

The regular monthly meeting of the Minerva Central School Board of Education held on August 8, 2024 was called to order by President, Nellie R. Halloran at 6:40 pm.

Present: Mrs. Killon, Ms. Halloran, Mrs. West, Mrs. Griffen, Mr. Sanalidro, Mrs. Husson, Ms. Hyatt, Mrs. and Mrs. McCauliffe.

0 Faculty/Staff Members

3 Community Members

Pledge of Allegiance

Motion by Mrs. Killon seconded by Mrs. West to Enter into Executive Session at 6:41 pm. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Griffen to exit Executive Session at 7:01 pm. Carried 5-0

Public Comment – None

Mrs. Husson gave Superintendent's report including: Personnel, math position left to fill with a plan in place if needed. SUV purchase, Mrs. McCauliffe will have listed in the coming days. Capital project updates, we are in engineering phase of the review process, met with fiscal advisors regarding bond issuance. Merger updates, community meeting will be held 09/16 and we are working with BOCES on getting a public notice together. Mrs. McCauliffe reported last of the COVID grant funds will be spent by the end of September. Mrs. Husson continued report: Fall sports will begin on the 26th, soccer fest, 5K to get cross country involved, athletic BBQ at Minerva Beach 08/22/24 at 5pm, sportsmanship discussion for all attendees. Annual financial audit, auditors were here for 3 days, everything going well. Custodial staff working on getting the building back together for the start of school, painting, mulch, cleaning, a lot of athletic field work to prep for soccer and getting classrooms in order. Cellphone policy, hoping to have in place by January 1. Mr. Kirker will be doing admin internship at this time and he will assist with putting together. Process needs to be slow and well thought out so we can be effective with what is put in place. International fellowship, discussed tuition for future students, school board consensus to not go below \$6000 with the possibility of looking at other companies to work with in the future. Upcoming dates, 08/21/24 will be PD day for non-instructional staff to include HR training, conflict resolution and teamwork. 09/3/24 is staff day with a parade around the bus route 1-2:30, 09/4/24 is the 1st day for students, modified schedule in the morning, carnival, assemblies. Discussions of different awards and spotlights to do throughout the year. 9/13/24 back to school BBQ, 09/23/24 next regular monthly board meeting with a board vote regarding merger.

Ms. Hyatt gave Curriculum and Instruction report including: lots of special education meetings, summer enrichment we recommended 27 and 11 attended, smallest we have had so far. Kids were engaged and enjoyed it. K-2 at 93%, 3-4 at 87% and 5-6 at 95% with 3 kids having perfect attendance. Teachers have used 198 PD hours. New staff coming on board so new staff orientation will happen soon. Erin's law, important to understand and teach about sex abuse prevention. Reviewing proper resources, working with Essex County to build a program at school with very kid friendly and understandable information, free service for the district. We cannot opt students out as it is a state requirement. Dr. Emma with Essex County can host virtual parent sessions that families can do from home. R. Pless commented that this is a great idea and should be taught at all levels.

Motion by Mr. Sanalidro seconded by Mrs. West for the reading and approval of minutes for the reorganization meeting held July 11, 2024

Carried 5-0

Motion by Mrs. Griffen seconded by Mr. Sanalidro for the reading and approval of minutes for the regular meeting held July 11, 2024 Carried 5-0

Motion by Mrs. Killon seconded by Mrs. West to approve Financial Reports including: Treasurer's Report, Warrant # 4 \$98,231.32, 2023-2024 Budget Revenue and Status, Budget Revenue and Status, Extra Classroom Report \$45,822.75. Carried 5-0

Committee Reports: Second read and approval of policy 5840: Artificial Intelligence, tabeled. Mrs. Husson is working on with Mr. Kirker.

Correspondence: letter of resignation K.Packard, letter of resignation H. Caldwell, letter of resignation E. Corcoran, letter of request for non-resident student enrollment A. Mulligan, letter of request for out-of-district tuition R. Clark

Motion by Mrs. Griffen seconded by Mrs. Killon to approve new business resolution A-O:

- a. Action to set the School Tax rate for 2024-2025. Mrs. McCauliffe discussed both towns are back at 100% equalization and rates for Minerva will be \$8.49 and Chester at \$8.50.
- b. Action to approve the 2024-2025 District-Wide School Safety Plan
- c. Action to approve the 2024-2025 Building-Level Emergency Response Plan
- d. Action to approve the 2024-2025 Student-Parent Handbook
- e. Action to amend the May 21, 2024 minutes to read - "Jessica West accepted the two year six week position."
- f. Action to approve the request for Non-Resident Student Enrollment for the 2024-2025 School year- Sadie Mulligan.
- g. Action to approve the request for out-of-district tuition for the 2024-2025 school year: Rosemary and Forest Clark.
- h. Action to amend Rebecca Pless' resignation date from June 26, 2024 to June 30, 2024.
- i. Action to approve the following extra curricular appointments:

Faith Gaddis	Elementary Soccer Coach
Edward Corcoran	Class of 2028 Advisor
- j. Action to recognize the following athletic appointments by Johnsbury Central school:

Aaron Chambers	Co-Coach Boys Varsity Soccer
Danielle Bonnano	Co-Coach Cross Country
- k. Action to accept the resignation of Kaylee Packard as Elementary Teacher effective July 31, 2024.
- l. Action to accept the resignation of Harold Caldwell as Art Teacher effective August 8, 2024.
- m. Action to accept the resignation of Edward Corcoran as Technology Teacher effective August 31, 2024.
- n. Action to approve the Second Amendment to the Employment Agreement for the Superintendent Contract- Candice L. Husson.
- o. Action to amend the following appointment:

Matt Brown Summer Enrichment Teaching Assistant, per contract salary, effective July 8th, 2024- August 8, 2024 (if numbers deem position needed). To Summer Enrichment Teacher, per contract Salary, effective July 8th, 2024- August 8th, 2024.
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Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. West to approve new business resolution P:

- p. BE IT RESOLVED, that the Board of Education of the Minerva Central School District, hereby accepts the recommendation of the Superintendent to appoint Ellen Bosan to a three (3) year probationary appointment as a teacher of School Media Specialist (Library) in the School Media Specialist (Library) tenure area (Masters +30 Step 15), effective September 1, 2024. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve new business resolution Q:

- q. BE IT RESOLVED, that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Edward Corcoran to a four (4) year probationary appointment as PK-12 Art Teacher (per contract masters step 11 in the Art Teacher tenure area, commencing September 1, 2024. Carried 5-0

Motion by Mrs. Killon seconded by Mrs. West to approve new business resolution R:

- r. BE IT RESOLVED, that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Kayla Sullivan as a Full Time Cleaner as per CSEA contract (MOA Amended- Step 5-10 month/NO CDL). In accordance with Civil Service Rules, such an appointment is a probationary appointment in effect for 10 months, effective September 1, 2024. Pay and benefits shall be as set forth in the CSEA collective bargaining agreement. Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to approve new business resolution S:

- s. BE IT RESOLVED that the Board of Education hereby accepts the recommendation of the Superintendent to amend the appointment of Lisa Fabin dated June 6, 2024 from a term position as Reading Teacher (Step 20 Masters plus any previous in-service credit \$675) to a term position as Elementary Teacher(Step 20 Masters plus any previous in-service credit \$675) effective September 1, 2024 to December 31, 2024 and a term position as Reading Teacher effective January 1, 2025 to June 30, 2025. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. Killon to approve new business resolution T:

- t. BE IT RESOLVED that the Board of Education of the Minerva Central School District hereby accepts the recommendation of the Superintendent to appoint Kathleen Riley to a term position as a Technology Teacher (Masters Step 4) Ms. Riley's appointment will be effective September 1, 2024, and will continue for the 2024-2025 school year. Carried 5-0

Motion by Mr. Sanalidro seconded by Mrs. West to approve new business resolution U:

- u. BE IT RESOLVED: WHEREAS, A number of public school districts in the Albany-Schoharie-Schenectady-Saratoga Counties area (Capital Region BOCES) and the Washington-Saratoga-Warren-Hamilton-Essex Counties area (WSWHE BOCES) require goods and services related to Health-Safety-Risk Management, and WHEREAS, The School District named below is a current client (subscriber) of the Health-Safety-Risk Management service offered by Capital Region BOCES and

WHEREAS,

The School District named below is desirous of participating with other districts in cooperatively bidding the services mentioned above, as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Carried 5-0

Motion by Mrs. West seconded by Mrs. Griffen to accept the recommendations of the Committee of Special Education for students numbered 7736 and 7742. Carried 5-0

Public Comment – None

Motion by Mrs. Griffen seconded by Mrs. West to adjourn meeting at 7:53 pm.

Cortney McCauliffe
Deputy District Clerk
August 20, 2024

