

**ELSINBORO BOARD OF EDUCATION
SPECIAL MEETING MINUTES
May 26, 2026**

CALL TO ORDER

The special meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Anne Delaney, on Tuesday, May 26, 2026 at 5:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 5:00 p.m, to the Elsinboro Township Municipal Clerk and all Board members. A copy is also posted in the lobby of the Elsinboro Township School, on the front door, and on the district's website, *Legal Notices* page.

PLEDGE TO THE FLAG

Mrs. Delaney led the Pledge of Allegiance to the flag.

ROLL CALL OF MEMBERS

Members Present: Damian Carlson, Kelly Anne Delaney, Jenna Hogate, Kathleen Sheffield, John Sieber, Kay Weber

Members Absent: Madinah Thomas

Also in Attendance: Mrs. Laural Kretzer, Chief School Administrator; Ms. Melanie M. Allen, Board Secretary/Business Administrator; Staff Members; Public

PUBLIC COMMENT - AGENDA ITEMS

None

EXECUTIVE SESSION

Motion made by Ms. Hogate, second by Mrs. Sheffield that the Board enter into Executive Session by Resolution at 5:01 p.m., from which the general public will be excluded:

**ELSINBORO BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elsinboro School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 5:37 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elsinboro School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- Litigation, Contract Negotiations or Attorney/Client Privilege
- Personnel Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

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BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Sheffield, Mr. Sieber, Ms. Hogate, Mrs. Weber, Mrs. Delaney

Motion Carried: 6-0-0

Mrs. Weber left the meeting (5:05 p.m.).

RESUME PUBLIC SESSION

Motion made by Mrs. Sheffield, second by Ms. Hogate to return to the public portion of the meeting at 5:37 p.m.

VOICE VOTE: Unanimously approved

Motion Carried: 5-0-0

Mrs. Weber re-entered the meeting (5:37 p.m.).

Motion made by Mrs. Sheffield, second by Mr. Carlson that the Board of Education enter into a shared services arrangement with Pennsville School District for the following services to be provided to Elsinboro Township School District by Pennsville personnel at an annual cost of \$230,000 effective July 1, 2026 through June 30, 2029:

- Shared Superintendent
- Shared Business Administrator/Business Office
- Shared Child Study Team.

A formal Agreement between both parties will be forthcoming.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Sheffield, Mr. Sieber, Mrs. Delaney

NO: Ms. Hogate

ABSTAIN: Mrs. Weber

Motion Carried: 4-1-1

PUBLIC COMMENT – OPEN

Bethany Hannah, ETS 2nd Grade teacher, asked that the services to be shared be repeated.

Note: Clarification was provided that Pennsville's administrative support personnel will assist in the shared services arrangement, not replace any current Elsinboro staff (i.e. Superintendent's office, Maintenance, Transportation, etc.).

Kelly Finley, 90 Sinnickson Landing Road, and Julie Hofacker, School Counselor/PK Coordinator, asked what the schedule of the shared Business Administrator would be. Ms. Finley explained that Ms. Allen pays for pizza for students' lunch when lunch isn't provided by Woodstown-Pilesgrove Regional School District, and Mrs. Hofacker talked about Ms. Allen's involvement in the district's Culture Club. Who is the shared principal?

Mrs. Delaney stated these concerns would be taken into consideration, and the new principal is not known at this time.

Tiffany Rieck, 19 Stuart Drive, asked if proposals other than the one from Pennsville School District were received. If so, what was the difference in price between the proposals?

Mrs. Delaney stated a proposal was received for a county pilot program but the details are vague. The pilot program cost is \$145,000 but does not include a principal. Pittsgrove Township School District provided a cost of \$90,000 to share a Business Administrator.

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Tiffany Rieck and Danielle Powers, 9 S. Tilbury Road, voiced concerns about Pennsville's Child Study Team.

Bethany Hannah said that Elsinboro staff will still be in the classrooms. Only administrative positions are being shared.

Kelly Finley commented that this decision was made with little details available and didn't involve any staff members or parents.

Mrs. Delaney said that ideally, the Board would keep all positions as is, but the County Office has made the decision that the positions should be shared.

Julie Hofacker shared a concern that the Pennsville shared staff will not be as committed as the staff currently employed by Elsinboro.

Danielle Powers asked if the staff were asked to provide input.

Mrs. Delaney replied no.

Tiffany Rieck asked if the option to share a Superintendent with LAC (Lower Alloway Creek School District) was explored.

Mrs. Delaney replied no.

Julie Hofacker asked if an interim Superintendent was considered.

Mrs. Delaney responded that the Board wanted their own Superintendent in the building, and at this time, she doesn't think the County Office would approve an interim.

Tiffany Rieck asked if anyone has looked into why Elsinboro's student enrollment has been decreasing. Can changes be made to keep students at Elsinboro? She is concerned that Pennsville may remove students from Elsinboro.

Mrs. Delaney responded that this concern will be checked into in the future, but right now, the shared services arrangement is the priority. She suggested Ms. Rieck send an email to Mrs. Kretzer with her specific enrollment questions/concerns.

Ms. Hogate suggested that a town hall type meeting be held prior to September to give Elsinboro parents/community the opportunity to meet the Pennsville shared services staff.

ADJOURNMENT

Motion made by Mr. Carlson, second by Mr. Sieber that there being no further business to be brought before the Board that the meeting be adjourned at 6:00 p.m.

VOICE VOTE: Unanimously approved

Motion Carried: 6-0-0

Respectfully submitted,

Melanie M. Allen
Business Administrator/Board Secretary