

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting July 13, 2020

The Jamestown Area School Board conducted a teleconference / virtual meeting via Zoom on July 13, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh and David Volosin

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear (teleconference), School Psychologist and Director of Special Education, Kristin Hope (teleconference), Elementary Principal, Brian Keyser (teleconference), High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Christian Faulkman, Wallace Panchar Group

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the minutes of the meeting held on June 25, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve Jamestown Area School District's Health & Safety plan for the 2020–21 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Volosin, seconded by Mr. Tucker, to approve the attached retirement request from Amy Blasi. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the attached resignation from Mike Menold, effective August 17, 2020. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the resignation of Brittany Bruce as an aide, effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve the advertising and hiring for a Paraprofessional (replaces B. Bruce). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker, to approve the advertising and hiring for an English teacher (replaces A. Blasi). Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the advertising and hiring for a STEAM teacher. Discussion occurred and a motion was made by Mr. Tucker, seconded by Mrs. Riley to table the advertising and hiring for a STEAM teacher. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached listing of Class / Club advisors for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached Coaching Employment Agreement with Dale Anderson as the Golf – Head Coach, effective immediately. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the financial statements for June 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve payment of bills for June and July 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Tucker, to grant permission to the following organizations to apply for gaming licenses for the 2020-21 school year: Motion passed by unanimous voice vote.

~~Drama Club~~
Jr. Class of 2021
Sr. Class of 2020
Muskie All Sports Boosters

Motion by Ms. Zahniser, seconded by Mrs. Mayer, to approve the contract for the Elementary Storm Water project to Donald Lark & Sons contingent upon the closing of the PENNVEST Funding offer, verification of qualifications, review and approval of Insurance and Performance Bonds and receipt of all necessary district required clearances. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve purchasing the following items out of the Capital Reserve fund: Motion passed by unanimous voice vote.

New Switch (includes 5-year license) – Digital initiative \$3,776.00
Three (3) Smartboards & 2 Adjustable mounts - \$14,345.00
(Kindergarten, 1st grade x 2-Digital initiative)

An Equal Opportunity Employer

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve a trade in value offer of \$7,000.00 for our 2010 F250 Ford truck from McCandless Ford. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Riley, to award the following Food Services bids for the 2020-21 school year: Motion passed by unanimous voice vote.

Milk/Dairy Bid to Deans Dairy Inc.
Bread Bid to Klosterman Bakery

OTHER / CRITIQUE

Knox 2020 Municipal Law Symposium – September 29, 2020
August Board Meeting – Via Zoom or in person

The board discussed the August Board meeting and agreed to have it via Zoom. The meeting is open to any board members who wish to attend in person. The meeting will be held at 4:30pm on August 17, 2020 as a combined workshop and board meeting.

The board also discussed the September 21st board meeting. Mrs. Runyon cannot make the meeting and requested that we consider moving it to the 17th. The board agreed but is unsure if we will have it in person or via Zoom. Further discussion is required as we get closer and will hold off advertising the change until it's been determined.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 6:22 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting August 12, 2020

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on August 12, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh and David Volosin

Members on teleconference: Brenda Stevenson, John Tucker and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: None

An executive session on August 10, 2020 from 12:00 pm to 12:30 pm to discuss legal matters.

MINUTES

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the minutes of the meeting held on July 13, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

First reading of the following board policies (no action required)

POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students

POLICY 104 – Discrimination/Title IX Sexua Harassment Affecting Staff

POLICY 247 – Hazing

POLICY 317.1 – Educator Misconduct

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached list of volunteers for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached Administrative manual for 2020 / 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve Ed Carter as the SRO for Jamestown Elementary for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

The board initially skipped Motion 9.5 and came back after much discussion about the re-opening of school. A straw pole vote was taken on whether the board wanted to re-open with a hybrid approach or full remote for the first 9 weeks. J. McElhaney – Full Remote, Riley – Full Remote, Routh – Full Remote, Runyon – Hybrid, Stevenson – Hybrid, Tucker – neither, Volosin – Full Remote, Zahniser – Full Remote and Mayer - Hybrid

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve the attached PDE Emergency Instructional Time Template Section 520.1 for the 2020-21 school year with a change to the first day of school. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the following conference request: Motion passed by unanimous voice vote.

Malissa Rhoades – LETRS -Online & IU5, Edinboro, PA 8/11/20 – 5/11/21, Cost \$349.00 (materials)

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the attached agreement for services with the Mercer County Behavioral Health Commission for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

After discussion of the re-opening of school, Ms. Zahniser made a motion, seconded by Mrs. Runyon to approve a revised school calendar for the 2020-21 school year. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mr. Volosin, to approve the 2020 / 2021 JHS and JES student handbooks. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the attached Elementary PTO officers and fundraisers for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve hiring Taylor Hinton (MA Step 5 \$49,525) as a teacher, effective the 2020 / 2021 school year (pending clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve hiring Megan Griffin as a paraprofessional, effective the 2020 / 2021 school year (replaces B. Bruce). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following mentor teachers for the 2020 / 2021 school year: Motion passed by unanimous voice vote.

Heidi Grinnell for Christine Garvey
Allison Polley for Amber Heil
Jennifer Klink for Taylor Hinton

Motion by Mr. Volosin, seconded by Mr. Routh, to approve an FMLA leave as requested for Ashley Lentz (approx. Oct 5-Jan 4). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve an intermittent FMLA leave as requested for Kristen McClure. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the following Kelly Services substitutes for the 2020-21 school year: Motion passed by unanimous voice vote.

<u>Teacher</u>	<u>Teacher</u>	<u>Teacher</u>
Nancy Boyd-Lagnese	Katherine Glunt	Marvcia Menk
Erin Brown	Julie Harris	Kendra Mott
James Domnick	Aricka Ladebu	Jeffrey Petrilli
Mary Jane Fenton	Karen Martin	

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the following JASD substitutes for the 2020-21 school year (pending clearances): Motion passed by unanimous voice vote.

<u>Principal Substitute - \$160 / day</u>	<u>Substitute Aid - \$9.00 / hour</u>
James Brown	Ashley Lohr (cafeteria) Carlene Waite (cafeteria)
<u>LPN Substitute - \$12.00 / hour</u>	
None	
<u>RN Substitute - \$15.00 / hour</u>	<u>Custodial Substitute - \$13.00 / hour</u>
None	None

FINANCE

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for July 2020. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh, to approve payment of bills for July and August 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$25,426.00 from 5230-900 Gen. Fund-Capital Transfers / Other Uses of Funds (ESSER Funds)
to 1110-400 Reg. Programs / Purchased Property Svc.

\$82,852.00 from 5230-900 Gen. Fund-Capital Transfers / Other Uses of Funds (ESSER Funds)
to 1110-600 Reg. Programs / Supplies Expense

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached agreement to participate in the Better Unemployment Compensation System (BUCS) Comprehensive Program with PSBA Insurance Trust for the 2020 / 2021 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the opening of an interest-bearing account with First National Bank in which the PENNVEST funds will be disbursed for the Elementary Draining project (Signators: Nancy C. Solderich, Board Secretary and Tracie Runyon, Board President). Motion passed by unanimous voice vote.

TRANSPORTATION

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached agreement for the transportation of school pupils with AC-School Services for the period of August 12, 2020 through June 30, 2025. Motion passed by roll call vote.

Riley – yes, Routh – yes, Runyon – yes, Stevenson – yes, Tucker – no, Volosin – yes, Zahniser – no, Mayer – yes, J. McElhaney – yes

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the attached agreement with Reynolds School District to transport their Amish students during the 2020-21 school year. Motion passed by roll call vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve bus drivers and bus equipment lists for the 2020-21 school year. Motion passed by roll call vote.

OTHER / CRITIQUE

Knox 2020 Municipal Law Symposium – Moved to April 29, 2021
September meeting – Zoom or in Person – Time of meeting
Building Use Requests (2) Tractor Pull/Demolition Derby 9/5 & 9/6 and
Antique Tractor Show 9/26 & 9/26
School re-opening plan

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:58 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting September 17, 2020

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on September 17, 2020 at 5:00 PM with Vice President Brenda Severson presiding.

Members Present: Kelli Mayer, Jered McElhaney, Tracie Runyon, Jerry Routh, John Tucker and David Volosin

Members on teleconference: Brenda Stevenson, Beverly Riley and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Welcome Visitors: Mrs. Stevenson and Mrs. Runyon welcomed several visitors both in person and via Zoom

Public Comments: Matt McElhinny and several parents expressed their concerns about the online platform and how their children are being educated. They expressed they would like to see the kids back in school but if they have to continue online, more face to face interaction with students.

Correspondence: Mrs. Solderich noted that Doris Livingston's family sent a thank you card for the lovely flower arrangement

Mrs. Runyon took over the meeting after public comments.

MINUTES

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the minutes of the meeting held on August 12, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Second reading of the following board policies (no action required)

- POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- POLICY 104 – Discrimination/Title IX Sexua Harassment Affecting Staff
- POLICY 247 – Hazing

An Equal Opportunity Employer

POLICY 317.1 – Educator Misconduct

PERSONNEL

Motion by Mr. Volsoin, seconded by Mr. Routh, to approve the following resignations: Motion passed by unanimous voice vote.

Rebecca Bruce-full time paraprofessional, effective August 28, 2020
Bonita Meszaros, part time copier/aide, effective August 25, 2020
Marilyn Hutchinson, full time paraprofessional, effective September 4, 2020

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the following Thiel College mentor students, pending clearances: Motion passed by majority voice vote 8 yes 1 no (Mrs. Mayer).

Austin Roberts (Biology) with Amber Heil
Jason Mellott (History) with Brad Trezona
Noah Toy (History) with Brad Trezona
Brandon Forrest (Math) with David Frew
Hunter Gray (Math) with Heather Harmon
Madison Hawthorne (Math) with Heather Harmon
Donald Pattison (Math) with David Frew
Mary Lebenne (English) with Lucas Widger
Janelle Mudry (English) with Lucas Widger

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the following Kelly Services substitutes for the 2020-21 school year: Motion passed by unanimous voice vote.

Samuel Levine

Motion by Mr. Routh, seconded by Mr. McElhaney, to approve an unpaid day for Megan Griffin (paraprofessional) on October 2, 2020. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mr. Routh to combine 11.1 & 11.2 and approve the financial statements for August 2020 as well as payment of bills for August and September 2020. Motions passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the attached budget transfer requests: Motion passed by unanimous voice vote.

\$2,400.00 from 2220-400 Technology Support Services / Purchased Property Svcs.
to 1110-400 Reg. Programs / Purchased Property Svc. (reclass Classlink budget)

\$383.90 from 2271-100 Inst. Staff Development / Salary Expense
to 2271-600 Inst. Staff Development / Supplies Expense

Motion by Mr. Tucker, seconded by Mr. Routh to approve the attached invoice of \$36,300.00 to Konzel Construction for the work completed on the Jamestown Elementary Sewage Lift Station, to be paid with Capital Reserve Funds. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached invoice of \$6,750.00 to HHSDR for professional services for the Elementary HVAC and Roof project. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Mayer, to approve the attached change orders (2) for Donald Lark & Sons, Inc. for underdrain installation to remediate a spring for the Elementary Storm Water project and Knox Law firm for legal fees. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh to approve the attached agreement with BerkOne for Crawford County Act 1 mailings for the current fiscal year (9.7% increase, approx. \$25.00 total). Motion passed by unanimous voice vote.

Motion added by Mr. Tucker, seconded by Mr. Routh, to approve the advertising and hiring of two paraprofessionals (replacing R. Bruce & M. Hutchinson). Motion passed by unanimous voice vote.

OTHER / CRITIQUE

The board conducted an Executive session on August 20, 2020 to discuss legal matters. The meeting occurred from 4:30 pm and ended at 5:24 pm

Buildings & Grounds Committee Meeting – Scheduled for October 5, 2020 @ 5:00 pm

Knox 2020 Municipal Law Symposium – Moved to April 29, 2021

October Meeting – Discuss any changes needed to be advertised

Executive Meeting – Friday, September 18, 2020 to discuss legal matters @ 11:00 am

ADJOURNMENT

Motion by Mr. Routh, seconded by Mr. Volosin, to adjourn the meeting at 7:09 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting October 5, 2020

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on October 5, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Kelli Mayer, Jered McElhaney, Jerry Routh, Tracie Runyon, Brenda Stevenson, John Tucker and David Volosin

Members on teleconference: Bev Riley and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: HHSDR & CJL Engineering – Discuss plans for Elementary project-HVAC & Roof (Jim Vizzini, Bob Englebaugh and Jon Finn)

An executive session occurred on September 22nd from 4:00 – 4:15 pm to discuss a legal matter.

An executive session occurred on October 5th from 6:15 – 6:22 pm to discuss Health and Safety matters.

MINUTES

Motion by Mr. Volosin, seconded by Mr. Roth, to approve the minutes of the meeting held on September 17, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Final reading of the following board policies (no action required). Mrs Reiser requested a board member to table the motion. Motion by Mr. Routh, seconded by Mrs. Steveson to table the final reading of board policies. Motion passed by unanimous voice vote.

POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students

POLICY 104 – Discrimination/Title IX Sexua Harassment Affecting Staff

POLICY 247 – Hazing

POLICY 317.1 – Educator Misconduct

An Equal Opportunity Employer

A motion was added by Mr. Tucker, seconded by Mrs. Riley, to approve a hybrid educational plan to bring students back to school two (2) days per week and complete online work three (3) days beginning the second quarter of the 2020-21 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the advertising and hiring of a part time support staff for district copying (replaces B. Meszaros). Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve hiring Kayla Melton as a paraprofessional effective October 6, 2020 at a rate of \$12.04 per hour. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the transfer of Kylie Bish from a paraprofessional position to a long-term substitute teacher for Ashley Lentz, placing her on the JEA contractual BA Step 1 pay scale for the days worked from September 28th through December 31, 2020 (58 days) then back to a paraprofessional as of January 1, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Volosin, to approve the following unpaid days: Motion passed by unanimous voice vote. Megan Griffin (paraprofessional) 9/21, 9/23 (1/2) & 9/24

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the following Kelly Services substitute teachers: Motion passed by unanimous voice vote.

Colton Randall

FINANCE

Motion by Mr. Tucker, seconded by Mr. Routh, to approve payment of bills for September and October 2020. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Volosin, to approve increasing our Internet bandwidth through the MIU4 with an approximate monthly increase of \$15.00 (reflects E-rate discount). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached agreement with the Midwestern Intermediate Unit IV for the implementation of the Individuals with Disabilities Act (IDEA Pass through Funds) for the 2020 / 2021 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the attached Special Education COVID-19 Impact Mitigation Grant submission of \$4,146.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve the attached Mercer County CARES Grant application submission in the amount of \$245,033.09. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the following 2020 PDE Food Service Equipment Grant applications: Motion passed by unanimous voice vote.

Jamestown Elementary – Dishwasher Conveyor Type, \$27,810.00 (incl. delivery & install)
Jamestown High School – Electrolux Tilt Braising Pan, \$42,557.75 (incl. delivery & install)

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached AIA document from Lark & Sons – Application #1 \$98,348.04 for the Elementary School Drainage Improvements Project (PENNVEST loan). Motion passed by unanimous voice vote.

A motion was added by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the Elementary school renovations project cost estimate #1, option B in the amount of \$1,491,000 presented by HHSDR. Motion passed by roll call vote.

Tucker – no, Volosin – yes, Zahniser – yes, Mayer – no, J. McElhaney – yes, Riley – yes,
Routh – yes, Runyon – yes, Stevenson – yes

OTHER / CRITIQUE

Knox 2020 Municipal Law Symposium – Moved to April 29, 2021
Spectator policy – Mr. McElhaney talked about the ticket policy-striking it for home events

ADJOURNMENT

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to adjourn the meeting at 7:47 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting November 16, 2020

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on November 16, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Kelli Mayer, Jered McElhaney, Jerry Routh and David Volosin

Members on teleconference: Bev Riley, Tracie Runyon, Brenda Stevenson and Nicole Zahniser

Members Absent: John Tucker

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

Welcome Visitors: Jim Summerville – PSBA ~ Honor Roll Awards for Tracie Runyon and Jered McElhaney
McGill Power and Bell – JASD Audit review for the July 1, 2019 – June 30, 2020 fiscal year

MINUTES

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the minutes of the meeting held on October 5, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the attached job description for: Copy Room Assistant. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the following board policy & attachment: Motion passed by unanimous voice vote.

POLICY 918 – Title I Parent and Engagement Policy
(no changes, reviewed and approved annually)

Final reading of the following board policies (no action required)

- POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- POLICY 104 – Discrimination/Title IX Sexual Harassment Affecting Staff

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the following PSBA resolutions: Motion passed by unanimous voice vote.

Mandate relief resolution

First reading of the following board policies (no action required)

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- Policy 123.20 – Sudden Cardiac Arrest

Motion by Mrs. Riley, seconded by Mr. Routh, to approve the temporary closure of JHS due to COVID-19 cases from November 17th through November 25th with instruction occurring online according to the district Health and Safety plan. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached resignations: Motion passed by unanimous voice vote.

Nancy C. Solderich as Business Manager and Maureen McClimans in food services

Motion by Mr. Volosin, seconded by Mr. Routh, to approve hiring the following individuals: Motion passed by unanimous voice vote.

Rebecca Ferguson as a Copy Room Assistant, effective November 4, 2020 at a rate of \$12.04 per hour (part time, replaces B. Meszaros)

Shaina Schneider as a paraprofessional, effective November 5, 2020 at a rate of \$12.04 per hour (part time, replaces R. Bruce)

Carlene Waite – cafeteria worker, effective November 2, 2020 at rate of \$11.44 per hour (part time – replaces M. McClimans)

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the following unpaid days: Motion passed by unanimous voice vote.

Megan Griffin (paraprofessional) – 10/2, 10/13, 10/14, 10/15 (half), 10/16 & 10/19/2020
Julie DeMarco (paraprofessional) - 11/6/2020 full day
Kayla Melton (paraprofessional) – 10/14-10/16, 10/21-10/23
Rebecca Ferguson (copy room asst.) – 11/19 – 11/25/2020

Motion by Mr. Volosin, seconded by Mr. Routh, to approve the following Kelly Services substitute teachers: Motion passed by unanimous voice vote.

Dale Anderson

James Rust

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve the attached coaching contract with Jocelyn Johnson as the Girls Basketball - JV Coach / 2nd Assistant, effective immediately (pending clearances). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve splitting the cheerleading coaching stipend of \$1,500.00 between Malissa Rhoades and Julie DeMarco for the 2020-21 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to employ Jill Taylor as the Federal Programs coordinator for the 2020-21 school year at a salary of \$4,000.00. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the financial statements for October 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve payment of bills for October and November 2020. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached AIA document from Lark & Sons – Application #2 \$55,908.26 for the Elementary School Drainage Improvements Project (PENNVEST loan) – FINAL PAYMENT. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached Jamestown Borough Per Capita exonerations, totaling \$370.00. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mr. Routh, to approve authorizing the payment of food service and general fund bills that may come due prior to the January board meeting. Lists will be presented to the board for final approval. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:
Motion passed by unanimous voice vote.

\$583.00 from 1231-300 Emotional Support / Purchased Prof & Tech Expense
to 1231-800 Emotional Support / Dues & Fees

\$6,240.00 from 1110-500 Regular Programs / Other Purchased Service
to 2400-700 Public Health / Property Expense (Grant purchase)

\$6,324.75 from 1110-500 Regular Programs / Other Purchased Service
to 2660-300 Security Services / Purchased Prof & Tech Expense
(Grant purchase)

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve the attached Audit report for the year ending June 30, 2020. Motion passed by unanimous voice vote.

Motion by Mr. Volosin, seconded by Mrs. Riley, to approve participation in Midwestern Intermediate Unit IV Joint purchasing consortium for 2021 / 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve the attached third-party letter of agreement for nonpublic Title I services with the Midwestern Intermediate Unit IV for the 2020-21 school year (Cost \$9,376.00). Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached Mercer County Covid-19 Block grant resolution in the amount of \$68,675.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Volosin, to approve the attached resolutions pertaining to the Elementary HVAC and partial roofing project of \$1,491,000.00: Motion passed by unanimous voice vote.

Resolution authorizing the issuance and sale of the district's General Obligation Note, Series of 2021 for \$1,491,000

Reimbursement Resolution

TRANSPORTATION

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve the attached listing of the 2020-21 transportation routes with AC Services, retroactive to the beginning of the 2020-21 school year. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Proposed - Board Calendar 2021

Athletic Committee – Set next meeting date-Dec 1st @ 5:00 pm

Knox 2020 Municipal Law Symposium – Moved to April 29, 2021

Mercer County – Per Capita Tax

An executive session occurred from 6:45 to 7:33 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Volosin, to adjourn the meeting at 7:33 PM. Motion passed by unanimous voice vote.

*Nancy C. Solderich, PCSBA
Board Secretary | Business Manager*



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Special Board Meeting November 25, 2020

The Jamestown Area School Board conducted a Special Board Meeting via Zoom on November 25, 2020 at 5:00 PM with President Tracie Runyon presiding.

Members Present: Jerry Routh and David Volosin

Members on teleconference: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker and Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal and Nancy C. Solderich, Business Manager/Board Secretary

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve an Attestation Ensuring Implementation of Mitigation Efforts on behalf of the Jamestown Area School District (Hybrid schedule – Full remote through January 15, 2021). Motion passed by roll call vote.

Stevenson – no, Tucker – yes, Volosin – no, Zahniser – yes, Mayer – yes, J. McElhaney – yes, Riley – yes, Routh – no, Runyon – yes

PERSONNEL

Motion by Mr. Routh, seconded by Mr. Volosin, to employ Scott A. Korba as Business Manager effective November 25, 2020 at a salary of \$65,000.00, pro-rated for the 2020-21 school year. Motion passed by roll call vote.

Tucker – yes, Volosin – yes, Zahniser – yes, Mayer – no, J. McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes, Stevenson – yes

Motion by Mr. Routh, seconded by Mrs. Riley, to approve crediting Scott A. Korba up to 25 sick days. Motion passed by roll call vote.

Volosin – yes, Zahniser – yes, Mayer – yes, J. McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes, Stevenson – yes, Tucker – yes

An Equal Opportunity Employer

Motion by Mrs.Riley, seconded by Mrs. Mayer, to approve Lisa Nuhfer for the position of Board Secretary to include duties described in Section 433 of the PA School Code for a term of December 1, 2020 through November 30, 2021 with a stipend of \$1,200.00. Motion passed by roll call vote.

Zahniser – yes, Mayer – yes, J. McElhaney – yes, Riley – yes, Routh – no,
Runyon – yes, Stevenson – yes, Tucker – no, Volosin – yes

Motion by Mrs.Riley, seconded by Mrs. Mayer, to approve an intermittent leave request from Lindsay Carr. Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs.Riley, seconded by Mr. Routh, to appoint Scott Korba as primary voting delegate to the Tax Collection Committee for Crawford County effective immediately. Motion passed by unanimous voice vote.

Motion by Mr.Routh, seconded by Mrs. Stevenson, to appoint Scott Korba as Custodian of General Fund, Payroll, & Capital Reserve Accounts effective December 8, 2020. Motion passed by unanimous voice vote.

Motion by Mr.Routh, seconded by Mr. Volosin, to approve the attached agreement for services between the district and Nancy C. Solderich. Motion passed by unanimous voice vote.

OTHER

Per Capita Tax 2021

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. McElhaney, to adjourn the meeting at 6:13 PM. Motion passed by unanimous voice vote.

Nancy C. Solderich, PCSBA
Board Secretary | Business Manager



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – December 1, 2020

The Jamestown Area School Board met on December 1, 2020 at 6:00 PM via Zoom with President Tracie Runyon presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Brenda Stevenson, John Tucker, David Volosin and Nicole Zahniser

Members Absent: Jerry Routh

Others Present: Tracy Reiser, Superintendent; Gary Kinnear, School Psychologist and Director of Special Education, Lisa Nuhfer, Secretary to the Superintendent and Nancy C. Solderich, Business Manager/Board Secretary

Public Comments: None

REORGANIZATION

Appointment of Temporary Chairperson

Mrs. Runyon nominated Mrs. Stevenson as to serve as temporary chairperson to conduct nominations for the presidency and vice presidency. Motion by Mr. McElhaney, seconded by Mr. Volosin, to close nominations. Motion passed by unanimous voice vote. Mrs. Stevenson was appointed as temporary chairperson.

Election of President

Mrs. Riley nominated Mr. Volosin to serve as President until December 2021. Motion by Mrs. Riley, seconded by Mr. McElhaney, to close nominations. Motion passed for Mr. Volosin to serve as President until December 2021 by roll call vote.

Motion passed by unanimous roll call vote.

Election of Vice President

Mrs. Riley nominated Mrs. Runyon to serve as Vice President until December 2021. Motion by Mrs. Riley, seconded by Mrs. Stevenson, to close nominations.

Motion passed by unanimous roll call vote.

Mr. Volosin presided over the remainder of the meeting.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to set meeting dates, times, and meeting place for work sessions and board meetings for 2021 as follows and authorize advertising of same. Motion passed by unanimous voice vote.

Meeting Place – Board Room – Jamestown High School
Meeting Times – 6:00 PM

Board Workshops

Board Meetings

	January 14
	February 22
March 11	March 16
April 15	April 19
May 13	May 17
	June 21
	July 19
	August 12
	September 20
	October 18
November 11	November 15
	December 2

It was noted that committees for 2021 will be set at the January meeting. If any issues arise until the committees are set, last year's committees shall step in and take action.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to appoint Mr. Routh as PSBA legislative representative and Mr. Tucker as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to appoint Mr. Volosin as the Mercer County Career Center representative and Mrs. Mayer as an alternate. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to appoint Ms. Zahniser as the Board's representative to the Jamestown Foundation Board. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the Berkheimer Per Capita Tax Collection proposal. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 6:32 PM. Motion passed by unanimous voice vote.

An Equal Opportunity Employer

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting January 14, 2021

The Jamestown Area School Board conducted an in person and teleconference / virtual meeting via Zoom on January 14, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jamestown School District resident for 36 years
Jered McElhaney, Jamestown School District resident for 41
Jerry Routh, Jamestown School District resident for 27
John Tucker, Jamestown School District resident for 48 years
David Volosin, Jamestown School District resident for 53 years

Members on teleconference: Bev Riley, Jamestown School District resident for 26 years
Tracie Runyon, Jamestown School District resident for 27 years
Brenda Stevenson, Jamestown School District resident for 47 years
Nicole Zahniser, Jamestown School District resident for 20 years

No Member maintains a permanent residence outside of the Jamestown School District.

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Public Comments: Patrick Thomas, Jennifer Arnett, Nicki Biles, Megan Mayer

MINUTES

Motion by Mrs. Mayer, seconded by Mr. Routh, to approve the minutes of the meetings held on November 16, 2020, November 25, 2020 and December 1, 2020. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached volunteers. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached Board Resolution regarding Act 1 for 2021/2022. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the following board policies:

- POLICY 103 – Discrimination/Title IX Sexual Harassment Affecting Students
- POLICY 104 – Discrimination/Title IX Sexua Harassment Affecting Staff
- POLICY 247 – Hazing
- POLICY 317.1 – Educator Misconduct

Motion passed by unanimous voice vote.

Second reading of the following board policies (no action required):

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.2 – Cardiac Arrest

ACADEMIC

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve a change in instruction to a hybrid schedule from January 19, 2021 through February 12, 2021. Motion passed by roll call vote.

Tucker – no, Volosin – yes, Zahniser – no, Mayer – no, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes, Stevenson - yes

Motion by Mrs. Riley, seconded by Mr. Routh to approve the Friends of Muskie Music Boosters officers and fundraisers for the 2020/2021 school year. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve Thiel students as cyber-mentoring students for the second semester of the 2020-2021 school year to work with the following cooperating teachers:

Libbi Minnich

Kelly Redick

Jill Taylor

Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the following Kelly Services substitutes:

Hunter Goodlin

Mary Uplinger

Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the advertising, hiring and job description for a Clerk of the Works for the elementary construction project occurring during the Spring and Summer 2021. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for November and December 2020. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve payment of bills for November and December, 2020 and January 2021. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Runyon, to table the approval of the following budget transfer requests: Motion passed by unanimous voice vote.

\$53,821.00 from 1110-100 Regular Instruction / Salary Expense
to 1110-600 Regular Instruction / Supplies Expense (MC Cares Grant Funded)

\$745.00 from 2511-100 Fiscal Services / Salary Expense
to 2511-300 Fiscal Services / Purchased Prof & Tech

Motion by Mrs. Mayer, seconded by Mrs. Riley, to approve a contract with Reeves Information Technology in the sum of \$14,400 for technical support services. Paid for out of the Mercer County Commissioners CARES funds. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mr. Routh, to approve the attached resolutions appointing and pertaining to Berkheimer as the district's tax hearing officer for Mercer County and incorporating the Act 50 Regulations. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to appoint David Volosin as an authorized signer for First National Bank school district accounts. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve a contract with Verizon Wireless for a Distance Learning Data Plan and equipment. Motion passed by an 8-1 voice vote.

OTHER / CRITIQUE

FFCRA

January is School Director Month ~ Thank you to all

Board Retreat

State Ethics Commission Statements due to Scott Korba by April 1, 2021

Personnel/Negotiations committee meeting – set dates

Special Board Meeting – Monday, February 8, 2021 5:00pm

ADJOURNMENT

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to adjourn the meeting at 7:25 PM. Motion passed by unanimous voice vote.

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Special Board Meeting February 8, 2021

The Jamestown Area School Board conducted a Special Board Meeting in person and via Zoom on February 8, 2021 at 5:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Members on teleconference: Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Public Comments: Nicki Biles

New Business

PERSONNEL

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the attached resignations: Motion passed by unanimous voice vote.

Kylie Bish, paraprofessional and Carlene Waite, food services

Motion by Mrs. Riley, seconded by Mr. Routh, to approve hiring Colton Randall as a paraprofessional to replace K. Bish. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the advertising and hiring of a 3 hour per day food services employee. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve a change in the instructional model to Monday through Thursday in-person for all students K-12 leaving Friday as a remote instruction, meal/material distribution, and deep cleaning day beginning February 16, 2021. Motion passed by roll call vote.

Zahniser – no, Mayer – no, McElhaney – yes, Riley – yes, Routh – yes,
Runyon – yes, Stevenson – yes, Tucker – yes, Volosin – yes

An Equal Opportunity Employer

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Routh, to adjourn the meeting at 5:34 PM. Motion passed by unanimous voice vote.



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Board Meeting February 22, 2021

The Jamestown Area School Board conducted a Board Meeting in person and via Zoom on February 8, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhane, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Members on teleconference: Nicole Zahniser

Members Absent: None

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the minutes of the meetings held on January 14 and February 8, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mr. Tucker to approve the attached volunteers. Motion passed by unanimous voice vote.

Final reading of the following board policies (no action required):

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.2 – Cardiac Arrest

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the attached Jamestown Area School District 2021-2022 calendar. Motion passed by unanimous voice vote

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve a FMLA for Leann McClimans beginning April 1, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Mayer, seconded by Mrs. Runyon, to approve hiring Frank Connelly as Clerk of the Works to oversee the district construction projects for approximately 18 weeks at a rate of \$40 per hour (12-15 hours per week). Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the financial statements for January and February 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve payment of bills for January and February 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley, to approve the following budget transfer requests: Motion passed by unanimous voice vote.

\$27,237.45 from 1110 -100 Regular Instruction / Salary Expense
to 1110-600 Regular Instruction / Supplies Expense (MC Cares Grant Funded)

\$1,985.00 from 2511 –100 Fiscal Services / Salary Expense
to 2511 – 300 Fiscal Services / Purchased Prof & Tech

\$ 326.20 from 2310-800 Board Services/Other
to 2310-500 Board Services /Other purchased services

\$134.49 from 2330-500 Tax Collector /Other purchased services
to 2330-600 Tax Collector/Supplies

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached MIU IV 2021-2022 General Operating Budget. Motion passed by unanimous roll call vote.

Mayer – yes, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – yes

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached 5-year agreement with Armstrong Cable for dark fiber connection between Jamestown High School and Jamestown Elementary School in the amount of \$3300 per year to be paid out of the General Fund (Category 1 E-Rate funds will be applied for each year during the 5-year cycle). The district will apply for 80% reimbursement for the 2021-2022 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. McElhaney, to approve the attached quotes from ePlus and CDW-G to apply for E-Rate funding to cover part of the (13) access points, (4) switches, and installation supplies in Motion 10.7. Motion passed by a 7-2 voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the purchasing of (4) Meraki Access Points for the elementary school and (9) Meraki Access Points for the high school, 10-year licenses, installation hardware, and (2) switches per building at an estimated cost of \$72,197.70 paid from the General Fund and Category 2 E-Rate funds. The district will apply for 80% reimbursement of the total project cost \$57,758.16 leaving \$14,439.54 as the district responsibility. Federal grant funding may be used. Motion passed by roll call vote.

Mayer – no, McElhaney – no, Riley – yes, Routh – no, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin – yes, Zahniser – no

Motion by Mrs. Stevenson, seconded by Mr. Routh, to remove Tracie Runyon as an authorized signer for First National Bank school district accounts. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve the attached Jamestown Borough Per Capita exonerations, totally \$50.00. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the attached 48-month lease agreement with Pitney Bowes for a postage machine in the business office (\$163.53 quarterly, \$31.53 quarterly increase from prior agreement). Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Runyon, to adjourn the meeting at 7:04 PM. Motion passed by unanimous voice vote.



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Board Meeting March 16, 2021

The Jamestown Area School Board conducted a Board Meeting in person and via Zoom on March 16, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhane, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Members on teleconference: None

Members Absent: Nicole Zahniser

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the minutes of the meeting held on February 22, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Mayer to approve the following board policies. Motion passed by unanimous voice vote.

- POLICY 113.1 – Discipline of Students with Disabilities
- POLICY 113.2 – Behavior Support
- POLICY 113.4 – Confidentiality of Special Education Student Information
- POLICY 122 – Extracurricular Activities
- POLICY 123 – Interscholastic Athletics
- POLICY 123.2 – Cardiac Arrest

Motion by Mr. Tucker, seconded by Mrs. Riley to approve Julie DeMarco as the director of the 2021 Camp KIDS Summer Camp program at the rate of \$15.00 per hour from July 19, 2021 through July 29, 2021. Motion passed by unanimous voice vote

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mr. Routh, to approve Ashley Lohr as a food service employee for 3 hours per day (replacing Carlene Waite) effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the attached letter of retirement from Jeff Polley effective June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mrs Riley, seconded by Mrs. Runyon, to approve the attached 3-year Director of Maintenance agreement with Jeremy Allen in effect from July 1, 2021 through June 30, 2024. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon, to approve the attached 3-year Director of Technology agreement for Daniel Stence in effect from July 1, 2021 through June 30, 2024. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve Anna Marie Betz as a substitute paraprofessional. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the following unpaid days. Motion passed by unanimous voice vote.

Megan Griffin 7.5 days ~ 2/17/21 (1/2 day),
2/18, 2/19, 2/22, 2/23, 2/24, 2/25 and 2/26/21 full days.

Motion by Mr. Tucker, seconded by Mrs. Stevenson, to approve the transfer of Colton Randall from a paraprofessional position to a long-term substitute teaching position for Kristen McClure, placing him on the JEA contractual BA Step 1 pay scale for days worked from March 16 through June 3, 2021 (43 days). Returning to a paraprofessional as of June 4, 2021. Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Routh, seconded by Mrs. Riley, to approve the financial statements for February and March 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for February and March 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Mayer, to approve the attached Mercer County Career Center budget for 2021-2022. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the interim agreement between the Pennsylvania Association of School Business Officials and the district effective immediately. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson, to approve paying Jeff Polley for consultation at a rate of \$50 per hour not to exceed 40 hours during the 2021-2022 school year. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the request of Jeffers & Leek Electric, Inc. to withdraw its Bid for Contract Number 1 for the Miscellaneous Renovations to Jamestown Elementary School due to mathematical errors and omissions on the bid amount. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker, to approve awarding the following contracts for the Miscellaneous Renovations for the Jamestown Area School District projects.

- 1) For General Construction, to S&N Industries, LLC. in the amount of \$277,460.
- 2) For HVAC Construction, to D&G Mechanical, Inc. in the amount of \$1,138,300.
- 3) For Electrical Construction, to Yates Electrical, LLC. In the amount of \$59,400.

Motion passed by a 7-1 voice vote.

Motion by Mrs. Mayer, seconded by Mr. Routh, to approve appointing WAE Balancing, Inc. as the HVAC Commissioning Agent for the Miscellaneous Renovations to the Jamestown Elementary School Project as per the proposal in the amount of \$88,500. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Mayer, to approve the following budget transfer requests:
Motion passed by unanimous voice vote.

\$40,144.65 from 1110-100 Regular Instruction / Salary Expense
to 1110-600 Regular Instruction / Supplies Expense (MC cares Grant Funded)

\$ 3,381.04 from 2310 -800 Board Services / Other Purchased Services
to 2310-500 Board Services / Other Objects

\$ 112.00 from 2330-500 Tax Assess & Collection / Other Purchased Service
to 2330-100 Tax Assess & Collection / Personal Svc-Salaries

\$ 1,067.00 from 2330 -500 Tax Assess & Collection/ Other Purchased Service
to 2330-600 Tax Assess & Collection/ Supplies Expense

\$ 2,965.00 from 2511-100 Fiscal Services / Salary Expense
to 2511-300 Fiscal Services / Purchased Prof & Tech

\$ 457.00 from 1230- 100 Personal Services-Salaries
to 1230-300 Purchased Prof & Tech

\$ 150.00 from 1230-600 Supplies Expense
to 1230-800 Other Objects

OTHER / CRITIQUE

Board Retreat – TBD
Nominations for MIU IV Board
State Ethics Commission statements due to Scott Korba by April 1, 2021

An executive session occurred from 6:28 to 7:10 pm to discuss personnel matters.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to adjourn the meeting at 7:10 PM. Motion passed by unanimous voice vote.



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Board Meeting April 19, 2021

The Jamestown Area School Board conducted a Board Meeting on April 19, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Brian Keyser, High School Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Runyon, to approve the minutes of the meeting held on February 22, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the resignation of Nicole Zahniser, effective April 5, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Mayer to approve the attached volunteer, Rebecca Bercis. Motion passed by unanimous voice vote.

ACADEMIC

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the Senior Class trip to Kennywood Park on May 28, 2021. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve Maureen McClimans as a substitute for the food service department. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve the attached resignation of Matt McElhinny as the Junior High Boys basketball coach effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs Riley, seconded by Mr. Tucker, to approve the following Grove City student teacher placements:

Rebecca Marshall with Tara Hall – Fall 2021
Lauren Thomas with Leann McClimans – Fall 2021
Sophia Melanson with Crystal Nicols – Fall 2021

Motion passed by 6-2 voice vote.

Mayer – no, McElhanev – no, Riley – yes, Routh – yes, Runyon – yes,
Stevenson – yes, Tucker – yes, Volosin – yes

Motion by Mrs. Stevenson, seconded by Mrs. Mayer, to approve the following unpaid days:

Jennifer Arnett 2 days ~ 4/23/2021 and 4/26/2021

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Stevenson, seconded by Mrs. Runyon, to approve the financial statements for March 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve payment of bills for March and April 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh, to approve the following budget transfer requests:
Motion passed by unanimous voice vote.

\$12,974.20 from 1110-100 Regular Instruction / Salary Expense
to 1110-600 Regular Instruction / Supplies Expense (MC cares Grant Funded)

\$ 3,054.84 from 2360 -800 Board Services / Other Purchased Services
to 2360-500 Board Services / Other Objects

\$ 1,400.66 from 2330 -500 Tax Assess & Collection/ Other Purchased Service
to 2330-600 Tax Assess & Collection/ Supplies Expense

\$ 1,715.00 from 2511-100 Fiscal Services / Salary Expense
to 2511-300 Fiscal Services / Purchased Prof & Tech

\$ 5,930.73 from 1390-500 Other Purchased Services
to 1390-800 Other Objects

\$ 1,160.48 from 2250-500 Other Purchased Services
to 2250-600 Supplies Expense

\$ 14,400.00 from 2200-300 Purchased Prof & Tech
to 2220-340 Purchased Prof & Tech (MC cares Grant Funded)

OTHER / CRITIQUE

Board Retreat – May 13, 2021 ~ 4:30 to 7:30 pm
Athletic Committee Meeting – May 17, 2021 ~ 4:30 pm
Graduation Speaker – Mr. David Volosin
Budget & Finance Committee Meeting – April 29, 2021 ~ 12:30 pm

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mr. Tucker, to adjourn the meeting at 6:25 PM. Motion passed by unanimous voice vote.



JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES – Special Board Meeting April 26, 2021

The Jamestown Area School Board conducted a Special Board Meeting on April 26, 2021 at 5:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker and David Volosin

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Guests Present: Jennifer Woyt, Bob Hutchinson

New Business

BOARD

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the appointment of Jennifer Woyt to the Jamestown Area School Board to replace Nicole Zahniser's term of service which expires December 2021. Motion passed by a 7-1 roll call vote.

Mayer – no, McElhaney – yes, Riley – yes, Routh – yes, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin - yes

FINANCE

Motion by Mrs. Riley, seconded by Mrs. Stevenson, to approve the implementation of the technology plan and estimated costs associated with Year 1 & 2 contingent upon receiving ESSER II funds. Motion passed by a 6-1 roll call vote with one abstention.

Mayer – no, McElhaney – yes, Riley – yes, Routh – abstained, Runyon – yes, Stevenson – yes, Tucker – yes, Volosin - yes

OTHER / CRITIQUE

Superintendent Evaluation forms due May 15, 2021

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs Runyon, to adjourn the meeting at 6:05 PM. Motion passed by unanimous voice vote.

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting May 17, 2021

The Jamestown Area School Board conducted a Board Meeting on May 17, 2021 at 6:00 PM with President David Volosin presiding.

Members Present: Kelli Mayer, Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

MINUTES

Motion by Mrs. Riley, seconded by Mr. Tucker, to approve the minutes of the meetings held on April 19 and April 26, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

ACADEMIC

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve the attached list of graduating seniors of the Class of 2021 pending completion of all requirements. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve the following Camp KIDS field trips

July 22, 2021 to Olympic Fun Center, Hermitage, PA
July 28, 2021 to Eastwood Field, Niles, OH

Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the administration of the Pennsylvania Youth Surveys (PAYS) to students in grades 6, 8, 10 & 12 in the Fall 2021. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve a department transfer for Kathy Brown from food services Head Cook to the maintenance department effective July 1, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Routh to approve a transfer within the food service department for Lindsay Carr from a part-time position to a full-time Head Cook position effective July 1, 2021, with a rate of \$15.22/hour. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve the retirement of Leslie Cotton effective at the close of work on August 2, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve the advertising and hiring of a full-time Maintenance Department Custodian to replace Leslie Cotton. Position effective July 1, 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve the following unpaid days:

Lisa Buchholz 5 days ~ August 23-24-25-26-27, 2021

Motion passed by unanimous voice vote.

FINANCE

Motion by Mr. Tucker, seconded by Mrs. Stevenson to approve the financial statements for April 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve payment of bills for April and May 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve the following budget transfer requests:

\$2,037.79 from 1240-300 Purchased Prof & Tech
to 1240-500 Other Purchased Services

\$ 296.40 from 2270-300 Purchased Prof & Tech
to 2270-100 Personal SVCS-Salaries

\$ 3,224.34 from 2310-300 Purchased Prof & Tech
to 2310-500 Other Purchased Services

\$ 255.00 from 2510-800 Other Objects
to 2510-300 Purchased Prof & Tech

\$ 150.00 from 1230- 600 Supplies Expense
to 1230-800 Other Object

\$2,744.99 from 2360- 500 Other Purchased Services
to 2360- 800 Other Objects

Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Mayer to make the attached Proposed General Fund Budget for the Fiscal Year 2021-22 available for public inspection. The budget contains total Revenues of \$10,490,311.00, total Expenses of \$10,990,311.00, and the following proposed tax levies for rebalancing:

64.60 mills on real estate in Mercer County (-0.47 mill decrease)
45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve membership dues (\$4,741,73), payable to PSBA, for policy maintenance and a standard district membership for the 2021 / 2022 school year (\$0 increas from 2020 / 2021). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to grant permission to the following organizations to apply for gaming licenses for the 2021-22 school year:

Jamestown All-Sports Boosters
Jamestown Parent Teacher Organization
Jamestown Band Booster Club

Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to appoint Knox, McLaughlin, Gornall & Sennett as the solicitor for the Jamestown Area School District for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve Amy Floch (parent) and Jill Taylor to virtually attend the PDE State parent conference for Title I being held May 25-26 and July 14-15, 2021, free of charge. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mr. Tucker to adopt the attached Homestead and Farmstead Exclusion Resolution for 2021-2022. Motion passed by unanimous voice vote.

OTHER / CRITIQUE

Board Training – May 24, 2021 ~ 4:30 to 7:30 pm
FNB

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs Runyon, to adjourn the meeting at 6:35 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary

JAMESTOWN AREA SCHOOL DISTRICT

BOARD MINUTES –Board Meeting June 24, 2021

The Jamestown Area School Board conducted a Board Meeting on June 24, 2021 in person and via teleconference at 5:00 PM with President David Volosin presiding.

Members Present: Jered McElhaney, Bev Riley, Tracie Runyon, Jerry Routh, Brenda Stevenson, John Tucker, David Volosin and Jennifer Woyt

Members Absent: Kelli Mayer

Others Present: Tracy Reiser, Superintendent, Gary Kinnear, School Psychologist and Director of Special Education, Kristin Hope, Elementary Principal, Scott Korba, Business Manager and Lisa Nuhfer, Board Secretary

Others Present on Teleconference: Brian Keyser, High School Principal

Guests Present: Jeff Polley, Frank Connelly

MINUTES

Motion by Mr. Tucker, seconded by Mrs. Riley, to approve the minutes of the meetings held on May 17, 2021. Motion passed by unanimous voice vote.

New Business

BOARD

ACADEMIC

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve an Introduction to Accounting Course with the attached description. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. Tucker to approve a Marching Band field trip to Waldameer on August 12, 2021 paid for by the Friends of Muskie Music Boosters. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mr. McElhaney, to approve a one-year cooperative agreement for girls/boys soccer with Greenville Area School District pending changes to the existing proposed agreement. Motion passed by unanimous voice vote.

PERSONNEL

Motion by Mr. Tucker, seconded by Mrs. Stevenson to approve a FMLA for Alycn Cramer from August 26, 2021 through September 20, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs Runyon to approve the resignation of Dale Anderson as Golf Coach, effective immediately Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve James Dutko as the Golf Coach, effective immediately. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the termination of employment for Megan Griffin effective June 3, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the hiring of a full-time Paraprofessional to replace Megan Griffin. Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Stevenson to approve the advertising and hiring of a STEAM teacher. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the attached job description for the STEAM teaching position. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve the advertising and hiring of a part-time Food Services position to replace Lindsey Carr. Position effective July 1, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve up to three(3) student workers to work in the Maintenance Department for the Summer of 2021 to be paid by the West Central Job Partnership. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve the following staff to offer a 2021 Summer ELA/Math COVID-19 Learning Loss Camp.

Teaching Staff: Kelly Redick, Leann McClimans, Tamie Simcoe, Sylvia Miodrag, Phylcia Cooper, Dave Frew, Megan Boozer, Colton Randall, Chris Pander

LPN/Aide: Alycn Cramer

Paraprofessionals: Karen Finnegan, Julie DeMarco, Shaina Schneider, Kayla Melton, Andrea Hutton

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Stevenson to approve the following staff participation in a Success By Six program for the Summer 2021.

Teaching Staff: Sarah Peters

LPN/Aide: Alycn Cramer

Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve Sarah Peters and Megan Boozer to provide approximately 20 hours of Extended School Year (ESY) for a Special Education student. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Routh to approve the resignation of Heather Harmon from her teaching position along with the following, effective August 2, 2021:

Students For Charity advisor
Sophomore Class Advisor
Elementary Girls Basketball coach

Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve the advertising and hiring of a Mathematics teacher to replace Heather Harmon. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve the resignation of David Frew from the position of Student Council Advisor effective June 30, 2021. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mr. Tucker to approve the attached ACT 93 agreement, effective July 1, 2021 through June 30, 2022. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve the following Thiel mentoring students for Fall 2021:

Devyn Bossard	Mark Permigiani	Taylor Clayborn
Steven Wright	Samantha Reid	Juliana Peace
Tess Cadman	Taylor Pearce	Samuel Lake

Motion passed by unanimous voice vote.

FINANCE

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the financial statements for May 2021. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Riley to approve payment of bills for May and June 2021.
Motion passed by unanimous voice vote.

Motion by Mr. Routh, seconded by Mrs. Riley to approve the following budget transfer requests:

\$412.31 from 1110-800 Purchased Prof & Tech
to 1110-600 Supplies

\$ 2,145.90 from 1230-500 Other Objects
to 1230-300 Personal SVCS-Salaries

\$ 193.06 from 1240-800 Purchased Prof & Tech
to 1240-600 Supplies

\$ 986.05 from 1390-500 Other Objects
to 1390-800 Purchased Prof & Tech

\$ 4.43 from 2270- 300 Other Objects
to 2270-200 Benefits

\$125.00 from 2270-300 Other Purchased Services
to 2270-100 Prof. Edu

\$305.65 from 2310-800 Purchased Prof & Tech
to 2310-500 Other Objects

\$ 1,201.25 from 2510-800 Purchased Prof & Tech
to 2510-300 Other Objects

\$ 19,637.16 from 2610-400 Property & Services
to 2610-300 Other Objects

Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Riley to approve levying the following taxes to support the 2021-22 General Fund Operating Budget:

64.60 mills on real estate in Mercer County (-0.47 mill decrease)
45.28 mills on real estate in Crawford County (+/- 0.00 no change in mills)
\$5.00 per capita under Section 679
\$5.00 per capita under Act 511
One-half percent (.5%) earned income tax under Act 511 (wage tax)
One percent (1%) real estate transfer tax

Motion passed by unanimous voice vote.

An Equal Opportunity Employer

Motion by Mr. Tucker, seconded by Mrs. Riley to approve to adopt the attached Final General Fund Budget for the Fiscal Year 2021-22. The budget contains total Revenues and other sources of \$10,490,311 total Expenditures and other financing uses of \$10,990,311. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to authorize budget transfers, as necessary, for auditor's adjustments to close out the 2020-2021 fiscal year. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Routh to approve payment of any remaining obligations of the 2021-2022 fiscal year. Motion passed by unanimous voice vote.

Motion by Mr. Tucker, seconded by Mrs. Runyon to approve payment of utility bills, insurance premiums, registration fees, loan payments, lease payments and discounted invoices with due dates falling between regularly scheduled board meetings. All payments will be included in the manual payment list presented at the subsequent board meeting. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley renew the following appointments and appropriate bonds for the 2021-22 school year:

Brian Keyser Custodian of High School Athletics Account
Custodian of High School Student Activities Account

Kristin Hope Custodian of Elementary Athletics Account
Custodian of Elementary Student Activities Account

Scott Korba Custodian of General Fund, Cafeteria, Health Care, and
Capital Reserve Accounts

Beth Boylan Custodian of Cafeteria Account

Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve the board of directors and administrators to travel within the state from July 1, 2021 through June 30, 2022 to participate in various conferences and workshops sponsored by such organizations as PDE, PARSS, PSBA, PASBO, Intermediate Units, and other professional organizations. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to approve the district participating in the school-based ACCESS program for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Riley to award the Milk/Dairy bid to Turner's Dairy, 1049 Jefferson Road, Penn Hills, PA for the 2021-22 school year. Motion passed by unanimous voice vote.

Motion by Mrs. Stevenson, seconded by Mrs. Runyon to approve utilizing ESSER II grant funding (\$708,267) to pay for the attached expenses. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to authorize compensating Gary Kinnear for 10 additional days of work for the 2020-21 school year utilizing Special Education COVID-19 Mitigation Grant funds. Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mrs. Runyon to approve insurance coverage through Reinhardt's Insurance Agency for the 2021-22 school year for automobile, worker's compensation, property/liability, school leader's liability and umbrella coverage for a total annual premium of \$51,682.00 (\$1,924.00 increase). Motion passed by unanimous voice vote.

Motion by Mrs. Riley, seconded by Mr. Tucker to approve an engagement letter with McGill, Power, Bell and Associates, LLP to perform our local audit for the fiscal year 2020-21. Motion passed by unanimous voice vote.

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to appoint First National Bank of PA as depository for the Jamestown Area School District for the period of July 1, 2021 through June 30, 2022. Funds to be insured with FDIC pers school code, Section 623. Motion passed by majority voice vote 8 – yes 1 – no (Mr. Routh).

Motion by Mrs. Runyon, seconded by Mrs. Stevenson to approve a transfer to JASD General Fund in the amount of \$46,619.83 from the Health Care Fund for retiree health care costs for the 2020-21 fiscal year. Motion passed by unanimous voice vote.

ADJOURNMENT

Motion by Mrs. Riley, seconded by Mrs Runyon, to adjourn the meeting at 6:27 PM. Motion passed by unanimous voice vote.



Lisa Nuhfer, Board Secretary