

# Crofton Elementary Title I, Part A Parent and Family Engagement Policy

2024-25

Section 1116(b) of the Every Student Succeeds Act (ESSA) states that schools served under Title I, Part A must jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy. The policy establishes the school's expectations and objectives for meaningful parent and family involvement and describes how the school will meet the requirements of ESSA 1116(c) – (f). The term "parent" refers to parents, guardians, family members and caregivers.

## Section I: Policy Involvement [ESSA 1116(c)]

Crofton Elementary will:

1. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the Title I, Part A program as well as the parent and family engagement policy. This policy will be distributed to all parents/families of students. This policy will also be reviewed and updated each year by parents & staff.
2. Convene an Annual Parent/Family Meeting, at which time all parents/families of students participating in the Title I school-wide program are invited and encouraged to attend. At this meeting, parents/families will be informed of their child's participation in a Title I School-Wide attention shall be given to reaching those parents/families who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of a racial or ethnic minority background.
3. Offer a flexible number of parent activities such as Open House, Lunch and Learns, Family Academic Nights, and Parent Conferences. Crofton Elementary's Site Based Council also meets monthly in order to ensure that all parents have a voice in school business.
4. Involve parents/families in Title I planning, review, and improvement of programs. Information shall be distributed to parents/families in an organized, consistent, and timely manner. Parents/families will be jointly involved in the development of the Parent/Family Engagement Policy and School-Wide Plan.

Parents of students participating in Title 1 shall be provided:

- ❖ Timely information and opportunities to attend regular activities via Parent Square and Crofton Family Calendar
- ❖ School performance categories and their child's individual assessment results, including an interpretation of results.
- ❖ A description and explanation of the school curriculum, assessments, and proficiency levels.
- ❖ A timely response to any parent suggestions.



## **Section II: Shared Responsibilities for High Student Academic Achievement [ESSA 1116(d)]**

Crofton Elementary will:

1. Jointly develop with parents the School-Family Compact that outlines how parents, the entire school staff, and students will share responsibility for improved student academic achievement, and how the school and parents will build and develop a partnership to help children achieve Kentucky high standards. The compact will describe:
  - ❖ The school's responsibility is to provide high quality curriculum and instruction in a supportive and effective learning environment that will enable students to meet the state's academic expectations.
  - ❖ Ways in which each parent will be responsible for supporting his/her child's learning.
  - ❖ The ongoing communication between parents/families and teachers through: Parent/Teacher Conferences, Progress Reports to parents/families, and reasonable access to staff. Opportunities will be made available to parents/families to volunteer and participate in their child's classroom if/when approved & applicable. .

## **Section III: Build Capacity for Involvement [ESSA 1116(e)]**

To ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, Crofton Elementary will:

1. Assist parents in understanding topics such as Kentucky's state academic standards, Kentucky and CCPS academic assessments, the requirements of the Title 1 Part A program, and how to monitor their child's performance, and work with educators to improve the achievement of their children.
2. Provide materials and training to parents, such as needed literacy training and using technology, as appropriate, to foster parental involvement.
3. Educate all staff in the value and unity of contributions of parents and in how to reach out, communicate with, and work with parents as equal partners.
4. Coordinate and integrate, as appropriate, parent involvement programs/activities with Head Start and public preschool programs as well as Kindergarten Readiness.
5. Ensure to the fullest extent possible, that information sent home is in a language and form parents can understand.
6. Involve parents, where appropriate, in the development of training for teachers and other staff that improves instruction.
7. Provide other assistance, as appropriate, such as parent resource centers, where parents can learn about child development and rearing from birth, designed to help parents become full partners in the education of their child.
8. Develop appropriate roles for community-based organizations and businesses and encourage partnerships with elementary, middle, and secondary schools.
9. Train and support parents to enhance involvement of other parents, where appropriate.
10. Provide assistance to migrant families.

#### **Section IV: Accessibility and Requirements [ESSA 1116(f)]**

In carrying out Title I, Part A parent and family engagement requirements and with the support of the district, Crofton Elementary will:

1. To the extent practicable, provide opportunities for informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities and parents and family members of migratory children), including providing information and school reports required under ESSA 1111 in a format, and to the extent practicable, in a language such parents understand.
2. Notify parents of this policy in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. The policy will be distributed to parents and made available to parents and members of the local community.

#### **Section V: Policy Review and Revision**

Crofton Elementary will work jointly with parents to review and revise this policy as necessary to meet the changing needs of the parents and the school. Crofton Elementary will:

1. Distribute the Crofton Parent/Family Engagement Policy DRAFT yearly to all families for review and feedback.
2. Hold a revisions meeting to share/discuss the feedback received from parents/families and staff.
3. Revise and distribute the finalized Parent Family Engagement Policy to all stakeholders
4. Upload a copy of Crofton's PFE Policy to the school webpage.

**\*\*The policy was last reviewed and/or revised on 10/23/24**