



Sugar Valley Rural Charter School

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Board of Trustees Meeting November 16, 2021

The Sugar Valley Rural Charter School Board of Trustees held a voting Board Meeting on Tuesday, November 16, 2021. Ms. Garverick called the meeting to order at 6:00p.m.

Roll Call

Ms. Garverick	Present	Ms. Meixel	Present arrived at item #6
Ms. Downing	Present	Ms. Mitchell	Present
Mr. Miller	Present	Mr. Smith	Present
Mr. Rossman	Present	Ms. Mauck	Present
Ms. Doyle	Present	Ms. Weaver	Present

HEARING OF VISITOR

Minutes

1. Resolved that the Board of Trustees approve the minutes of the regular meeting held on Tuesday, October 19, 2021. Mr. Rossman moved, seconded by Mr. Miller. Motion passed (6-0).

Finance

1. Resolved that the Board of Trustees approve the payment of bills from the general account (10/22/2021 – 11/12/2021) in the amount of \$208,386.36 and from the cafeteria account (10/22/2021 – 11/05/2021) in the amount of \$15,377.35 as presented. Ms. Mitchell moved, seconded by Mr. Rossman. Motion passed (6-0).

Action Items

1. Resolved that the Board of Trustees approve an additional payment of \$1,075.00 to Resilite for cheer mats per email vote October 20, 2021. Ms. Garverick moved, seconded by Ms. Downing. Motion passed (6-0).
2. Resolved that the Board of Trustees approve Jessica Frank as a Substitute Kitchen Assistant at \$12.00 an hour per email vote November 1, 2021. Mr. Rossman moved, seconded by Ms. Mitchell. Motion passed (6-0).
3. Resolved that the Board of Trustees approve the payment of \$2,743.00 to SonicWall for purchase of one-year subscription to the Comprehensive Gateway Security Suite per email vote October 29, 2021. Ms. Downing moved, seconded by Mr. Miller. Motion passed (6-0).
4. Resolved that the Board of Trustees approve Jenna Snavelly as a Substitute Teacher at \$120.00 a day. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
5. Resolved that the Board of Trustees approve Mikaela Royer as a Substitute Teacher at \$120.00 a day. Ms. Mitchell moved, seconded by Ms. Downing. Motion passed (6-0).
6. Resolved that the Board of Trustees approve payment of \$5,500.00 to Charlie Brenneman for school assemblies. Ms. Garverick moved, seconded by Mr. Rossman. Motion passed (6-0).
7. Resolved that the Board of Trustees approve the following payments to PEM Co.:
 - \$12,676.81 for 5 StageRight Alla Breve Sound Shells
 - \$10,541.33 for 3 Sico 4-rise Choral RisersMr. Rossman moved, seconded by Ms. Meixel. Motion passed (7-0).
8. Resolved that the Board of Trustees approve the following coaches and stipends to be paid when coaching responsibilities are completed and verified by Administration and Athletic Director.
 - \$1,000.00 to Tyler Koser – Athletic Director
 - \$2,500.00 to Jason Bilbay – Head Varsity Wrestling Coach
 - \$1,500.00 to Justin McCloskey – Assistant Varsity Wrestling Coach
 - \$2,500.00 to Craig Buskirk – Head Junior High Wrestling Coach
 - \$1,500.00 to Naaman Conoway – Assistant Junior High Wrestling Coach
 - \$2,500.00 to Ashley Rae – Head Competitive Cheer Coach
 - \$1,500.00 to Brittany Hipple – Assistant Competitive Cheer Coach

Mr. Rossman moved, seconded by Ms. Meixel. Motion passed (7-0).

9. Resolved that the Board of Trustees approve the following bookkeepers/game managers and a \$25.00 per event worked stipend. Stipends to be paid when responsibilities are completed and verified by Administration and Athletic Director.

- JT Bitner
- Lance Smith
- Charles Walizer
- Chuck Bechdel
- Tanya Miller-Mitchell

Ms. Garverick moved, seconded by Mr. Miller. Motion passed (7-0).

10. Resolved that the Board of Trustees approve the following payments for gym project to be paid by the JSSB loan.

- \$1,952.45 to HLA
- \$8,156.80 to HLA
- \$6,050.00 to Charles Construction Co.
- \$254,981.93 to Lobar
- \$84,837.27 to TRA Electric

Ms. Downing moved, seconded by Mr. Miller. Motion passed (7-0).

11. Resolved that the Board of Trustees approve the following change orders for gym project to be paid by the JSSB loan.

- Change order 3 – Allied

Ms. Downing moved, seconded by Mr. Rossman. Motion passed (7-0).

Informational Items

Executive session held November 12, 2021

Next meeting is December 14

Committee Reports

Property – Mr. Miller, Ms. Downing, Mr. Deavor, Ms. Kennedy
Working with HLA and contractors regarding punch list

Community Involvement – Ms. Downing, Ms. Mitchell, Mr. Stugart, Ms. Nixon
None

Curriculum – Mr. Rossman, Ms. Doyle, Ms. Kennedy, Ms. Hampton, Mr. Stugart, Mr. Phillips
None

VoTech/Ag/Env. – Ms. Doyle, Ms. Meixel, Mr. Bechdel, Ms. Nixon
None

Finance – Ms. Garverick, Mr. Miller, Ms. Weaver, Mr. Deavor, Ms. Kennedy, Ms. Mauck
Nearing completion of our AFR

Personnel – Ms. Mitchell, Ms. Garverick, Ms. Kennedy, Ms. Hampton
None

Policy – Ms. Meixel, Ms. Garverick, Ms. Downing, Ms. Kennedy
Mr. Smith is currently reviewing next group of policies sent to him by committee

Charter Renewal – Mr. Rossman, Ms. Garverick, Ms. Nixon, Ms. Hampton
None

Administrative Report

Parent/Teacher conferences were well attended
1st MP has ended
Enrollments continue
MAP testing before December meeting
Holiday concerts are December 6 and 7
FFA went to competition
1st high school rewards day was bowling, 91 qualified
Lillian Conoway was Lion's student of the month
National Honors Society dinner/ceremony inducted 8 new students
Winter Formal for grades 7-12 is December 10

Solicitor's Report

Reported on Masking Mandate

Executive Director's Report

None

Secretary/Treasurer Report

Holiday party is December 17 at LOOM in Lock Haven

Adjournment:

Mr. Miller moved, seconded by Ms. Meixel at 6:45pm. Motion passed (7-0).

Mary Jude Weaver
Board Secretary/Treasurer