

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.



BOARD OF EDUCATION

Regular Meeting

February 11, 2025

Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455

5:15 p.m. Closed Session

6:30 p.m. General Session

YouTube links to VIEW only:

English: <https://www.youtube.com/channel/UCvPYs34Im9h0dAwgfi-gDGg>

Spanish: <https://www.youtube.com/channel/UCvP0f03ekQDsiYfv6OFfbfg>

Mixteco: <https://www.youtube.com/channel/UCviEi9hvcQI96poD0PDiSIA>

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room or to access written documents being discussed at the Board meeting, please contact Arcy Pineda at 805-922-4573, Ext. 4202 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office at the noted address above, during normal business hours. In addition, such writings and documents may be posted on the District's website: www.smjuhsd.org

PUBLIC COMMENT:

The public may address the Board of Education on any item of interest that is within the Board's jurisdiction. If you would like to address the Board at the February 11, 2025 meeting, see the options for participation below. The Board appreciates all public participation in the meeting, but it cannot engage in discussion or specifically respond during the public comment period (Board Bylaw 9323; citing Education Code § 35145.5; Government Code § 54954.3).

- A. **In person:** Persons wishing to speak should complete a blue request form and hand it to the Board secretary. Please note: The time limit to address the Board may not exceed two minutes.
- B. **In writing:** Submit your comment via email to SMJUHS-Dublic-Comment@smjuhsd.org by 12:00 p.m. on February 11, 2025. Please include your name, contact information, and topic. Written public comment will be submitted to the Board prior to the start of the Board meeting for their review but will not be read publicly at the meeting.

AGENDA

I. OPEN SESSION

A. Call to Order

II. CLOSED SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

III. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** (Government Code § 54957) - The Board will be asked to review and approve appointment, evaluations, discipline, dismissal, and release of employees as reported by the Assistant Superintendent, Human Resources. *Appendix A*
 - B. Conference with Labor Negotiators** (Government Code section 54957.6) – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
 - C. Conference with Legal Counsel - Anticipated Litigation** (Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2): 1 matter.
 - D. Public Employee Discipline/Dismissal/Release** (Government Code Section 54957).
 - E. Public Employee Performance Evaluation** (Government Code § 54957, subd. (b)(1) - Title: Superintendent
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IV. RECONVENE IN OPEN SESSION

A. Call to Order/Flag Salute

V. ANNOUNCE CLOSED SESSION ACTIONS

VI. REPORTS

- A. Student Reports** - Flor Santos-Rodriguez/DHS; Manuel Zamudio Calderon/SMHS; Brooke Kelman/ERHS; Abbygail Velazquez/PVHS
 - B. Superintendent's Report**
 - C. Board Member Reports**
-

VII. REPORTS FROM EMPLOYEE ORGANIZATIONS

VIII. PRESENTATIONS

- A. Student Showcase – Delta High School Robotics Team**
Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Nate Maas, Director of Alternative Education; Jeff Cooper, Teacher & Advisor
 - B. LCAP Mid-Year Report**
Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Dr. Matt Fraijo, Executive Director of Teaching & Learning
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IX. OPEN SESSION PUBLIC COMMENTS

Please refer to Page 1 of this agenda for instructions on how to submit Public Comment.

X. ITEMS SCHEDULED FOR ACTION

A. GENERAL

1. CSBA Delegate Assembly Election – *Appendix C*

Resource Person: Feliciano Aguilar, President

The CSBA Delegate Assembly election for Subregion 11-A (North Santa Barbara County) is open. CSBA Delegates ensure that the association's governance structure reflects the interests of school districts and county offices of education throughout the state. Voting for delegates is an action of the entire board and requires a majority vote. There are two seats open. The board may vote for up to the number of seats to be filled in the region or subregion. For example, if there are three seats up for election, the Board may vote for up to three candidates.

However, the Board may cast no more than one vote for any one candidate. Ballots also contain a provision for write in candidates.

All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2025 – March 31, 2027. Appendix C includes a copy of the ballot and the candidate’s biographical sketch. The candidates are William Franky Caldeira (Lompoc USD) and Melanie Waffle (Orcutt Union ESD).

*** **IT IS RECOMMENDED THAT** the Board of Education approve one or two candidates for the CSBA Delegate Assembly Election for Subregion 11-A.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Aguilar	_____
Ms. Hernandez	_____
Mr. Baskett	_____
Ms. Serrano	_____
Dr. Castillo-Shiffer	_____

B. BUSINESS

1. Award Of Contract: Award of Contract for Request For Qualification / Proposal (RFQ/P) No. 2024/25-001 for Chef Services

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Lazanne Ward-Mustain, Director of Food Services

The District issued RFQ/P No. 2024/25-001 for Chef Services on January 10, 2025, seeking qualified vendors to provide professional chef services to support District Child Nutrition staff in comprehensive program improvements at three (3) sites. The District intends to award a contract to one vendor with a contract period of two (2) years with a one (1) year extension option. The resulting RFQ/P recap and administrative recommendation follow:

PROPOSER	FEE
Brigaid, LLC	\$839,500.00

One (1) proposal was received on January 28, 2025, and evaluated by the administration using district-specified criteria included in the RFP documents.

Brigaid LLC was determined to have met all RFQ/P contract and service requirements, and the fee was deemed acceptable.

*** **IT IS RECOMMENDED THAT** the Board of Education approve the award of Chef Services (RFP/Q No. 2024/2025-001) to Brigaid LLC, for the proposed fee amount of \$839,500.00 to be paid from Fund 13.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Aguilar	_____
Ms. Hernandez	_____
Mr. Baskett	_____
Ms. Serrano	_____
Dr. Castillo-Shiffer	_____

XI. CONSENT ITEMS

*** **IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Aguilar	_____
Ms. Hernandez	_____
Mr. Baskett	_____
Ms. Serrano	_____
Dr. Castillo-Shiffer	_____

A. Approval of Minutes – **Appendix D**

Regular Board Meeting – January 21, 2025
 Special Board Meeting – January 24, 2025

B. Approval of Warrants for the Month of January 2025

Payroll	\$ 12,485,888.15
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REGULAR MEETING February 11, 2025
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Warrants	\$ 2,957,435.72
Total	\$ 15,443,323.87

C. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person
Finalsite	Five-year agreement to design new District-wide web page.	\$22,400 plus first year \$21,500 set up fee/General Fund	Krista Herrera
Music Memories and More Custom Events	Full DJ sound, lighting and photography services for PVHS Winter Dance on February 22, 2025.	\$15,100.36/LCAP PVHS Activities	Yolanda Ortiz
Music Memories and More Custom Events	Full DJ sound and lighting services for PVHS Rally on January 31, 2025.	\$6,285/LCAP PVHS Activities	Yolanda Ortiz
Parent Institute for Quality Education	PIQE will provide the Bridge to College program focused on supporting students and families in the transition from high school to college/university setting from March 11, 2025 to April 1, 2025.	\$6,500/LCAP 3.6	Krista Herrera
Santa Maria Bonita School District	Physical therapy services for the schools of Santa Maria Joint Union High School District for the 2024-2025 school year.	\$344,280/SPED TLC/Mental Health	Krista Herrera
Schoolytics	Schoolytics Student Data Platform will be used to retrieve data from AERIES for LCAP through June 30, 2025.	\$35,000/LCAP 3.8	Krista Herrera
Soliant Health, LLC	Extension of remote/ Telepractice SLP Services and In-person Facilitator at Pioneer Valley High School for remainder of 2024-2025 school year.	Not to exceed \$150,000/ LEA Medical Billing	Krista Herrera
That One Photo-booth LLC	Photography services for SMHS Prom on May 25, 2025.	\$1,382.91/ASB	Yolanda Ortiz
Translation and Interpretation Services (TIS) LLC	Mixteco consecutive and simultaneous interpretation services as needed for the remainder of the school year.	Not to exceed \$7,000/LCAP 2.6	Krista Herrera
Allan Hancock Joint Community College District	AHC will provide an additional full time College and Career Specialist (Grant Coordinator -	Not to exceed \$90,000 per	Krista Herrera

	Early College) to support Dual Enrollment students from July 1, 2025 to June 30, 2026.	year/CCAP (ERHS, SMHS, PVHS)	
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- D. Facility Report – **Appendix B**
- E. Authorization to Utilize Region 4 ESC/OMNIA Partners, Public Sector and B&H Foto and Electronics DBA B&H for District-wide Purchases of Audio-Visual Equipment, Accessories and Services for the length of the Contract through March 31, 2026

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of audio-visual equipment, accessories and services be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners, Public Sector and B&H Foto Electronics DBA B&H – Contract #R201202 through March 31, 2026

- F. Authorization to Piggyback on South County Support Services Agency for purchases of Pupil Transportation Equipment for the Length of the Contract through November 3, 2025

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

South County Support Services Agency has awarded their purchases as needed for pupil transportation equipment to Model 1, formerly Creative Bus Sales, Bid #2122-SC11-01 through November 3, 2025. The district recommends that the board find and determines that it is in the best interest of the district to authorize Pupil Transportation Equipment purchases under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- G. Authorization to Utilize California Multiple Award Schedule (CMAS) – BYD Coach & Bus LLC dba RIDE Coach & Bus for the Length of the Contract through October 17, 2025

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment whereby notwithstanding Section 20111 and 20112 of the PCC Code, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of zero-emission school buses be made utilizing the provisions of the PCC that allows purchasing from CMAS – BYD Coach & Bus LLC dba RIDE Coach & Bus CMAS #1-23-23-18A through October 17, 2025.

- H. Authorization to Utilize California Multiple Award Schedule (CMAS) - Verkada through ConvergeOne, Inc. for the Length of the Contract through May 31, 2028

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment whereby notwithstanding Section 20111 and 20112 of the PCC Code, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of information technology non-cloud goods and services be made utilizing the provisions of the PCC that allows purchasing from CMAS – ConvergeOne, Inc., CMAS #3-24-11-1048 through May 31, 2028.

- I. Authorization to Contract with PBK Architects for Architectural and Engineering Professional Services for Project No. 22-401 Ernest Righetti High School (ERHS) Gym Locker Rooms and Team Rooms Modifications

The proposed project scope consists of the addition of lockers and benches in the boys’ locker room, the enlargement of the storage room adjacent to the girls’ locker room, and the modification of door layouts to provide universal access to both East and West varsity team rooms. The Architectural and Engineering Professional Services contract includes schematic design, design development, construction documents, Division of the State Architect (DSA) review and approval, bidding and contract support, construction administration, and project closeout. The district administration recommends approval of PBK Architects to perform the Architectural and Engineering Professional Services for Project No. 22-401 ERHS Gym Locker Rooms and Team Rooms Modifications for the amount of \$75,000.00.

- J. Authorization to Contract with PBK Architects for Architectural and Engineering Professional Services for Project No. 22-402 Support Services Center (SSC) Bus Barn 2 Canopies and Electric Vehicle (EV) Chargers Installation

The proposed project consists of site parking and drainage reconfiguration, and installation of twenty-three EV chargers, new electrical utility infrastructure, and two 8,000 square-foot canopies to cover twenty buses. The Architectural and Engineering Professional Services contract includes schematic design, design development, construction documents, City of Santa Maria reviews and approvals, bidding and contracting support, construction administration, and project closeout. The district's administration recommends approval of PBK Architects to perform the Architectural and Engineering Professional Services for Project No. 22-402 SSC Bus Barn 2 Canopies and EV Chargers Installation for the amount of \$396,000.00.

- K. Authorization to Contract with PBK Architects for Architectural and Engineering Professional Services for Project No. 22-400 Ernest Righetti High School (ERHS) Softball Field Replacement

The proposed project scope consists of the demolition of the existing softball field, installation of new facilities such as backstop, dugouts, bleachers, batting cages, bullpen, press box, storage spaces, scoreboards, accessible paths of travel, utilities, and reconfiguration of an existing practice field. The Architectural and Engineering Professional services contract includes schematic design, design development, construction documents, Division of the State Architect (DSA) review and approval, bidding and contract support, construction administration, and project closeout. The district administration recommends approval of PBK Architects to perform the Architectural and Engineering Professional Services for Project No. 22-400 Ernest Righetti High School Softball Field Replacement for \$278,000.00.

- L. Notice of Completion

The following projects are substantially complete. To file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) Pioneer Valley High School Library Flooring, #24-511 with Floor It, Inc., Contractor. Substantial Completion on January 3, 2025.
- 2) Santa Maria High School Health Office, #17-267.1.4 Smith Mechanical-Electrical-Plumbing, Contractor. Substantial Completion on December 13, 2024.
- 3) Santa Maria High School Culinary Sinks, #17-267.1.3 Perfection Stainless Fabrication, Inc., Contractor. Substantial Completion on January 10, 2025.
- 4) Santa Maria High School Power to Auto Lifts, # 21-390.6 with Smith Mechanical-Electrical-Plumbing, Contractor. Substantial Completion on August 31, 2024.

- M. Denial of Claim

REGULAR MEETING
February 11, 2025

The District is in receipt of a claim filed by the Myers Law Group on behalf of Erika Anaya for alleged damages that occurred on June 30, 2024. It is recommended the Board of Education deny the claim and refer the matter to the District insurance carrier.

N. Discard or Sale Obsolete Textbooks

The following textbooks were submitted for discard by PVHS.

Textbook Title	ISBN #	# of Copies
The American Vision	978-0-07-867851-6	561
Traditions & Encounters	978-0-07-659438-2	180

O. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Rebecca Wingerden (RHS) and Laura Branch (RHS) Attend Exploring the Essence of Yellowstone from Volcanoes to Bears	Bozeman, MT & Yellowstone National Park, MT June 20, 2025- June 25, 2025	Field seminar to experience Yellowstone unique blend of geological wonders, wildlife, and ecosystems, while gaining a deeper understanding of the natural processes that shape the landscape.	CTEIG
Melissa Johnson (RHS) Attend National Art Educators Association Convention	Louisville, KY March 19, 2025- March 22, 2025	Attendees will experience a comprehensive opportunity to explore exemplary models of best practices and evidence-based methodologies through hundreds of interactive workshops, and discussions to enhance visual arts, design, media arts curriculum, instruction, assessment and leadership.	CTEIG
Laura Branch (RHS) Honoree Passion Project	Henderson, NV April 18, 2025-April 24, 2025	The Honoree Passion Project is an educational endeavor to learn more about the roadside geology of Nevada.	Donation & Resource 9010
Erin Davis (SMHS), Heather Anderson (DO), Benjamin Alberry (PVHS), Rolando	Baltimore, MD March 12, 2025- March 15, 2025	The CEC convention provides valuable professional development opportunities, with	Title 2

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Grijalva (ERHS), Jennifer Ramirez (SMHS), Regina Orosco (PVHS) Council for Exceptional Children's Special Education Convention & Expo		access to cutting-edge strategies, research, and resources in special education.	
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P. Purchase Orders

PO #	Vendor	Amount	Description/Funding
BPO25-00277	Marborg Industries	\$90,000.00	RHS trash services SY 24-25 / Fund 01 Maint. & Operations
PO25-01087	Model 1 Commercial Vehicle Inc	\$693,981.25	Ford Model 9 Passenger Vans (Qty 10) / General Fund 01 Unrestricted & Transportation
PO25-01088	Santa Barbara County Ed Office	\$826,919.00	Fitzgerald / General Fund LCAP 2.4

Q. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Raising Canes Chicken Fingers	Girl's Basketball	\$140.00
FanAngel Foundation	Boy's Soccer	\$6,286.94
Snap Mobile, Inc.	Boy's Wrestling	\$2,668.80
FanAngel Foundation	Girl's Soccer	\$3,704.61
Santa Maria Elks Lodge No. 1538	PVHS Band	\$500.00
Total Pioneer Valley High School		<u>\$13,300.35</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
The Kiwanis Club of Guadalupe	Marimba/Ballet Folklorico	\$200.00
O Town Swirls LLC	Football	\$400.00
Los Alamos Valley Mens Club	Boys Soccer	\$3,000.00
Snap! Mobile, Inc.	Boys Soccer	\$6,307.20
RunSignup	CrossCountry	\$660.00
Wood Mountain Inc./Holiday Fundraising Programs	Girls Golf	\$1,604.31
Wood Mountain Inc./Holiday Fundraising Programs	Softball	\$2,322.69
Vertical Raise	Girls Basketball	\$6,494.00
Gloria Paulus	Softball	\$150.00
Total Righetti High School		<u>\$21,138.20</u>

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Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Saints Football Boosters	Las Comadres	\$500.00
Snap Mobile Inc	Girls Wrestling	\$2403.60
Total Santa Maria High School		<u>\$2,903.60</u>
Delta High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Coast Hills Community Foundation	DHS Outreach	384.00
Total Delta High School		<u>\$384.00</u>

XII. FUTURE BOARD MEETINGS FOR 2025

Unless otherwise announced, the next regular meeting of the Board of Education will be held on March 11, 2025. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For view only live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2025:

- | | | |
|----------------|-------------------|-------------------|
| April 8, 2025 | July 15, 2025* | October 14, 2025 |
| May 13, 2025 | August 5, 2025* | November 4, 2025* |
| June 10, 2025 | September 9, 2025 | December 9, 2025 |
| June 13, 2025* | | |

**Not on the second Tuesday of the month*

XIII. ADJOURN

CLASSIFIED PERSONNEL ACTIONS

	Action	Assignment	Site	Effective	Pay Rate	Hours
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/C	7.75 to 8
	Out of Class	Grounds Maintenance I	PVHS	1/25/25	16/E	8
	Mid-year Rebid	Transportation Attendant	DO	1/16/25	12/A	5 to 8
	Short-term Assignment	ELPAC Tester	LC	2/3/25-5/31/25	16/A	6
	Employ	Instructional Assistant-Special Ed II	PVHS	2/5/25	15/A	6
	Resign	Instructional Assistant-Special Ed I	PVHS	1/15/25	13/A	5.5
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/A	7.75 to 8
	Employ	Food Service Worker I	SMHS	1/28/25	11/A	4.25
	Resign	Instructional Assistant-Bilingual	PVHS	1/16/25	13/C	6.5
	Employ	Accounting Assistant II	DO	1/27/25	17/A	8
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	7 to 7.25
	Mid-year Rebid	Transportation Attendant	DO	1/16/25	12/A	5 to 7
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/B	7.5 to 6
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	6.75 to 7.5
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/A	7.25 to 7
	Employ	Instructional Assistant-Bilingual	SMHS	1/28/25	13/A	6.5
	Employ	Food Service Worker I	SMHS	1/21/25	11/A	4.25
	Short-term Assignment	ELPAC Tester	LC	1/17/25-5/31/25	16/A	6
	Short-term Assignment	ELPAC Tester	LC	1/28/25-5/31/25	16/A	6
	Short-term Assignment	ELPAC Tester	LC	1/28/25-5/31/25	16/A	6
	Out of Class	Warehouse Worker/Delivery Driver	DO	1/22/25	18/E	8
	Mid-year Rebid	Transportation Attendant	DO	1/16/25	12/A	5 to 6
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	6 to 6.5
	Mid-year Rebid	Bus Driver	DO	1/16/2025	18/B	7.5 to 8
	Resign	Food Service Worker I	SMHS	2/28/25	11/A	4.25
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	6.5 to 6
	Employ	Food Service Worker I	SMHS	1/27/25	11/A	4.25
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	6.5 to 7.25
	Resign	Instructional Assistant-Special Ed I	SMHS	2/7/25	13/E	5.5
	Retire	Instructional Assistant-Bilingual	RHS	6/11/25	13/E	6.5
	Resign	Instructional Assistant-Special Ed II	PVHS	1/16/25	15/D	6
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/E	7.25 to 7
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/D	7.25 to 7.75
	Employ	Food Service Worker I	PVHS	1/23/25	11/A	4.25
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/A	5 to 6
	Mid-year Rebid	Bus Driver	DO	1/16/25	18/A	5 to 6.25

CERTIFICATED PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	Salary	FTE	
	Update Stipend Effective Dates	Co FOL Leader	PVHS	1/1/25-3/31/26	1,1 3.25%		
	Update Stipend Effective Dates	FOL Leader	PVHS	1/1/25-3/31/26	1,1 6.5%		
	Update Stipend Effective Dates	FOL Head	PVHS	1/1/25-3/31/26	1,1 8%		
	Update Stipend Effective Dates	FOL Leader	PVHS	1/1/25-3/31/26	1,1 6.5 %		
	Extra Period Pay	Social Science	SMHS	1/16/25-6/12/25	\$40/Hr.		
	Update Stipend Effective Dates	Co FOL Leader	PVHS	1/1/25-3/31/26	1, 1 3.25%		
	Update Stipend Effective Dates	FOL Leader	PVHS	1/1/25-3/31/26	1,1 6.5%		
	Update Stipend Effective Dates	FOL Leader	PVHS	1/1/25-3/31/26	1,1 6.5%		
COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB	Type
	Stipend	Head JV Girls Soccer	ERHS	2024-2025	\$3,341		WALK-ON
	Stipend	CoHead Varsity Girls Soccer	ERHS	2024-2025		\$2,500	WALK-ON
	Stipend	CoHead Varsity Boys Soccer	ERHS	2024-2025		\$2,000	CLASS.

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

January 2025

1. Santa Maria High School Construction Projects

SMHS Administration to Classrooms – Huckabee (Rachlin Partners)

- Construction activities continuing this period include demolition, submittal reviews, layout coordination, subfloor excavations, concrete footing forming, steel embeds installations, and floor framing. New activities occurring during this period include shoring, framing, and rough-in of plumbing, electrical, and HVAC. Evaluations by the contractor of subcontractor workflows and schedules continue with the goal of speeding up portions of the work. Occupancy remains targeted for late July 2025. [\(Photo's\)](#)

SMHS Parking Lot Revisions – Huckabee (Rachlin Partners)

- Due to overlapping project scopes, the final development of an architectural and engineering services proposal for the parking lot revision project is awaiting the completion of the solar project Power Purchase Agreement negotiations. City-related safety enhancements at Lincoln Street and West Morrison Avenue, and modifications at South Thornburg Street are ongoing. The next update meeting is scheduled for February 5, 2025.

SMHS 37 Classroom Modernization – Huckabee (Rachlin Partners)

- A project kickoff meeting was held on January 9, 2025. Construction activities commencing during this period include the installation of temporary fencing, utilities, contractor offices, and initial demolition. Construction remains scheduled to occur from January 7 through December 15, 2025.

2. Ernest Righetti High School Construction Projects

ERHS New Softball Field – PBK Architects

- Evaluations of the PBK Architectural and Engineering services proposal by Facilities and Logistics staff continue.

ERHS Boys and Girls Locker Room Modification – PBK Architects

- Evaluations of the PBK Architectural and Engineering services proposal by Facilities and Logistics staff continue.

ERHS Walkway Canopy Replacement Building C, D, & E – Huckabee (Rachlin Partners)

- DSA reviews of the design package submitted on November 20, 2024, continue. Work remains on schedule to be performed during the summer of 2025.

ERHS Cafeteria Serving Windows and Line Counter Modifications – Huckabee (Rachlin Partners)

- Reviews of the design package submitted to DSA on October 21, 2024, continue. The architect is also working on responses to Santa Barbara County Health Department review comments. A final project schedule will be created upon receipt of an approved plan from both agencies. All work must be completed before June 30, 2025, as part of funding requirements.

3. Pioneer Valley High School Construction Projects

- Project prioritization, funding, and scheduling evaluations of the site-provided list of potential projects continue as part of the district-wide project needs assessments noted in section 5.

4. Mark Richardson Career Technical Education Center & Agriculture Farm

MRCTECF New Maintenance and Operation Building – 19six Architects

- Work during this period includes significant site grading, utilities locating, and submittal reviews. The project remains scheduled for completion on October 13, 2025. [\(Photo's\)](#)

MRCTECF Well Pump and Electrical Installation – 19 six Architects

- The 19six architectural and engineering services contract is complete, and design activities have commenced. DSA submittal is now anticipated to occur in March of 2025. A project schedule will be finalized upon the DSA's approval of plans and specifications.

5. District-Wide and Support Services Center

District-Wide Project Closeout – Facilities and Logistics

- Closeout of legacy projects:
 - SMHS #03-103743: A schedule for the testing plan and associated work remains pending receipt from the legacy architect. This work is targeted to occur during the summer of 2025.

Arc Flash Safety Assessment – Maintenance and Operations

- On-site Phase 4 assessment activities are anticipated to occur in February 2025.

District-Wide Solar Photovoltaic – Facilities and Logistics

- Contract negotiations with the top-ranked Power Purchase Agreement provider continue. Originally, the period for negotiations was anticipated to be completed in late January, however, to allow adequate time to perform detailed reviews of new and modified contract terms presented by the provider, the period has been extended into February. The negotiation outcomes and recommendations are expected to be brought to the Board for approval at the March 2025 meeting.

District Wide Emergency Notification System Upgrade – JMPE Electrical Engineering.

- Information Technology (IT) staff have reviewed draft plans for PVHS and have been walking the sites with the engineer to confirm device locations and identify work that can be done with IT staff. In addition to the gym locker rooms, PE offices, 500 classrooms, cafeteria, and kitchen, Building J and the Performing Arts Center have been included in the project. As part of plan development at SMHS, IT has provided the engineer with district plans and information to help identify what work has been completed (or is to be completed) under current contracts such as the 50 Classroom, Administration to Classroom, and the 37 Classroom projects. They are also coordinating a campuswide audio coverage test anticipated to occur in February to identify areas where new notification devices are needed to ensure proper coverage.

PDC Audio Visual Equipment Upgrade – Facilities and Logistics

- The CMAS and Omnia cooperative agreements and associated proposals were approved at the Board meeting on January 21, 2025. Equipment purchases and final contracts including installation are in process. Due to lead times for equipment to be provided in the Omnia contract, the originally targeted February 2025 construction period is no longer viable. Construction will move to the summer of 2025 to minimize impacts on the Professional Development Center use.

District-Wide Project Assessments – Facilities and Logistics

- Project development activities including prioritization, funding identification, and construction scheduling continues.

Gary Wuitschick
Director – Facilities and Logistics

Maintenance & Operations

SMHS

- Replaced bark with rubber mulch in the planter beds at Broadway and Morrison.
- Repaired multiple sprinkler heads across the campus. (Photo)
- Installed new benches in front of the school for guests.
- Installed new tables and umbrellas around the 50-classroom for students to eat lunch.
- Installed faucets and drains in the new culinary arts classroom.
- Repaired a leaky valve in the sink of the auto shop restroom.
- Repaired weathered facia, window frames, and lower trim on multiple classrooms at the Lincoln Center.
- Removed and replaced all classroom monitors in the Broadway building.
- Installed a plasma cutter, virtual welder, and robotics welder for the AG welding and mechanics classes.
- Inspected and cleaned multiple HVAC units in the 50-classroom.
- Installed new signage at the Lincoln Center creating a new entry point for all students.
- Cleaned carpets at the Lincoln Center and the Administration entry area.
- Pressure washed campus-wide.
- Repaired the Air-tow drop trailer. (Photo)
- Deep cleaned the locker rooms and classroom windows.
- Provided support of school events and civic center use activities: Cheer Banquet, Basketball, Volleyball, Winter Session, FFA Parent Meeting, Staff Development Day, and Wrestling.
- Preventive work order hours – 32
- Routine work hours – 243
- Total work orders completed – 196
- Event setup hours - 41

Danny Sheridan
Plant Manager

PVHS

- Installed window blinds in classroom 217.
- Reassembled and installed furniture after new carpet installation in the library.
- Repaired damaged door hardware in the girl's locker room.
- Relocated library bookshelves for added storage and organization. (Photo)
- Replaced damaged emergency exit signs in Building H.
- Continued renovation of the varsity boy's baseball and girl's softball fields.
- Removed outdated drinking fountains and replaced them with new hydration stations.
- Replaced the baseball field backboards.
- Completed grounds maintenance campus-wide. (Photo)
- Installed new cat 6 cables from the communication box to the 600's classrooms.
- Installed new lights and ballasts in the cafeteria.
- Painted over graffiti in multiple restrooms.
- Installed a new reverse osmosis water system in the library breakroom.
- Provided support of school events and civic center use activities: Professional Development Day, ASB Holiday Party, Basketball, Volleyball, Wrestling, Soccer, and Cheerleading.
- Preventive work order hours – 5 (includes 1 CTE)
- Routine work hours – 53 (includes 2 CTE)
- Total work orders completed – 467 (includes 7 CTE)
- Event setup hours – 10 (includes 0 CTE)

Tyson Ellis
Plant Manager

REGULAR MEETING

February 11, 2025

ERHS

- Repaired a water main leak in the staff parking lot on Foster Road
- Pressure washed the starting blocks for the swim team.
- Repaired a leaking irrigation line at the softball field.
- Re-built the pitcher's mound at the varsity baseball field. (Photo)
- Deep cleaned the courtyard and garden area at Delta.
- Cleaned out debris from all storm drains.
- Painted dugouts on both baseball fields and the varsity softball field. (Photo)
- Repaired a broken door on the softball field storage shed.
- Installed new Hitachi central controllers for the HVAC system in the 800 building.
- Repaired leaking shower heads in the boy's locker room.
- Installed a new door entrance to classroom 504.
- Installed stairwell lighting on the second floor of the 800 building to increase visibility.
- Painted the walls in wrestling rooms 521 and 522.
- Prepared and re-waxed the cafeteria and dining room floors.
- Installed new carpet in classrooms 214 and 233.
- Repaired HVAC units for classrooms 601 and 612.
- Repaired various door issues in the kitchen, pedestrian gates, and on the serving carts.
- Provided support of school events and civic center use activities: District Staff Professional Development, Certificated Staff Professional Development, Substitute Teacher Training, Boys Basketball Games, Girls Basketball Games, JV Duals Wrestling Tournament, Boys Soccer Games, and Girls Soccer Games
- Preventive work order hours – 46 (includes 12 DHS)
- Routine work order hours – 83 (includes 0 DHS)
- Total work orders completed – 193 (includes 21 DHS)
- Event setup hours – 62 (includes 0 DHS)

Dan Mather
Plant Manager

Graffiti & Vandalism

- | | |
|--------|--------|
| • DHS | \$ 0 |
| • ERHS | \$ 200 |
| • SMHS | \$ 0 |
| • PVHS | \$ 100 |
| • CTE | \$ 0 |

Cesar Lugo
Director – Maintenance, Operations, and Transportation

Photo Gallery – Major Projects



SMHS Admin to Classroom – Subfloor Access for Plumbing and Electrical Installation



SMHS Admin to Classroom – Exposed Ceiling for HVAC Installation



MRCTECAF M&O Building – Locating Utilities for New Building



MRCTECAF M&O Building – Grading, Fencing, and Construction Office Being Installed

Photo Gallery – Maintenance & Operations



SMHS – Jordan Markstone Repairing Sprinkler Heads



SMHS – Alan Rodriguez and Andy Freitas Repairing the Air-Tow Trailer



PVHS – Elias Camacho Installing a Bookshelf for Storage



PVHS – Pablo Ramos Trimming the Hedges



ERHS – Joseph Campos, Erick Escobar, and Jose Mendez Rebuilding the Pitcher’s Mound



ERHS – Ernest Paz Painting the Dugouts

REGULAR MEETING
February 11, 2025

APPENDIX C:
CSBA Delegate Assembly Ballot

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2025**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2025 DELEGATE ASSEMBLY BALLOT
SUBREGION 11-A
(Santa Barbara County)

Number of seats: 2 (Vote for no more than 2 candidates)

Delegates will serve two-year terms beginning April 1, 2025 - March 31, 2027

**denotes incumbent*

William (Franky) Caldeira (Lompoc USD)

Melanie Waffle (Orcutt Union ESD)*

See reverse side for list of all current Delegates in your Region.

REGION 11 – 9 Delegates (9 elected)

Director: VACANT

Below is a list of all elected or appointed Delegates from this Region.

***Please note as of 2025, subregion 11B will have 1 loss of an elected seat**

Subregion 11-A (Santa Barbara)

Melanie Waffle (Orcutt Union SD), term expires 2025

Peter Wright (College ESD), term expires 2026

Vacant, term expires 2025

Subregion 11-B (Ventura)

Darlene Bruno (Hueneme SD), term expires 2026

Rebecca "Beckie" Cramer (Pleasant Valley SD), term expires 2025

Lauren Gill (Conejo Valley USD), term expires 2026

MaryAnn Rodriguez (Oxnard SD), term expires 2026

Daniel Sandoval (Santa Paula USD), term expires 2026

County Delegate:

Arleigh Kidd (Ventura COE), term expires 2025

Counties

Santa Barbara (Subregion A)

Ventura (Subregion B)

View results

Respondent

76

Anonymous

17:38

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Franky Caldeira

3. Full name *

Franky Caldeira

4. Region/subregion *

11A



5. Name of District or COE *

Lompoc Unified School District

6. Years on board *

3 years in February 2025

7. Profession

Certified Public Accountant

8. Contact number *

805-742-3320

9. Primary email address *

caldeira.william@lusd.org

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am passionate about advocating for students, educators, and communities, and I see serving as a Delegate as an opportunity to amplify the voices of those I represent. As a current school board president, I have firsthand experience navigating the complexities of education policy, budget management, and stakeholder engagement. I believe these experiences position me well to contribute meaningfully to the Delegate Assembly.

I bring a diverse set of skills to the table, including strategic decision-making, financial expertise as a licensed CPA, and leadership in fostering inclusive environments. Under my leadership, our district passed its first-ever Pride Month resolution, which underscored my commitment to equity and inclusion, even in the face of adversity. This resilience and dedication reflect my ability to advocate effectively for all students.

In addition to my professional qualifications, my service on various committees demonstrates my ability to collaborate with diverse stakeholders to achieve shared goals. My experiences as a board president in a district with aging facilities have also taught me how to engage communities in challenging yet essential conversations, such as advocating for school bonds to secure much-needed funding for our schools.

As a Delegate, I would work to ensure that local governance remains a cornerstone of California's education system and that every student has access to a high-quality, equitable education. My background in leadership, advocacy, and financial stewardship equips me to contribute a balanced and informed perspective to the Assembly.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

As a member of the Lompoc Unified School District Board of Education since February 2022 and its President since December 2022, I have been deeply involved in initiatives to support our schools and community. One of my proudest accomplishments is leading the passage of our district's first-ever Pride Month resolution, a milestone that reinforced our commitment to equity and inclusion for all students and staff. This work required not only resilience in the face of opposition but also collaboration and communication to unite our community around shared values.

In addition to my board responsibilities, I am actively engaged in efforts to address the district's aging facilities, including advocating for a \$160 million bond to modernize schools over 65 years old which passed in 2024 after about 20 years without a bond. I have worked closely with stakeholders to build community support for this initiative, highlighting its potential to improve educational opportunities for all students.

Beyond my local board, I have just been selected to be one of Vandenberg Space Force Base's Honorary Commanders, in which I will work with Vandenberg to help build further connections to our local community, and provide support to our Armed Forces. I also served as a CSBA delegate for a short time as an appointee when there was a vacant seat. My district was also a member of CBSA's 2024 Work Force Housing Cohort, which was a deeply helpful experience which taught me and our district valuable skills to help make Work Force Housing a reality in our district.

While my formal involvement with CSBA is limited, I am eager to bring my leadership and advocacy experience to the organization. I am committed to supporting CSBA's mission to strengthen local governance and ensure equitable opportunities for all California students. Through my work at the local and district levels, I have developed the skills and determination to make a meaningful contribution as a CSBA Delegate.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Governing boards today face a confluence of challenges that threaten the ability to provide high-quality education for all students. Declining enrollment, chronic absenteeism, significant achievement gaps based on race and income, and the lingering effects of COVID-19 learning loss are deeply interconnected and require comprehensive solutions. Compounding these issues are teacher shortages and funding mechanisms reliant on attendance-based formulas, which disproportionately impact districts serving vulnerable populations.

CSBA can play a pivotal role in addressing these challenges by advocating for systemic changes, such as transitioning from attendance-based funding to enrollment-based funding models to provide more stable and equitable resources for schools. Additionally, CSBA can lobby for increased investments in teacher recruitment and retention programs, particularly for high-need areas, to address ongoing shortages and ensure every classroom is led by a qualified educator.

To combat chronic absenteeism and narrow achievement gaps, CSBA can provide governing boards with research-backed strategies and training on early intervention programs, community partnerships, and culturally responsive practices. CSBA can also facilitate the sharing of innovative approaches that districts are using to address learning loss and engage families as partners in education.

View results

Respondent

15

Anonymous

17:41

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Melanie Waffle

3. Full name *

Melanie Waffle

4. Region/subregion *

11A



5. Name of District or COE *

Orcutt Union School District

6. Years on board *

6

7. Profession

HR Generalist

8. Contact number *

805-680-1606

9. Primary email address *

mwaffle@orcutt-schools.net

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I would greatly appreciate the opportunity to continue serving on the CSBA Delegate Assembly, as it allows me to remain actively involved in the conversations and decisions that impact the students in my district, county, and state.

My experiences include working with several dynamic and effective leadership teams within the school district and the community. My MA in Public Administration and my SHRM (Society of Human Resource Management) certificate have been instrumental in advancing my career, enriching my role as a Board Trustee, and enhancing my life overall. Additionally, I am proud to be a CSBA MIG graduate, Class of 2019.

As a parent of two wonderful children, one of whom is still young enough to attend school in my district, I bring a unique perspective. The combination of being a community leader and a parent navigating the complexities of this time equips me with valuable insights and experiences that I believe can make a meaningful contribution to our shared goals.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am actively involved in several community committees and nonprofits, including the Orcutt Children's Arts Foundation (OCAF), the Santa Barbara County Stand Down Committee, SOAAR (Supporting Orcutt Academy's Academic Resources), and the Santa Barbara County Wellness Council.

In addition to these commitments, I truly enjoy volunteering at local events like Christmas parades, trick-or-treat festivities, and other fun community activities. Being part of these events is not only rewarding but also a great way to connect with and support our wonderful community!

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

Special Education is one of the most significant challenges facing governing school boards today. Whether it's lawsuits or staffing shortages, the costs of special education continue to rise exponentially, impacting a district's ability to support other programs and placing a considerable strain on budgets.

CSBA can help address this issue by continuing to advocate for increased funding at the state level and fully funding special education at the federal level. The partnership between CSBA and our elected officials has already proven extremely valuable. Moving forward, CSBA could further strengthen this collaboration by pursuing balanced legislation that provides districts with protections against frivolous litigation while ensuring the needs of students are met.

REGULAR MEETING
February 11, 2025

APPENDIX D

Minutes Pending Approval:
January 21, 2025 – Regular Meeting
January 24, 2025 - Special Meeting

**REGULAR MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A regular meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on January 21, 2025 with a closed session scheduled at 5:15 p.m. and an open session immediately following.

Members present: Aguilar, Hernandez, Baskett, Serrano, Castillo-Shiffer

OPEN SESSION

Call to Order

Mr. Aguilar called the meeting to order at 5:15 p.m.

CLOSED SESSION PUBLIC COMMENTS

No public comments were submitted. The meeting was adjourned to a closed session.

RECONVENED IN OPEN SESSION/ANNOUNCED CLOSED SESSION ACTIONS

Mr. Aguilar called the meeting to order at 6:43 p.m. Mr. Baskett led the Flag Salute.

Mr. Garcia announced the Closed Session actions. The Board unanimously approved Personnel Actions for Certificated and Classified staff as presented.

REPORTS

Student Reports

Manuel Zamudio Calderon/SMHS: Seniors are receiving graduation information. The Wellness Center is holding a self-care action plan workshop. FFA is getting ready to compete in Spring competitions and sports teams are busy with games.

Brooke Kelman/ERHS: Senior Financial Aid nights and registration efforts are underway. Winter sports are moving into the regular season. The Wellness Center has many activities planned for students in the coming weeks, while ASB students are increasing their involvement with their grade levels.

Abbygail Velazquez/PVHS: FFA hosted their annual joint Christmas meeting. The Winter Fair was a success with a great turnout. Sport teams are gearing up for the new semester and students are excited for the next rally and winter formal dance.

Superintendent's Report

It was great to see BSU students at the MLK, Jr. celebration. Winter Intercession took place during the third week of the break. Last week, the second semester started with district wide

and site based professional development for certificated staff. To enhance safety protocols, staff ID badges have started to roll out. The Faculty Association and Administrators are interested in assessing the current bell schedule. Preliminary discussions will take place soon.

Board Member Reports

Mr. Aguilar: It is a time for reflection, renewal, and a chance to build on achievements we have heard of, along with challenges we hope to address.

Ms. Hernandez: She attended the Women’s March and was inspired by speakers at the event. She looks forward to working together with the district to address student and family concerns.

Mr. Baskett: He acknowledged the positive financial audits and recognized maintenance staff that help keep the campuses upgraded.

Ms. Serrano: She uplifted the recommitment that schools will remain safe places for learning and teaching for all students. She will be present at the upcoming LCAP meeting and thanked the community for their ongoing engagement with the feedback received.

Dr. Castillo-Shiffer: She also attended the MLK, Jr. event. She looks forward to visiting the school sites and seeing the great work of students and staff.

REPORTS FROM EMPLOYEE ORGANIZATIONS

Faculty Association: Mr. Greeley shared results from recent surveys of educators across the state and our own community. Staff are optimistic and looking forward to collaborating with District Administration in the coming year in various areas such as school safety and overcrowding.

CSEA: The District and CSEA will be having negotiations soon. Concerns were raised about alternative education programs, the employee exit process, and staff absences.

PRESENTATIONS

Student Showcase – Righetti High School ASTRA Club

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Ted Lyon, Principal; Dayna DeBernardi-Watson, Club Advisor

Student members of Righetti’s ASTRA Club presented on the many activities and community service events members participate in.

OPEN SESSION PUBLIC COMMENTS

The District received two written public comments regarding Personnel.

Name	Topic
Maria Quen	Personnel
Kathy Grimes	Morale
Dr. Jaqueline Loew	Personnel
Michael Loew	Personnel
Peter Berrera	Personnel
Alann Pak	Personnel
Miriana Del Toro	Personnel
Marina Rodriguez-Vargas	Personnel
Lisa Walters	Transparency
Jesse Zambrano	Accountability
Heather Hunter	Personnel

ITEMS SCHEDULED FOR ACTION

GENERAL

Approval of Board Policy and Administrative Regulation 5145.13 – Appendix D

Resource Person: Feliciano Aguilar, Board President; Antonio Garcia, Superintendent; Chelsea Olson-Murphy, Legal Counsel

In accordance with AB 699, local educational agencies are required to adopt policies regarding immigration enforcement consistent with the model policy adopted by the California Attorney General. This policy includes the District's response to requests by law enforcement for access to information, students, or school grounds for immigration enforcement purposes. While the Attorney General's office has indicated that it may update its guidance and model policies in the coming months, the legal requirement to adopt this policy remains in effect now.

For additional background, the Board adopted Resolution No. 9-2016-2017 on January 10, 2017 which provided that schools within the District will remain safe places for learning and teaching for all students, regardless of immigration status. This resolution remains in effect. Board Bylaw 9310 provides for a first and second reading of a proposed or revised policy. The Board was asked to waive the second reading and immediately adopt the proposed policy related to immigration enforcement in order to comply with the law requiring such a policy be in effect.

The Board reaffirmed their dedication to all students and families, ensuring their support to not have students education disrupted.

A motion was made by Ms. Hernandez and seconded by Dr. Castillo-Shiffer to waive the second reading and adopt BP/AR 5145.13: Response to Immigration Enforcement. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

INSTRUCTION

Proclamation Declaring February 3-7, 2025 as National School Counseling and Guidance Week - Resolution Number 13-2024-2025

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction; Jose Pereyra, Director of Wellness Services

National School Counseling and Guidance Week will be celebrated February 3- 7, 2025, to focus public attention on the unique contributions of professional school counseling and guidance staff members in our schools across the country. The National School Counseling and Guidance Week, sponsored by the American School Counseling Association (ASCA), highlights the tremendous impact school counselors and guidance staff can have in helping students achieve school success and plan for a career.

The proclamation was read by the Board members:

WHEREAS, counseling and guidance staff members are employed in our schools to help students reach their full potential; and

WHEREAS, counseling and guidance staff members are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, counseling and guidance staff members help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, counseling and guidance staff members work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, counseling and guidance staff members seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling and guidance programs are considered an integral part of the educational process that enables all students to achieve success in school;

THEREFORE, the Board of Education of the Santa Maria Joint Union High School District do hereby proclaim February 3-7, 2025, as National School Counseling and Guidance Week.

A motion was made by Ms. Hernandez and seconded by Ms. Serrano to adopt Resolution 13-2024-2025 to declare February 3-7, 2025, as National School Counseling and Guidance Week. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

Quarterly Report on Williams Uniform Complaints

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction

Pursuant to Education Code Section 35186, the governing board of a school district must conduct a public hearing to report the quarterly report that was submitted in January 2025 on the Williams Uniform Complaints for the months of October-December 2024. Each school site has reported that there have been no complaints in the general subject areas of Text-books and Instructional Materials, Teacher Vacancy or Misassignments or Facilities Conditions.

A public hearing was required. The public hearing was opened. No public comments were submitted. The public hearing was closed.

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to approve the Quarterly Report as submitted. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

BUSINESS

Fiscal Year 2023-2024 Audit Report and Plan of Corrective Action – Appendix E

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services; Michelle Coffin, Director of Fiscal Services

As required by Education Code §41010, the District retained the services of the auditing firm, Christy White Accountancy Corporation, to audit the books and accounts of the District. In accordance with Education Code §41020, the audit report for the year ended June 30, 2024 is hereby submitted to the Board of Education for review at this public meeting. The full audit report can be found on the District's website under Business Services - <http://www.smjuhsd.org/businessservices>.

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to accept the submission of the audit report for the year ended June 30, 2024 and approve filing it with the County Superintendent of Schools as required by Education Code §41020. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

Zero Emission School Bus and Infrastructure Incentive Project - Resolution 14-2024-2025

Resource Person: Yolanda Ortiz, Assistant Superintendent of Business Services

The Zero-Emission School Bus and Infrastructure (ZESBI) incentive project pairs zero-emission (ZE) school bus vehicle incentives through the California Air Resources Board (CARB), with charging infrastructure incentives through the California Energy Commission (CEC). A total of \$500 million is appropriated from Senate Bill (SB) 114 (Committee on Budget and Fiscal Review, Chapter 48, Statutes of 2023) for ZESBI.

The funding is allocated to support purchases of qualifying ZE school buses to Local Educational Agencies (LEA), and to support LEAs for charging or fueling infrastructure and associated cost incentives. School buses to be replaced must be model year 2010 or older and Gross Vehicle Weight Rating of 10,001 lbs. or greater. Funding is available to LEA's serving students within the K-12 grade levels. Priority consideration will be given to applicants serving a high percentage of unduplicated pupils. The anticipated award for each ZE School Bus is \$360,000 and Infrastructure is \$75,000 for a combined maximum award of \$435,000 per bus.

The District intends to submit applications to replace up to 12 buses. The District requests authorization to submit these applications for ZESBI and, if selected for funding, enter into and fulfill terms of grant agreement. As part of the application process, Resolution #14-2024-2025 is required to be submitted with the application.

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to approve Resolution #14-2024-2025 authorizing district administration to submit Zero-Emission School Bus and

Infrastructure grant applications to the California Air Resources Board for replacement of up to twelve school buses and accept grants received for the replacements and vehicle infrastructure. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

CONSENT ITEMS

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to approve the consent items as presented. The motion passed with a roll call vote of 5-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Yes
Dr. Castillo-Shiffer	Yes

A. Approval of Minutes – **Appendix F**

Regular Board Meeting – December 10, 2024
 Regular Board Meeting (Organizational Meeting) - December 17, 2024

B. Approval of Warrants for the Month of December 2024

Payroll	\$ 12,306,549.52
Warrants	\$ 5,985,410.26
Total	\$ 18,291,959.78

C. Attendance Report

Ms. Yolanda Ortiz, Assistant Superintendent of Business Services, was available to answer questions regarding the fourth and fifth month of the 2024-25 monthly attendance report.

D. Approval of Contracts

Company/Vendor	Description of Services	Amount/ Funding	Resource Person

REGULAR MEETING
January 21, 2025

Francisco R. Meza	Provide administrative support as needed through June 30, 2025.	Not to exceed (NTE) \$74,733/ General Fund	Kevin Platt
Johnson Controls	One (1) year preventative maintenance service agreement for HVAC systems and related services from October 1, 2024 to September 30, 2025.	\$59,100/ General Fund	Yolanda Ortiz

E. Facility Report – **Appendix B**

F. Obsolete Equipment – **Appendix C**

Education Code §17545 and 17546 allows the district to dispose of personal property belonging to the district that is unsatisfactory, no longer necessary (obsolete), or unsuitable for school use. The district administration requested authorization to dispose of obsolete items in the list below in compliance with government regulations. If an auction is warranted, the district will conduct an auction via the internet by and through the website <https://www.publicsurplus.com/sms/browse/home>. Auction notice will be posted in no less than three public places within the District, including the District’s website at <http://www.smjuhsd.org>

G. Authorization to Utilize California Multiple Award Schedule (CMAS) - Verkada through ConvergeOne, Inc. for the Length of the Contract through December 31, 2025

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment whereby notwithstanding Section 20111 and 20112 of the PCC Code, “school districts may, without competitive bidding, utilize contracts, master agreements, and multiple award schedules established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommended that district-wide purchases of video equipment be made utilizing the provisions of the PCC that allows purchasing from CMAS – ConvergeOne, Inc., CMAS #3-23-01-1032 through December 31, 2025.

H. Authorization to Utilize Region 4 ESC/OMNIA Partners - Synnex Corporation Contract #R200803 for the Length of the Contract through September 30, 2025

Section 10299 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the PCC, “school districts may, without competitive bidding, utilize contracts, master agreements and multiple award schedules established

by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommended that the purchase of Cyber Security Solutions and Associated Products and Services be made utilizing the provisions of the PCC that allows purchasing from Region 4 ESC/OMNIA Partners - Synnex Corporation Contract #R200803 for the Length of the Contract through September 30, 2025.

I. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO25-00987	RTS Solutionz, Inc	\$16,687.83	Audio/visual upgrades to the PDC / General Fund
PO25-00988		\$47,061.17	
PO25-00989		\$91,353.88	
PO25-00990		<u>\$25,784.03</u>	
		\$180,886.91	

J. Student Accountability Report Card (SARC)

The following school sites have submitted their Student Accountability Report Card for Board approval:

- Righetti High School
- Delta High School
- Pioneer Valley High School
- Santa Maria High School

Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a School Accountability Report Card (SARC) by February 1st. The purpose of the report card is to provide parents and the community with important information about each public school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. SARC reports are available to view in each school’s individual websites, district website, or a hard copy is available upon request.

After a SARC has been finalized and made public, an LEA may revise and republish it. The draft versions may be accessed at: www.smjuhsd.org/publicnotices

K. Approval of the Secondary District Plan and Application for a Work Experience Education (WEE) Program

The Secondary District Plan and application for a Work Experience Education (WEE) Program allows SMJUHS D to offer CTE work based learning and internship courses as part of our CTE program. The Secondary District Plan and

Application for a Work Experience Education (WEE) program will be submitted to CDE after Board approval. Once Board and CDE approved, this plan allows the district to offer work experience courses that are reported to the CDE as CTE courses offered outside of any CTE pathway. Advanced students who choose to continue their education in a particular pathway can be enrolled in these courses for Work Based Learning and Internships. The WEE program connects inputs from teachers, counselors, students, parents, and employers to achieve the following purposes:

- Link the academic core curriculum with the world of work and promote students' school-to-career transitions.
- Help students develop skills, habits, and attitudes conducive to job success and personal growth.
- Assist students in career exploration and forging rewarding relationships with employers.
- Develop a positive work ethic and acquire or refine work related skills and job performance in actual work settings.

Program Types: The WEE includes both paid and non-paid experiences. The LEA may offer one or more of the following types of WEE programs authorized by the CCR, Title 5, Section 10071:

- Exploratory Work Experience Education (EWEE)
- General Work Experience Education (GWEE)
- Career Technical Work Experience Education (CTWEE)

L. Discard or Sell of Obsolete Textbooks

The following textbooks were submitted for discard by PVHS.

Textbook Title	ISBN #	# of Copies
Earth Science	0-03-092207-0	781
Chemistry, Matter and Change	0-07-866418-7	458
Biology- The Dynamics of Life	0-07-866580-9	861
Chemistry Matter and Change	0-02-828378-3	354
Biology The Dynamics of Life	0-07-829900-4	600
Holt Earth Science	0-03-092207-0	600

M. Out of State Travel

Person/Reason	Location/Date	Description	Funding Source
Hennings, Amy (SMHS) + 8 students Attend Close Up	Washington DC March 2-7, 2025	Students will participate in Close Up Washington D.C, a civics education program. They will experience our government and the po-	LCAP 1.9

REGULAR MEETING
January 21, 2025

Washington DC Educational Program		litical process firsthand by interacting with congressional members and engaging in daily workshops.	
Miguel Guerra (ERHS) + 1 student International Production and Processing Expo	Atlanta, GA January 28-30, 2025	The Righetti FFA State Winning Poultry team won an all-expense paid trip to the International Production and Processing Expo.	ACTEIG

N. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Santa Barbara County Food Action Network	Service Learning Club	\$5,000.00
California Future Business Leaders of Santa Ana, CA	FBLA	\$130.14
CAUSE Central Coast Alliance	Ballet Folklorico	\$150.00
The Souza Family	Center Stage	\$100.00
Snap Mobile, Inc.	Girl's Waterpolo	\$966.40
BundtBluff Enterprises, Inc.	AVID 2027	\$2,440.00
G Starowicz Revocable Trust	Jazz Choir	\$100.00
Total Pioneer Valley High School		<u>\$8,886.54</u>
Righetti High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Lorna Macias	Warrior Band	\$100.00
Cane's Chicken Fingers	Soccer, Boys'	\$1,000.00
Snap! Mobile, Inc.	Waterpolo, Girls'	\$5,021.50
Power & Lighting Service, Inc	Soccer, Boys'	\$500.00
Santa Barbara Bowl Found.	Marimba/Ballet Folklorico	\$4,000.00
Zierman Plumbing & Heating, Inc	Soccer, Boys'	\$500.00
Snap! Mobile, Inc.	FFA	\$14,936.28
Rollin' Dough Nutz LLC	Football	\$1,725.00
The Kawanis Club of Guadalupe	Marimba/Ballet Folklorico	\$1,000.00
Charles & Shirley Rorabaugh	Softball	\$100.00
County of Santa Barbara	ERHS Library "Poetry Out Loud"	\$200.00
Total Righetti High School		<u>\$29,082.78</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
GroupRaise.com	Boys/Girls Cross Country	\$343.50
Roger Young Construction	Girls Basketball	\$150.00
Alejandro Zamora/ Maria Meza	Girls Basketball	\$300.00
MJ Communications, Inc	Close Up Club	\$1,200.00

REGULAR MEETING January 21, 2025

Juan C Lupercio	Boys Basketball	\$150.00
Henry Mayo Newhall Foundation	FFA	\$15,000.00
Saints Football Boosters	Girls Basketball	\$250.00
Twitchell & Rice LLP Attorneys at Law	Girls Basketball	\$100.00
Tri Counties Wrestling Assoc.	Boys Wrestling	\$604.07
Santa Maria High School Booster	Boys Wrestling	\$903.00
John E Bruce, Trustee, Chiado Trust	Chiado-Spargo Scholarship	\$23,392.00
Total Santa Maria High School		<u>\$42,392.57</u>
Mark Richardson CTECAF		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Richard Curry	CTE Construction Classes	\$100.00 (Lumber)
Total MRCTECAF		<u>\$100.00</u>

Clarification was given regarding pending personnel matters and employee organization concerns.

FUTURE BOARD MEETINGS FOR 2025

Unless otherwise announced, the next regular meeting of the Board of Education will be held on February 11, 2025. Closed session is scheduled to begin at 5:15 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center. For view only live-stream links, refer to page 1 of the agenda.

Regular Board Meetings for 2025:

- | | | |
|----------------|-------------------|-------------------|
| March 11, 2025 | June 13, 2025* | October 14, 2025 |
| April 8, 2025 | July 15, 2025* | November 4, 2025* |
| May 13, 2025 | August 5, 2025* | December 9, 2025 |
| June 10, 2025 | September 9, 2025 | |

**Not on the second Tuesday of the month*

ADJOURN

The meeting was adjourned at 8:32 p.m.

**SPECIAL MEETING OF THE
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

A special meeting of the Santa Maria Joint Union High School District Board of Education was held at the Support Services Center on January 24, 2025 with a closed session scheduled at 8:00 a.m. and an open session immediately following.

Members present: Aguilar, Hernandez, Baskett, Castillo-Shiffer

Members absent: Serrano

OPEN SESSION

Call to Order

Mr. Aguilar called the meeting to order at 8:02 a.m.

CLOSED SESSION PUBLIC COMMENTS

No public comments were submitted. The meeting was adjourned to a closed session.

RECONVENE IN OPEN SESSION/ANNOUNCE CLOSED SESSION ACTIONS

Mr. Aguilar called the meeting to order at 9:15 a.m. Ms. Hernandez led the Flag Salute.

Mr. Garcia stated that there were no reportable actions taken during the Closed Session.

OPEN SESSION PUBLIC COMMENTS

No public comments were submitted.

ITEMS SCHEDULED FOR ACTION

General

Approval of Student Matters

Resource Person: Dr. Krista Herrera, Assistant Superintendent of Curriculum & Instruction;
Ivan Diaz, Director of Student Services

The Administration proposed the approval of the following Student Matters (Education Code Sections §35146 & §48918):

Administrative Recommendation to order expulsion: 378249, 369398

A motion was made by Mr. Baskett and seconded by Ms. Hernandez to approve the Student Matters as presented. The motion passed with a roll call vote of 4-0.

Roll Call Vote:

Mr. Aguilar	Yes
Ms. Hernandez	Yes
Mr. Baskett	Yes
Ms. Serrano	Absent
Dr. Castillo-Shiffer	Yes

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May 13, 2025	August 5, 2025*	December 9, 2025
June 10, 2025	September 9, 2025	

**Not on the second Tuesday of the month*

ADJOURN

The meeting was adjourned at 9:17 a.m.