

Frazier School District

**Board of School Directors
Regular Monthly Board Meeting
Held On: Tuesday, December 5th, 2023
Board Room of the Administration Building**

Present: Rick Adams, Doug Clingan, Jill Devine, Stacey Erdely, Megan Hoff, Melissa Patitucci, Alicia Puskar, Vicki Olexa
Absent: Thomas Shetterly
Others: Superintendent: Dr. William R. Henderson
Business Manager: Marissa Dreucci
Technology Director: Mr. Scott Hazelbaker
Solicitor: Attorney Jeremy Davis
FEA Representative: Rachel Lindey

Motion by Olexa, second by Adams, to approve the December 5th, 2023 agenda, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Comments from the Public on Agenda: Kathy Knight expressed concern over the Budget Resolution motion and taxpayers not understanding the 7.5% index issued by the State.

Motion by Olexa, second by Erdely, to approve the regular monthly meeting minutes from Tuesday, September 19th, 2023 and Tuesday, October 10th, 2023, as presented.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the financial report, cafeteria report, activity fund, and capital reserve with one motion and one second. All in favor and none opposed. Motion carries.

Motion by Olexa, second by Devine, to approve the payment of bills due and payable and additional bills due and payable.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the closure of the following PNC Bank accounts as a result of the district's banking relationship being moved to Somerset Trust. Any remaining funds in the accounts will be returned to the district in the form of a check.

- General Fund 1582
- General Fund Sweep 1502
- Payroll Fund 1611
- Cafeteria Fund 1531
- Capital Reserve Fund 0798
- Capital Projects 1667
- Activities Fund 1603
- Tax Collection 7916
- Credit Card 0691
- Clarence Smith Memorial Investment 7018

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Erdely, to adopt the Budget Resolution stating the school district will not increase taxes above the 2024-2025 index of 7.5%.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the purchase of the attached list of books from Perma-Bound for the high school library. Grant funding in the amount of \$14,395.80 to cover the purchase.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Adams, to approve the request submitted by Scott Hazelbaker to accept the proposal from Van Strien Consulting, LLC for E-rate services for 2024-2025 funding year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the following use of facilities:

1. Approval of request from Heather Rubish, on behalf of Frazier Youth Wrestling, to use the elementary facilities for practice, beginning November 14, 2023 through March 2024. Gym times are as follows: ~~Tuesdays—elementary gym from 6:00 p.m. to 8:00 p.m. and Thursdays—elementary gym from 6:00 pm. to 7:30 p.m.~~

No costs to the district

Usage approved but times needed reviewed

2. Approval of request from Mary Kay Wojtanowski, on behalf of Frazier Girl's 6th grade basketball (Industry Sports,) to use the elementary facilities, beginning November 2023 through March 2024 on Thursdays ~~from 7:30 a.m. to 9:00 p.m.~~

No costs to the district

Usage approved but times needed reviewed

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request to accept the affiliation agreement between Penn West University and Frazier School District for students to participate in a clinical experience through supervision in a clinic setting. The term of this agreement is five (5) years from the date of execution.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve Carrie Collins and Danielle Angelo as elementary tutors, two (2) days per week, each for one (1) hour at the contracted rate of pay.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request submitted by Eric Johnson, Special Education Director, to accept the service agreement with Family Ties to provide paraprofessionals based on need and availability.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve Mike Turek, as the Truancy Officer for the high school for the remainder of the 2023-2024 school year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve Dr. Henderson as a Truancy Officer in the absence of any building level principals, on as needed basis.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the request to modify the language in the handbooks under Appearance (#2b-ootwear) to read as follows:

2b. The wearing of steel toe protective footwear is prohibited on school premises, unless required for CTC (Vocation School) classes. Footwear must be removed during safety screening upon entry into the school.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve 6j, 6k, 6l and 6m with one motion and one second. All in favor and none opposed. Motion carries.

6j. Maintenance Agreement

Approve the preventive maintenance service agreement with Palco Power systems for the district's generators at a total annual cost of \$2,114. [Maintenance includes Elementary, Middle School and High School.]

6k. Horizon Proposal

Approval of request submitted by Scott Hazelbaker to accept the change order in the amount of \$654.00 from Horizon Information Services to install station software to the Aiphone equipment.

6l. Affiliation Agreement

Accept affiliation agreement between Penn West University and Frazier School District to provide an educational experience for the University's students in the area of speech-language pathology. Term of agreement shall be five (5) years from the date of execution, at no cost to the district.

6m. School Calendar

Approval to remove Friday, May 17th, 2024, In-service Day from the school calendar due to the change in the FEA Collective Bargaining Agreement. There will be no school on this day for students. [Graduation date and last day of school will not change – unless snow make-up days are used.]

Motion by Olexa, second by Devine, to approve the following field trips:

1. ***Retroactive Approval***
Mike Steeber, Robotics Sponsor & John Malone, Gifted Sponsor
BOTS Class and Several Gifted Students
Penn Trafford High – Friday, December 1, 2023
Compete in the VEX Robotics Competition – Number in Group - 20
Transportation and Substitute - \$350.00 (Possibly only one (1) substitute needed)
Total Cost to the District - \$350.00
2. Joe Scalise and Mr. Turek
Tobacco Resistance Unit – Laurelville Retreat Center, Mt. Pleasant
Friday, December 15th, 2023 – Number in Group – 15
Adagio Health to reimburse the cost of transportation and substitute
No Cost to the District
3. Shari Hohol – High School Guidance Counselor and Chaperones (Lori Kirchner, Rebecca Day, Kaci Pleva, Eric Wilkins, and Mike Shannon)
9th Grade Students Tour and Presentation of the CWCTC
January 24th, 2024
Number in Group – 95 Students
Two (2) Buses - \$200/each
Total Cost to the District - \$400.00
4. Kris Levi, FBLA Sponsor
Byham Theater – Wednesday, December 20th, 2023
Number in Group – 21
Transportation paid for by Students
Substitute - \$110
Total Cost to the District - \$110.00
5. Rebecca Day and the Anatomy and Physiology Class students
Carlow University – Friday, March 15, 2024
Lab activities in the University Cadaver Lab
Transportation cost - \$250
One (1) substitute - \$110
Total Cost to the District - \$360.00

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to accept the agreement between Maxim Staffing and Frazier School District to provide paraprofessional staffing on an as needed basis.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the following substitute list additions or the 2023-2024 school year as presented.

1. Jennifer Brandt, RN (retroactive approval)
2. Tiffany Hixenbaugh, Paraprofessional
3. MaryAnn Brown – custodian

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Erdely, to accept to the letter of resignation from Marissa Dreucci, Business Manager, effective December 22, 2023.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the election of Adam Sepic for the Technology Assistant position at a salary of \$32,500 with a start date of January 2, 2024, and benefits in accordance with the non-professional staff.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to retroactively approve the election of extracurricular staff for the 2023-2024 school year.

- | | | |
|----|----------------|-----------------------------------|
| 1. | Emily Marshall | Assistant Coach, Girls Basketball |
| 2. | Zach Keefer | Weightlifting Coach |
| 3. | Mike Shannon | Weightlifting Coach |
| 4. | Kaci Pleva | Volunteer, Drama |
| 5. | Ryan Keebler | Volunteer, Boys Basketball |

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to change the previous motion listed on the October 2023 agenda from employee A to take a sabbatical leave of absence to a medical leave of absence for the remainder of the 2023-2024 school year.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

Motion by Olexa, second by Devine, to approve the election of Jessica Martin as a full-time paraprofessional, at the contracted rate of pay, plus two (2) personal days to be used within the school year. Effective date of Wednesday, December 6th, 2023.

[Roll Call Vote]

Vote: Yes – Adams, Clingan, Devine, Erdely, Hoff, Patitucci, Puskar, Olexa
Absent - Shetterly

(Summary: Eight yes. One absent. Motion carried.)

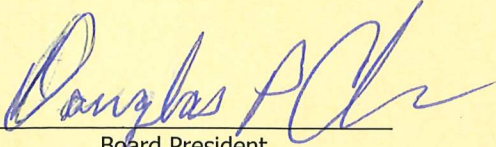
Comments from the Public:

- Denise Wilhelm thanked the Board for explaining the 7.5% index and questioned the letter on May 1, 2022 about reducing property taxes and balancing the budget.
- Marissa Dreucci discussed the Homestead/Farmstead property tax.

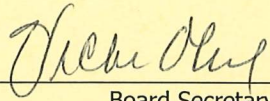
Motion by Olexa, second by Devine, to move for adjournment of the meeting. No objections to the motion. All in attendance agreed, no objections.

Regular Monthly Board Meeting
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The regular monthly meeting of the members of the Board of School Directors of the Frazier School District for the month of December 2023, held on Tuesday, December 5th, 2023, in the Administration Building, adjourned at 8:10 p.m.



Board President



Board Secretary

VO:dts