Update

New Hires	Separations	Vacancies	Employee Count
6	9	4	208 (includes 127 furloughed staff)
<b>Numbers from Board Meeting - 09/12/2025</b>			
11	10	3	338

Community Action, Inc of Central Texas  
Statement of Financial Position  
September 30, 2025

Item 6.3.1

ASSETS

Current Assets

Cash	\$ 1,149,516
Grant Receivable	969,147
Inventory	7,107
Prepaid Expenses	<u>2,950</u>
Total Current Assets	2,128,720

Fixed Assets

Buildings & Equipment	4,400,656
less Accumulated Depreciation	<u>(3,930,374)</u>
Net Fixed Assets	470,282

TOTAL ASSETS \$ 2,599,002

LIABILITIES & NET ASSETS

Current Liabilities

Accounts Payable & Accrued Liabilities	\$ <u>1,637,512</u>
Total Current Liabilities	1,637,512

Total Liabilities 1,637,512

Net Assets

Unrestricted	491,209
Permanently Restricted	<u>470,282</u>
Total Net Assets	<u>961,491</u>

TOTAL LIABILITIES & NET ASSETS \$ 2,599,002

Community Action, Inc of Central Texas  
Statement of Revenues  
11 Months Ended September 30, 2025

Item 6.3.1

Federal & State Grant Revenue	\$ 14,410,249
Other Grant Revenue	92,933
Fee for Service Revenue	26,565
Fundraising/Donations	185,224
Interest Income	162
Program Income	<u>209,098</u>
 TOTAL REVENUES	 \$ <u>16,362,557</u>



Community Action, Inc of Central Texas  
Statement of Functional Expenses  
11 Months Ended September 30, 2025

Item 6.3.1

Salaries	8,827,275
Fringe Benefits	1,942,332
Supplies	407,978
Contractual	1,178,207
Rent	1,367,821
Telephone/Internet	99,317
Utilities	110,680
Miscellaneous	35,272
Insurance	128,628
Travel	166,469
Maintenance	130,629
Other Office Expense	183,795
Dues, License & Fees	11,668
Employment Advertisement	25
Audit	54,200
Auto Expense	39,483
Employee Development	173,231
Interest & Bank Fees	1,959
Direct Assistance	1,537,962
Depreciation	66,000
TOTAL EXPENDITURES	<u>16,462,930</u>

Community Action, Inc. of Central Texas  
Grant Financial Report  
As of September 30, 2025

**Item 6.3.2**

**Community Services**

	Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
1	CEAP (Energy Assistance) 2025	\$1,287,062	\$1,230,675	\$56,387	95.62%	75%	12/31/2025
2	CEAP (Energy Assistance) 2025 SUPP	\$49,429	\$0	\$49,429	0.00%	75%	12/31/2025
3	CSBG 2025 Allocation	\$341,788	\$179,719	\$162,069	52.58%	75%	12/31/2025
4	Senior Citizens - CAPCO	\$96,640	\$96,640	\$0	100.00%	100%	9/30/2025
5	Senior Citizens - COSM	\$18,000	\$6,820	\$11,180	37.89%	75%	12/31/2025
6	SM Youth Services	\$139,166	\$81,970	\$57,196	58.90%	66%	1/31/2026
7	TX Youth Action Network 24-25	\$80,000	\$39,044	\$40,956	48.81%	91%	10/31/2025
8	TBRA First Presbyterian	\$50,000	\$32,123	\$17,877	64.25%	75%	12/31/2025
9	First Presbyterian Church Covid Relief	<u>\$2,994</u>	<u>\$0</u>	<u>\$2,994</u>	0.00%	73%	10/31/2025
<b>Total Community Services</b>		<b><u>\$2,065,079</u></b>	<b><u>\$1,666,991</u></b>	<b><u>\$398,088</u></b>			

- 1 CEAP 2025 - As months go by each client will be eligible for less assistance because we cannot pay past December 31 so percentage of spending should decrease
- 2 CEAP - Supp - Won't use these funds until regular CEAP funds are depleted.
- 5 Senior Citizens COSM - Will resume using these funds in October - December. Expect to be fully expended by December

Community Action, Inc. of Central Texas  
Grant Financial Report  
As of September 30, 2025

**Item 6.3.2**

<b>Child &amp; Family Services</b>						
Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
10 ST Davids - Home Visiting	\$253,327	\$180,022	\$73,305	71.06%	75%	12/31/2025
11 Head Start Program Federal Portion	\$7,629,068	\$6,541,059	\$1,088,009	85.74%	91%	10/31/2025
12 Child Care Food Program	\$493,062	\$440,333	\$52,729	89.31%	100%	9/30/2025
13 Texas Home Visiting	\$948,211	\$107,410	\$840,801	11.33%	8%	8/31/2026
14 Texas Home Visiting ECSB	\$936,500	\$657,602	\$278,898	70.22%	92%	12/31/2025
15 Texas School Ready	\$94,689	\$4,174	\$90,515	4.41%	16%	7/31/2026
<b>Total Child &amp; Family Services</b>	<b><u>\$10,354,857</u></b>	<b><u>\$110,928</u></b>	<b><u>\$2,424,257</u></b>			

- 14 Texas Home Visiting ECSB - Have several projects lined up but possibly will have funds remaining at the end.  
15 Texas School Ready - Was without the one staff member for the month of August for this grant

**Literacy & Workforce Development**

Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
16 Adult Basic Ed. (Fed Share) 25-26	\$1,506,115	\$127,185	\$1,378,930	8.44%	25%	6/30/2026
17 Adult Basic Ed. (EL Civics) 25-26	\$415,504	\$16,205	\$399,299	3.90%	21%	6/30/2026
18 Adult Basic Ed. - Bastrop Bldg	\$25,000	\$4,929	\$20,071	19.72%	66%	1/31/2026
<b>Total Adult Education</b>	<b><u>\$1,946,619</u></b>	<b><u>\$148,319</u></b>	<b><u>\$1,798,300</u></b>			

- 16 Adult Basic Ed. (Fed Share) 25-26 Were just awarded the funds the first of August  
17 Adult Basic Ed. (EL Civics) 25-26 Were just awarded the funds the first of August  
18 Adult Basic Ed. Bastrop Building - Will begin to pay rent for full building where have only been paying for 1/2 in previous years

**Community Health Services**

Program	Current Budget	Cumulative Expenditures To Date	Budget Balance	% of Budget Expended	% of Grant Period Completed	Grant FYE
19 Family Planning - Title X	\$155,072	\$55,735	\$99,337	35.94%	50%	3/31/2026
20 Healthy Texas Women - Fee	\$60,000	\$12,559	\$47,441	20.93%	8%	8/31/2026
21 HHSC Family Planning - Fee	\$172,412	\$24,262	\$148,150	14.07%	8%	8/31/2026
22 HHSC Family Planning - Cat	\$43,103	\$4,641	\$38,462	10.77%	8%	8/31/2026
23 Expanded Services	\$12,000	\$11,849	\$151	98.74%	91%	10/31/2025
24 Ryan White Part - B	\$78,000	\$43,232	\$34,768	55.43%	50%	3/31/2026
25 HIV HSS	\$429,371	\$27,155	\$402,216	6.32%	8%	8/31/2026
26 HOPWA	\$383,000	\$28,696	\$354,304	7.49%	8%	8/31/2026
27 Ryan White Part - A	\$68,821	\$37,641	\$31,180	54.69%	58%	2/28/2026
28 Ryan White Part - C	\$122,648	\$51,517	\$71,131	42.00%	75%	12/31/2025
29 Burdine Johnson Foundation	\$80,000	\$50,855	\$29,145	63.57%	75%	12/31/2025
30 United Way - CAIHC2 (Hays Co)	\$198,718	\$166,255	\$32,463	83.66%	88%	12/31/2025
31 St Davids - We all Benefit	\$1,000,000	\$184,727	\$815,273	18.47%	50%	9/30/2026
32 St Davids - Intermediary	\$375,000	\$54,630	\$320,370	14.57%	37%	12/31/2026
<b>Community Health Total</b>	<b>\$3,358,145</b>	<b>\$827,450</b>	<b>\$2,424,391</b>			
<b>AGENCY TOTAL</b>	<b>\$17,724,700</b>	<b>\$2,753,688</b>	<b>\$7,045,036</b>			
Administrative Cost	\$1,204,635	\$985,655	\$218,980	81.82%	91%	10/31/2025

19 Family Planning - Title X - Expenditures will be increase the next few months

20 Healthy Texas Women - These funds are based on client services and not a reimbursement grant. Amount is unlimited based on revenue

30 Ryan White Part -C - Received balance of Funding so late it may be difficult to fully expend this grant

35 St Davids - We all Benefit - Additional staff are scheduled to be hired in year 2 and have planned expenditures in year 2

36 St Davids Intermediary - Will be providing grants in year two that are included in full budget

Community Action, Inc. of Central Texas  
Non-Federal Funds  
As of September 30, 2025

**Item 6.3.2**

Program	Beginning 9/1/2025	Revenues	Expenditures	Balance 9/30/2025
HIV Non -Federal/Donor	79,825.22	112.14	1,828.18	78,109.18
Breast Cancer Donor	17,040.77	241.00	8,620.41	8,661.36
AE Non Federal/Donor	12,778.41	0.00	1,562.41	11,216.00
Heath Services Donor	1,955.24	15.00	0.00	1,970.24
Head Start Donor	4,128.07	10.04	0.00	4,138.11
Head Start Policy Council	3,906.03	0.00	0.00	3,906.03
Season for Caring - Daugherty	16,858.03	0.00	2,199.86	14,658.17
Youth Services Donor Fund	43.03	0.00	0.00	43.03
Sr Citizen Donor	21,426.90	0.00	0.00	21,426.90
	<u>157,961.70</u>	<u>378.18</u>	<u>14,210.86</u>	<u>144,129.02</u>

## General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 279 - HEAD START PROG 24-25

Report year: 11/1/2024 thru 10/31/2025

Period ending: September 2025

Page: Page 1 of 4

Date: 10/24/2025

Time: 1:34:49 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended	
	Budget	Expenditures	Pct	Budget	Expenditures	Pct			
Expenditures									
SALARIES									
5000	SALARIES	\$383,430.00	\$391,691.90	102.15%	\$4,217,730.00	\$3,852,018.69	91.33%	\$4,601,185.00	\$749,166.31
Total SALARIES		\$383,430.00	\$391,691.90	102.15%	\$4,217,730.00	\$3,852,018.69	91.33%	\$4,601,185.00	\$749,166.31
FRINGE BENEFITS									
5150	FICA	\$25,150.00	\$28,779.78	114.43%	\$276,650.00	\$284,820.67	102.95%	\$301,833.00	\$17,012.33
5151	HEALTH/LIFE INSURANCE	\$55,923.00	\$45,982.39	82.22%	\$615,153.00	\$503,156.22	81.79%	\$671,095.00	\$167,938.78
5152	TWC	\$6,560.00	\$7,677.02	117.03%	\$72,160.00	\$75,976.89	105.29%	\$78,748.00	\$2,771.11
5153	WORKMENS COMPENSATION	\$3,294.00	\$0.00	0.00%	\$36,234.00	\$21,745.99	60.02%	\$39,543.00	\$17,797.01
5154	RETIREMENT PLAN	\$354.00	\$4,652.11	1314.16%	\$3,894.00	\$39,499.05	1014.36%	\$4,249.00	(\$35,250.05)
Total FRINGE BENEFITS		\$91,281.00	\$87,091.30	95.41%	\$1,004,091.00	\$925,198.82	92.14%	\$1,095,468.00	\$170,269.18
TRAVEL									
5232	OUT-OF-AREA TRAVEL	\$483.00	\$2,041.92	422.76%	\$5,313.00	\$44,298.90	833.78%	\$5,800.00	(\$38,498.90)
5240	TRAVEL - PER DIEM	\$925.00	\$0.00	0.00%	\$10,175.00	\$0.00	0.00%	\$11,108.00	\$11,108.00
Total TRAVEL		\$1,408.00	\$2,041.92	145.02%	\$15,488.00	\$44,298.90	286.02%	\$16,908.00	(\$27,390.90)
SUPPLIES									
5401	OFFICE SUPPLIES	\$1,286.00	\$543.74	42.28%	\$14,146.00	\$10,532.43	74.46%	\$15,442.00	\$4,909.57
5402	PROGRAM SUPPLIES	\$2,636.00	\$1,406.49	53.36%	\$28,996.00	\$39,694.72	136.90%	\$31,645.00	(\$8,049.72)
5407	ERISA SUPPLIES	\$32.00	\$0.00	0.00%	\$352.00	\$371.30	105.48%	\$400.00	\$28.70
5408	KITCHEN SUPPLIES	\$2,999.00	\$979.49	32.66%	\$32,989.00	\$14,371.70	43.57%	\$36,000.00	\$21,628.30
5411	PARENT CENTER SUPPLIES	\$783.00	\$229.79	29.35%	\$8,613.00	\$8,417.44	97.73%	\$9,400.00	\$982.56
5412	STAFF TRAINING SUPPLIES	\$656.00	\$0.00	0.00%	\$7,216.00	\$5,018.65	69.55%	\$7,903.00	\$2,884.35
5413	JANITORIAL SUPPLIES	\$2,936.00	\$2,345.14	79.88%	\$32,296.00	\$25,118.96	77.78%	\$35,250.00	\$10,131.04
5415	VEHICLE SUPPLIES	\$24.00	\$0.00	0.00%	\$264.00	\$386.98	146.58%	\$300.00	(\$86.98)
5417	DENTAL SUPPLIES	\$41.00	\$0.00	0.00%	\$451.00	\$0.00	0.00%	\$500.00	\$500.00
5418	CHILD EDU.SUPPL./LIBRARY	\$1,349.00	\$236.33	17.52%	\$14,839.00	\$14,699.45	99.06%	\$16,200.00	\$1,500.55
5421	HYGIENIC/1ST AIDE SUPPLIE	\$1,125.00	\$21.99	1.95%	\$12,375.00	\$3,577.84	28.91%	\$13,512.00	\$9,934.16
5422	MAINTENANCE MATERIALS	\$657.00	\$1,687.37	256.83%	\$7,227.00	\$14,220.50	196.77%	\$7,900.00	(\$6,320.50)

## General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 279 - HEAD START PROG 24-25

Report year: 11/1/2024 thru 10/31/2025

Period ending: September 2025

Page: Page 2 of 4

Date: 10/24/2025

Time: 1:34:53 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
5423 GLOVES	\$0.00	\$320.50	0.00%	\$0.00	\$5,343.37	0.00%	\$0.00	(\$5,343.37)
5424 POSTAGE & FREIGHT CHARGES	\$107.00	\$580.00	542.06%	\$1,177.00	\$1,026.00	87.17%	\$1,300.00	\$274.00
5425 TECHNOLOGY SUPPLIES	\$416.00	\$61.14	14.70%	\$4,576.00	\$1,043.32	22.80%	\$5,000.00	\$3,956.68
5426 MENTAL HEALTH SUPPLIES	\$33.00	\$0.00	0.00%	\$363.00	\$309.35	85.22%	\$400.00	\$90.65
5427 ADULT ED TEST SUPPLIES	\$206.00	\$0.00	0.00%	\$2,266.00	\$0.00	0.00%	\$2,477.00	\$2,477.00
5428 TEXTBOOKS/SUPPLIES	\$0.00	\$1,630.00	0.00%	\$0.00	\$2,368.84	0.00%	\$0.00	(\$2,368.84)
5429 DIAPERS	\$1,516.00	\$2,789.14	183.98%	\$16,676.00	\$19,413.12	116.41%	\$18,200.00	(\$1,213.12)
5430 CURRICULUM SUPPLIES	\$0.00	\$0.00	0.00%	\$0.00	\$3,686.53	0.00%	\$0.00	(\$3,686.53)
5451 EQUIPMENT <\$5000	\$3,666.00	\$0.00	0.00%	\$40,326.00	\$0.00	0.00%	\$44,000.00	\$44,000.00
Total SUPPLIES	\$20,468.00	\$12,831.12	62.69%	\$225,148.00	\$169,600.50	75.33%	\$245,829.00	\$76,228.50
CONTRACTUAL								
5507 CONTRACTUAL-BONHAM	\$19,597.00	\$0.00	0.00%	\$215,567.00	\$131,942.80	61.21%	\$235,169.00	\$103,226.20
5510 CONTRACTUAL	\$23,468.00	\$22,030.06	93.87%	\$258,148.00	\$276,820.19	107.23%	\$281,645.00	\$4,824.81
5550 LITERACY SERVICES	\$583.00	\$0.00	0.00%	\$6,413.00	\$0.00	0.00%	\$7,000.00	\$7,000.00
5557 CONTRACTUAL/MENTAL HEALTH	\$208.00	\$0.00	0.00%	\$2,288.00	\$0.00	0.00%	\$2,500.00	\$2,500.00
Total CONTRACTUAL	\$43,856.00	\$22,030.06	50.23%	\$482,416.00	\$408,762.99	84.73%	\$526,314.00	\$117,551.01
OTHER								
5601 RENT/BUILDING LEASE	\$2,411.00	\$3,410.68	141.46%	\$26,521.00	\$31,331.40	118.14%	\$28,953.00	(\$2,378.40)
5602 TELEPHONE	\$2,428.00	\$3,018.04	124.30%	\$26,708.00	\$28,337.90	106.10%	\$29,150.00	\$812.10
5603 UTILITIES	\$5,672.00	\$9,518.25	167.81%	\$62,392.00	\$77,879.69	124.82%	\$68,089.00	(\$9,790.69)
5604 PEST CONTROL SERVICES	\$541.00	\$260.00	48.06%	\$5,951.00	\$7,750.50	130.24%	\$6,500.00	(\$1,250.50)
5606 ALARM FEE	\$241.00	\$143.95	59.73%	\$2,651.00	\$4,381.90	165.29%	\$2,900.00	(\$1,481.90)
5608 REPAIRS/MINOR BLDG.	\$4,249.00	\$5,741.46	135.12%	\$46,739.00	\$76,426.94	163.52%	\$51,000.00	(\$25,426.94)
5609 INTERNET CONNECTION	\$1,245.00	\$1,149.21	92.31%	\$13,695.00	\$11,953.23	87.28%	\$14,950.00	\$2,996.77
5613 INSURANCE/GENL LIABILITY	\$2,804.00	\$0.00	0.00%	\$30,844.00	\$26,516.00	85.97%	\$33,674.00	\$7,158.00
5614 INSURANCE/VEHICLE	\$1,533.00	\$0.00	0.00%	\$16,863.00	\$25,252.13	149.75%	\$18,400.00	(\$6,852.13)
5619 ANNUAL GAS INSPECTION	\$274.00	\$0.00	0.00%	\$3,014.00	\$615.00	20.40%	\$3,300.00	\$2,685.00
5621 FUEL & OIL	\$491.00	\$556.75	113.39%	\$5,401.00	\$4,120.58	76.29%	\$5,900.00	\$1,779.42



## General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 279 - HEAD START PROG 24-25

Report year: 11/1/2024 thru 10/31/2025

Period ending: September 2025

Page: Page 3 of 4

Date: 10/24/2025

Time: 1:34:55 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
5622 VEHICLE LICENSE & REGIST.	\$66.00	\$373.25	565.53%	\$726.00	\$705.25	97.14%	\$800.00	\$94.75
5623 VEHICLE MAINTENANCE	\$581.00	\$403.68	69.48%	\$6,391.00	\$5,305.65	83.02%	\$6,982.00	\$1,676.35
5624 VEHICLE INSURANCE	\$0.00	\$0.00	0.00%	\$0.00	\$33.00	0.00%	\$0.00	(\$33.00)
5632 STAFF LOCAL TRAVEL	\$1,623.00	\$2,118.48	130.53%	\$17,853.00	\$13,488.96	75.56%	\$19,500.00	\$6,011.04
5633 FOOD/CHILDREN	\$6,666.00	\$12.56	0.19%	\$73,326.00	\$91,886.52	125.31%	\$80,000.00	(\$11,886.52)
5634 FOOD/STAFF TRAINING/MTG.	\$491.00	\$316.69	64.50%	\$5,401.00	\$10,534.30	195.04%	\$5,900.00	(\$4,634.30)
5635 PC FOOD/SUPPLIES EXPENSES	\$124.00	\$484.64	390.84%	\$1,364.00	\$2,312.68	169.55%	\$1,500.00	(\$812.68)
5636 OTHER NEEDS ASSISTANCE	\$0.00	\$0.00	0.00%	\$0.00	\$249.31	0.00%	\$0.00	(\$249.31)
5640 DATA PROCESSING	\$3,644.00	\$49,644.84	1362.37%	\$40,084.00	\$52,423.57	130.78%	\$43,743.00	(\$8,680.57)
5643 INDOOR EQUIP.MAINT,	\$216.00	\$0.00	0.00%	\$2,376.00	\$928.00	39.06%	\$2,600.00	\$1,672.00
5644 KITCHEN EQUIP. MAINT.	\$1,483.00	\$565.00	38.10%	\$16,313.00	\$22,630.74	138.73%	\$17,800.00	(\$4,830.74)
5645 PLAYGROUND MAINT.	\$1,666.00	\$0.00	0.00%	\$18,326.00	\$2,924.37	15.96%	\$20,000.00	\$17,075.63
5647 POSTAGE & FREIGHT	\$16.00	\$0.00	0.00%	\$176.00	\$0.00	0.00%	\$200.00	\$200.00
5651 ADVERTISING/EMPLOYMENT	\$29.00	\$0.00	0.00%	\$319.00	\$0.00	0.00%	\$350.00	\$350.00
5652 STAFF LICENSURE	\$191.00	\$570.00	298.43%	\$2,101.00	\$2,691.95	128.13%	\$2,300.00	(\$391.95)
5653 MEMBERSHIP DUES	\$466.00	\$0.00	0.00%	\$5,126.00	\$2,595.00	50.62%	\$5,600.00	\$3,005.00
5655 CONFE. REGIST./FEES/STAFF	\$4,633.00	\$1,725.00	37.23%	\$50,963.00	\$18,288.38	35.89%	\$55,608.00	\$37,319.62
5656 LICENSING OF SITES	\$74.00	\$0.00	0.00%	\$814.00	\$715.91	87.95%	\$900.00	\$184.09
5664 PROFESSIONAL DUES/FEES	\$0.00	\$1,477.40	0.00%	\$0.00	\$12,241.30	0.00%	\$0.00	(\$12,241.30)
5667 EMPLOYEE DEVELOPMENT	\$0.00	\$0.00	0.00%	\$0.00	(\$172.08)	0.00%	\$0.00	\$172.08
5670 BACKGROUND CHECKS	\$183.00	\$69.76	38.12%	\$2,013.00	\$293.19	14.56%	\$2,200.00	\$1,906.81
5675 MOVING EXPENSES	\$32.00	\$0.00	0.00%	\$352.00	\$1,913.74	543.68%	\$400.00	(\$1,513.74)
5685 TUITION FEES	\$333.00	\$0.00	0.00%	\$3,663.00	\$0.00	0.00%	\$4,000.00	\$4,000.00
5686 Health & Safety Inspectio	\$314.00	\$525.00	167.20%	\$3,454.00	\$3,735.35	108.15%	\$3,779.00	\$43.65
5689 MISC SHARED EXPENSES	\$58,914.00	\$59,231.33	100.54%	\$648,054.00	\$581,106.16	89.67%	\$706,985.00	\$125,878.84
5694 CHILDPLUS/PAT/BBT	\$3,269.00	\$0.00	0.00%	\$35,959.00	\$18,107.90	50.36%	\$39,242.00	\$21,134.10
5695 WEBSITE MAINTENANCE	\$0.00	\$0.00	0.00%	\$0.00	\$290.00	0.00%	\$0.00	(\$290.00)
5701 MEDICAL SERVICES	\$16.00	\$0.00	0.00%	\$176.00	\$846.46	480.94%	\$200.00	(\$646.46)

## General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Category Statement of Operations for: 279 - HEAD START PROG 24-25

Report year: 11/1/2024 thru 10/31/2025

Period ending: September 2025

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Date: 10/24/2025

Time: 1:34:56 PM

Account	-----Monthly-----			-----To Date-----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
5704 DENTAL SERV.FOLLOW UP	\$41.00	\$0.00	0.00%	\$451.00	\$0.00	0.00%	\$500.00	\$500.00
5710 EMPLOYEE MEDICAL EXAMS	\$158.00	\$0.00	0.00%	\$1,738.00	\$538.00	30.96%	\$1,900.00	\$1,362.00
5713 STIPENDS/FAM INCENTIVES	\$444.00	\$0.00	0.00%	\$4,884.00	\$0.00	0.00%	\$5,336.00	\$5,336.00
Total OTHER	\$107,562.00	\$141,315.97	131.38%	\$1,183,182.00	\$1,141,178.88	96.45%	\$1,291,141.00	\$149,962.12
EQUIPMENT								
Total EQUIPMENT	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	0.00%	\$0.00	\$0.00
<b>Total Expenditures</b>	<b>\$648,005.00</b>	<b>\$657,002.27</b>	<b>101.39%</b>	<b>\$7,128,055.00</b>	<b>\$6,541,058.78</b>	<b>91.76%</b>	<b>\$7,776,845.00</b>	<b>\$1,235,786.22</b>
<b>Excess (Deficit)</b>	<b>(\$648,005.00)</b>	<b>(\$657,002.27)</b>		<b>(\$7,128,055.00)</b>	<b>(\$6,541,058.78)</b>		<b>(\$7,776,845.00)</b>	<b>(\$1,235,786.22)</b>

## General Ledger System

COMMUNITY ACTION, INC.

For User: Kherington

Fund Expenditure report for: 279 - HEAD START PROG 24-25 (Fund status: Active)

Report year: 11/1/2024 thru 10/31/2025

Period ending: September 2025

Page: Page 1 of 1

Date: 10/24/2025

Time: 1:36:45 PM

Account	----- <i>Monthly</i> -----			----- <i>To Date</i> -----			Annual budget	Unexpended
	Budget	Expenditures	Pct	Budget	Expenditures	Pct		
<b>Department:</b> 120 IN-KIND								
5000 SALARIES	\$46,668.00	\$0.00	0.00%	\$513,348.00	\$466,682.00	90.91%	\$560,018.00	\$93,336.00
5422 MAINTENANCE MATERIALS	\$1,250.00	\$0.00	0.00%	\$13,750.00	\$12,500.00	90.91%	\$15,000.00	\$2,500.00
5510 CONTRACTUAL	\$27,060.00	\$0.00	0.00%	\$297,660.00	\$270,600.00	90.91%	\$324,720.00	\$54,120.00
5601 RENT/BUILDING LEASE	\$67,604.00	\$0.00	0.00%	\$743,644.00	\$676,045.00	90.91%	\$811,253.00	\$135,208.00
5603 UTILITIES	\$1,250.00	\$0.00	0.00%	\$13,750.00	\$12,500.00	90.91%	\$15,000.00	\$2,500.00
<b>Total for sub program -----&gt;</b>	\$143,832.00	\$0.00	0.00%	\$1,582,152.00	\$1,438,327.00	90.91%	\$1,725,991.00	\$287,664.00
<b>Total for program -----&gt;</b>	\$143,832.00	\$0.00	0.00%	\$1,582,152.00	\$1,438,327.00	90.91%	\$1,725,991.00	\$287,664.00
<b>Total for department 120 -----&gt;</b>	\$143,832.00	\$0.00	0.00%	\$1,582,152.00	\$1,438,327.00	90.91%	\$1,725,991.00	\$287,664.00
<b>Fund Totals</b>	\$143,832.00	\$0.00	0.00%	\$1,582,152.00	\$1,438,327.00	90.91%	\$1,725,991.00	\$287,664.00

**Child & Adult Care Food Program  
Claim For Reimbursement Summary for September 2025**

02113    Status: Active  
**COMMUNITY ACTION, INC OF CENTRAL TEXAS**  
 DBA:  
 215 S Reimer Ave Suite 130  
 SAN MARCOS, TX 78666-0748  
 County District Code: 105  
 ESC: 13            TDA Region: 4

Month/Year Claimed	Adjustment Number	Date Received	Date Accepted	Date Processed	Reason Code
Sep 2025	0	10/08/2025	10/08/2025		Original

**Head Start**

Contracting Entity Totals	Meals/Snacks	Federal Rate	Reimbursement Amount
<b>Breakfast</b>			
Free	6,065	2.4600	14,919.90
Reduced	0	2.1600	0.00
Paid	0	0.4000	0.00
<b>Total</b>	<b>6,065</b>		<b>14,919.90</b>
<b>Lunch</b>			
Free	6,213	4.6000	28,579.80
Reduced	0	4.2000	0.00
Paid	0	0.4400	0.00
CIL	6,213	0.3050	1,894.97
<b>Total</b>	<b>6,213</b>		<b>30,474.77</b>
<b>PM Snack</b>			
Free	5,866	1.2600	7,391.16
Reduced	0	0.6300	0.00
Paid	0	0.1100	0.00
<b>Total</b>	<b>5,866</b>		<b>7,391.16</b>
<b>Claim Reimbursement Total</b>			<b>52,785.83</b>

Contracting Entity Claim Reimbursement Totals	Meal Reimbursement	CIL Reimbursement	Totals
Current Claim Reimbursement Total	50,890.86	1,894.97	52,785.83
Previous Claim Reimbursement Total	0.00	0.00	0.00
<b>Net Claim Reimbursement Total</b>	<b>50,890.86</b>	<b>1,894.97</b>	<b>52,785.83</b>

[Show Site Meal Details](#)

Created By: KHERINGTON10 on: 10/8/2025 2:02:17 PM    Modified By: KHERINGTON10 on: 10/8/2025 2:08:36 PM

Payment Information	
Payment Due Date <b>Oct 20, 2025</b>	For online and phone payments, the deadline is 12 midnight ET, except on the statement closing date when the deadline is 8 p.m. ET.  Upcoming statement closing date: October 25, 2025
New Balance <b>\$54,952.97</b>	Minimum Payment Due <b>\$41,452.97</b>
<p><b>LATE PAYMENT WARNING:</b> You are required to pay your minimum payment. If we do not receive your minimum payment by your due date, you may have to pay a late fee of 2.99% of the unpaid portion of your Minimum Payment. You may be subject to additional late fees and your charging privileges may be suspended.</p> <p><b>MINIMUM PAYMENT WARNING:</b> If you make only the minimum payment each period or pay any amount less than your full statement balance, you will be charged interest.</p> <p>If you would like information about credit counseling services, call 888-326-8055.</p>	

Account Summary	
Previous Balance	\$24,500.83
Payments	- \$24,500.83
Other Credits	- \$529.66
Transactions	+ \$55,482.63
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
<b>New Balance</b>	<b>= \$54,952.97</b>
Pay Over Time Limit	\$15,000.00
Eligible Carry-Over Amount (as of Sep 25)	\$13,500.00
Cash Advance Credit Limit	\$1,500.00
Available Credit for Cash Advances	\$1,500.00

**\*\*\*Important Notice\*\*\***

We are unable to provide your Rewards Summary on this month's statement. To review your current Rewards balance or for additional Rewards information, please log in to your account at [capitalone.com](https://capitalone.com), the Capital One Mobile Banking app, or call the customer service number on this statement.

### Account Notifications

- i** Please visit [capitalone.com](https://capitalone.com) for your most current Rewards Program Terms and Conditions. You can also find changes to your Rewards by logging into your account and navigating to the Rewards FAQ section.

Pay or manage your account at [capitalone.com](https://capitalone.com)

Customer Service: 800-867-0904

See reverse for Important Information



DOUGLAS D MUDD  
COMMUNITY ACTION, INC. OF CENTRAL TX  
PO BOX 748  
SAN MARCOS, TX 78667-0748



Save time, stay informed.  
Discover new features with  
the Capital One Mobile app.

430921

Scan this QR code or say "Hey Siri/Google, download the Capital One Mobile app" to access our top-rated app.

Payment Due Date: **Oct 20, 2025**

Account ending in 7115

New Balance	Minimum Payment Due	Amount Enclosed
<b>\$54,952.97</b>	<b>\$41,452.97</b>	\$ _____

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.

Capital One  
P.O. Box 60519  
City of Industry CA 91716-0519



1 5589588446927115 25 00000000000000000000



**How can I Avoid Paying Interest Charges?** If you pay your New Balance in full by the due date each month, we will not charge interest on any purchase amounts or portions of purchase amounts that are allocated to your Pay Over Time balance. If you have been paying your statement balance in full without Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid Pay Over Time balance. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

**How is the Interest Charge Determined on my Pay Over Time Balance?** Interest Charges accrue from the first day of the billing period. Interest accrues daily on the unpaid Pay Over Time balance until it is paid in full. Interest accrued during a billing period posts to your account at the end of the billing period and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the previous month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the Pay Over Time balance.

**Do you assess a Minimum Interest Charge?** We may assess a minimum Interest Charge of \$0.00 for each billing period if your account is subject to an Interest Charge.

**How do you Calculate the Interest Charge?** We use a method called Average Daily Balance (excluding new purchases).

1. First, we take the beginning Pay Over Time balance each day and add the periodic Interest Charge on the previous day's Pay Over Time balance. Then we subtract any payments and credits applied to the Pay Over Time balance as of that day. The result is the daily balance. However, new purchase amounts are not added to the daily balance.

2. Next, we add the daily Pay Over Time balances together and divide the sum by the number of days in the Billing Cycle.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance by the Pay Over Time Purchase daily periodic rate (Pay Over Time Purchase APR divided by 365), and then we multiply the result by the number of days in the billing period. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

**How can I Avoid Membership Fees?** If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service fewer than 40 days after the annual membership Fee was assessed to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

**How can I Close My Account?** You can contact Customer Service anytime to request that we close your account.

**How do you Process Payments?** When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

**How do you Apply My Payment?** We will apply payments up to your Minimum Payment first to the Pay In Full balance, then to the Pay Over Time balance with the lowest APR (including 0% APR), and then to Pay Over Time balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the Pay Over Time balance with the highest APR, and then to any Pay Over Time balances with lower APRs. We apply payments to billed balances before applying them to new transactions posted after the statement closing date.

**Billing Rights Summary** (Does not Apply to Small Business Accounts)

**What To Do If You Think You Find A Mistake On Your Statement:** If you think there is an error on your statement, write to us at:

P.O. Box 30285 Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
  - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
  - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

**Your Rights if You Are Dissatisfied With Your Purchase:** If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-37 05/14/2024



Pay online at capitalone.com



Pay using the Capital One mobile app



Customer Service 800-867-0904

## Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

**How do I Make Payments?** You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

**What is the cutoff time to make a same day payment?**

- ◆ For online and phone payments, payments submitted by 12 midnight ET will typically post on the same day. However, if you pay your bill on your statement closing date, payments made after 8 p.m. ET will post on the following day. Keep in mind, it may take another business day or longer for credit to be available.
- ◆ For mail, as of the business day we receive it, as long as it is received by 5 p.m. local time at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

## Transactions

Visit [capitalone.com](https://capitalone.com) to see detailed transactions.

### DOUGLAS D MUDD #7115: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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### DOUGLAS D MUDD #7115: Transactions

Trans Date	Post Date	Description	Amount
Aug 28	Aug 29	ZOOM.COM 888-799-9666SAN JOSECA	\$835.62
Aug 29	Aug 29	DIGITALSPACE8887400502NV	\$12.43
Sep 1	Sep 2	GOOGLE*SVSCCOMMUNITYACCC GOOGLE.COMDE	\$96.99
Sep 1	Sep 2	PY *GUARD DOG STORAGESAN MARCOSTX	\$493.00
Sep 2	Sep 3	CONNECTABLE INC.MARTINSVILLEIN	\$11,250.00
Sep 3	Sep 5	OLIVE GARDEN 0024495SAN MARCOSTX	\$191.45
Sep 5	Sep 6	USPS.COM POSTAL STORE800-7826724MO	\$887.95
Sep 18	Sep 19	DOLLAR GENERAL #5728SAN MARCOSTX	\$22.41
Sep 18	Sep 19	CHIPOTLE 2799SAN MARCOSTX	\$290.00
Sep 18	Sep 20	TEXAS APARTMENT ASSOCIAUSTINTX	\$135.00
Sep 22	Sep 23	EXPEDIA 73250117222271EXPEDIA.COMWA	\$419.32

<b>DOUGLAS D MUDD #7115: Total Transactions</b>			<b>\$14,634.17</b>
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### STACEY MARTINEZ #2274: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Sep 18	Sep 19	Restaurant Network RbtEasySavingsNY	- \$3.86

### STACEY MARTINEZ #2274: Transactions

Trans Date	Post Date	Description	Amount
Aug 27	Aug 28	LYFT *RIDE WED 7AMSAN FRANCISCOCA	\$48.99
Aug 27	Aug 28	LYFT *RIDE WED 9AMSAN FRANCISCOCA	\$27.99
Aug 28	Aug 29	LYFT *CANCEL FEESAN FRANCISCOCA	\$5.00
Aug 29	Aug 30	LYFT *RIDE FRI 6AMSAN FRANCISCOCA	\$56.67
Aug 29	Aug 30	EDWARDS HEALTH CARE SEHUDSONOH	\$155.93
Aug 29	Sep 1	OFFICE DEPOT #689SAN MARCOSTX	\$1,982.78
Sep 2	Sep 4	ESIPLANOTX	\$45.48
Sep 3	Sep 4	YSI*ONLINE PROPERTY PPFLUGERVILLETX	\$1,651.61
Sep 3	Sep 4	RMA TOLL833-762-8655CA	\$8.57
Sep 4	Sep 5	LYFT *RIDE THU 10AMSAN FRANCISCOCA	\$33.77
Sep 4	Sep 5	LYFT *RIDE THU 7AMSAN FRANCISCOCA	\$53.89
Sep 4	Sep 5	TX *BASTROP CITY512-332-8820TX	\$299.67
Sep 5	Sep 6	SP THE HAPPY PLANNERFOUNTAIN VALLCA	\$221.73
Sep 9	Sep 10	LYFT *RIDE TUE 1PMSAN FRANCISCOCA	\$52.71

Additional Information on the next page

## Transactions (Continued)

Trans Date	Post Date	Description	Amount
Sep 9	Sep 10	LYFT *RIDE TUE 3PMSAN FRANCISCOCA	\$37.98
Sep 9	Sep 10	EXPEDIA 73236802492676EXPEDIA.COMWA	\$783.27
Sep 10	Sep 11	LYFT *RIDE WED 1PMSAN FRANCISCOCA	\$9.99
Sep 10	Sep 11	LYFT *RIDE WED 3PMSAN FRANCISCOCA	\$9.99
Sep 11	Sep 11	LYFT *RIDE THU 3AMSAN FRANCISCOCA	\$95.77
Sep 12	Sep 13	SQ *BASTROP RIDES - PHgosq.comTX	\$428.08
Sep 13	Sep 15	OPENAI *CHATGPT SUBSCRSAN FRANCISCOCA	\$21.28
Sep 15	Sep 16	SP THE HAPPY PLANNERFOUNTAIN VALLCA	\$22.66
Sep 15	Sep 16	LYFT *RIDE MON 1PMSAN FRANCISCOCA	\$15.68
Sep 15	Sep 16	LYFT *RIDE MON 11AMSAN FRANCISCOCA	\$37.91
Sep 16	Sep 17	LYFT *RIDE TUE 10AMSAN FRANCISCOCA	\$15.96
Sep 16	Sep 17	LYFT *RIDE TUE 10AMSAN FRANCISCOCA	\$7.69
Sep 16	Sep 17	LYFT *RIDE TUE 12PMSAN FRANCISCOCA	\$10.79
Sep 16	Sep 17	LYFT *RIDE TUE 8AMSAN FRANCISCOCA	\$8.99
Sep 16	Sep 17	BILL MILLER BAR-B-Q -SAN MARCOSTX	\$96.50
Sep 17	Sep 17	AARP800-523-5800MN	\$425.00
Sep 17	Sep 18	PAPA JOHN'S #0897SAN MARCOSTX	\$69.93
Sep 17	Sep 18	USPS PO 4880750466SAN MARCOSTX	\$31.40
Sep 18	Sep 19	LYFT *RIDE THU 10AMSAN FRANCISCOCA	\$54.97
Sep 18	Sep 19	LYFT *RIDE THU 7AMSAN FRANCISCOCA	\$45.65
Sep 18	Sep 19	LYFT *RIDE THU 7AMSAN FRANCISCOCA	\$160.27
Sep 18	Sep 19	LYFT *RIDE THU 8AMSAN FRANCISCOCA	\$32.75
Sep 18	Sep 19	ITALIAN GARDENSSAN MARCOSTX	\$106.98
Sep 19	Sep 20	Spectrum855-707-7328MO	\$50.26
Sep 19	Sep 20	RMA TOLL833-762-8655CA	\$28.78
Sep 19	Sep 20	PAYMENT SERVICESAMARILLOTX	\$1,015.99
Sep 19	Sep 20	PYL*THE LODGE AT LOSTBASTROPTX	\$157.95
Sep 19	Sep 20	PYL*THE LODGE AT LOSTBASTROPTX	\$39.95
Sep 19	Sep 20	BLUEBONNET ELECTRIC COBASTROPTX	\$259.95
Sep 20	Sep 22	ATT*BILL PAYMENTDALLASTX	\$119.33
Sep 24	Sep 25	LYFT *RIDE WED 11AMSAN FRANCISCOCA	\$37.99
Sep 24	Sep 25	LYFT *RIDE WED 7AMSAN FRANCISCOCA	\$52.99
<b>STACEY MARTINEZ #2274: Total Transactions</b>			<b>\$8,937.47</b>



### Transactions (Continued)

#### KEITH HERINGTON #0229: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Sep 15	Sep 15	CAPITAL ONE ONLINE PYMT	- \$24,500.83
Sep 19	Sep 20	WALMART BUSINESS+833-707-1245AR	- \$494.78

#### KEITH HERINGTON #0229: Transactions

Trans Date	Post Date	Description	Amount
Sep 2	Sep 3	HILL COUNTRY SPRINGSAUSITNTX	\$101.99
Sep 6	Sep 8	AdobeSan JoseCA	\$16.23
Sep 10	Sep 11	CENTERPOINT ENERGY ENTHOUSTONTX	\$76.29
Sep 10	Sep 11	CENTERPOINT ENERGY ENTHOUSTONTX	\$84.04
Sep 12	Sep 13	CCSI CONSENSUS844-804-1234CA	\$209.79

KEITH HERINGTON #0229: Total Transactions **\$488.34**

#### MEGAN CAMPBELL #6230: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Sep 16	Sep 17	TYPEFORMWILMINGTONDE	- \$22.11
Sep 18	Sep 20	WWW.MAILERLITE.COMNEW YORKNY	- \$8.91

#### MEGAN CAMPBELL #6230: Transactions

Trans Date	Post Date	Description	Amount
Aug 27	Aug 28	FSP*WASHTUB 1200 THORPSAN ANTONIOTX	\$27.00
Aug 27	Aug 28	FSP*WASHTUB 1200 THORPSAN ANTONIOTX	\$27.00
Aug 27	Aug 28	FSP*WASHTUB 1200 THORPSAN ANTONIOTX	\$27.00
Sep 1	Sep 2	EVENTBRITE PRO SUBSAN FRANCISCOCA \$21.00 CAD 1.373446697 Exchange Rate	\$15.29
Sep 2	Sep 4	PARENTS AS TEACHERSSAINT LOUISMO	\$1,035.00
Sep 8	Sep 9	SHERATON PUERTO RICO787-993-3500PRI	\$18,570.06
Sep 16	Sep 18	PARENTS AS TEACHERSSAINT LOUISMO	\$690.00
Sep 17	Sep 19	HCTRA EZ TAG ONLINEHOUSTONTX	\$28.36

MEGAN CAMPBELL #6230: Total Transactions **\$20,419.71**

#### MARY HELEN MARTINEZ #7930: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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### Transactions (Continued)

#### MARY HELEN MARTINEZ #7930: Transactions

Trans Date	Post Date	Description	Amount
Sep 3	Sep 4	JASON'S DELI-RRK-040ROUND ROCKTX	\$366.45
Sep 3	Sep 5	STARBUCKS STORE 06422ROUND ROCKTX	\$40.00
Sep 5	Sep 6	FSP*COUNCIL FOR PROFESWASHINGTONDC	\$1,630.00
Sep 10	Sep 10	AWL*PEARSON EDUCATIONPRSONCS.COMNJ	\$1,649.00
Sep 15	Sep 16	NCS*GED EXAM800-511-3478MN	\$1,875.00
Sep 15	Sep 17	CASASan DiegoCA	\$2,617.60
Sep 19	Sep 20	TARGET 00024380SAN MARCOSTX	\$360.00
<b>MARY HELEN MARTINEZ #7930: Total Transactions</b>			<b>\$8,538.05</b>

#### DANIELLE ENGELKE #4209: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
<b>DANIELLE ENGELKE #4209: Transactions</b>			
Aug 26	Aug 27	HILL COUNTRY SPRINGSAUSITNTX	\$76.99
Sep 3	Sep 4	HG JONES & ASSOCIATESCHICAGOIL	\$1,725.00
Sep 3	Sep 4	TX HHSC CCL FEEAUSTINTX	\$12.53
Sep 3	Sep 4	TX HHSC CCL FEEAUSTINTX	\$22.75
Sep 3	Sep 4	TX HHSC CCL FEEAUSTINTX	\$10.48
Sep 9	Sep 10	CANVA* I04634-50655552CAMDENDE	\$37.40
Sep 9	Sep 10	4TE*CITY OF SAN MARCOSSAN MARCOSTX	\$182.00
Sep 18	Sep 20	SALTGRASS SAN MARCO I-SAN MARCOSTX	\$397.74
<b>DANIELLE ENGELKE #4209: Total Transactions</b>			<b>\$2,464.89</b>

**Total Transactions for This Period** **\$55,482.63**

#### Fees

Trans Date	Post Date	Description	Amount
<b>Total Fees for This Period</b>			<b>\$0.00</b>

#### Interest Charged

Interest Charge on Purchases	\$0.00
Interest Charge on Cash Advances	\$0.00
Interest Charge on Other Balances	\$0.00
<b>Total Interest for This Period</b>	<b>\$0.00</b>

Transactions (Continued)	
Totals Year-to-Date	
Total Fees charged	\$150.00
Total Interest charged	\$0.00



## Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Pay Over Time Purchases	26.49% P	\$0.00	\$0.00
Cash Advances	0.00%	\$0.00	\$0.00

**Variable APRs:** If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.

Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.
L	3 month LIBOR + margin	
D	Prime Rate + margin	The first day of each Billing Cycle
F	1 month LIBOR + margin	

## How Minimum Payment is Calculated

If balance is less than your pay over time limit	If balance is greater than your pay over time limit
If your balance is less than \$15, your minimum payment will be equal to your balance. Otherwise, your minimum payment will be the greater of \$15 or 10% of your balance plus new cash advance transactions, new interest, and new fees. We also add any past due amounts to your minimum payment.	100% of your purchase balance in excess of your Pay Over Time Limit, plus 10% of your balance up to the Pay Over Time limit plus new cash advance transactions, new interest, and new fees. We also add any past due amounts to your minimum payment.



### Protect yourself from scams.

When dealing with uninvited contacts from people, businesses, or social networking sites, always use caution.

Scan this QR Code with your phone's camera to learn more or visit  
[www.capitalone.com/stopscams](http://www.capitalone.com/stopscams)

530486-EN

Posted Date	Description	Category	Debit
9/3/2025	HILL COUNTRY SPRINGS	Other Services	101.99 052-117-5401
9/4/2025	ESI	Merchandise	14.78 052-117-5602
9/8/2025	Adobe	Merchandise	16.23 052-117-5640
9/6/2025	USPS.COM POSTAL STORE	Other Services	887.95 052-117-5647
9/20/2025	WALMART BUSINESS+	Other Services	-494.78 052-117-5653
9/19/2025	CHIPOTLE 2799	Dining	290 052-117-5905
9/19/2025	DOLLAR GENERAL #5728	Merchandise	22.41 052-117-5905
	<b>Shared Total</b>		<b>838.58</b>
9/5/2025	TX *BASTROP CITY	Utilities	299.67 069-010-5603
9/13/2025	SQ *BASTROP RIDES - PH	Other Travel	428.08 069-010-5627
8/29/2025	DIGITALSPACE	Internet	12.43 120-010-5602
9/20/2025	TEXAS APARTMENT ASSOCI	Other	135 163-010-5655
	<b>Community Services Total</b>		<b>875.18</b>
9/15/2025	OPENAI *CHATGPT SUBSCR	Merchandise	21.28 176-010-5402
9/17/2025	BILL MILLER BAR-B-Q -	Dining	96.5 176-010-5634
9/18/2025	PAPA JOHN'S #0897	Dining	69.93 182-010-5634
	<b>Youth Services Total</b>		<b>187.71</b>
9/20/2025	WWW.MAILERLITE.COM	Merchandise	-8.91 230-010-5655
9/9/2025	SHERATON PUERTO RICO	Lodging	5571.02 230-010-5232
9/17/2025	TYPEFORM	Merchandise	-22.11 230-010-5655
9/2/2025	EVENTBRITE PRO SUB	Merchandise	15.29 230-010-5666
9/2/2025	PY *GUARD DOG STORAGE	Other Travel	493 279-010-25-5601
9/10/2025	4TE*CITY OF SAN MARCOS	Other Services	182 279-010-25-5601
9/13/2025	CCSI CONSENSUS	Other Services	69.93 279-010-25-5602
9/11/2025	CENTERPOINT ENERGY ENT	Utilities	76.29 279-010-25-5603
8/27/2025	HILL COUNTRY SPRINGS	Other Services	76.99 279-010-25-5634
9/20/2025	SALTGRASS SAN MARCO I-	Dining	262.51 279-010-25-5635
8/29/2025	ZOOM.COM 888-799-9666	Phone/Cable	65.97 279-010-25-5640
9/10/2025	CANVA* I04634-50655552	Other Services	37.4 279-010-25-5664
9/4/2025	TX HHSC CCL FEE	Other Services	10.48 279-010-25-5670
9/4/2025	TX HHSC CCL FEE	Other Services	12.53 279-010-25-5670
9/13/2025	CCSI CONSENSUS	Other Services	34.97 279-010-26-5602
9/11/2025	CENTERPOINT ENERGY ENT	Utilities	84.04 279-010-26-5603
9/20/2025	SALTGRASS SAN MARCO I-	Dining	135.23 279-010-26-5635
9/4/2025	TX HHSC CCL FEE	Other Services	22.75 279-010-26-5670
9/6/2025	FSP*COUNCIL FOR PROFES	Other	1630 279-010-27-5428
9/2/2025	GOOGLE*SVCSCOMMUNITYAC	Phone/Cable	96.99 279-010-27-5602
8/29/2025	ZOOM.COM 888-799-9666	Phone/Cable	285.87 279-010-27-5640
9/3/2025	CONNECTABLE INC.	Other	11250 279-010-27-5640
9/4/2025	HG JONES & ASSOCIATES	Other	1725 279-114-26-5655
9/9/2025	SHERATON PUERTO RICO	Lodging	12999.04 288-010-5232
8/28/2025	FSP*WASHTUB 1200 THORP	Gas/Automotive	27 288-010-5623
8/28/2025	FSP*WASHTUB 1200 THORP	Gas/Automotive	27 288-010-5623

8/28/2025 FSP*WASHTUB 1200 THORP	Gas/Automotive	27 288-010-5623
9/19/2025 HCTRA EZ TAG ONLINE	Gas/Automotive	28.36 288-010-5623
9/4/2025 PARENTS AS TEACHERS	Other Services	1035 288-010-5655
9/18/2025 PARENTS AS TEACHERS	Other Services	690 288-010-5655
<b>Head Start/Home Visiting Total</b>		<b>36940.64</b>
9/5/2025 OLIVE GARDEN 0024495	Dining	191.45 554-010-5634
9/1/2025 OFFICE DEPOT #689	Merchandise	1982.78 626-010-5401
9/13/2025 CCSI CONSENSUS	Other Services	104.89 626-010-5602
9/6/2025 SP THE HAPPY PLANNER	Merchandise	169.93 627-010-5401
9/16/2025 SP THE HAPPY PLANNER	Merchandise	20.94 627-010-5401
9/4/2025 ESI	Merchandise	30.7 627-010-5602
9/22/2025 ATT*BILL PAYMENT	Phone/Cable	119.33 627-010-5602
9/17/2025 AARP	Health Care	425 636-010-20-5538
9/20/2025 RMA TOLL	Gas/Automotive	28.78 646-010-5231
9/4/2025 RMA TOLL	Gas/Automotive	8.57 646-031-5231
8/28/2025 LYFT *RIDE WED 9AM	Other Travel	27.99 646-031-5627
8/28/2025 LYFT *RIDE WED 7AM	Other Travel	48.99 646-031-5627
8/29/2025 LYFT *CANCEL FEE	Other Travel	5 646-031-5627
8/30/2025 EDWARDS HEALTH CARE SE	Health Care	155.93 646-031-5627
8/30/2025 LYFT *RIDE FRI 6AM	Other Travel	56.67 646-031-5627
9/5/2025 LYFT *RIDE THU 7AM	Other Travel	53.89 646-031-5627
9/5/2025 LYFT *RIDE THU 10AM	Other Travel	33.77 646-031-5627
9/10/2025 LYFT *RIDE TUE 3PM	Other Travel	37.98 646-031-5627
9/10/2025 LYFT *RIDE TUE 1PM	Other Travel	52.71 646-031-5627
9/11/2025 LYFT *RIDE THU 3AM	Other Travel	95.77 646-031-5627
9/11/2025 LYFT *RIDE WED 3PM	Other Travel	9.99 646-031-5627
9/11/2025 LYFT *RIDE WED 1PM	Other Travel	9.99 646-031-5627
9/16/2025 LYFT *RIDE MON 11AM	Other Travel	37.91 646-031-5627
9/16/2025 LYFT *RIDE MON 1PM	Other Travel	15.68 646-031-5627
9/17/2025 LYFT *RIDE TUE 8AM	Other Travel	8.99 646-031-5627
9/17/2025 LYFT *RIDE TUE 12PM	Other Travel	10.79 646-031-5627
9/17/2025 LYFT *RIDE TUE 10AM	Other Travel	7.69 646-031-5627
9/17/2025 LYFT *RIDE TUE 10AM	Other Travel	15.96 646-031-5627
9/19/2025 LYFT *RIDE THU 8AM	Other Travel	32.75 646-031-5627
9/19/2025 LYFT *RIDE THU 7AM	Other Travel	160.27 646-031-5627
9/19/2025 LYFT *RIDE THU 7AM	Other Travel	45.65 646-031-5627
9/19/2025 LYFT *RIDE THU 10AM	Other Travel	54.97 646-031-5627
9/25/2025 LYFT *RIDE WED 7AM	Other Travel	52.99 646-031-5627
9/25/2025 LYFT *RIDE WED 11AM	Other Travel	37.99 646-031-5627
9/20/2025 PAYMENT SERVICES	Other Services	1015.99 646-031-5639
9/6/2025 SP THE HAPPY PLANNER	Merchandise	51.8 651-010-5401
9/16/2025 SP THE HAPPY PLANNER	Merchandise	1.72 651-010-5600
9/20/2025 Spectrum	Phone/Cable	50.26 651-010-5600
9/4/2025 YSI*ONLINE PROPERTY P	Other Services	166.33 651-010-5601
9/20/2025 BLUEBONNET ELECTRIC CO	Utilities	259.95 651-010-5603
9/19/2025 ITALIAN GARDENS	Dining	106.98 651-010-5634

9/19/2025 Restaurant Network Rbt	Other Services	-3.86 651-010-5634
9/4/2025 YSI*ONLINE PROPERTY P	Other Services	40.28 663-010-5698
9/18/2025 USPS PO 4880750466	Other Services	31.4 663-010-5698
9/10/2025 EXPEDIA 73236802492676	Other Travel	783.27 663-112-5611
9/23/2025 EXPEDIA 73250117222271	Other Travel	419.32 663-112-5611
9/4/2025 YSI*ONLINE PROPERTY P	Other Services	1445 663-113-5601
9/20/2025 PYL*THE LODGE AT LOST	Other Services	39.95 663-113-5697
9/20/2025 PYL*THE LODGE AT LOST	Other Services	157.95 663-118-5676
<b>CHS/RASP Total</b>		<b>8719.03</b>
9/16/2025 NCS*GED EXAM	Other	1406.25 910-010-5427
9/17/2025 CASAS	Merchandise	1961.25 910-010-5427
8/29/2025 ZOOM.COM 888-799-9666	Phone/Cable	483.78 910-010-5640
9/10/2025 AWL*PEARSON EDUCATION	Other	1649 910-111-5510
9/16/2025 NCS*GED EXAM	Other	468.75 950-010-5427
9/17/2025 CASAS	Merchandise	656.35 950-010-5427
9/4/2025 JASON'S DELI-RRK-040	Dining	366.45 981-010-5600
9/5/2025 STARBUCKS STORE 06422	Dining	40 981-010-5600
9/20/2025 TARGET 00024380	Merchandise	360 981-010-5600
<b>Adult Ed Total</b>		<b>7391.83</b>
<b>GRAND TOTAL</b>		<b>54952.97</b>

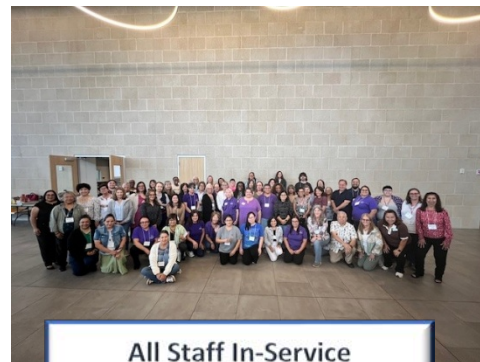
Sum of Amount			
VendorName	TransactionID	ObjectID	Total
CAPITAL ONE	9/1/2025	5408	141.27
		5422	44.77
		5429	65.74
		5633	36.97
	9/2/2025	5422	31.78
	9/3/2025	5401	11.34
		5422	54.26
	9/4/2025	5422	35.84
	9/5/2025	5408	33.94
		5633	363.35
	9/8/2025	5422	31.85
	9/9/2025	5429	74.94
	9/10/2025	5422	28.04
	9/11/2025	5418	11.88
		5422	5.94
		5429	39.77
	9/16/2025	5422	12.96
		5429	29.97
		5633	12.56
	9/17/2025	5635	47.64
	9/18/2025	5422	23.66
	9/19/2025	5402	5.52
	9/22/2025	5411	33.2
		5422	127.96
	9/23/2025	5411	20.82
	9/25/2025	5408	70.44
	9/29/2025	5422	58.85
	9/30/2025	5422	77.55
CAPITAL ONE Total			1532.81
HEB Credit Receivables	9/1/2025	5633	48.85
	9/2/2025	5408	60.76
		5633	740.37
	9/3/2025	5633	188.33
	9/4/2025	5633	89.76
	9/8/2025	5408	13.99
		5633	121.33
		5634	88.46
	9/9/2025	5408	117.7
		5633	460.22
	9/10/2025	5633	248.39
		5634	22.6
	9/11/2025	5634	15.25
	9/12/2025	5633	179.12
	9/13/2025	5633	23.78
	9/15/2025	5408	29.56
		5633	134.25
	9/16/2025	5408	48.8
		5633	243.76
		5634	58.05
	9/17/2025	5408	60.56
		5633	194.33



HEB Credit Receivables	9/18/2025	5408	93.38
		5411	38.9
		5633	89.52
	9/19/2025	5418	9.94
		5633	120
	9/21/2025	5411	43.47
		5633	86.22
	9/22/2025	5408	2.98
		5633	165.6
	9/23/2025	5408	69.31
		5411	44.15
		5633	397.92
		5634	55.34
	9/24/2025	5408	19.84
		5429	24.98
		5633	146.43
	9/25/2025	5411	49.25
HEB Credit Receivables Total			4645.45
Lowes Bus.Acct./SYNCB	9/1/2025	5422	75.96
	9/8/2025	5422	46.55
	9/9/2025	5422	12.33
	9/17/2025	5422	12.58
	9/18/2025	5408	30.38
	9/22/2025	5422	32.53
	9/23/2025	5422	27.23
	9/26/2025	5422	55.56
Lowes Bus.Acct./SYNCB Total			293.12
SAM'S CLUB DIRECT	9/4/2025	5413	364.02
		5429	951.78
	9/11/2025	5413	80.88
		5429	119.94
	9/12/2025	5401	129.02
	9/19/2025	5413	1014.22
		5429	1173.42
	9/23/2025	5413	277.2
		5422	24.98
		5429	308.6
SAM'S CLUB DIRECT Total			4444.06
Wex Fleet Universal	9/1/2025	5621	208.52
	9/30/2025	5621	556.75
Wex Fleet Universal Total			765.27
Grand Total			11680.71

### Updates:

- Staff In-Service – September 20, 2025
- Delayed start of classes due to funding
- Fully funded for EL Civics Grant
- AEL Grant – decreased in funding
- Budget cuts impacted a total of 27 classes
- New eligibility for students – legal citizens / legal non-citizens
- Training classes are continuing with 51 students currently enrolled
- Submitted Project Plans with goals for new program year
- Pending Performance Targets
- Pending second wave of funding



All Staff In-Service



EMT Class Completion



Head Start Parent Resource Fair



HVAC Graduation Class



HVAC Graduate



# COMMUNITY SERVICES NOVEMBER 2025 REPORT

## HIGHLIGHTS

Compiled by: Francesca Ramirez

- **The CEAP department** has expended all of its' 2025 federal grant and has \$26, 648 left in its' 2025 Supplemental grant.
- **2 additional outreach events** have been scheduled to occur at the Wimberley library on November 12<sup>th</sup> and the Buda library on November 17<sup>th</sup>.
- **Transition Out of Poverty (TOP) Program:**
  - One family of two transitioned in January
  - Two families of two are currently enrolled and expected to transition between January-March 2026.
- **TBRA (Tenant Based Rental Assistance) Program:**
  - 10 active clients entered in system
  - 8 clients receiving rental assistance
  - 2 pending clients (1 inspection coming up)
  - 2 scheduled clients to start process
  - 11 active landlords and 4 pending
  - 2 denials (1 landlord did not want to change lease dates and 1 family declined providing additional information on income).







# COMMUNITY SERVICES NOVEMBER 2025 REPORT

## HIGHLIGHTS

Compiled by: Francesca Ramirez

- **The San Marcos Senior Citizen Center** has enrolled 107 clients for 2025.
- 11 clients were new to the Center between September and October.
- **Daily attendance** averaged between 24-61 clients a day.
- **Sponsored Events:** Scarecrow art project, brunch and Medicare 101 presentation by Humana, Tx State art workshop, Dia de los Muertos presentation and sponsored craft, lower extremity examination.
- **Future Activities:** 3 Mental Health Workshops, Christmas Art Project, “Pie” Day, sponsored turkey luncheon, electric heater drive planned for December.





**SEPTEMBER & OCTOBER**  
**2025**

# REPRODUCTIVE SERVICES

Compiled by Ely Nieto

6.6

## OUR SERVICES

The Family Planning Clinic provides reproductive health care for men and women. These services include well women exams, pregnancy testing, testing and treatment of STIs, routine labs.

## TITLE X CONTRACT GOALS

- Goal: 1329 unduplicated clients
- between 04/01/2025 -03/31/26
- to date we have served 927 UDC
- 70% of goal has been met



## FAMILY PLANNING ACTIVITIES

- Outreach to 37 students at Gary Job Corp
- Outreach to 17 Head Start parents





# BREAST AND CERVICAL CANCER

Compiled by Lydia Perez

## DIRECT SERVICES

- 85 screening mammograms
- 23 diagnostic procedures
- 9 women enrolled in Medicaid
- 6 women assisted in finding funding for their cancer treatment



**BREAST CANCER  
AWARENESS  
MONTH**

*October 2025*



## OUTREACH/EVENTS

- Weekly presence at CommuniCare in Kyle
- Food Banks in San Marcos, Kyle & Buda

## ACHIEVEMENTS

- Provided navigation and support to all eligible clients, ensuring access to culturally competent care and resources

# RURAL AIDS SERVICES PROGRAM

Compiled by Stacey Martinez

## DIRECT SERVICES

- 119 unduplicated clients with 1 new intake
- 1,087 Case management units
- Client enrollments:
  - Health Insurance: 10 clients – 20 insurance premium payments processed
  - Transportation: 31 clients provided with 222 trips
  - Housing: 26 households assisted w/48 payments processed for assistance

## ACHIEVEMENTS/EVENTS

- Client Viral Suppression Rate: **94%** (Standards of Care Goal is 85%)
- Actively participating in quality management activities to increase viral suppression rates
- HCRA Check Distribution – CAI received **\$30,560.36**

## PENDING OUTCOMES

- TX DSHS HOPWA monitoring – Oct 14-16, 2025 – awaiting report
- City of Austin Monitoring – Nov 11, 2025.





# ACCESSING HEALTHCARE PROJECT

Compiled by David Wiley, Ph.D.

## PROGRAM INFORMATION

- 2 YR \$1 Million grant from St. David's Foundation
- Focus: To identify and enroll/re-enroll Medicaid eligible clients

## ACTIVITIES

- Three team members completed Case Assister Training for the Open Enrollment of Marketplace Insurance
- Project Manager assumed role of Site Manager for DSHS CPP
- Steady increase in registration appointments including walk-ins
- Application Data:
  - 57 clients completed contact form
  - 27 clients completed applications
  - 20 clients referred to other agencies/organizations
  - 6 client enrollment appointments
  - 2 clients not responding to follow-up contacts
  - 30 applications from CommuniCare Navigator

## KEY UPCOMING ACTIVITIES

- Adding a new navigator in January 2026
- Developing work plan for part time CAI employee to assist with health insurance registration at CommuniCare
- Increase emphasis on Marketplace enrollment
- Addressing changes to Medicaid eligibility rules
- Identify new partners for referrals
-



# HEAD START REPORT

## NOVEMBER 2025

6.7

In September and October, our health and education teams focused on meeting the 45-day requirements outlined in the Head Start Program Performance Standards. This included completing developmental screenings, as well as vision, hearing, height, and weight, and social-emotional screenings.

October was also a month for training. 4 members of the Head Start Management Team attended the ChildPlus Scramble in Las Vegas to learn all the latest updates and changes to the database program. Several staff and one Head Start parent attended the Southwest Region Head Start conference in Dallas. One staff member, Caroline Cortez, and the parent, Maria Sotos, received their scholarships in person.

Many online webinars were attended by multiple staff members, in which information about the government shutdown and its effect on Head Start Programs was provided.

### Highlights

- Hired new HS Teacher One - Edna Garcia
- Hired new Family Service Assistant - Stephanie Collier
- Most locations have had Lifetouch Picture Days

### Upcoming Events

- NHSA PFCE conference - Orlando, FL, Dec 8- 11, 2025
- Centers Closed Nov 24-28 for Thanksgiving

### Center Snapshot

**ALL SITES TEMPORARILY CLOSED  
DUE TO GOVERNMENT SHUTDOWN**

**RECIPIENTS OF THE REGION VI SCHOLARSHIPS  
CAROLINE CORTEZ, HEAD START STAFF SCHOLARSHIP  
MARIA SOTO, GOOD WICKLAND PARENT SCHOLARSHIP**



# PROGRAM UPDATES

6.7

## CURRENT VACANCIES

- DISABILITY COORDINATOR
- COOK AIDE CASUAL
- HEAD START TEACHER ASSISTANT
- EHS TEACHER

## HEAD START GOVERNMENT SHUTDOWN IMPACT NUMBERS

TOTAL NUMBER OF CHILDREN SLOTS 448

•HEAD START 296

•EARLY HEAD START 152

HAYS COUNTY 324

•KYLE 117

•SAN MARCOS 207

CALDWELL COUNTY 124

•LOCKHART 50

•LULING 74

## NUMBER OF FAMILIES IMPACTED

390 FAMILIES IMPACTED

•HAYS COUNTY 279

•CALDWELL COUNTY 111

## EMPLOYMENT STATUS OF PARENTS

### EARLY HEAD START

EMPLOYED 99

IN TRAINING 12

IN SCHOOL 6

### HEAD START

EMPLOYED 191

IN TRAINING 28

IN SCHOOL 12

TOTAL

EMPLOYED 290

IN TRAINING 40

IN SCHOOL 18

TOTAL HEAD START STAFF TO BE LAID OFF 126

## SEPTEMBER ENROLLMENT & ATTENDANCE

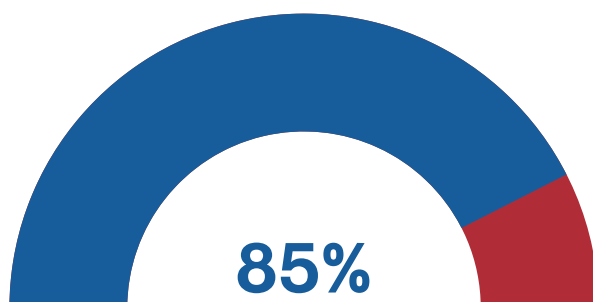
### EARLY HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	48/48
William Crook CDC	14/16
Hemphill EHS	32/32
Lockhart CDC	16/16
Luling EHS	40/40

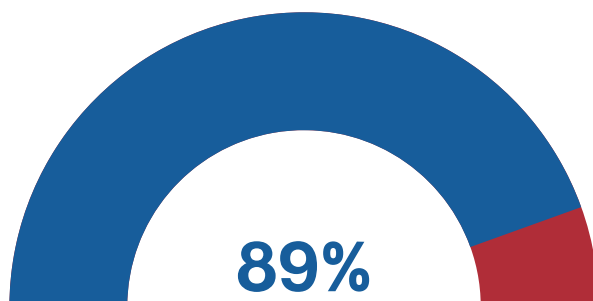
### HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	15/15
Henry Bush CDC	68/68
Bonham Pre K	60/60
Hemphill HS	84/85
Lockhart CDC	34/34
Luling CDC	34/34

### EHS AVERAGE DAILY ATTENDANCE



### HS AVERAGE DAILY ATTENDANCE



## OCTOBER ENROLLMENT & ATTENDANCE

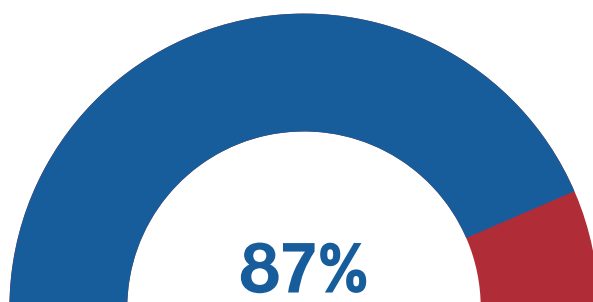
### EARLY HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	48/48
William Crook CDC	15/16
Hemphill EHS	32/32
Lockhart CDC	16/16
Luling EHS	40/40

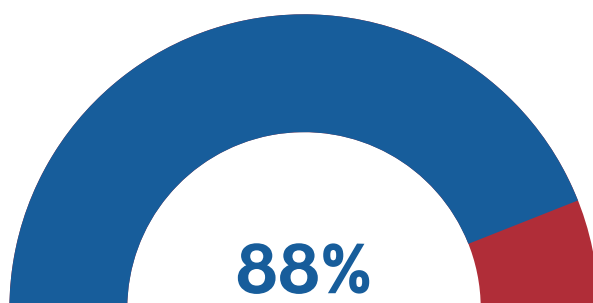
### HEAD START ENROLLMENT

Site	Current/Funded
A. Washington CDC	15/15
Henry Bush CDC	68/68
Bonham Pre K	60/60
Hemphill HS	85/85
Lockhart CDC	33/34
Luling CDC	34/34

### EHS AVERAGE DAILY ATTENDANCE



### HS AVERAGE DAILY ATTENDANCE







## HEMPHILL EHS PARENT ACTIVITY















# Home Visiting Board Report

9/2025 - 10/2025

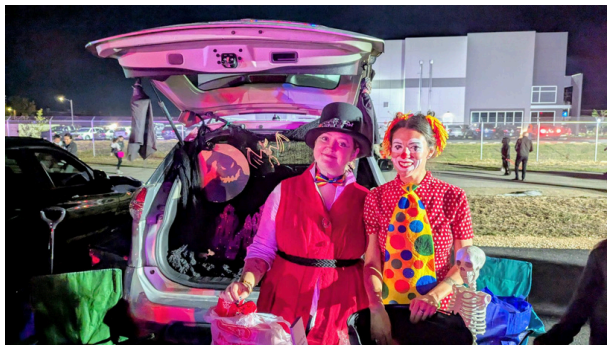
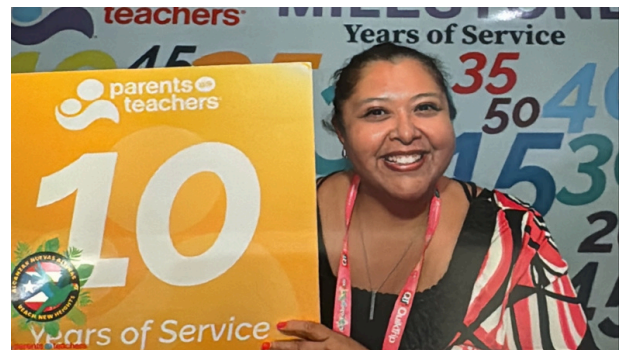


Prepared by:  
Megan Campbell

# Program Events & Updates

## SEPTEMBER

**Start Smart Hays & Caldwell (SSHC)** hosted September Steering Committee to plan Early Childhood Provider appreciation event and to review work memo from contract with Start Early (supporting coalition engagement and strategic planning). Coalition staff also hosted Carseat Safety event at Navarro Elementary School in Lockhart. **Hays & Caldwell County Teams** hosted monthly group connection 'Petting Zoo' at Lockhart staff office.



## OCTOBER

SSHC hosted Books, Blocks and Balls developmental screening event at the San Marcos Public Library. Additionally, the coalition team hosted an Early Childhood Provider appreciation event at Chuy's and displayed datawalk of SSHC 2025 accomplishments and plans for the future.

**All Home Visiting Teams** attended the Parents as Teachers annual conference in San Juan, Puerto Rico.

**Hays County Team** participated in San Marcos Police Department's Trunk or Treat as well as City of Buda's BoodaFest.



# Home Visiting Data

As of 11/1/25

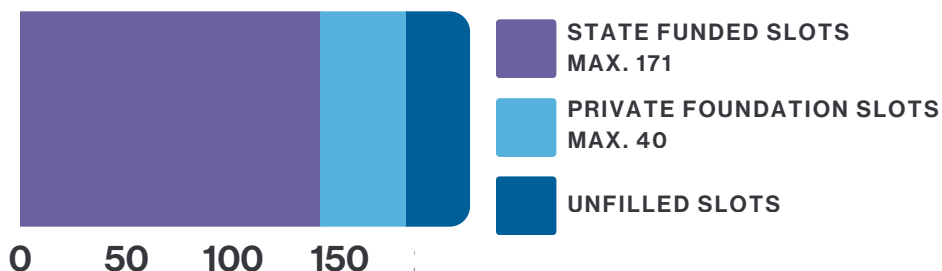


## Personal Visits

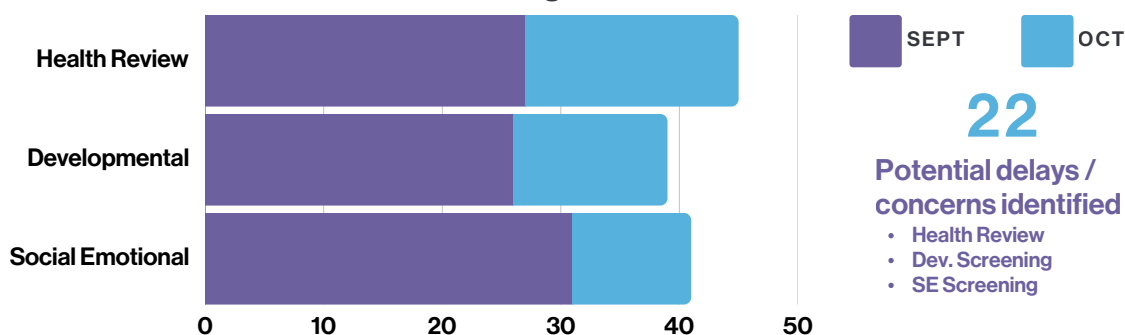
SEPTEMBER 243

OCTOBER 259

## Family Enrollment



## Screenings



● Text Sign Up

● Web Sign Up

## Hays & Caldwell Co Subscribers



836 ACTIVE ACCOUNTS

979 CHILDREN



# 2024-2025 APR Infographic SUMMARY

6.8

**VISION: All children will develop, learn, and grow to realize their full potential.**

Parents as Teachers is an evidence-based parent education and family engagement model serving families throughout pregnancy until their child enters kindergarten. Families receive personal visits from certified parent educators; group meetings; health and developmental screenings; and linkages with community resources. The model has seven goals: increase parent knowledge of early childhood development and improve parenting practices; provide early detection of developmental delays and connection to services; improve parent, child, and family health and well-being; prevent child abuse and neglect; increase children's school readiness and success; improve family economic well-being; and strengthen community capacity and connectedness. The model is flexible to meet the needs and interests of diverse families, cultures and circumstances.

The information in this summary is based on data from **1** Affiliate Performance Report submitted by Affiliate: **[15228]**

The reporting period is from July 1 to June 30

## CHARACTERISTICS OF CHILDREN AND FAMILIES SERVED

♦ <b>Children Served:</b>	<b>294</b>	♦ <b>Family Stressors:</b>		
♦ <b>Families Served:</b>	<b>239</b>	♦ Young parents	12	5%
♦ <b>Child Ethnicity</b>		♦ High school diploma or equivalent not attained	26	11%
♦ Hispanic or Latino	74%	♦ Low income	142	59%
♦ Non-Hispanic/Latino	21%	♦ Child with disability/chronic health condition	35	15%
♦ Not Answered	5%	♦ Recent immigrant or refugee family	14	6%
♦ <b>Child Race</b>		♦ Very low birth weight and preterm birth	6	3%
♦ American Indian/Alaskan Native	5%	♦ Parent with mental health issues	44	18%
♦ Asian	1%	♦ Parent with disability/chronic health condition	13	5%
♦ Black or African American	7%			
♦ Native Hawaiian	0%	♦ <b>Percentage of families who had:</b>		
♦ Other Pacific Islander	0%	♦ Zero family stressors	20%	
♦ White	74%	♦ One family stressor	40%	
♦ Multi-racial	3%	♦ Two family stressors	19%	
♦ Other	3%	♦ Three family stressors	12%	
♦ Not Answered	6%	♦ Four or more family stressors	9%	
♦ Families enrolled prenatally:	15%			
♦ <b>Child Age at Enrollment (excludes prenatal)*</b>				
♦ 0-11 months	42%			
♦ 1 year old	27%			
♦ 2 years old	18%			
♦ 3 years old	12%			
♦ 4 years old	1%			
♦ 5 years old	1%			
		♦ <b>Child Age at End of Program Year (excludes prenatal)</b>		
		♦ 0-11 months	16%	
		♦ 1 year old	26%	
		♦ 2 years old	24%	
		♦ 3 years old	18%	
		♦ 4 years old	14%	
		♦ 5 years old	2%	

**1 or more stressors**  
80%

♦ Families who regularly speak Spanish in the home: 47

\*Only includes children who newly enrolled during this program year

## PROGRAM SERVICES AND IMPACT

♦ <b>Personal Visits</b>		
Total number of completed personal visits:	2,529	
On-Ground Personal Visits	2,469	
Virtual Personal Visits	60	
Virtual/On-Ground Unknown	0	
♦ <b>Child Screenings and Referrals</b>		
♦ Initial health reviews:	157	99%
♦ Initial developmental screenings:	125	87%
♦ Annual health reviews:	105	95%
♦ Annual developmental screenings:	106	96%
♦ Referred for further assessment based on developmental screening or health review:	75	
♦ Received follow-up services during this program year:	15	
♦ <b>Number of potential delays/concerns identified:</b>		
Developmental	82	
Social-emotional/mental health	32	
Hearing	4	
Vision	1	
Physical health	5	
♦ <b>Group Connections</b>		
Number of Group Connections held:	33	
On-Ground Group Connections	33	
Virtual Group Connections	0	
Virtual/On-Ground Unknown	0	
Families attending at least one Group Connection:	78	

## PROGRAM CHARACTERISTICS

♦ <b>Number of Parent Educator(s) at end of program year</b>		♦ <b>Education level of Parent Educators</b>	
Full-time	10	Masters or Beyond	20%
Part-time	0	Bachelors	80%
Total	10	Associates	0%
		Some College	0%
		High School/GED	0%
♦ 70% speak fluent Spanish			
♦ <b>Type of Organization that Houses Affiliates</b>			
School System		Early Childhood Ed Center	
Social Service Nonprofit	✓	Housing Authority	
Mental/Behavioral Health Organization		College or University	
Family/Parenting/Youth Resource Center		Faith-Based Organization	
Health Department		Tribal Government Agency	
Hospital, Clinic, or Medical Facility		Military Base	
Dept. of Social Services/Child Welfare		Shelter	
Community Action Agency		Other	
♦ <b>Additional early childhood programs</b>			
Child First		SafeCare	
✓ Early Head Start		Family Literacy	
✓ Head Start		Early Intervention	
Healthy Families America		Center-based	
HIPPY		Other	
Nurse Family Partnership			

Accuracy of the data presented in this report is contingent upon the accuracy of APR data submitted by affiliates.

## 2024-2025 APR Infographic

### ADDITIONAL INFORMATION

6.8

**VISION: All children will develop, learn, and grow to realize their full potential.**

*This information is based on data from 1 Affiliate Performance Report Submitted by Affiliate: |15228|*

The reporting period is from July 1 to June 30

ADDITIONAL FAMILY STRESSORS			FAMILY CENTERED ASSESSMENT AND GOAL-SETTING		
♦ Substance use disorder	5	2%	♦ <b>Family-centered Assessment (FCA)</b>		
♦ Foster care or other temporary caregiver	2	1%	♦ Initial family-centered assessments:	131	96%
♦ Housing instability	6	3%	♦ Annual family-centered assessments:	77	99%
♦ Parent incarcerated	7	3%	♦ <b>Goal-Setting</b>		
♦ Death in the immediate family	4	2%	♦ Families with at least 1 documented goal:		236
♦ Intimate partner violence	28	12%	♦ Families that met at least 1 goal:	80	34%
♦ Child abuse or neglect	29	12%	♦ <b>Resource Network</b>		
♦ Recent military deployment	2	1%	♦ Families linked to at least one community resource during the program year:		234
♦ Children who are uninsured	18	6%			

PERSONAL VISITS		ADVISORY COMMITTEE AND STAFF MEETINGS	
♦ <b>Visit Frequency</b>		♦ Number of Advisory Committee meetings:	6
♦ Percent of families with 2 or more family stressors receiving at least 75% of twice monthly requirement:	82%	♦ Number of staff meetings:	12
♦ Percent of families with 1 or fewer family stressors receiving at least 75% of once monthly requirement:	97%	♦ Average length of staff meeting (in hours):	6.00

LENGTH OF TIME ENROLLED			COMMUNITIES SERVED	
	<i>For those who exited</i>	<i>For those still enrolled</i>	♦ Rural (Population less than 2,500)	✓
♦ 90 days or less	28%	6%	♦ Tribal Rural	
♦ 91 days to 6 months	20%	17%	♦ Small Town (Population of at least 2,500)	
♦ 7 to 12 months	19%	28%	♦ Suburban (Identifiable community part of urban area)	✓
♦ 13-18 months	10%	13%	♦ Urban (Densely settled containing at least 50,000)	✓
♦ 19 to 24 months	8%	15%	♦ Tribal Urban	
♦ More than 2 years	14%	21%	♦ Major City (Population of at least 500,000)	
			(NOTE: duplicate counts)	

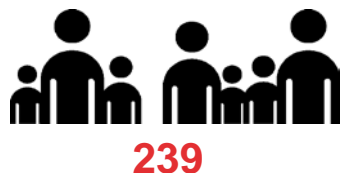
EXITING FAMILIES			WAITLIST AND ATTRITION	
♦ Total number of families who exited this program year	83		♦ Number of families waiting for services:	2
♦ <b>Reasons for Exit</b>			♦ Family attrition rate: (including families who moved out of service area)*	28%
♦ The enrolled child(ren) aged out (or graduated)	15	18%		
♦ The child and/or family transitioned to another early childhood or family support program (without aging out or graduating)	2	2%	♦ Family attrition rate: (excluding families who moved out of service area)*	26%
♦ The child and/or family moved out of the service area	6	7%		
♦ The family regularly missed scheduled personal visits	2	2%		
♦ The family could not be located	9	11%		
♦ The family no longer wants to receive services	8	10%		
♦ The family left the program for other reasons	0	0%		
♦ The family left the program for unknown reasons	41	49%		

\* Because moving out of the service area is not a reason for exit that can be controlled by a PAT service provider, the annual attrition rate has been calculated both ways (with families who exited due to moving included and excluded from the calculation). Also note that the attrition rates reported here are based on only one program year.

Parents as Teachers is an evidence-based parent education and family engagement model serving families throughout pregnancy until their child enters kindergarten. Below is a summary of services that were provided by Affiliate: [15228]

## Population Reach

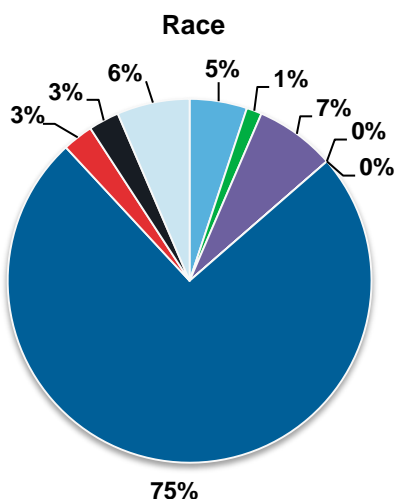
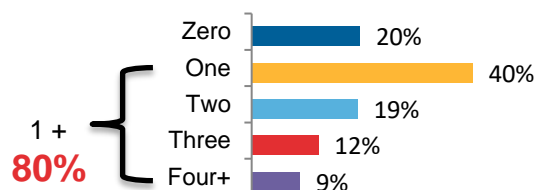
### Families Served



### Children Served



### Families with Stressors (%)

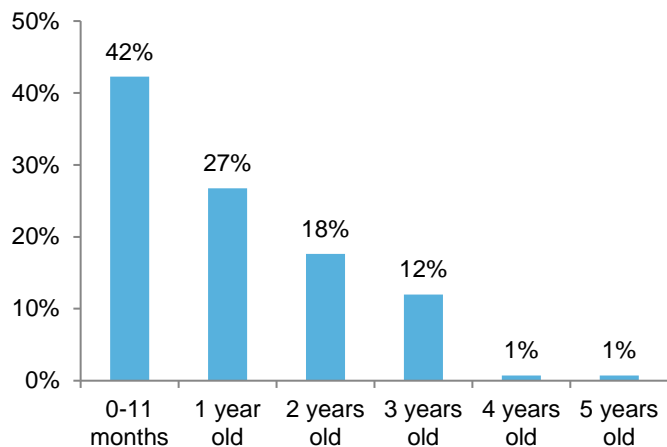


- American Indian/Alaskan Native
- Asian
- Black or African American
- Native Hawaiian
- Other Pacific Islander
- White
- Multi-racial
- Other
- Not Answered

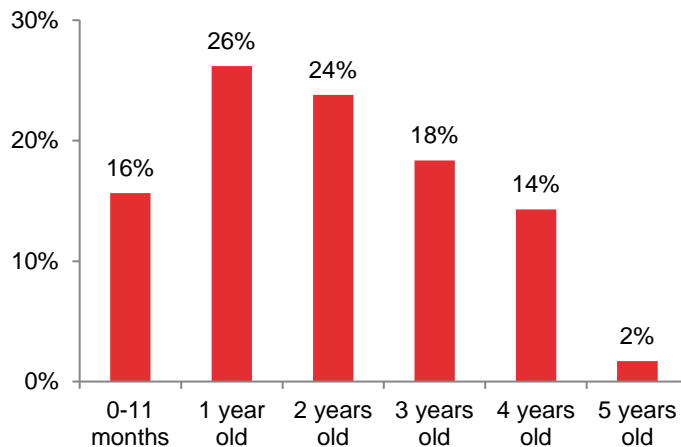
### Ethnicity

- 74% Hispanic or Latino
- 21% Non-Hispanic/Non-Latino
- 5% Not Answered

### Child Age at Enrollment\*



### Child Age at End of Program Year



• 14.9% Enrolled Prenatally

\*Child age at enrollment only includes children who newly enrolled during this program year

# Annual Parent Satisfaction Survey

Program Year 24-25

## Survey Format

- Developed by Parents as Teachers Model
- Available in English & Spanish
- Anonymous with option to identify Parent Educator
- 11 Likert scale questions
- 5 open-ended questions
  - Describe your experience with video call visits
  - Describe your experience with phone call visits.
  - What about this program has been most helpful to you and your family?
  - What would you change to make this program better?
  - Please share additional comments about your experience with this program?
- Survey was sent to families via text message beginning May 14<sup>th</sup> and closed August 31st

## Significant Findings - 41 Responses

- Parents emphasized:
  - Guidance and support from educators
  - Developmental screenings and evaluations for children
  - Emotional support, encouragement, and relationship-building
  - Flexibility and personalized attention
- Suggestions for Improvement
  - More creative activities
  - More opportunities for parents to connect with other families
  - Stronger peer community building



# Annual Parent Satisfaction Survey

## Program Year 24-25

### What would you change to make this program better?

*"Mas conexión con las otras familias"*

*"Los lugares de eventos q fueran más cerca"*

*"More group connection opportunities"*

*"More play groups."*

*"I would love more opportunities to meet other families. The events that I have been to have had other families there, but they (the events) didn't really encourage us to get to know each other. Having a "class" once a month would be really nice! For example: a class on feeding, sign language, potty training, etc."*

*"More interactions with the parent educator/child, rather than the educator telling me to do the activities with the child. Everything I am being coached on I do on a daily basis and don't really need help with."*

*"I would do more events with the other families in the area on a Saturday! Parents work Monday through Friday mostly."*

### What about this program has been most helpful to you and your family?

*"El educador está al pendiente de mi salud emocional ayudándome a encontrar ayudas y mejoras para mi familia y eso me ayuda a estar tranquila"*

*A q tengan más confianza en ellos mismos"*

*"El enseñarme como llevar a cabo algunos momentos de estrés de mi hijo como míos. El tener más comunicación con mi hijos."*

*"Having the parent educator present and being able to get feedback about life and encouraging to do my to-do list and following up on them."*

# Annual Parent Satisfaction Survey

## Program Year 24-25

**What about this program has been most helpful to you and your family?  
Cont.**

*"I wanted to do this program because i am a first time mom and i want to do things correctly, this program is helping me succeed in that. the program has been helpful in making me succeed as a mother."*

*"The fact that it provides a lot of information for children and for myself it provides activities to help bring the families closer together and I love my instructor she is wonderful Mrs algie I honestly look forward to meeting with her because she makes the meetings worth wanting to have"*

*"Able to find new strategies on how to assist my child and find routine or information that will help my child meet all his milestones."*

*"Learning new ways to navigate around a little person, to understand them, and help peak interests."*

*"Helping me understand what areas need more work with his development"*

**Please share additional comments about your experience with this program?**

*"La guía es completamente dulce, conoce lo que hace, respetuosa y amable. Esperamos con ansias los días de su visita a casa."*

*"Me siento muy agusto con sus visitas y con las ayudas q recibo"*

*"This program is great! I am thankfull to have found this program it has helped me alot with my involvement with my children also spending more time doing activities they enjoy and also trying new exiting things. the parent educator we have is great ! We feel really comfortable and thankfull for Gabriela she truly helps with all questions and conserns i have and is always very helpfull with resourses and tips on my childs development!"*



*"Enseñan a llevar más a cabo la lectura como también nos enseñan mas actividades para desenvolverse"*

Parent Satisfaction Survey 2024-2025				6.8
Pre-filled Company ID				
			Response total	
				<u>41</u>
Company ID				<u>41</u>

Statistics based on 41 respondents;

Prefilled geographic information				
			Response total	
County				<u>41</u>
State				<u>41</u>
Country				<u>41</u>

Statistics based on 41 respondents;



Please select English or Spanish. Por favor, escoga su idioma preferido.				
		Response percent	Response total	
English (inglés)		75.61%		<u>31</u>
Spanish (español)		24.39%		<u>10</u>

Statistics based on 41 respondents;






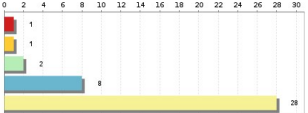
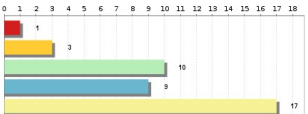
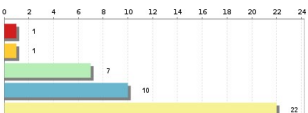
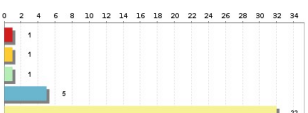
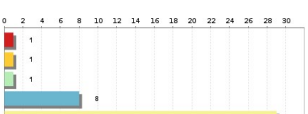
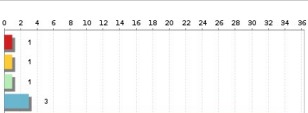
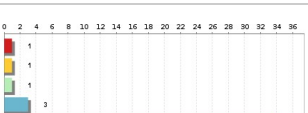
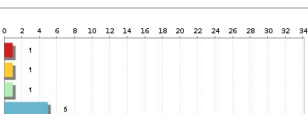
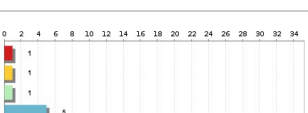
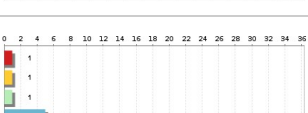
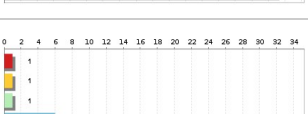
To help us make our program the best it can be, please complete this short survey by circling the number that best describes your experience (1=Strongly Disagree; 2=Disagree; 3=Neither Agree nor Disagree; 4=Agree; 5=Strongly Agree). This data is collected by Parents as Teachers National Center in order to benefit local PAT affiliates. Thank you!

What city do you live in?				
			Response total	
				<u>19</u>


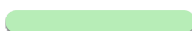
Statistics based on 19 respondents;

Are you the child's....				
		Response percent	Response total	
mother		97.56%		<u>40</u>
father		0%		<u>0</u>
Other (please explain):		2.44%		<u>1</u>

Statistics based on 41 respondents;






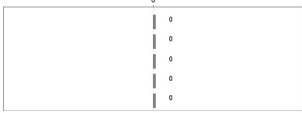
Select the response that best describes your experience. Please note that ratings go from left to right.						6.8
	Strongly Disagree 	Disagree 	Neither Agree nor Disagree 	Agree 	Strongly Agree 	Response total
1. This program has helped me increase my understanding of my child's development.	2.5% (1)	2.5% (1)	5% (2)	20% (8)	70% (28)	 <b>40</b>
2. This program helps me connect with other families.	2.5% (1)	7.5% (3)	25% (10)	22.5% (9)	42.5% (17)	 <b>40</b>
3. Because of this program I feel that I am better able to handle stress.	2.44% (1)	2.44% (1)	17.07% (7)	24.39% (10)	53.66% (22)	 <b>41</b>
4. My parent educator encourages me to read books to my child.	2.5% (1)	2.5% (1)	2.5% (1)	12.5% (5)	80% (32)	 <b>40</b>
5. My parent educator helps me work towards goals that I have set for my family.	2.5% (1)	2.5% (1)	2.5% (1)	20% (8)	72.5% (29)	 <b>40</b>
6. I trust that my parent educator has my family's best interest in mind.	2.56% (1)	2.56% (1)	2.56% (1)	7.69% (3)	84.62% (33)	 <b>39</b>
7. My parent educator helps me find useful resources.	2.5% (1)	2.5% (1)	2.5% (1)	7.5% (3)	85% (34)	 <b>40</b>
8. This program motivates me to try new parenting strategies.	2.56% (1)	2.56% (1)	2.56% (1)	12.82% (5)	79.49% (31)	 <b>39</b>
9. My parent educator shares my child's screening results in a way that makes sense to me.	2.5% (1)	2.5% (1)	2.5% (1)	12.5% (5)	80% (32)	 <b>40</b>
10. I am satisfied with this program.	2.44% (1)	2.44% (1)	2.44% (1)	12.2% (5)	80.49% (33)	 <b>41</b>
11. I would recommend this program to a friend.	2.44% (1)	2.44% (1)	2.44% (1)	14.63% (6)	78.05% (32)	 <b>41</b>

Statistics based on 41 respondents;

What type of visits did you receive from your parent educator?		Response percent	Response total
On Ground (visits where the parent educator is physically present in your home or another mutually agreed upon location)		<b>97.56%</b>	<b>40</b>
Video Call Visits		<b>0%</b>	<b>0</b>
Phone Call Visits		<b>21.95%</b>	<b>9</b>







Statistics based on 41 respondents;

## I am satisfied with video call visits:

	Strongly Disagree	Somewhat Disagree	Neither Agree or Disagree	Somewhat Agree	Strongly Agree		Response total
							<b>0</b>
	0% (0)	0% (0)	0% (0)	0% (0)	0% (0)		

Statistics based on 0 respondents;

## I am satisfied phone call visits:

	Strongly Disagree	Somewhat Disagree	Neither Agree or Disagree	Somewhat Agree	Strongly Agree		Response total
							<b>9</b>
	11.11% (1)	0% (0)	0% (0)	0% (0)	88.89% (8)		

Statistics based on 9 respondents;

## Describe your experience with video call visits.

		Response total
		<b>0</b>

Statistics based on 0 respondents;

## Describe your experience with phone call visits.

		Response total
		<b>7</b>

Statistics based on 7 respondents;

## What about this program has been most helpful to you and your family?

		Response total
		<b>31</b>



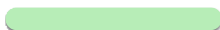

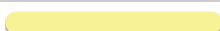
Statistics based on 31 respondents;

## What would you change to make this program better?

		Response total
		<b>27</b>



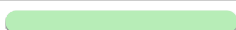

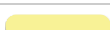



Statistics based on 27 respondents;

## How many visits have you had since enrolling in the program?

		Response percent	Response total
1-5		<b>15%</b>	<b>6</b>
6-10		<b>17.5%</b>	<b>7</b>
11-15		<b>25%</b>	<b>10</b>
16-20		<b>17.5%</b>	<b>7</b>
21 or more		<b>25%</b>	<b>10</b>

Statistics based on 40 respondents;

## How long have you been in this program?

		Response percent	Response total
0-2 months		<b>4.88%</b>	<b>2</b>
3-6 months		<b>19.51%</b>	<b>8</b>
7-9 months		<b>26.83%</b>	<b>11</b>
10-12 months		<b>12.2%</b>	<b>5</b>
13-18 months		<b>12.2%</b>	<b>5</b>
19-24 months		<b>2.44%</b>	<b>1</b>
2-3 years		<b>12.2%</b>	<b>5</b>
Over 3 years		<b>9.76%</b>	<b>4</b>

Please share additional comments about your experience with this program?			
			Response total
			13

Statistics based on 13 respondents;

Parent Educator ID (optional):			
			Response total
			9

Statistics based on 9 respondents;

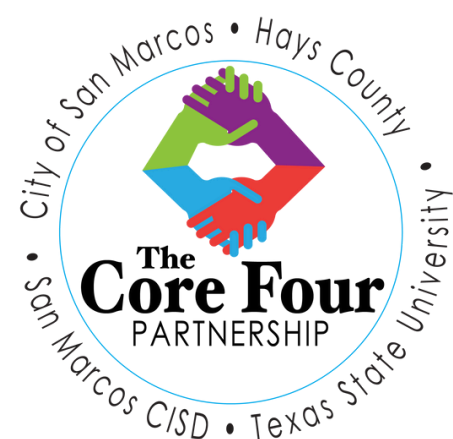


## Youth Services Highlights

1. The Youth Task Force is recruiting for the 2025-26 cohort.
  - a. Interviews were held the week of November 3.
  - b. Induction is on December 17.
  - c. YTF volunteered at the SMTX Regional Animal Shelter in Oct and again on November 14.
2. Core Four Partnership along with TYAN and Society of Royals is planning to co-host a Youth Conference in Fall 2026.
3. SMTX Mental Health Coalition hosted YMHA/ADMAHFA Training in person in October. Public Safety MHFA is planned for February 19 in partnership with the Hays County Health Dept.
  - a. Annual Self-Compassion event for coalition members will be held in Dec.
  - b. Annual Vibrant Visions Mental Health and Wellness Event is planned for May.
  - c. Kindness Campaign to be launched end of November/begging of December
4. Youth Services is partnering with HCWC to host a Halloween and winter holiday event.
  - a. we will also be hosting 2 events in the spring.
5. Youth Coalition hosted Teen Halloween Party at the San Marcos Public Library.
6. The SMTX Coalition and the Youth Coalition are using the data from the Youth Survey to inform their goals and resources.
  - a. YC is working to pilot a Youth Ambassador Program.



Scan QR code or use link.  
<https://linktr.ee/corefourpartnership>





# Youth Services Outcomes <sup>69</sup>

Outcome	Measure	Update
Community partners will work together to increase awareness of youth mental health issues and provide mental health prevention measures to improve overall mental wellness in our service area.	Provide mental health training to first responders, human services employees, teachers, and other public-facing workers that includes learning communication techniques, mentorship training, mental-health awareness strategies, etc.	Trained 600+ SMCISD Staff in YMHFA. ASIST is being offered.
Youth Services program will increase youth diversity and inclusivity in the Youth Taskforce membership.	Provide recruitment and outreach to homeless/foster/at-risk youth to be included in the membership of the current Youth Taskforce	Increased the participation of home schooled youth in YTF. Looking for partnership opportunities to specifically target this group. Expanding YTF to include 18-24yrs.
Youth Services Program will strengthen Youth Taskforce pipeline by increasing participation from 8th graders.	Program will outreach to local school district or other agencies that work with youth to find 8th graders interested in joining the Youth Taskforce	8th grade students were included in recruitment for Fall 2024.
Youth Services program will create a steering committee for SMTX Mental Health Coalition to assist in setting the goals and developing the strategies of the coalition based upon the latest mental health assessment.	Youth Services program will outreach to local stakeholders and community partners who have vested interest in mental health and well-being to find appropriate steering committee members for the Mental Health Coalition.	Texas State, Cenikor-Project AIM & Project AWARE are the primary steering committee members. Collectively we work on coalition activities. Partnered with Healthy Hays-YMHWG to help streamline San Marcos Community Partners and efforts.
Youth Services program will increase the number of at-risk & non-at-risk youth served by Big Brothers, Big Sisters mentorship program.	Youth Services program will outreach to local stakeholders and community partners to find at-risk youth to participate in BBBS.	Currently at a stand-still with BBBS. Will revisit this Goal with Core Four Partnership. This goal is being revisited by the Core Four Task Force.
There will be an increased number of BBBS volunteers to help mentor youth.	Youth Services will increase volunteer pool in the service area by initiating a community-wide volunteer recruitment campaign by attending and hosting volunteer fairs and other similar events.	Currently at a stand-still with BBBS. Will revisit this Goal with Core Four Partnership. This goal is being revisited by the Core Four Task Force.
Youth Services program will work with community partners to establish a Hays County Youth Coalition that will provide youth resources and support including a community youth development training.	Community partners who participate in the coalition will set goals that impact youth needs.	Steering Committee established, General meetings kick-off had 14 youth attend, and free community PYD trainings will be held in March 2025.
The Youth Coalition will create and evaluate youth community needs assessment and provide programming to address youth needs.	Youth services program will work with Coalition in training them in creating needs assessment and assisting them in developing programs to address youth needs.	Completed 2 <sup>nd</sup> Youth Survey. 100



NOVEMBER 2025

# COMMUNITY DEVELOPMENT

Investing In Impact Project: Regranting St. David's Foundation Funds

## Project Overview

This project is a two-year pilot program to be able to regrant St. David's Foundation resources through a community-directed and participatory process that reflects the needs, voices, and priorities of the Hays county community. Community Action will create, pilot, and modify (as needed) all applicable processes, documents, templates, and flyers to be utilized for the duration of the regranting process.

## Insights Gained

- Having a Letter of Interest (LOI) template was very helpful for all involved.
- Every process will require more time than anticipated. Build in time for the unexpected.
- It will be most beneficial to score applications in person, in teams, as opposed to individually.
- Moving forward, investing in a grants management program will be essential.

## Progress Made

- ✓ Grant Advisory Council meets on a regular basis in order to engage community-centered decision making.
- ✓ Clear, inclusive grant guidelines have been established and implemented.
- ✓ A transparent grant application process has been established and implemented.
- ✓ A fair selection and review process has been established and is in progress.
- ✓ Guidelines for clear communication and feedback have been established and implemented.
- ✓ Technical assistance supports are available to all applicants.

## Upcoming Activities

- **November 12, 2025:** Advisory Council Meeting
- **October 31<sup>st</sup> - November 14<sup>th</sup>:** 1:1 technical assistance meetings held for any applicant who wants support in writing their grant.
- **November 14, 2025:** Grant Applications due date.
- **November 18 - 21, 2025:** Grant Scoring Meetings (4)
- **December 2, 2025:** Scoring Discussion Meeting
- **December 5, 2025:** Internal Confirmation and Documentation
- **December 12, 2025:** All Applicants Notified
- **December 19, 2025:** Compliance and Eligibility Verification
- **Date TBD:** Set up payments

Health Equity  
Impact Grants

## Grant Contact Info

Bethany Moore, LCSW

512.392.1161 Ext. 353

bmoore@communityaction.com

# What's Worked Well?

"The excellent organization of the LOIs in the workbook, easy access to each letter, directly linked in each workbook page."

- Advisory Council Member

"The preparation materials we were given were helpful in understanding how to respond to these LOIs."

- Advisory Council Member



Doug + Bethany at the St. David's Foundation Intermediary Cohort Meeting - October 2025

"The workbook design was very well thought out and clear."

- Advisory Council Member

"This [rubric & scoring] meeting was so helpful and valuable moving forward into the process of reviewing applications."

- Advisory Council Member

"Thank you! It's great (and unusual) to know in advance what the reviewers are looking for so that we can add/expand on those topics. In general, as I'm sure you know, an organization is either invited to submit a full proposal or they're not, and they don't necessarily know what the reviewers would like to know more about. Even if we're not chosen in the end, we really appreciate that kind of collaboration."

- Health Equity Impact Grants Applicant Feedback, October 2025



Focus Group



Advisory Council Meeting



Focus Group

## Proposal Guidelines

To help us understand your request and assess alignment, please include the following information in your proposal:

### Legal name of the organization

Community Action Inc. of Central Texas

### Primary contact person (name, title, phone, and email)

M. Francesca Ramirez, MSW

Community Services Director

512-392-1161 x 309

framirez@communityaction.com

### Mailing address

P.O. Box 748

San Marcos, TX 78667

### Total dollar amount requested

**\$25,000 is being requested for The San Marcos Senior Citizen Center program**

### A brief description of your mission

Community Action's mission statement is: Helping Central Texans improve economic self-reliance through a wide range of services and community partnerships.

### Overview of your leadership team

Community Action Inc. of Central Texas is overseen by Executive Director, Doug Mudd. Mr. Mudd oversees six departments including: Adult Education, Community Services, Head Start, Health Services, Home Visiting, and Youth Services. Mr. Mudd has been with Community Action since 2004 and became executive director in 2022. He holds a Master's degree in Communications from Texas State University. The San Marcos Senior Citizen Center specifically falls under the Community Services Department, directed by Francesca Ramirez. Ms. Ramirez has been in her current role for three years and has worked for Community Action since 2009. She holds a Master's degree in Social Work from Our Lady of the Lake University in San Antonio. April DeLeon-Huggard is Senior Center Director and oversees the day to day operations. She has been center director since 2015 and holds a Bachelor's degree in Interdisciplinary Studies from Texas State University. Ms. DeLeon-Huggard also oversees the Center's Activity and Volunteer Coordinator, Erica Porter.

### Summary of your **programs and services**

The San Marcos Senior Citizen Center is located at 810 Arizona Street in San Marcos, Texas and is open Monday-Friday from 8:00am-2:00pm. It has been in operation since 1971. The Center provides a welcoming, secure, and family-like environment for seniors to meet others, socialize, and receive assistance in accessing a wide array of services. The San Marcos Senior Citizen Center served 116 unduplicated clients in 2024 and is on track to serve the same number of clients in 2025. At the end of September 2025, the Center had served 104 unduplicated clients.

Services at the Center are provided to all individuals 60 years and older who need or request them. In accordance with the Older Americans Act, priority is given to serving seniors with the greatest economic and social need with particular attention to minority, rural, and disabled individuals. The center provides services throughout the year to senior citizens from San Marcos and surrounding communities within Hays County.

The San Marcos Senior Citizen Center fulfills a vital role in our community by addressing the diverse needs of older adults, especially those who are isolated, dealing with health and financial challenges, or navigating limited mobility and cultural/language barriers. The Center provides a safe, welcoming space where seniors can connect through eating lunch together, creating arts & crafts, joining in games, playing daily Loteria to win tickets to purchase household products and personal items, participating in sponsored activities and workshops, social gatherings, and fitness which all have a positive impact in helping reduce loneliness and strengthening bonds. The Center offers low-impact exercise, fitness classes, sponsored health screenings, and nutrition programs to support physical well-being and prevent health decline. Finally, The Center acts as a hub for vital services such as hot meals served at noon, Monday-Friday and food bank distribution every Tuesday. Special activities include monthly birthday and holiday celebrations. In the last year, staff created a clothes closet on Fridays where seniors can pick from 2-3 donated clothing items for free. A walking and gardening club were also initiated last year. Staff assist the seniors when needed with government forms such as SSI, Medicaid, SNAP, and utility assistance.

### **Current organizational budget and expenses**

Please see attached document labeled: Agency Wide Budget 24-25

### **Confirmed and anticipated funding sources for the current year**

The San Marcos Senior Citizen Center receives funding annually from three entities. Community Action has already received funding from Hays County in the amount of \$24,000 and \$20,000 (a 56% decrease) from Capital Area Council of Governments (CAPCOG) for FY2026 for the center. (CAPCOG alerted Community Action that all senior centers in the state of Texas would receive less funding for 2026). Additionally, the center is funded by The City of San Marcos and is expected to receive between \$18,000-\$22,000 for next year. Notification of funding will be delivered in December.

With the decrease in funding from CAPCOG, Community Action submitted a grant to St. David's Foundation on 10/14/25 to ask to make up the difference.



**Key goals and outcomes** you're working toward, and how you measure success

The goal of the Senior Citizen Program is to provide older individuals, particularly low income and minority older individuals, with opportunities to pursue mutual interests and participate in recreational activities that enhance quality of life, support independence and encourage continued involvement in and with the community.

The specific and measurable outcomes The San Marcos Senior Citizen Center aims to achieve by continuing their services include, 1) an increase in social engagement, 2) an improvement in nutrition and food security, 3) an improvement in physical and mental health, and 4) an increase in access to public benefits and services.

To measure an increase in social engagement, staff will conduct surveys or assessments after 3 months of participation with the goal of at least 80% of seniors reporting they feel less isolated or more socially connected. By receiving congregate meals 5 days a week, at least 90% of those meal recipients will report increased access to nutritious meals. Staff's goal to improve or maintain seniors' physical and mental health will be to have them participate in walking and gardening clubs as in the past and also to bring in sponsors to provide seminars/discussions on healthy living and nurses who visit monthly to perform blood pressure and glucose checks. As a result of these efforts, at least 75% of those seniors who participate will report improved physical activity levels or mental wellness within 6 months of actively participating. Finally, staff will help enroll every eligible senior in Community Action's utility assistance program and will assist those seniors who express an interest in applying for SNAP and Medicaid. Of those seniors assisted, at least 85% will be successfully enrolled in one or more programs.

In addition, annual Program Performance Evaluations/Client Satisfaction Surveys are completed by the San Marcos Senior Citizen Center participants yearly and results are then used to help guide and strengthen the program. Daily sign-in sheets are used to track attendance numbers and services provided. Nutrition intake forms help track new or first-time participants.

**Any collaborations or partnerships** with other organizations or community groups

Other than receiving funding from The City of San Marcos, the city also leases the building to the Senior Center rent free in exchange for Community Action paying for any repairs under \$2,000. The Center partners with Texas State University each semester and hosts 3-4 volunteers from fraternities/sororities and on occasion, one intern. Two vital organizations that the Center partners with are Meals on Wheels and Hays County Food Bank. Meals on Wheels provides the Center with hot meals for lunch Monday-Friday. Hays County Food Bank provides a food distribution to the Center every Tuesday and during Thanksgiving provides seniors who sign up ahead of time with a holiday box that includes a turkey and sides.

A Wesley Nurse from Methodist Healthcare Ministries visits with the seniors every other Wednesday and does health screenings with them including blood pressure and blood sugar checks and chair Zumba. In addition, various businesses and organizations provide presentations

and sponsor activities throughout the month at the Center such as senior living apartment complexes, home health providers, Hospice, funeral homes, rehab facilities, and Dr. offices.

Any **obstacles or challenges** your organization is currently facing; beyond **financing** is there anything your organization could use support with?

The San Marcos Senior Citizen Center is always in need of volunteers, especially during Food Bank Tuesdays to help load the heavy boxes and to assist with crowd control. Attendance during Food Bank Tuesdays has in recent months reached upwards of 65 seniors. Volunteers can also be utilized by spending 1:1 time with the seniors. Many seniors experience social isolation and attending the center and participating in activities helps, but because the center has only two employees and very few volunteers, seniors sometime don't get the individualized attention they desire.

Adequate resources for low-cost or pro-bono services for grief and mental health individual or group counseling are needed. Currently, the budget doesn't stretch far enough to provide such a crucial service. Seniors need an outlet to process the death of their friends and/or loved ones and our staff are not educationally trained to provide such counseling.

Lastly, though The San Marcos Senior Citizen Center has a partnership with Hays County Food Bank, in 2025 the Center has received less and less food from the weekly distributions, particularly when the food bank moved to its new location. With moving to their new location, the food bank has seen an increase in new clients resulting in less food being provided to the center, specifically fruits and vegetables.



Hello Douglas,

Welcome to the St. David's Foundation application form for the rolling funding opportunity: Response to Reductions in Federal Funding. For information about the Foundation and its strategies, please see our strategic plan (<https://stdavidsfoundation.org/how-we-work/strategic-plan/>).

For technical assistance, email [grantsinfo@stdavidsfoundation.org](mailto:grantsinfo@stdavidsfoundation.org) (<mailto:grantsinfo@stdavidsfoundation.org>) or call 512-879-6584.

All applications must be submitted through the online grant portal. Paper copies and emailed submissions will not be accepted.

## Request Details

Please note that questions do not have word limits. If you experience any formatting problems or error messages, email [grantsinfo@stdavidsfoundation.org](mailto:grantsinfo@stdavidsfoundation.org) (<mailto:grantsinfo@stdavidsfoundation.org>) or call 512-879-6584.

### \* Request Title

Include a brief title of your proposed request. If awarded, we may need to modify your request title for clarity and consistency.

## CAI Response to Federal Funding Cuts

### \* Requested Grant Amount

Indicate your requested grant amount. Award size will ultimately be determined by the Foundation. Up to \$50,000 may be requested for rolling funding grants.

\$34,726.00

### \* Description of Work

Provide a brief description of the proposed work and how it addresses the intent of this funding opportunity. Specifically, please address the following:

- The loss of funding, including the amount of federal funding for core programs/services that was lost unexpectedly, the date when funding ended (or will end), how the funding was lost (e.g. contract terminated midway through a grant period), the type of formal notification your organization received, and how the lost funding is affecting your organization.
- A high-level plan for how you will use the funds to navigate an immediate response to the challenge of unexpected and significant loss of federal funding.

*Please aim for no more than 500 words.*

Community Action, Inc. of Central Texas recently experienced two unexpected reductions in federal funding that directly impact core community programs serving older adults and low-income individuals. 7.2

### **Senior Center Program Need**

Community Action normally receives approximately \$45,700 annually in federal funding through the Special Programs for the Aging, Title III, Part B, administered by the Capital Area Council of Governments (CAPCOG). Near the end of the most recent fiscal year, our Agency was notified that this funding would be reduced from \$45,700 to \$20,000 annually, creating an unexpected shortfall of \$25,700 beginning October 1. Notification was provided during a video call with our CAPCOG Program Manager and later confirmed through a revised contract (see attached documentation pgs. 1-4).

This reduction jeopardizes a key position—our Activity Specialist/Volunteer Coordinator—who supports the daily operations and vitality of the San Marcos Senior Center. This role coordinates arts and crafts, leads exercise and game programs, schedules educational and wellness presentations, manages the volunteer program, and serves as acting Center Director when needed. Without this position, structured activities that are the heartbeat of the Center would be severely curtailed, leading to decreased participation and weakening the Center's role as a vibrant community hub and vital social support network for older adults.

To address the immediate shortfall, St. David's Foundation bridge funds would be used to sustain the salary of the Activity Specialist/Volunteer Coordinator for 12 months. This support will ensure the continuation of daily operations and provide time to develop a sustainable long-term funding strategy. Over the next year, Community Action will:

- Request increased allocations from the City of San Marcos and Hays County during the next funding cycle.
- Pursue additional foundation support to diversify revenue and strengthen the Center's financial base.

This investment will stabilize operations, prevent disruption of critical senior services, and position the Center for long-term sustainability.

### **Reproductive Health Clinic Need**

In April 2025, Community Action received notice that its Title X allocation for the Reproductive Health Clinic would be reduced by 57%, from \$164,098 to \$70,562 (see attached letter pg. 5). A later amendment reduced the impact to 5.5%, bringing total funding to \$155,072 (See pg. 6); however, this still leaves a gap of **\$9,026**. Community Action requests this amount from St. David's Foundation to maintain uninterrupted reproductive health services for low-income patients.

While modest, this funding is critical to purchase contraceptive supplies, including long-acting reversible contraception (LARC) and materials for fertility-awareness-based methods. Most clinic patients lack the means to purchase contraception; this support will directly assist up to 16 low-income patients, ensuring continued access to comprehensive reproductive health care.

To address this shortfall and strengthen sustainability, St. David's Foundation bridge funds will be used to offset the reduction while Community Action implements a broader strategy to secure long-term support. Over the next year, the Agency will:

- Pursue new grant opportunities from foundations and charitable organizations focused on women's and community health.
- Engage local partners, such as hospitals and health systems, to explore cost-sharing and referral collaborations. (Currently we have a partnership with Communicare).
- Evaluate the clinic's fee structure to balance equity with modest revenue generation for contraceptive supplies.
- Expand patient outreach to increase service volume and reimbursement through existing funding streams.

This approach will stabilize clinic operations, prevent gaps in contraceptive access, and strengthen the program's financial resilience beyond the current funding cycle.

Through this request, Community Action seeks **\$34,726** in total bridge funding—**\$25,700** for the Senior Center and **\$9,026** for the Reproductive Health Clinic—to preserve essential services for older adults and low-income individuals in Central Texas. These investments will prevent immediate service disruption, sustain community well-being, and enable Community Action to build lasting financial stability for both programs.

### \* **Loss of Funding Notification**

Upload a copy of the formal notification received regarding the lost funding.

Documentation of Federal Funding Reductions\_Community Action.pdf

### \* **Budget Narrative**

Describe how your organization will expend the requested grant funds.

*Please aim for no more than 200 words*

Community Action is requesting a total of **\$34,726** to address federal funding shortfalls affecting two of our longstanding community programs. This request includes **\$25,700** to sustain the position of Activity Specialist/Volunteer Coordinator at the San Marcos Senior Citizen Center, and **\$9,026** to purchase long-acting reversible contraception (LARC) and fertility awareness–based method supplies for the Community Action Reproductive Health Clinic.

The requested funding will ensure uninterrupted delivery of services that promote the health, engagement, and well-being of vulnerable populations in Central Texas. These bridge funds will stabilize operations while Community Action secures long-term, sustainable funding sources to support both programs. Thank you for this opportunity.

### \* **Geographic Impact**

Select the geography that best aligns with the intended impact of your Organization's mission.

- Choose regional if your organization's impact **is equally focused** across all Central Texas counties.
- Choose County if your organization impacts multiple counties within Central Texas but **is not equally focused** across all counties.

County

### \* **Primary County Served**

Select the county that will receive the most impact from your proposed work.

- Hays

## Organization Overview

### \* **Organization Mission**

Tell us about your organization and its mission.

Community Action, Inc. of Central Texas (CAI) is a community based not for profit organization that has been in continuous operation since 1965 when it was established as part of this nation's War On Poverty led by President Lyndon Baines Johnson. Our

vision is to be the lead collaborative agency empowering people for self-sufficiency and wellness to end poverty in Central Texas.

CAI operated its first Head Start program (one of the first in the nation) in the community of Kyle in Hays County in the summer of 1965. Since that time it has grown into a large integrated health, education, and human services agency that provides a multitude of services across ten counties in the rural capital area of Texas. It now operates 7 Head Start and Early Head Start centers in Hays and Caldwell counties.

In 1968, CAI began providing reproductive health services to low income women in Hays County. By 1974, it was providing these services to low income women in eight counties in the rural capital area. In 1988, CAI became the major HIV/AIDS service provider in the rural capital area offering education, testing, counseling, and intensive case management to HIV positive individuals. CAI has been the Breast and Cervical Cancer Control Program provider in six rural capital area counties since 1992.

Currently CAI operates a reproductive health clinic in Hays County that serves clients from the surrounding counties. CAI has operated programs for low income senior citizens in San Marcos and Blanco and provided emergency services to families in crisis in Hays, Caldwell, and Blanco counties for over twenty-five years.

In 2000, CAI became the major provider of adult literacy education, GED preparation, and English as a second language education in the rural capital area. It currently operates 19 education programs for educationally disadvantaged adults in ten rural capital area counties.

Community Action is governed by an fifteen member volunteer Board of Directors. Five members are publicly elected officials or their designees. Five are representatives of low income communities, and five represent the private sector. Today CAI employs 320 individuals and has an operating budget of over eighteen million dollars. The agency has five areas of operation: Health Services; Early Childhood Education; Adult Literacy Education; Community Services; and Community Development. Each area has a leadership team that is responsible for the achievement of specific outcomes detailed in the Agency's strategic plan.

**\* Provide your Employer Identification Number (EIN)**

741541726

## Organization Address

7.2

215 S Reimer, Suite 120  
San Marcos, TX 78666-5489  
United States

### \* Fiscal Sponsor

Will your organization receive funding through a fiscal sponsor that is a 501(c)(3) organization? If yes is selected, additional fiscal sponsor questions will appear.

No

### \* Current Annual Operating Budget

Submit the annual operating budget of your organization. There is no specific format required for submission.

Annual Agency Wide Operating Budget\_Community Action.pdf

## Organizational Diversity

The Foundation is committed to using an equity lens in our work. In our grantmaking, we assess the demographics of applicants as well as grantees to understand how our processes and practices reach the entire Central Texas community that our Foundation serves. Across the organization, we transparently report on who the Foundation serves through our investments and programs.

Organizational demographic data is not a component of the Foundation's grantmaking rubric and is not used in determining grant eligibility or selection.

To this end, the Foundation requests information on organizational diversity using the chart below. Person/People of color (POC) is primarily used to describe any person who does not identify as "white". However, we recognize that organizations collect this information in different ways and use different race/ethnicity categories. We ask that if you collect this information from your Executive Staff and Board, to report it using the following table. Numbers input below should be unduplicated within each category, meaning an individual should not be counted in multiple categories.

### \* Board: # White

7

### \* Board: # Identify as POC

\* **Board: # Unknown**

0

\* **Executive Staff: # White**

4

\* **Executive Staff: # Identify as POC**

6

\* **Executive Staff: # Unknown**

0

## Contacts

\* **Request Primary Contact**

This contact will be the main point person for the grant, including reporting and ongoing communication.

- Douglas Mudd

\* **Executive Director or CEO**

Please specify a leadership contact for your organization.

- Douglas Mudd

\* **Signatory**

In the event of a grant award, this contact will be authorized to sign the grant agreement.

- Douglas Mudd

\* **Payment Contact**

In the event of a grant award, this contact will provide the banking information to receive payment.

- Keith Herington

**Additional Contact(s)**

Please note any additional contacts that should be copied on grant-related communications.

- Stacey Martinez

## Contacts Submitted in Grantee Portal

Douglas Mudd



Title: Executive Director

7.2

@ Work (Preferred): dmudd@communityaction.com

## Keith Herington

Title: Chief Fiscal Officer

Department: Administration

@ Work (Preferred): kherington@communityaction.com

☎ Work (Preferred): +1 512 392 1161ext. 311

## Stacey Martinez

Title: Health Services Director

Department: Health

@ Work (Preferred): smartinez@communityaction.com

☎ Work (Preferred): +1 512 392 1161ext. 329



# TITLE X TRAINING

Presented to the Community Action, Inc.  
Board of Directors

**NOVEMBER 13, 2025**

\*Data source: Every Body Texas  
[www.everybodytexas.org](http://www.everybodytexas.org)







# Every Body Texas

- Statewide Title X Grantee in Texas
- Distribute Title X funds to local agencies
- Provide oversight & technical assistance
- See information from sub-recipients
- Provide family planning services at low or no cost
- Promote positive birth outcomes & healthy families by allowing individuals to decide the number and spacing of their children





# What is Title X

- Title X is the only existing federal grant program solely devoted to family planning and related preventative care
- Title X has provided care & family planning services to over 4 million individuals
- Developed as a collaboration between the Office of Population Affairs (OPA) and the Center for Disease Control (CDC)



# Title X Statistics

Every Body Texas is the only statewide organization that administers Title X funds to Texas providers. Their statewide network of Title X clinics provide high quality sexual and reproductive healthcare to everyone in Texas, regardless of income, identity, or personal circumstance.

**190,620**

Clients served during  
fiscal year 2022

**49.6%**

Percent of clients served  
under the age of 30

**60.1%**

Percent of clients served  
by Title X in Texas who  
have no health insurance

**73.4%**

Percent of clients served  
by Title X in Texas living  
below the poverty line



**every body**  
**TEXAS**

[www.everybodytexas.org](http://www.everybodytexas.org)

# Who can receive Title X services?

- A Title X client is an individual who receives family planning services, which include pregnancy planning or pregnancy prevention services
- Women, men, and adolescents of reproductive age
- Intended to make reproductive healthcare services available to low income and uninsured individuals.



# What do the funds cover?

- assistance with contraceptives, rent, utilities, labs, and medical supplies.





# Title X Family Planning Services

- Contraceptive services.
- Basic infertility services
- Pregnancy testing and options counseling
- Preconception health services
- Sexually transmitted infection testing and treatment (including HIV/AIDS)
- Related preventative health services such as breast and cervical cancer screening
- Developing a reproductive life plan that outlines a client's personal goals regarding whether or not to have children, desired number of children, and the optimal timing and spacing of children



[www.everybodytexas.org](http://www.everybodytexas.org)



# Confidential Services

All clients receiving family planning services must receive information about the confidential nature of services including limitations of confidentiality.

Title X protects the rights of minor clients to receive services for all services, except one...

In 2022, Title X clinics in Texas currently require consent from a parent or guardian if a minor is seeking contraception (birth control).

[www.everybodytexas.org](http://www.everybodytexas.org)





# Serving Adolescents

- Must be confidential
- Receive counseling on all contraception methods including abstinence
- Encouraged to seek family, guardian or trusted adult to participate in their sexual and reproductive decisions
- Provide information about current partner, relationship and/or family violence, and available resources and assistance

[www.everybodytexas.org](http://www.everybodytexas.org)





# Fees

- Clients, who are at or below 100% FPL cannot be charged for family planning services
- No one is turned away due to the inability to pay
- Clients with no payor source, commonly known as self-pay clients must be charged according to a schedule of discounts that meet Title X requirements
- If a client requests confidential services, they are not required to use their coverage but can instead be charged according to the agency's Title X schedule of discounts.

[www.everybodytexas.org](http://www.everybodytexas.org)

**Thank  
You**