

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 24, 2024, 7:00 p.m.

AGENDA

Pledge of Allegiance

Communications Report

Approval of Minutes: Regular Meeting of August 27, 2024

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment



Wyoming Area School District
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Tuesday, September 24, 2024, 7:00 p.m.
Communications Report

1. West Side Career and Technology Center Joint Operating Committee submitting their minutes of July 22, 2024.
2. Kim Gittens, Wyoming Area Intermediate Center PTO, requesting permission to hold a 4th and 5th grade dance.
3. Nikki Milcavage, Wyoming Area Boys Basketball Parents Association, requesting permission to hold fundraisers.
4. April Warke, Wyoming Area Kindergarten/Primary Center PTO, requesting permission to hold fundraisers.

Summary of Applications Received

Food Service – 10

School Psychologist – 1

LTS Gifted Teacher - 2

Motion by _____, second by _____, to accept the finance report.

Roll Call:

WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, SEPTEMBER 24, 2024

SUPERINTENDENT'S REPORT

- 1. Thank you to our Teachers, Administration, Administrative Assistants, Paraprofessionals, Buildings and Grounds, Food Service, Bus Drivers, Staff at transportation companies on a successful school opening!**
- 2. I am happy to announce the return of the Coffee Cart for 2024-2025 school year. The Coffee Cart is staffed by the students in our Life Skills Program. Faculty and staff submit orders and the students bake blueberry and cinnamon muffins, as well as brownies and other treats in their classroom. These treats are served with coffee and other beverages delivered to our rooms and offices. This is the second year for this program.**
- 3. Wyoming Area has been recognized by T-Mobile as part of their Friday Night Lights Competition. We won \$5,000 last week and we are in the running for larger cash prizes. To help Warrior Nation in the competition please tag all of your Friday Night Lights photos on your social media with @tmobile and #Sweepstakes and #FN5GL.**
- 4. I would like to welcome Mia Altavilla as the Senior Class Student Representative and Denai Dymond as the Junior Class Student Representative to serve on the Wyoming Area School Board. Congratulations Mia and Denai!**

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Treasurer's Report

First National Community Bank	General Fund	2,472,972.06
First National Community Bank	Payroll Account	6,615.02
First National Community Bank	Cafeteria Account	10,238.12
First National Community Bank	Student Activities Account	154,708.92
First National Community Bank	Athletic Fund Account	8,211.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	145,913.87
First National Community Bank	Series 2022 GON Account	880,387.56
First National Community Bank	Money Market Account	4,570,230.73

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 Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	464,816.75
Local Services Tax	4,797.75
Per Capita Tax	4,634.17
Delinquent Per Capita	<u>2,091.66</u>
Total:	476,340.33

State & Federal Subsidy Payments

Social Security	177,743.19
Title I – Improving Basic Programs	247,240.93
Title IV – Student Support & Academic Enrichment	34,699.64
Medicaid Admin Claims	4,085.65
Basic Education Funding	1,403,354.00
School District Transportation	208,051.00
ARP ESSER III	181,814.08
ARP ESSER 7%	7,065.51
ARP ESSER 2.5%	28,539.64
Property Tax Relief Payment	<u>354,950.00</u>
Total:	2,637,543.64

Delinquent Real Estate Taxes

Wyoming County	9,888.87
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2024 Real Estate Taxes

Thomas Pizano – Exeter Borough	1,343,504.04
Paul Konopka – Wyoming Borough	693,342.70
George Miller – West Pittston Borough	660,457.12
Robert Connors – West Wyoming Borough	506,441.59
Carol Bardzel – Exeter Twp., Wyoming County	124,572.93
Wayman Smith – Exeter Twp., Luzerne County	<u>599,777.07</u>
Total:	3,928,095.45

Local Real Estate Transfer Taxes

Luzerne County	22,501.76
Wyoming County	<u>352.80</u>
Total:	22,854.56

Wyoming Area School District
Work Session of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, September 17, 2024, 7:00 p.m.
Finance Report

2. Approve the payment in the amount of \$21,254.00 due to the Luzerne Intermediate Unit for other related services to the Lighthouse Academy and PAL Program. This amount represents an advance for services for the months of July and August 2024.
3. Approve the payment in the amount of \$9,916.66 due to the Luzerne Intermediate Unit for services related to the Lighthouse Academy Dual Diagnosis Program. This amount represents an advance for services for the months of July and August 2024.
4. Approve the credit in the amount of \$700.00 from the Luzerne Intermediate Unit for an adjustment of the approved contract for Special Education Services for the months of July and August 2024.
5. Approve the September payment of \$82,733.06 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2024-2025 school year.
6. Approve the September payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2024-2025 school year.
7. Approve to ratify the September payment of \$69,742.73 to the West Side Career & Technology Center for the 2024-2025 school year.
8. Approve the appointment of Conrad Siegel Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under the Affordable Care Act (ACA). The 2024 fee for the proposed consulting service is \$5,750.00.

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 Finance Report

9. Approve credit adjustments submitted September 1, 2024.

Wyoming Area School District 2024/2025 Credit Adjustments Submitted 09/01/2024					
Name		From	To	Step	Columnar Increase
BALUCHA	KERIANN	M+06	M+12	6	\$876.00
BARTH	IRA	M+06	M+12	8	\$876.00
BARTOLI	SUSAN	M+06	M+12	13	\$876.00
BEALLA	AMI	M	M+12	7	\$1,750.00
BOLUS	MARILYN	M	M+06	11	\$874.00
BUGELHOLL	TERRI	M+42	M+54	9	\$3,574.00
DILEO	NICOLE	B+06	B+12	6	\$1,732.00
DUNN	ASHLEY	M+24	M+36	8	\$2,361.00
EVANS	BRANDI	M+18	M+24	9	\$876.00
FASCIANA	AMANDA	M	M+12	6	\$1,750.00
FINN	MATTHEW	M	M+06	8	\$874.00
GFELLER	MARC	M+12	M+18	18	\$874.00
GRESH	CORDELL	B	B+12	5	\$3,162.00
HINES	JENNIFER	M+48	M+54	9	\$1,481.00
HUGHES	ALEXANDRA	M+30	M+42	9	\$3,580.00
JENSEN	MARIAH	M+18	M+30	9	\$1,750.00
LEMONCELLI	ROBERT	M+48	M+60	9	\$2,963.00
MACDOUGALL	MARGUERITE	M+12	M+24	6	\$1,750.00
MATOSKY	JULIE	M+36	M+48	9	\$4,186.00
MCDERMOTT	MICHELLE	M+54	M+60	9	\$1,482.00
MENTA	KATHRYN	M+36	M+42	13	\$2,093.00
MOSCATELLI	CARLA	M+42	M+54	9	\$3,574.00
MOSES	MARLA	B+24	M	8	\$4,274.00
PASQUARIELLO	MICHAEL	M+54	M+60	9	\$1,482.00
ROMAN	NANCY	M	M+06	9	\$874.00
SELENSKI	JENNIFER	M+24	M+36	7	\$2,361.00
SOLANO	SARAH	B+18	B+24	6	\$897.00
SUPEY	JEANINE	M+24	M+36	8	\$2,361.00
WAGNER	COURTNEY	M	M+12	8	\$1,750.00
WEBER	AMY	M+42	M+54	8	\$3,574.00
				Total	\$60,887.00

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 Finance Report

10. Approve Tuition Reimbursements for September 2024.

**WYOMING AREA SCHOOL DISTRICT
 SCHEDULE FOR TUITION REIMBURSEMENT
 SEPTEMBER, 2024**

EMPLOYEE NAME	AMOUNT TO BE REIMBURSED	
BALUCHA	KERIANN	\$600.00
BARTH	IRA	\$600.00
BARTOLI	SUSAN	\$500.00
BEALLA	AMI	\$1,200.00
BUGELHOLL	TERRI	\$1,800.00
DILEO	NICOLE	\$900.00
DUNN	ASHLEY	\$1,200.00
FASCIANA	AMANDA	\$1,200.00
GFELLER	MARC	\$568.50
GRESH	CORDELL	\$1,200.00
HINES	JENNIFER	\$600.00
HUGHES	ALEXANDRA	\$600.00
JENSEN	MARIAH	\$1,200.00
KLAPROTH	MICHELLE	\$600.00
LEMONCELLI	ROBERT	\$1,200.00
MACDOUGALL	MARGUERITE	\$600.00
MATOSKY	JULIE	\$1,200.00
MCDERMOTT	MICHELLE	\$300.00
MENTA	KATHRYN	\$600.00
MOSCATELLI	CARLA	\$900.00
MOSES	MARLA	\$1,800.00
PASQUARIELLO	MICHAEL	\$300.00
ROBACZEWSKI	ERICA	\$300.00
ROMAN	NANCY	\$600.00
SELENSKI	JENNIFER	\$1,500.00
SOLANO	SARAH	\$600.00
SUPEY	JEANINE	\$1,200.00
VIGLIONE	ERIN	\$600.00
WAGNER	COURTNEY	\$1,200.00
WEBER	AMY	\$900.00
		\$26,568.50

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 Finance Report

(11.) Approve the agreement with Berkheimer One Source to assist in the printing and mailing of the annual Homestead/Farmstead invitation letters eligible residents that reside within the Luzerne County of the District.

(12.) Approve the payments to the following vendors:

<u>Vendor</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
JBM Mechanical	App#5	134,264.73	JFK	HVAC Final
CM3 Building Solutions	App#7	170,339.86	SC	HVAC (ESSER Related)
CM3 Building Solutions	App#9	<u>83,398.40</u>	SC	HVAC (Non-ESSER)
		Total: 388,002.99		

(13.) Approve the agreement between the Luzerne Intermediate Unit and Wyoming Area School District for the 2024-2025 school year. The LIU will provide (1) FTE Behavior Specialist/ABA and (1) FTE Behavioral Health Technician/ABA for students at a cost of \$161,717.00 for the year.

(14.) Approve the general ledger sheet:

Bill Listing: September 2024	1,907,002.62	
Prepays: August 2024	<u>344,941.44</u>	2,251,944.06
Cafeteria Account:	48,018.14	
Athletic Account:	<u>6,115.00</u>	<u>54,133.14</u>
	Total: 2,306,077.20	

Motion by _____, second by _____, to accept the finance report.
 Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2024-2025 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Approve the Agreement Regarding Waiver of Expulsion Hearing and Free Appropriate Public Education Stipulation for student #3000695.
3. Approve the Agreement Regarding Waiver of Expulsion Hearing and Free Appropriate Public Education Stipulation for student #1000351.
4. Approve Academic Affiliation Agreement for Student Teaching for special education student teacher.
5. Approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee:

Jennifer Selenski
Marla Moses
Sarah Martino
6. Approve to appoint Dr. Jon Pollard as Trustee for the Northeast Pennsylvania School Districts Health Trust. Mrs. Rebecca Rutkoski will serve as the alternate.
7. Approve the step placement of temporary professional employee, Kayla Whitman, at Bachelors, Step 4, \$41,838.00.
8. Approve the step placement of long term substitute, Jacquelyn Kasa, at Bachelors+18, Step 4, \$46,582.00.
- (9.) Approve the appointment of Christine Leandri as a long term substitute gifted teacher.**

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Education Report

(10.) Approve the following candidates to serve as officers for the PSBA 2025 elections:

President (1 yr. term)	Sabrina Backet
Vice President (1 yr. term)	Matt Vannoy
Eastern Zone Rep (3 yr. term)	Holly Arnold
Insurance Trustee (3 yr. term)	Nathan Mains
Insurance Trustee (3 yr. term)	Richard Frerichs
Insurance Trustee (3 yr. term)	William LaCoff
Secretaries Forum Steering Committee (2 yr. term) (2 yr. term)	Mary Dougherty Betsy Gates

(11.) Approve the Memorandum of Understanding between the Wyoming Area Education Association, PSEA/NEA and the Wyoming Area School District, Wyoming Area School District Cyber Faculty and the Coordinator of Guidance subject to final written approval by the Solicitor.

(12.) Approve the revised professional substitute list for the 2024-2025 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Approve to ratify the following fundraisers:

Sharon Hollister, WA Music Sponsors – KL Catering Mac & Cheese, Pasty and Meat Pie Fundraiser – 9/1/24 to 11/30/24

Maria Marranca, WA Lacrosse Parents – Oktoberfest Raffle – Month of September 2024

Gerry Lynn Butler, WA Drama Boosters – Basket of Cheer – 9/3/24 to 2/8/25
Apparel Sale – 9/9/24

2. Approve the appointment of Fred Marianacci as a volunteer football coach for the 2024-2025 Fall sports season.

3. Approve the appointments of the following assistant coaches and volunteer coaches for the 2024-2025 winter sports season:

BASKETBALL, BOYS

Ian Gilmartin- JV/Assistant Coach
Daniel Wiedl – 9th Grade Coach
Tim DePriest – 8th Grade Coach
Derrick West – 7th Grade Coach
Alan Kiesinger – Volunteer Coach

WINTER TRACK

Michael Fanti- Volunteer Coach
Kristen Lombardo – Volunteer Coach
Lou DeMark – Volunteer Coach
Ashton Ashby – Volunteer Coach

BASKETBALL, GIRLS

Joe Chacke – Assistant Coach
Elizabeth Waleski – JV Coach
Mary Price – 9th Grade Coach
Jada Sharp – 8th Grade Coach
Sarah Solano (McGarry)- 7th Grade Coach
Ron Foy – Volunteer Coach
Andrew Casper – Volunteer Coach
Morgan Janeski – Volunteer Coach

WRESTLING

Brian Hines – Assistant Coach
Daniel Larson – JH Coach
Patrick Heck – Asst. JH Coach
Christopher Cummings – Volunteer Coach
Tyler Lutecki – Volunteer Coach
Todd Bonning – Volunteer Coach JH/Elem
Trevor Dennison – Volunteer/Elementary
Mark Chapman – Volunteer/Elementary
John Lark – Volunteer/Elementary
Michael Pasquariello-Volunteer/Elementary
Lou DeMark – Volunteer/Elementary
Stephen Arnold – Volunteer/Elementary

SWIM

Ashley Walker – Assistant Coach
Kayla Taddei – Diving Coach

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(4.) Approve the request of the Wyoming Area Intermediate Center PTO, to hold a 4th and 5th grade dance on Tuesday, October 22, 2024 from 5:30 p.m. to 7:30 p.m., pending approval by the building principal. (Date was changed from October 29th)

5. Approve the request of Nikki Milcavage, Wyoming Area Boys Basketball Parents Association, to hold the following fundraisers:

- Lottery booklet sale – monthly throughout season
- February daily number drawing lottery – sold throughout season
- Half court shootout during home games
- 50/50 during home games
- Super Bowl blocks
- Tailgate raffle basket
- Cornhole tournament (tentatively 1/11/25)
- Basket raffle during Little Eric Game
- Dine in night at American Grill & Booyah (TBA)
- Bagging at Gerritys (TBA)

6. Approve the request of April Warke, Wyoming Area Kindergarten/Primary Center PTO, to hold the following fundraisers:

- Wreath and poinsettia sale from 10/21/24 through 11/21/24
- Fundraising campaign
- Santa workshop the week of 12/16/24
- Bingo - 2/8/25

Motion by _____, second by _____, to accept the Activities Report.

Roll Call:

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Building Report

1. Approve the revised substitute support personnel list for the 2024-2025 school year.
- (2.) Approve the appointment of Charlene Guth as a food service employee.**
- (3.) Approve the appointment of Raynee Roxby as a food service employee.**
- (4.) Approve the appointment of Adrienne Stoss as a food service employee.**

Motion by _____, second by _____, to accept the Building Report.
Roll Call:

Wyoming Area School District
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Policy Report

1. Approve the first reading of revised and new policies:

Volume II – 2024 policies:

- Policy 222 – Tobacco and Vaping Products (pupils)
- Policy 227 – Controlled Substances/Paraphernalia (pupils)
- Policy 323 – Tobacco and Vaping Products (employees)
- Policy 351 – Controlled Substance Abuse (employees)
- Policy 707 – Use of School Facilities
- Policy 815.1 – Use of Generative Artificial Intelligence in Education (new policy)

Volume III – 2024 policies:

- Policy 146.1 – Trauma-Informed Approach
- Policy 218 – Student Discipline
- Policy 218.1 – Weapons
- Policy 218.2 – Terroristic Threats
- Policy 801 – Public Records
- Policy 803 – School Calendar
- Policy 805 – Emergency Preparedness and Response
- Policy 805.1 – Relations with Law Enforcement Agencies
- Policy 805.2 – School Security Personnel
- Policy 806 – Child Abuse
- Policy 904 – Public Attendance at School Events
- Policy 909 – Municipal Government Relations

Volume IV – 2024 Policies

- Policy 249 – Bullying/Cyberbullying