# Beginning Spanish I

## SPAN-1411

2025-2026 Fall 2025   Section X25   4 Credits   08/18/2025 to 12/11/2025   Modified 09/03/2025

# 🕐 Meeting Times

## Lecture

Monday, Tuesday, Wednesday, Thursday, 1:07 AM to 2:02 AM, Room #7

# 👤 Contact Information

## Instructor: Susan Shelton

**Email:** sshelton@grovetonisd.net / sushelton@angelina.edu
**Phone:** x8112

## Office Hours

8th period (3:05-4:00)

# 🖥️ Description

(as stated in the AC Catalog, including credit hours)

Four hours credit. Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level. Forty-eight lecture and thirty-two lab hours. Lab fee.

# 📊 Outcomes & Objectives

Learning Outcomes:

Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.

2. Demonstrate understanding of level-appropriate spoken Spanish.

3. Write simple sentences and organize them into short paragraphs.

4. Read and comprehend level-appropriate texts.

5. Identify and discuss traditions, customs and values of the Hispanic world.

6. Compare and contrast the traditions, customs and values of the Hispanic world with characteristics of their own culture.

Course Learning Objectives from ACGM 2024


From ACGM 2021

# 📙 Materials

## Abre el mundo - Libro 1 - Ventanas

**Author:** Annette Gillum, PhD
**Availability:** LibreTexts (see web address below)
**Price:** none for digital access; $5.62 - $18.63 for print (depending on desired format)

Updates are being made constantly, so prices for print copies may go up slightly if pages are added.

[Abre el mundo I: Ventanas (https://human.libretexts.org/Courses/Angelina_College/Abre_el_mundo_I)](https://human.libretexts.org/Courses/Angelina_College/Abre_el_mundo_I)

# ☑️ Deliverables

Marketable skills can help you to obtain a job.

The following are marketable skills students will gain through this course:

- Critical Thinking
- Some effective Communication in Spanish at the novice level: listening, reading, writing, speaking, and visual
- Self-directed Learning
- Social Skills
- Intercultural Competence
- Time Management Skills
- Personal Responsibility and Reflection

# ✔ Evaluation

## Criteria

| Type | Weight | Topic | Notes |
|---|---|---|---|
| Tests | 40 | | |
| Daily Grades | 60 | | |

## Breakdown

| Grade | Range | Notes |
|---|---|---|
| A | 90-100 | Final grades will be rounded up at .5 |
| B | 80-89 | |
| C | 70-79 | |
| D | 60-69 | |
| F | | |

# ✳ Course Policies

## Course Policies

Students are expected to exercise personal responsibility and conduct themselves with honesty and integrity.
Note: Exceptions to these policies are made solely at the discretion of the instructor of record and should not be expected. These policies apply to all college students enrolled in courses at Angelina College in the School of Arts & Education except where stated to be particular to this section.

## Academic Dishonesty

Cheating in any form, including plagiarism, copied work, unauthorized use of generative AI, and unauthorized collaboration, will result in automatic failure for the associated assignment and initiation of the disciplinary referral process outlined in college policy.

## Class Disruptions

Students disrupting the class in any way may be asked to leave; subsequent disruptions will result in students being dropped and not readmitted.

## Absences

Students who miss 12% of a course will be dropped. In fully face-to-face classes (those that meet four days per week), students will be dropped from a course on the fourth absence. In a hybrid course, students will be dropped from the course on the second absence. In online courses, absences are determined by non-participation in required coursework, as defined by the instructor of record; students will be dropped if they meet the equivalent of four absences.

# 🏛 Institutional Policies

## Institutional Attendance Policy

Attendance is required per Angelina College Policy and will be recorded every day.  Any student with 3 consecutive or 4 cumulative absences or who misses 12% or more of course's scheduled meeting time may be dropped from the class. Records will be turned in to the Registrar's Office at the end of the semester. Do not assume that non-attendance in class will always result in an instructor drop. **You must officially drop a class or risk receiving an F**.

For practicum or clinical courses, refer to the program handbook and course policies for attendance requirements.

## Password Management

- College issued or required passwords, including digital certificate passwords, Personal Identification Numbers (PIN), Digital Certificates, Security Tokens (i.e. Smartcard), or similar information or devices used for identification and authorization purposes shall be maintained securely and shall not be shared or disclosed to anyone.
- Users must not give others access to College Information Resources unless they are authorized and authenticated for such access. Users may not extend access to College information resources to others without permission (e.g., proxy services, accounts for non-College personnel, etc.).
- Each user will be held responsible for all activities conducted using the User's password or other credentials.

## Educational Accommodations

Educational Accommodations - If you have a disability (as cited in Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act of 1990) that may affect your participation in this class, you may fill out the Educational Accommodations application within your AC Portal (Student Services). A Student Affairs team member will contact you once the application is received. At a post-secondary institution, you must self-identify as a person with a disability in order to receive services; for questions regarding the application process you can visit the Office of Student Affairs or email studentservices@angelina.edu. To report any complaints related to accommodations, you should contact Renee McCain, Manager of Disability Services and Tutoring. You may contact Ms. McCain by calling (936) 633-4504 or by emailing rmccain@angelina.edu (mailto:rmccain@angelina.edu).

# Notice of Non-Discrimination

Angelina College provides education and employment opportunities without discrimination on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation, gender identity or gender expression. Angelina College complies with the Americans with Disabilities and Veterans Act. If you need to file a complaint, complete the [Student Complaint and Appeal Form (https://myac.angelina.edu/ICS/Students/Student_Complaint_and_Appeal.jnz)](https://myac.angelina.edu/ICS/Students/Student_Complaint_and_Appeal.jnz) located in the Students tab in the MyAC Portal.

# Technology Requirements

Students are expected to have basic computer skills including the ability to navigate the Internet, access and send email from their AC email account (available at [mail.student.angelina.edu (http://mail.student.angelina.edu/)](http://mail.student.angelina.edu/)), and access class materials in Blackboard ([angelina.blackboard.com (http://angelina.blackboard.com/)](http://angelina.blackboard.com/)).  Some classes may require use of Microsoft Word, Excel, and/or PowerPoint and to create and save documents that may be attached to emails or assignments in Blackboard.  A webcam and/or microphone may be required for online classes.

# Syllabus Modification

The instructor may modify the provisions of the syllabus to meet individual class needs by informing the class in advance as to the changes being made.

# Academic Integrity

- Angelina College expects complete honesty from each student in all phases of coursework. Breaches of academic integrity and honesty include cheating, plagiarism, and the unauthorized possession or disposition of academic materials. Angelina College considers any breach of academic integrity and honesty as a violation of acceptable student conduct, and instructors and/or the Student Affairs Official will address any violation. The [Student Handbook (https://www.angelina.edu/student-handbook/)](https://www.angelina.edu/student-handbook/) is available on the AC website or from the Office of Student Affairs.
- Please see the Section F of the [Policy and Procedure Manual (https://sites.google.com/angelina.edu/policy-manual/home)](https://sites.google.com/angelina.edu/policy-manual/home) for additional student policies.

# Student Rights and Responsibilities - Student Complaints - FLD (LOCAL)

The student complaints policy is designed to resolve complaints in a timely and equitable manner. This process ensures that concerns are addressed promptly, fairly, and in accordance with college policies. For detailed information and to access the Student Rights and Responsibilities - Student Complaints policy (FLD - LOCAL), please visit the Angelina College website, [angelina.edu (http://angelina.edu/)](http://angelina.edu/), select Policy and Procedure Manual from the bottom of the homepage.

# ▤ Campus Resources

## Course Assistance

If you need course-related assistance, contact your instructor.  If you are unable to satisfactorily resolve any course-related issue after contacting your instructor, contact the academic administrator supervising the area.

## Technical Support

If you need assistance with Blackboard, the MyAC portal, or any other College-provided technology, contact the IT Helpdesk for assistance.  They can be reached at ithelpdesk@angelina.edu (mailto:%20ithelpdesk@angelina.edu) and at (936) 633-5208.

## Tutoring

Tutoring is available for many subjects through the Tutoring Center located in room 202 of the Library. For more information on the Tutoring Center, subject offered, making appointments for virtual tutoring, and the Tutoring Center calendar please visit their Tutoring Center (https://www.angelina.edu/tutoring/) webpage.  If you need assistance, please contact tutoring@angelina.edu (mailto:%20tutoring@angelina.edu).

Tutor.com is available for 24/7 virtual tutoring.  You can use this free service by clicking the Tutor.com link in your Blackboard course.

## Testing Center

The Testing Center is located in room 103 of the Library.  It offers testing for TSI and for online courses.  An appointment must be made in advance to take an exam in the Testing Center.  Visit the Testing Center (https://www.angelina.edu/testing/) webpage to reserve an appointment.

## Roadrunner Central

Roadrunner Central is located on the first floor of the Student Center in room 100.  If you need assistance with enrollment, transcripts, transfer credits, payment options, or financial aid, Roadrunner Central is the place to go.

## Roadrunner Market

Angelina College is proudly partnering with Brookshire Brothers, Christian Information & Service Center, and East Texas Food Bank to support the Roadrunner Market. Additionally, clothing vouchers are available through the Office of Student Affairs, in partnership with the Family Crisis Center of Lufkin. Visit the Roadrunner Market (https://www.angelina.edu/roadrunner-market/) webpage for more information.

# Grade Appeals

If you need to appeal your grade, contact your instructor first. If you need to file an official grade appeal, complete the [Student Complaint and Appeal Form (https://myac.angelina.edu/ICS/Students/Student_Complaint_and_Appeal.jnz)](https://myac.angelina.edu/ICS/Students/Student_Complaint_and_Appeal.jnz) located in the Students tab in the MyAC Portal.

# Student Handbook

The [Student Handbook (https://www.angelina.edu/student-handbook/)](https://www.angelina.edu/student-handbook/) is available on the AC website or from the Office of Student Affairs.

# AC Library

In addition to housing both physical and digital books, articles, and journals, our campus library provides access to knowledgeable librarians to assist you with selecting appropriate sources for your research. You can also reserve study rooms, chat online with a librarian, and utilize campus computers. Visit the [AC Library Resources (https://www.angelina.edu/ac-library/)](https://www.angelina.edu/ac-library/) webpage for more information.

# MyAC Portal

Log into the [MyAC Portal (https://myac.angelina.edu/ICS/)](https://myac.angelina.edu/ICS/) to get information on advising, registering for classes, financial aid, paying your bill, transcripts, and more.

# Campus Security

The campus police are responsible for keeping the Angelina College campus safe. Campus security is available 24/7 and can be contacted by calling 936-676-2563 for assistance.

# Angelina College Public Health Resource Center

The Angelina College Public Health Resource Center is a partnership that provides health and well-being services while creating campus-wide public health response resiliency for staff and students at AC.  They are in Hudgins Hall, Rm 105 and can be contacted at (936) 633-5236.  There hours can be found on their website, which is: [https://www.angelina.edu/student-services/angelina-college-public-health-resource-center/ (https://www.angelina.edu/student-services/angelina-college-public-health-resource-center/)](https://www.angelina.edu/student-services/angelina-college-public-health-resource-center/)

# 📅 Schedule

| When | Topic | Notes |
| --- | --- | --- |
| Room #7 | Dual Credit Spanish 1411 | |
| Week 1 | Greetings and leave-takings, identifying yourself and others, expressions of courtesy | |

| When | Topic | Notes |
|---|---|---|
| Week 2 | Video listening activities, the Spanish alphabet, cultural reading | |
| Week 3 | Nouns and articles, numbers 0-30, Present tense of Ser | |
| Week 4 | Work on project utilizing all previous grammar and vocab concepts | |
| Week 5 | Telling time, Unit Test | |
| Week 6 | The classroom and academic life, Fields of study and academic subjects, Oral Exam | |
| Week 7 | Listening activities, Days of the week, Class Schedules | |
| Week 8 | Unit project | Midterm exam |
| Week 9 | Present tense -AR Verbs, Present tense of Estar | |
| Week 10 | Forming questions in Spanish, Numbers 31 and higher, Unit test | |
| Week 11 | The family, identifying people, professions and occupations, Oral Exam | |
| Week 12 | Listening activities, descriptive adjectives & possessive adjectives | |
| Week 13 | Present tense of tener and venir, unit project | |
| Week 14 | Pastimes, sports, places in the city, unit test | |
| Week 15 | Present tense of -IR verbs, stem-changing verbs | |
| Week 16 | Verbs with irregular yo forms, travel and vacation oral exam | Final exam |