

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

August 9, 2021  
Boulder Elementary School

### Board members present:

Carrie Harris – Board Chair   Andrea Dolezal – Trustee   Niki Conroy – Trustee   Cheryl Hecht - Trustee

### Administrators present:

Jeff Elliott, Superintendent/Principal  
Britton Mann, District Clerk

Staff:   Devyn Ottman – Zoom Meeting Operator

Visitors:   Rochelle Hesford, Drew Dawson, Jessica Craft, Jered Padmos, Rusty Giulio, Kayla Hecht, Jaimie Duenas via zoom, Erin Ritchie via Zoom, Zitnick via Zoom.

**CALL**                      The Elementary Board was called to order at 5:35 p.m. by Carrie, who led the Pledge of Allegiance.

**ELEMENTARY  
BOARD TO ORDER**

**AGENDA REVIEW**            New Business #4 will be moved to be presented before the Superintendent Report.

**APPROVAL OF  
CLAIMS**                      Carrie asked about the claim to Silverback. Mr. Elliott told her it was an evaluation tool on collecting data. Carrie also asked about the Big Sky Summit claim. Mr. Elliott said it was a National Conference and was paid through the Literacy Grant. e. There were no other questions regarding claims. Niki motioned to approve the July 2021 claims and warrants with the prior month ending with warrant # 9412 and the current numbers 9413-9446 in the amount of \$96,469.07. Niki motioned to approve the August 2021 claims and warrants with the prior month ending with warrant # 9446 and the current numbers 9447-9487 in the amount of \$66,765.28. Andrea seconded both motions, all board members approved. Claims were present for review.

**REVIEW OF  
PREVIOUS MONTH  
PAYROLL**                      Niki asked if the payroll included the Summer Program employees, Britton stated that it did. Cheryl asked about the 2 checks to Devyn Ottman. Britton stated that one check was her Technology Stipend and the other was her Summer Contract Stipend. There were no questions or comments regarding July 2021 payroll.

**APPROVAL OF  
PREVIOUS MONTH  
MINUTES**                      Andrea motioned to approve the regular meeting minutes for July 2021. Niki seconded, all approved.

**APPROVAL OF  
STUDENT  
ACTIVITIES**                      There has been no activity in School Activities.

**PUBLIC COMMENT**            Carrie read the Public Comment Statement. Jeff introduced the new teaching staff to the Board.

**COMMUNICATIONS**            **LETTERS:** None  
**STUDENT ISSUES:** None

**COMMENDATIONS  
/RECOGNITIONS**            Mr. Elliott stated that Rochelle received the Impact Person of the Year award from the Kiwanis. Carrie thanked Rochelle for her hard work with the 21<sup>st</sup> CCLC Program.

**UNFINISHED  
BUSINESS**                      None

**COMMITTEE  
REPORTS**                      **Leadership** – Chair and Vice chair: Carrie Harris & Matt Strozewski: This committee did not meet. Matt did stop in to visit with Mr. Elliott  
**Handbook/Policy** – Niki Conroy & Cheryl Hecht: This committee did meet. They discussed the 1905 Policy and adult lunch prices in the handbook. Niki motioned to increase adult meal prices to \$4.00, Andrea seconded, all present approved.

ADMINISTRATORS  
REPORT

**Budget/Finance and Negotiations/Personnel** – Niki Conroy & Cheryl Hecht: This committee did not meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: This committee did meet. They discussed the ESSER III funding and using that towards the HVAC system. We will go out to bid in October. 20% of ESSER III has to go towards learning loss.

**Transportation** – Andrea Dolezal & Cheryl Hecht: This committee did not meet.

Mr. Elliott provided notes for the official minutes. His 4 areas of discussion are:

**Student Centered:**

1. Preschool addition to BES
2. Schedule and back to normal school days and other programs.
3. 1900 Policy review

**Creating and Maintaining a positive school culture:**

1. Mental health for staff and students (Second Step)
2. Remove remote learning from teaching staff
  - Application for remote option
  - Temporary absences (quarantine) Acellus

**Improving Instruction based on best practices:**

1. Continue to improve literacy
2. Whole Child Teaching
3. Narrow our scope and focus on depth.
4. Scheduling trainings and PIR dates.

**Community Engagement and Communication:**

1. Facebook for promoting positive happenings at BES
2. Facebook live for board meetings, concerts, events
3. Please let Mr. Elliott know if there are any other opportunities for him
4. Sharing reopening plan – with contingency plan already in use.

NEW BUSINESS

**1. Personnel –**

1. Personnel –
  - a. Jessica Craft MS ELA Teacher.
  - b. Tawni Pettis as School Secretary
  - c. Sandy Hays as a substitute.

Niki motioned to approved Jessica Craft as the new ELA teacher, Tawni Pettis as school secretary and Sandy Hays as a substitute. Andrea seconded, all approved. Also Mr. Elliott will be the assistant coach for Football.

**Non Resident Student Acceptance – *Standing Agenda Item*** – Three kindergarten students from out of district. Andrea motioned to approve the 3 out of district students as presented. Niki seconded, all approved.

**Liquidation of School Property – *Standing Agenda Item*** – None

**Headwaters – Child Care Working Group** – Mr. Elliott stated that the group is requesting a lease agreement so the City Attorney and MTSBA can start talking about the logistics of this plan. The group is still working on a 501C3. Drew Dawson added that there has been a tsunami of activities in the Boulder childcare plan. He discussed the sustainability of the program and having the Child Care Coordinator continue to work on the 501C3 and work with reps at the school. The Family Engagement Coordinator will also work with the Child Care Coordinator. The Literacy Grant hold a 0-2-year-old component and there might be some funding available through the Literacy Grant. Niki asked why no other properties have been looked at. She stated that she understands how this would be great for the community but is this the best thing for the District. Mr. Elliott stated that it is most likely due to the proximity of the location, being right next to the school. Andrea asked if the city would do crosswalk. Niki also asked if the current playground equipment is appropriate liability wise. Mr. Elliott said he will double check. Andrea motioned to move forward with the lease agreement, Cheryl seconded, all approved.

**Second Reading of Policies** – Niki motioned to approve the second reading of policy 5228 P – Transportation Drug Testing. Andrea motioned to approve the first reading of the following policies as presented in the August 2021 Agenda. Niki seconded the motion.

1. 2170 – Montana Digital Academy
2. 2170P – Montana Digital Academy Application

3. 2332 – Instruction (Religious Activities)
4. 3121 - Enrollment and Attendance Records (Students)
5. 3233 – Student Use of Buildings (Equal Access)
6. 3311 – Firearms and Other Weapons (Equal Access)
- i. Option 1 – Board of Trustees will convene a hearing to review underlying circumstances on a case by case basis.
7. 3413 – Student Immunizations
8. 3510 – School Sponsored Activities (Home School Participation)
9. 3550 – Student Clubs (curricular and non-curricular)
- i. Administration Option
10. 3550P – Student Club Application
11. 4211 District and School Name, Logo, Imagery and Colors
12. 4334 – Posting Notices on School Property.

13. 1900 Policy Series – Niki motioned to continue the state of emergency for the 1900 series policies. Cheryl seconded, all approved.

**Approval of 2021-2022 School Year Budget** – Andrea motioned to approved the 2021-2022 budget as presented. Niki seconded, all present approved.

**Recommendation 2<sup>nd</sup> Reading of Staff and Student Handbooks for the 2021-2022 School Year** – Niki recommended approval of handbooks with the following changes; Add the lunch information (students eat free again this year) move Tawni under administration. Cheryl seconded those recommendations. All board members approved.

TOPICS FOR  
FUTURE AGENDAS

- Sports Calendar
- TFS
- Pre-School – Possible Special Meeting
- Second Reading of Policies

ADJOURNMENT

Niki motioned to adjourn at 7:14, Andrea seconded, which passed unanimously.

  
Vice - Chair, Elementary Board

  
Clerk, Elementary Board