

Kansas School for the Deaf

TO ENSURE THAT ALL STUDENTS WE SERVE ACHIEVE THEIR FULL POTENTIAL IN A LANGUAGE-RICH ENVIRONMENT



**** JOB OPENING ANNOUNCEMENT ****

POSITION TITLE:	ASL / English Interpreter
SALARY:	Starting pay range \$49,000.00 - \$53,000.00 per year (depending on experience and education) Unclassified, salaried position. Excellent benefits.
EMPLOYMENT DATE:	Open Until Filled; Application review will begin July 7, 2025
SCHEDULE:	7:45 am - 3:45 pm. Schedule may vary due to travel, event days/times and extra curricular schedules. 205 contract days per year.

Essential Job Functions:

- Interpret as assigned for a variety of on-campus meetings including but not limited to IEP meetings, professional development or training opportunities for staff, campus-wide events, parent-teacher meetings, and extracurricular activities.
- Interpret as assigned for a variety of KSD Outreach based programs including but not limited to Language Assessment Program diagnostic and follow-up appointments, early intervention appointments, ASL Live! Sessions, and initial consultations.
- Prepares for interpreting assignments by reviewing handouts, multimedia content, or meeting with the interpreter coordinator or other designated staff.
- Ability to interpret from ASL into English maintaining a high level of accuracy and professional language appropriate for the particular education-related meeting.
- Assist with the preparation, coordination, and hosting of the annual Family ASL Camp.
- Other related duties assigned.

Attend all required meetings; use appropriate communication skills.

MINIMUM REQUIREMENTS: High school diploma or G.E.D. Completion of 64 hours academic credit from a post-secondary institution. Minimum two-years interpreting experience in either a free-lance, post-secondary or K-12 educational setting. Current ASL/English interpreting credentials such as BEI-Advanced or NIC, or equivalent.

PREFERRED REQUIREMENTS: Completion of an Interpreter Training program. Bachelor's degree from a four-year college or university. The ability to interpret tri-lingually between Spanish-English-ASL. Three to five years interpreting experience in either a free-lance, post-secondary or K-12 educational setting.



SPECIAL REQUIREMENTS: All offers of employment from Kansas School for the Deaf (KSD) are contingent upon background check results and any applicable workplace references. Background checks are conducted through the Kansas Bureau of Investigation, Backgrounds Plus, the Kansas Department of Children and Families, and the Dru Sjodin National Sexual Offender Registry. KSD may contact previous employers for workplace references. Within 30 days of employment, a medical provider must complete a tuberculosis test (and any applicable treatment) at the employee's expense, along with a health certificate.

APPLICATION: Open Until Filled. For consideration, please email Human Resources to request an application. Copies of all applicable licenses, certifications, and transcripts will be required.

CONTACT: **Human Resource Office**
 Voice: 913-210-8114
 Videophone: 913-324-5850
 E-Mail: hr@kssdb.org

TOBACCO-FREE CAMPUS
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