

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

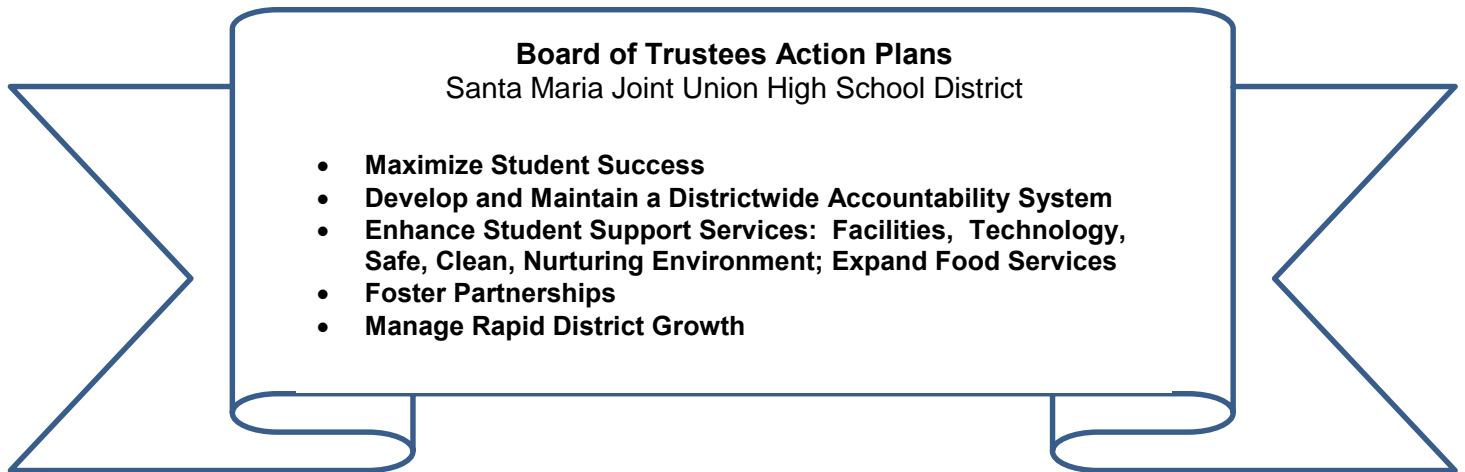
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
March 8, 2016**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by providing
challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code Sections 35146 & 48919. The Board will review proposed expulsions/suspended expulsions and/or requests for readmission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

III. RECONVENE IN OPEN SESSION

Call to Order/Flag Salute

IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson

V. REPORTS

- A. Student Reports** – Sarah Galaciano/SMHS, Connor Roberts/Delta, Joseph Codamos/PVHS, Kyler Corral/ERHS
 - B. Principal Report**
 - Delta and Student Engagement – Esther Prieto-Chavez
 - C. Superintendent’s Report**
 - D. Board Member Reports**
-

VI. PRESENTATIONS

- A. Career Technical Education Incentive Grant** – John Davis
 - B. Discipline** – Pete Flores
-

VII. Items Scheduled for Action

A. General

1. Approval of Board Policies/Administrative Regulations – *Appendix D*

The administration has reviewed the following amended Board Policies/Administrative Regulations, aligned with California School Board Association updates, which are provided as education code and laws change.

These policies and regulations are being presented for the Board’s review and adoption and will be included in the existing sections upon approval.

A summary of the revised policies are presented in Appendix D of the agenda.

Board Policies/Administrative Regulations

BP/AR1312.3	Uniform Complaint Procedures
BP5131.2	Bullying
BP/AR5145.3	Nondiscrimination
BP5145.7	Sexual Harassment

Resource Person: John Davis, Asst. Supt. of Curriculum and Instruction

*** **IT IS RECOMMENDED THAT** the Board of Education approve the Board Policies and Administration Regulations as presented in Appendix D.

Moved _____ **Second** _____ **Vote** _____

B. INSTRUCTION

1. Textbook Review

The following textbooks are presented to the Board of Education for preview. These textbooks are aligned with the common core.

SMHS Agriculture Department/Clemente Ayon

Title	Introduction to Veterinary Science
Author	James B. Lawhead, MeeCee Baker
Publisher	Delmaar
Copyright	2005

Resource Person: John Davis, Asst. Supt. of Curriculum and Instruction

*** **IT IS RECOMMENDED THAT** the Board of Education preview the presented textbook and approve it upon the second reading at the next board meeting.

Moved _____ **Second** _____ **Vote** _____

C. BUSINESS

1. 2015/2016 Second Interim Report – Appendix C

California Education Code section 42130 requires each school district to file two interim reports detailing the financial and budgetary status to the County Office of Education. The Second Interim report shall cover the period July 1, 2015 to January 31, 2016, and be approved by the Board of Education no later than 45 days after the close of this period.

The Board shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years.

The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria, is posted on the District website at www.smjuhsd.k12.ca.us.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** the Board of Education approve filing a Positive Certification for the Second Interim report for fiscal year 2015/2016 as shown in Appendix C.

Moved _____ **Second** _____ **Vote** _____

2. Authorization to Utilize NASPOVP-California for District-wide Purchases of Hewlett Packard (HP) Computer Technology Equipment and Software for the length of the contract through March 31, 2017

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules...established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of HP computer and technology equipment be made utilizing the provisions of the Public Contract Code that allow purchasing from a NASPOVP-California - National Association of State Procurement Officials Value Point - California (formerly WSCA/NASPO) Agreement, through March 31, 2017.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** notwithstanding Sections 20111 and 20112 of the Public Contract Code, the governing board of the Santa Maria Joint Union High School District has determined it to be in the best interest of the district to grant approval of district-wide purchases of HP Computer and Technology Equipment and Software pursuant to NASPOVP-California Addendum #7-15-70-34-001 – from Master Agreement MNWNC-115, utilizing Sehi Computer Products, Inc. as the servicing vendor.

Moved _____ **Second** _____ **Vote** _____

3. Authorization to Utilize NASPOVP-California for District-wide Purchases of Dell Marketing, L.P. Computer and Technology Equipment and Services for the length of the Contract through March 31, 2017

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules...established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of Dell computer and technology equipment and services be made utilizing the provisions of the Public Contract Code that allow purchasing from a NASPOVP-California – National Association of State Procurement Officials Value Point – California (formerly WSCA/NASPO) Agreement, through March 31, 2017.

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

*** **IT IS RECOMMENDED THAT** notwithstanding Sections 20111 and 20112 of the Public Contract Code, the governing board of the Santa Maria Joint Union High School District has determined it to be in the best interest of the district to grant approval of district-wide purchases of Dell Computer and Technology Equipment and Services pursuant to NASPOVP-California Addendum #7-15-70-34-003 – from Master Agreement MNWNC-108, utilizing Dell Marketing, L.P. the servicing vendor.

Moved _____ **Second** _____ **Vote** _____

4. Award of Bid for Santa Maria High School Administration Building Roof Repairs – Re-bid Project #15-190

District administration opened bids on February 25, 2016 for the Santa Maria High School Administration Building Roof Repairs – RE-BID - Project #15-190. The bid recap and administrative recommendation follows:

Bidder	Base Bid
Channel Islands Roofing	\$74,243.00
Falcon Roofing Co.	\$86,267.00
XNS, Inc.	\$88,955.00
Craig Roof Company, Inc.	\$90,866.00
Pueblo Construction	\$104,029.00

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

***** IT IS RECOMMENDED THAT** the Board of Education award the bid for the SANTA MARIA HIGH SCHOOL ADMINISTRATION BUILDING ROOF REPAIRS – RE-BID PROJECT #15-190, to Channel Islands Roofing in the amount of \$74,243.00 to be paid from Deferred Maintenance Fund 14.

Moved _____ **Second** _____ **Vote** _____

VIII. CONSENT ITEMS

***** IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

- Dr. Garvin _____
- Dr. Karamitsos _____
- Ms. Perez _____
- Mr. Palera _____
- Ms. Lopez _____

A. Approval of Minutes

Regular Board Meeting – February 9, 2016

B. Approval of Warrants for the Month of February 2016

Payroll	\$6,259,482.26
Warrants	<u>2,905,835.69</u>
Total	\$9,165,317.95

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2015-2016 sixth month attendance report presented on the last page of this agenda.

D. Facility Report – **Appendix B**

E. Textbook Discard

The following textbooks were submitted for discard by the Multilingual Program.

- Sorpis West Language!
 - Teacher’s Edition
 - Student Texts

The following textbooks were submitted for discard by Delta High School.

- Digitools Technology Application Tools
 - Student Texts

F. Pupil Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to suspend the order of expulsion: Student #s 343416

G. Out of State Travel

NAME	DATES/PURPOSE	FUNDING/DESTINATION
Counselors from ERHS: Blanco, Pereyra, Santoyo, Hernandez	7/9/16 – 7/12/16 American School Counselor Association Annual Conference	One-time funding/ New Orleans

REGULAR MEETING March 8, 2016
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I. Acceptance of Gifts

Pioneer Valley High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Tony Barajas	Golf Program	\$150.00
Tony Manuel/Lions Activity Account	Band	\$350.00
Vilma & Laurence Neri	Jazz Choir	\$300.00
Cameron Cord	Ag Dept	\$200.00
Total Pioneer Valley High School		<u>\$1,000.00</u>
Delta High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Acquistapace, Wanda	Gradnite Account	\$30.00
Adams, Lisa	Gradnite Account	\$20.00
Collier, Paul	Gradnite Account	\$40.00
Contreras, Tami	Gradnite Account	\$130.00
Costantinidis, Patti	Gradnite Account	\$20.00
Dee, Jenna	Gradnite Account	\$20.00
Emery, John	Gradnite Account	\$70.00
Fraser, Justin	Gradnite Account	\$240.00
Galvez, Sonia	Gradnite Account	\$20.00
Garvin, Jack	Gradnite Account	\$130.00
Lewis Family	Gradnite Account	\$20.00
Maloney, Tom	Gradnite Account	\$130.00
Marsh, Tracy	Gradnite Account	\$130.00
Molina, Steve	Gradnite Account	\$130.00
Ortiz, Heather	Gradnite Account	\$20.00
Perez, Diana	Gradnite Account	\$130.00
Powers, Jim	Gradnite Account	\$80.00
Prieto-Chavez, Esther	Gradnite Account	\$130.00
PVHS Admin (S. Herrera & L. Martinez)	Gradnite Account	\$130.00
Real, Holly	Gradnite Account	\$40.00
Richardson, Mark	Gradnite Account	\$130.00
Sanchez, Juan	Gradnite Account	\$20.00
Sinclair, Linda	Gradnite Account	\$10.00
Solorio, Elva	Gradnite Account	\$10.00
Target	School	\$37.90
Widle, John	Gradnite Account	\$130.00
Total Delta High School		<u>\$1,997.90</u>
Santa Maria High School		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Rotary Club of SM – Breakfast	Cheerleaders	\$200.00
Tanya Azevedo	Baseball	\$200.00
Koehler Plumbing	Baseball	\$200.00
Dora Alapizco	Baseball	\$200.00
SM FFA Boosters	FFA	\$14,000.00
Ruben Lopez	Baseball	\$200.00

REGULAR MEETING March 8, 2016
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Mundo Trucking, Inc.	Baseball	\$500.00
Your Orcutt Youth Organization	G. Galvez Scholarship	\$560.00
Coffee A La Cart	Athletics	<u>\$250.00</u>
Total Santa Maria High School		<u>\$16,310.00</u>

J. Approval of Purchase Orders

P.O. Number	Vendor	Amount	Description & Funding Source
PO16-01254	Sage Renewable Energy Consulting, Inc.	\$112,500.00	Solar Project Evaluation Consultant/General Fund

IX. REPORTS FROM EMPLOYEE ORGANIZATIONS

X. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. ITEMS NOT ON THE AGENDA

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education will be held on April 12, 2016. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIII. FUTURE REGULAR BOARD MEETINGS FOR 2016

May 10, 2016	July 12, 2016	October 11, 2016
June 14, 2016	August 2, 2016	November 8, 2016
June 21, 2016	September 13, 2016	December 13, 2016

XIV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
SIXTH MONTH OF 2015-16

January 04, 2016 through January 29, 2016

	Sixth Month 2014-15			Sixth Month 2015-16			Cumulative ADA			
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year	
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA
ERNEST RIGHETTI HIGH										
Regular	1854	1784.57	95.9%	1928	1850.75	95.8%		1841.92		1882.51
Special Education	78	75.00	95.6%	70	66.58	93.7%		76.39		70.85
Independent Study	32	23.14	75.7%	50	40.42	82.2%		20.66		31.18
Independent Study 12+	1	0.00	---	0	0.00	---		0.67		0.00
Independent Study Spec Ed	0	0.00	---	0	0.33	100.0%		0.92		0.74
CTE Program	7	6.43	91.8%	6	5.83	97.2%		7.29		6.29
Home and Hospital Reg Ed	2	1.00	58.3%	2	0.33	18.2%		2.14		0.73
Home and Hospital Spec Ed	3	2.86	100.0%	5	3.92	95.9%		1.74		3.07
TOTAL RIGHETTI	1977	1893	95.9%	2061	1968.17	95.7%		1951.73		1995.36
SANTA MARIA HIGH										
Regular	2320	2225.57	95.8%	2335	2244.33	95.7%		2283.53		2337.51
Special Education	88	81.71	91.5%	83	75.00	90.3%		86.97		78.75
Independent Study	49	38.43	78.0%	86	72.42	90.1%		32.52		69.74
Independent Study 12+	3	1.00	33.3%	1	1.00	100.0%		1.29		1.11
Independent Study Spec Ed	2	0.29	---	2	1.33	66.7%		0.92		0.36
CTE Program	7	6.00	85.7%	6	5.17	89.9%		4.94		5.89
Home and Hospital Reg Ed	5	4.14	96.7%	9	6.83	82.0%		6.72		5.82
Home and Hospital Spec Ed	1	0.00	---	1	0.25	23.1%		0.00		0.80
TOTAL SANTA MARIA	2475	2357.14	95.6%	2523	2406.33	95.6%		2416.89		2499.97
PIONEER VALLEY HIGH										
Regular	2496	2414.29	96.3%	2483	2403.33	96.2%		2484.62		2467.67
Special Education	119	108.71	91.0%	111	101.75	91.7%		115.78		104.04
Independent Study	32	22.43	70.4%	11	7.58	65.9%		16.80		6.71
Independent Study Spec Ed	4	3.29	85.2%	1	0.17	16.7%		1.88		2.04
Home and Hospital Reg Ed	7	5.86	91.1%	14	12.08	89.0%		6.71		7.45
Home and Hospital Spec Ed	0	0.00	---	0	0.00	---		0.00		0.00
TOTAL PIONEER VALLEY	2658	2554.58	96.1%	2620	2524.92	96.0%		2625.79		2587.91
DAY TREATMENT @ LINCOLN STREET	8	6.00	67.7%	5	3.58	67.2%		6.03		4.58
DISTRICT SPECIAL ED TRANSITION	10	9.43	94.3%	22	19.58	95.5%		9.90		22.41
DISTRICT SPECIAL ED TRANS/VOC MM	13	11.14	85.7%	17	17.00	100.0%		11.97		15.45
ALTERNATIVE EDUCATION										
Delta Continuation	307	271.65	87.7%	311	259.80	82.4%		243.79		255.35
Delta 12+	0	0.00	---	1	0.44	44.0%		0.87		2.42
Delta Independent Study	38	31.90	77.5%	32	27.15	86.2%		28.72		13.37
Delta Independent Study 12+	17	15.56	80.1%	10	7.09	65.4%		27.21		12.00
Delta Independent Study Spec Ed	2	0.00	---	1	0.67	72.7%		0.00		0.08
Home & Hospital Reg Ed	4	0.14	---	1	1.08	107.6%		0.32		0.50
Reach Program--SMHS	20	12.43	70.2%	6	6.08	92.4%		4.72		6.17
Reach Program--PVHS	11	9.71	88.3%	11	8.33	87.7%		5.18		5.03
Home School @ Library Program	43	38.14	89.9%	45	39.92	84.9%		32.98		42.64
TOTAL ALTERNATIVE EDUCATION	442	379.53	85.9%	418	350.55	83.9%		343.79		337.57
TOTAL HIGH SCHOOL DISTRICT	7583	7210.82	95.1%	7666	7290.14	95.1%	94.7%	7366.10	94.5%	7463.25

Santa Maria Joint Union High School District

March 08, 2016

CLASSIFIED PERSONNEL ACTIONS

	Action	Assignment	Site	Effective	Pay Rate	Hours
	Out of Class	Career Center Specialist	PVHS	2/7/16	20/E	7
	Increase Hours	Campus Security Assistant	SMHS	2/29/16	12/E	5 to 7.50
	Increase Hours	Campus Security Assistant	PVHS	2/19/16	12/E	7 to 7.5
	Retire	Food Service Worker I	SMHS	6/9/16	9/E	6
	Early Notification Bonus			4/30/16	\$500	
	Leave of Absence	Instructional Asst-Spec Ed CTE	RHS	2/11/16-3/10/16	16/B	6.5
	Increase Hours	Food Service Worker I	PVHS	3/1/16	9/A	2 to 2.5
	Employ	Food Service Worker I	RHS	2/29/16	9/A	2
	Employ	Instructional Asst-Spec Ed I	SMHS	3/1/16	13/A	5.5
	Voluntary demotion	Campus Security Assistant	RHS	3/14/16	12/E	7.5
	Employ	School/Community Liaison	SMHS	3/7/16	20/A	8
	Retire	Grounds Maintenance II	SMHS	3/31/16	20/E	8
	Early Notification Bonus			4/30/16	\$500	
	Increase Hours	Campus Security Assistant	SMHS	2/29/16	12/E	5 to 7.50
	Increase Hours	Campus Security Assistant	PVHS	2/22/16	12/D	7 to 7.5
	Employ	Instructional Asst-Spec Ed II	PVHS	3/1/16	15/A	6
	Increase Hours	Food Service Worker I	RHS	2/25/16	9/B	2 to 3
	Out of Class	Instructional Asst-Spec Ed CTE	RHS	2/19/16	16/E	6.5
	Increase Hours	Campus Security Officer	DHS	2/19/16	18/E	7 to 7.25

CERTIFICATED PERSONNEL ACTIONS

	Action	Assignment	Site	Effective	Salary	FTE
	Temp Contract Ends	AGRICULTURE	SMHS	6/9/16	5/V	1.0
	Non-Reelection/Prob 1	ENGLISH	SMHS	6/9/16	6/V	1.0
	Non-Reelection/Prob 1	ENGLISH	PVHS	6/9/16	1/II	1.0
	Temp Contract Ends	INTL LANG	SMHS	6/9/16	3/III	1.0
	Temp Contract Ends	PHYS ED	RHS	6/9/16	1/III	1.0
	Temp Contract Ends	COUNSELOR	RHS	6/9/16	1/IV	1.0
	Non-Reelection/Prob 2	SPED ED	SMHS	6/9/16	2/V	1.0
	Temp Contract Ends	ENGLISH	SMHS	6/9/16	1/IV	1.0
	LOA	SOC SCIENCE	SMHS	2016-17	11/V	0.2
	Non-Reelection/Prob 1	SOC SCIENCE	SMHS	6/9/16	6/III	1.0
	LOA	Home Ec	SMHS	2016-17	21/IV	0.2

Santa Maria Joint Union High School District

March 08, 2016

CERTIFICATED PERSONNEL ACTIONS (continued)

	Action	Assignment	Site	Effective	Salary	FTE
	Temp Contract Ends	SOC SCIENCE	SMHS	6/9/16	2/III	1.0
	Temp Contract Ends	SPED LH	RHS	6/9/16	1/III	0.4
	Temp Contract Ends	PHYS ED	PVHS	6/9/16	2/III	1.0
	Temp Contract Ends	OCS	SMHS	6/9/16	1/V	1.0
	Temp Contract Ends	AGRICULTURE	RHS	6/9/16	1/V	1.0
	Temp Contract Ends	ENGLISH	SMHS	6/9/16	1/III	1.0
	LOA	PHYS ED	PVHS	2016-17	11/IV	0.2
	Temp Contract Ends	MATH	RHS	6/9/16	4/IV	1.0
	Temp Contract Ends	SOC SCIENCE	SMHS	6/9/16	1/III	1.0
	Temp Contract Ends	COUNSELOR	PVHS	6/9/16	6/V	1.0
	Non-Reelection/Prob 1	INTL LANG	SMHS	6/9/16	7/V	1.0
	Temp Contract Ends	SCIENCE	SMHS	6/9/16	1/V	1.0
	Non-Reelection/Prob 1	ENGLISH	SMHS	6/9/16	6/IV	1.0
	Non-Reelection/Prob 1	SOCIAL SCIENCE	SMHS	6/9/16	3/IV	1.0
	Temp Contract Ends	SCIENCE	SMHS	6/9/16	6/V	1.0
	Temp Contract Ends	PHYS ED	PVHS	6/9/16	1/III	1.0
	Temp Contract Ends	PHYS ED	SMHS	6/9/16	2/III	1.0
	Temp Contract Ends	INTL LANG	SMHS	6/9/16	2/IV	1.0
	Non-Reelection/Prob 1	MATH	SMHS	6/9/16	2/III	1.0
	Temp Contract Ends	In School Intervention	RHS	6/9/16	1/I	0.6
	Temp Contract Ends	MATH	SMHS	6/9/16	1/V	1.0
	Stipend	WASC/FOL Coordinator	RHS	12/1/15	\$3,771.54	~~
	Temp Contract Ends	INDUS ARTS	RHS	6/9/16	6/V	0.4
	Temp Contract Ends	MATH	SMHS	6/9/16	1/I	1.0
	Non-Reelection/Prob 1	AGRICULTURE	SMHS	6/9/16	3/III	1.0
	Temp Contract Ends	ENGLISH	RHS	6/9/16	6/V	1.0
	Temp Contract Ends	SPED ED	LC	6/9/16	6/V	0.2
	Non-Reelection/Prob 2	SPED ED/CTE	SMHS	6/9/16	7/IV	1.0
	Temp Contract Ends	ENGLISH	RHS	6/9/16	1/II	1.0
	Temp Contract Ends	ELD	PVHS	6/9/16	1/II	1.0
	Temp Contract Ends	ENGLISH	RHS	6/9/16	1/V	1.0

COACHING PERSONNEL ACTIONS

March 08, 2016

COACHING PERSONNEL ACTIONS (continued)

	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Baseball , Head Varsity Boys	PVHS	Spring	\$3,772.00	
	Stipend	Asst Varsity Boys	PVHS	Spring	\$2,585.00	\$1,300.00
	Stipend	Asst Varsity Boys	PVHS	Spring	\$1,800.00	
	Stipend	Head JV Boys	PVHS	Spring	\$2,057.00	\$257.00
	Stipend	Head JV Boys	PVHS	Spring	\$2,057.00	\$257.00
	Stipend	Head Frosh Boys	PVHS	Spring	\$1,800.00	
	Stipend	Golf , Head Varsity Boys	PVHS	Spring	\$3,106.00	
	Stipend	Softball , Head Varsity Girls	PVHS	Spring	\$3,772.00	\$143.00
	Stipend	Asst Varsity Girls	PVHS	Spring	\$2,200.00	
	Stipend	Asst Varsity Girls	PVHS	Spring	\$1,200.00	
	Stipend	Head JV Girls	PVHS	Spring	\$1,200.00	
	Stipend	Head JV Girls	PVHS	Spring	\$1,200.00	
	Stipend	Swim , Head Varsity Boys	PVHS	Spring	\$2,138.00	
	Stipend	Head Varsity Girls	PVHS	Spring	\$2,137.00	
	Stipend	Asst Varsity Girls	PVHS	Spring	\$1,937.00	
	Stipend	Tennis , Head Varsity Boys	PVHS	Spring	\$3,106.00	
	Stipend	Head JV Boys	PVHS	Spring	\$2,329.00	
	Stipend	Track , Head Varsity Boys	PVHS	Spring	\$3,200.00	
	Stipend	Head JV Boys	PVHS	Spring	\$2,200.00	
	Stipend	Head Varsity Girls	PVHS	Spring	\$2,100.00	
	Stipend	Head JV Girls	PVHS	Spring	\$2,100.00	
	Stipend	Head JV Girls	PVHS	Spring	\$1,400.00	
	Stipend	Head JV Girls	PVHS	Spring	\$900.00	
	Stipend	Head JV Girls	PVHS	Spring	\$524.00	
	Stipend	Volleyball , Head Varsity Boys	PVHS	Spring	\$3,328.00	
	Stipend	Head JV Boys	PVHS	Spring	\$3,328.00	
	Stipend	Head Frosh Boys	PVHS	Spring	\$1,664.00	
	Stipend	Assistant Athletic Director	PVHS	Spring	\$1,336.00	
	Stipend	Assistant Athletic Director	PVHS	Spring	\$1,335.00	
	Stipend	Assistant Athletic Director	PVHS	Spring	\$1,335.00	\$900.00
	Stipend	Baseball , Head Varsity Boys	RHS	Spring	\$3,457.00	
	Stipend	Asst Varsity Boys	RHS	Spring	\$1,500.00	
	Stipend	Asst Varsity Boys	RHS	Spring	\$1,500.00	
	Stipend	Asst JV Boys	RHS	Spring	\$1,000.00	

COACHING PERSONNEL ACTIONS (continued)

Santa Maria Joint Union High School District

March 08, 2016

	Action	Assignment	Site	Effective	District	ASB/Booster
	Stipend	Head JV Boys	RHS	Spring	\$1,400.00	
	Stipend	Head Frosh Boys	RHS	Spring	\$1,400.00	
	Stipend	Asst Frosh Boys	RHS	Spring	\$1,000.00	
	Stipend	Asst Frosh Boys	RHS	Spring	\$1,000.00	
	Stipend	Golf , Head Varsity Boys	RHS	Spring	\$3,106.00	
	Stipend	Softball , Head Varsity Girls	RHS	Spring	\$3,400.00	
	Stipend	Asst Varsity Girls	RHS	Spring	\$2,200.00	
	Stipend	Asst Varsity Girls	RHS	Spring	\$1,000.00	
	Stipend	Asst JV Girls	RHS	Spring	\$943.00	
	Stipend	Asst JV Girls	RHS	Spring	\$943.00	
	Stipend	Swim , Head Varsity Boys	RHS	Spring	\$1,250.00	
	Stipend	Asst Varsity Boys	RHS	Spring	\$1,250.00	
	Stipend	Asst Varsity Boys	RHS	Spring	\$1,250.00	\$947.00
	Stipend	Head Varsity Girls	RHS	Spring	\$2,606.00	
	Stipend	Asst Varsity Girls	RHS	Spring	\$500.00	
	Stipend	Head JV Girls	RHS	Spring	\$2,500.00	
	Stipend	Asst Varsity Girls	RHS	Spring	\$500.00	
	Stipend	Tennis , Head Varsity Boys	RHS	Spring	\$3,106.00	
	Stipend	Head JV Boys	RHS	Spring	\$2,329.00	
	Stipend	Track , Head Varsity Boys	RHS	Spring	\$3,550.00	
	Stipend	Head JV Boys	RHS	Spring	\$1,506.00	
	Stipend	Head Varsity Boys	RHS	Spring	\$1,506.00	
	Stipend	Head Varsity Girls	RHS	Spring	\$2,800.00	
	Stipend	Head JV Girls	RHS	Spring	\$2,462.00	
	Stipend	Volleyball , Head Varsity Boys	RHS	Spring	\$3,328.00	
	Stipend	Head JV Boys	RHS	Spring	\$2,496.00	
	Stipend	Asst Athletic Director	RHS	Spring	\$3,106.00	
	Stipend	Baseball , Head Varsity Boys	SMHS	Spring	\$3,000.00	
	Stipend	Asst Varsity Boys	SMHS	Spring	\$1,852.00	
	Stipend	Asst Varsity Boys	SMHS	Spring	\$1,852.00	
	Stipend	Asst Varsity Boys	SMHS	Spring	\$1,852.00	
	Stipend	Head JV Boys	SMHS	Spring	\$1,851.00	
	Stipend	Asst JV Boys	SMHS	Spring	\$1,850.00	
	Stipend	Golf , Head Varsity Boys	SMHS	Spring	\$3,106.00	
	Stipend	Softball , Head Varsity Girls	SMHS	Spring	\$3,472.00	
COACHING PERSONNEL ACTIONS (continued)						
	Action	Assignment	Site	Effective	District	ASB/Booster

Santa Maria Joint Union High School District

March 08, 2016

	Stipend	Asst Varsity Girls	SMHS	Spring	\$2,529.00
	Stipend	Head JV Girls	SMHS	Spring	\$2,529.00
	Stipend	Asst JV Girls	SMHS	Spring	\$900.00
	Stipend	Swim , Head Varsity	SMHS	Spring	\$3,106.00
	Stipend	Head JV Coach	SMHS	Spring	\$2,306.00
	Stipend	Asst Varsity Coach	SMHS	Spring	\$800.00
	Stipend	Tennis , Head Varsity Boys	SMHS	Spring	\$3,106.00
	Stipend	Head JV Boys	SMHS	Spring	\$2,329.00
	Stipend	Track , Head Varsity Boys	SMHS	Spring	\$3,550.00
	Stipend	Head JV Boys	SMHS	Spring	\$2,662.00
	Stipend	Head Varsity Girls	SMHS	Spring	\$3,550.00
	Stipend	Head JV Girls	SMHS	Spring	\$2,662.00
	Stipend	Volleyball , Head Varsity Boys	SMHS	Spring	\$3,328.00
	Stipend	Head JV Boys	SMHS	Spring	\$2,496.00
	Stipend	Head Frosh Boys	SMHS	Spring	\$2,496.00
	Stipend	Co-Asst Athletic Director	SMHS	Spring	\$1,035.00
	Stipend	Co-Asst Athletic Director	SMHS	Spring	\$1,036.00
	Stipend	Co-Asst Athletic Director	SMHS	Spring	\$1,035.00

2016/17 CERTIFICATED EMPLOYMENT LIST ATTACHED

Santa Maria Joint Union High School District
March 8, 2016

2016/17 Employment List								
	Status	FTE	Name	Status	FTE	Name	Status	FTE
	PROB2	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PROB1	1		PERM	1		PROB2	1
	PERM	1		PERM	1		PROB2	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	0.8		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PROB2	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB1	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PROB1	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1

**Santa Maria Joint Union High School District
March 8, 2016**

2016/17 Employment List								
	Status	FTE	Name	Status	FTE	Name	Status	FTE
	PERM	0.8		PERM	1		PROB2	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	0.8		PERM	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	0.8		PERM	1
	PERM	1		PROB2	1		PERM	1
	PROB1	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB1	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB1	1		PERM	1
	PERM	1		PROB1	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PROB1	1
	PERM	1		PROB1	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1

**Santa Maria Joint Union High School District
March 8, 2016**

2016/17 Employment List								
	Status	FTE	Name	Status	FTE	Name	Status	FTE
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	0.8		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PROB1	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PROB2	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PROB1	1		PERM	1
	PROB1	1		PROB1	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PERM	1
	PROB1	1		PERM	1		PERM	1
	PERM	1		PERM	1		PROB1	1

Santa Maria Joint Union High School District
March 8, 2016

APPENDIX A

2016/17 Employment List								
	Status	FTE	Name	Status	FTE	Name	Status	FTE
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PROB1	1		PROB1	1		PERM	1
	PERM	0.8		PROB1	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PROB2	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PROB1	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PERM	1		PERM	1
	PERM	1		PROB2	1		PERM	1
	PERM	1		PERM	1		PERM	1

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT February 2016

1. Santa Maria High School Construction Projects

C2004 SMHS New Classroom Building at Broadway – Rachlin Partners

- Final work related to the solar panel installation is expected to occur over spring break. Final contract closeout activities for the main building continue.

SMHS Camino Colegio Parking Area – Rachlin Partners

- Work completed this period includes trenching, rerouting existing conduit and pipe, and ADA ramp installation. **(Photos)**

SMHS Breeze Way Canopy Removal – Support Services

- Final contract closeout activities continue.

SMHS Administration Roof Repairs – Support Services

- At the February 9 meeting, the board rejected all bids received on January 19, 2016 and approved the project to be rebid. Five new bids were received February 25, 2016. The results of the rebid will be presented at the March 8 Board meeting.

SMHS 2016 Paving Projects – Flowers & Associates

- Flowers & Associates consultants is continuing project document development. Bidding is expected to occur in mid-April with construction to commence in June.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- DSA continue to review access compliance, structural, safety plan, and specification. The tentative construction start date estimated for May 2016 is currently under evaluation pending DSA approval and contractor cost negotiations.

ERHS Cafeteria Walk-In Freezer Project – Rachlin Partners

- Plan reviews by the Santa Barbara County Health Department continue. The construction period is pending County reviews and approvals.

3. Pioneer Valley High School Construction Projects

C2004 District Performing Arts Center – BCA Architects

- Site construction activities occurring this period include installation of underground utilities, pad concrete, steel columns, and initial interior wall framing. **(Photos)**

4. New Facility

C2004 New Facility School CTE Component – Architect to Be Determined

- Phase 1 Environmental Site Assessment (ESA): Complete.
- California Environmental Quality Act (CEQA): Complete.
- California Department of Education (CDE): Complete
- Educational Program and Funding Development: CFW continues to provide ongoing programming reviews, adjustments, and funding analysis.
- Escrow: Acquisition remains pending clearance of remaining exceptions.

5. District Wide and Support Services Center

District Wide Energy Upgrade – Johnson Controls Inc.

- Punch list and final contract closeout activities continue. The one year Measurement and Verification Period continues through November 1, 2016.

District Wide Project Closeout – Support Services

- Review of project closeout issues continues. Projects under current review and their status are as follows:
 - PVHS Pool: Evaluations continue on revisions to eight concrete block pilasters at the pool building.
 - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues. Revisions are scheduled for summer 2016.
 - SMHS CHCCC: Pending DSA confirmation of reopened file to review status of change orders.
 - ERHS Industrial Arts: DSA and the project Architect are continuing discussions and evaluations related to the need for verification of installations.
 - ERHS Administration Building Renovation: Pending DSA review and approval of the final closeout package.

SSC New West Parking Area – Flowers and Associates

- Support Services Department staff are reviewing Flowers and Associates draft engineering cost proposals. Construction scheduling will occur following City approval.

REGULAR MEETING
March 8, 2016

SSC Commodities Walk-In Freezer Project – Rachlin Architects

- Development continues on electrical plans for inclusion in the package to be submitted to the Santa Barbara County Health Department and the City of Santa Maria.

6. Summer Activities

District Wide Summer Projects Planning

- Various roofing, carpeting, and paving project approvals and development are ongoing.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

PVHS

- Repaired security camera DVR in the 300 classroom building.
- Repaired two failed security cameras.
- Replaced ceiling tiles damaged by roof leaks in portable classrooms. Patched the roofs on the portable classrooms.
- Repainted graffiti etched lockers in the boys' locker room.
- Cleared a sewer drain blockage in the boys' locker room.
- Replaced seven lights on the gymnasium floor.
- Developed the door key schedule for the new performing arts center.
- Striped play fields for soccer as well as track and field events.
- Installed temporary outfield fence at the Junior Varsity softball field.
- Abated weeds throughout campus in the athletic fields as well as along access roads.
- Installed motivational posters.
- Installed wireless keypads for the electric cafeteria gate.
- Replaced failed gate motors at the staff parking lot and cafeteria service entrance.
- Repaired the handicap lift at the pool.
- Installed hydration stations on the drinking fountains outside the 300 & 400 classroom buildings. **(Photo)**
- Assembled two new teacher desks.
- Power cleaned the outdoor amphitheater at the music building.
- Serviced all first aid kits in the maintenance shop, custodial rooms, M&O vehicles, and the pool.
- Installed protective rubber bumpers on the gymnasium floor mat cart. These will prevent the cart from damaging the wall pads in the gymnasium. **(Photo)**
- Setup several events – graduation cap & gown presentation, Link Crew, Allan Hancock College Information Night, eighth grade student registration, Cash for College, Military presentation in the library, UCSB Study, CIF wrestling, girls' basketball tournament, Santa Maria Valley Youth soccer, Orcutt Academy soccer, SMCCSL soccer tournament, and Crosspointe Church.
- Preventive work order hours – 29
- Routine work order hours – 64
- Total work orders completed – 95
- Event setup hours – 99

ERHS

- Completed field preparation for baseball, softball, and track & field seasons.
- Cleared windblown debris following the winter storms. **(Photo)**
- Abated weeds and fertilized lawns at EHRHS and DHS campuses.
- Cleaned rain gutters on all permanent classroom buildings.
- Repaired a faulty electrical circuit in the wood shop.
- Replaced the pressure release valve on the irrigation well.
- Repaired several leaking faucets, clogged toilets, and backed-up urinals in student restrooms.
- Repaired tripping hazards on several portable classroom ramps.
- Added automated lighting control to the exterior lights on the football ticket booth near Larch Street. This will assist students leaving the campus after dark.
- Repainted the varsity softball scoreboard. **(Photo)**
- Performed semi-annual inspection of the cafeteria kitchen grease trap.
- Installed new flags in the parking lot.
- Replaced lights on the gymnasium stage.
- Completed repairs identified in the Williams Settlement Facility Inspection (FIT).
- Lubricated padlocks throughout campus.
- Lubricate wheels on all campus rolling gates.
- Inspected portable classroom roofs and sealed leaks on rooms 599 and 624.
- Serviced the wood shop exhaust fan and dust collector.

REGULAR MEETING

March 8, 2016

- Repaired a table saw in the wood shop.
- DHS – patched concrete on the front walkway.
- DHS – Cleaned door locks for Cyberlock keys.
- Setup several events – ASM, TMT, parent meeting, CSEA meeting, Financial Aid Night, graduation cap and gown ordering, ASVAB, Youth Cheer Clinic, water polo rummage sale, ASB presentation, FFA meeting, PSAT parent night, lunchtime Jazz Band performance, AVID club meeting, science animal showcase, wrestling, basketball, and boys' and girls' soccer.
- Preventive work order hours – 69
- Routine work order hours – 157
- Total work orders completed – 134
- Event setup hours – 196

SMHS

- Performed pest control: gophers and ants.
- Groomed the football stadium turf.
- Prepared the varsity softball field for the 2016 season.
- Fertilized several areas of the campus lawns.
- Repaired exterior lighting.
- Repaired inoperable showers in the small gymnasium locker room.
- Repaired the leaking showers at the swimming pool.
- Repaired the drinking fountain in the administration building hallway.
- Replaced lighting ballasts in several locations on campus.
- Repaired damage and repainted the ceiling in the Wilson Gymnasium lobby.
- Repaired HVAC issues in Administration rooms 118 and 121; classrooms 310, 411, and 830; and the multipurpose room in the cafeteria.
- Repaired damage to the restroom stalls in the northeast portable restroom (boys') and the 320 restroom (boys').
- Tested and repaired computer projectors in classrooms 242, 337, 611, 623, 645, and 904.
- Replaced paper dispensers in several restrooms.
- Installed a new music storage system in the choir room 113 and 114.
- Replaced fluorescent lights in several classroom locations.
- Began the renovation of the maintenance shop restrooms. **(Photo)**
- Continued update of the teachers' lounge kitchen. **(Photo)**
- Setup several events: Link Crew, Cafecito, ASVAB Testing, Financial Aid Night, PIDA, Fighting Back Santa Maria, Altrusa Club special speaker, Friday Movie Night, Delta Saturday School, Allan Hancock evening classes, CSEA general meeting, boys' and girls' basketball, girls' wrestling tournament, boys' and girls' soccer, One Way swimming club, and adult soccer league.
- Preventive work order hours – 10
- Routine work order hours – 148
- Total work orders completed – 154
- Event setup hours – 210

Graffiti & Vandalism

- | | | |
|--------|----|-----|
| • ERHS | \$ | 110 |
| • DHS | \$ | 0 |
| • SMHS | \$ | 140 |
| • PVHS | \$ | 210 |

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS – New Visitor Parking Lot Underground Utilities Relocation Underway



SMHS – The New Parking Lot Requires a New Ramp for the Front Entrance



PVHS – Gary Wuitschick Does a “Sound Check” on the Performing Arts Center Stage

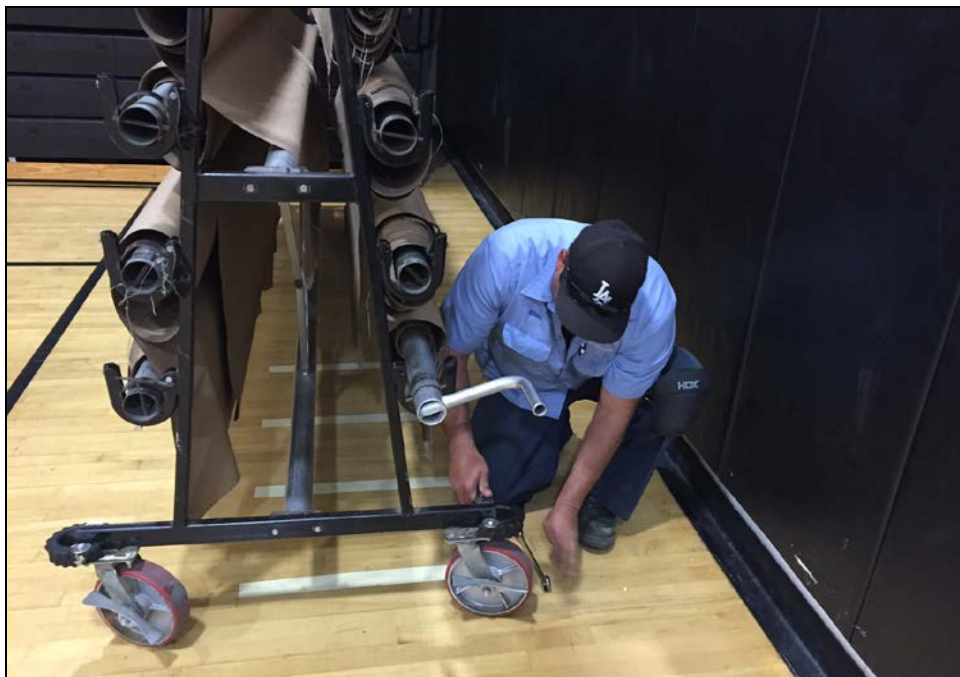


PVHS – Performing Arts Center Foundation Awaits Structural Steel.
Dramatic Background adds to the Excitement and Anticipation

Photo Gallery - Maintenance & Operations



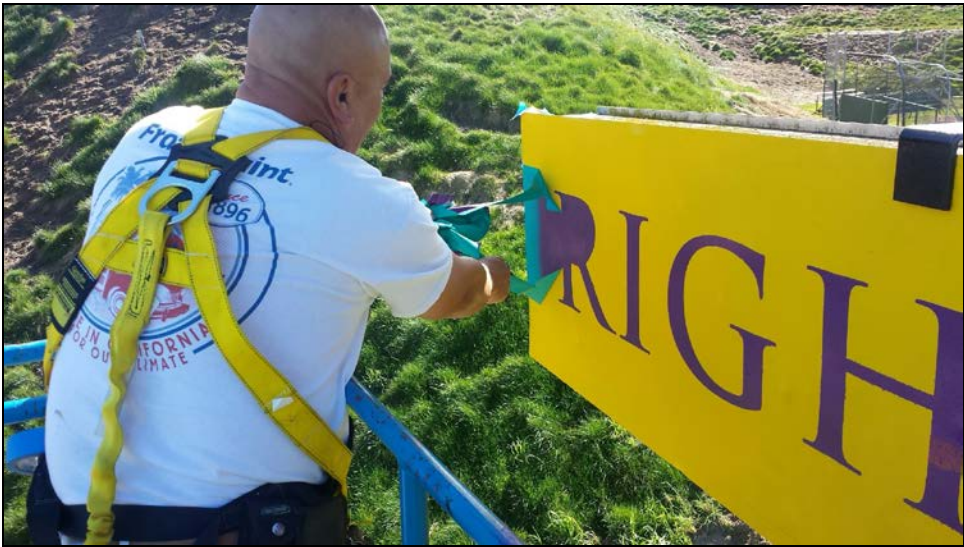
PVHS - Two Hydration Stations Installed on the 300 and 400 classroom Building Exteriors



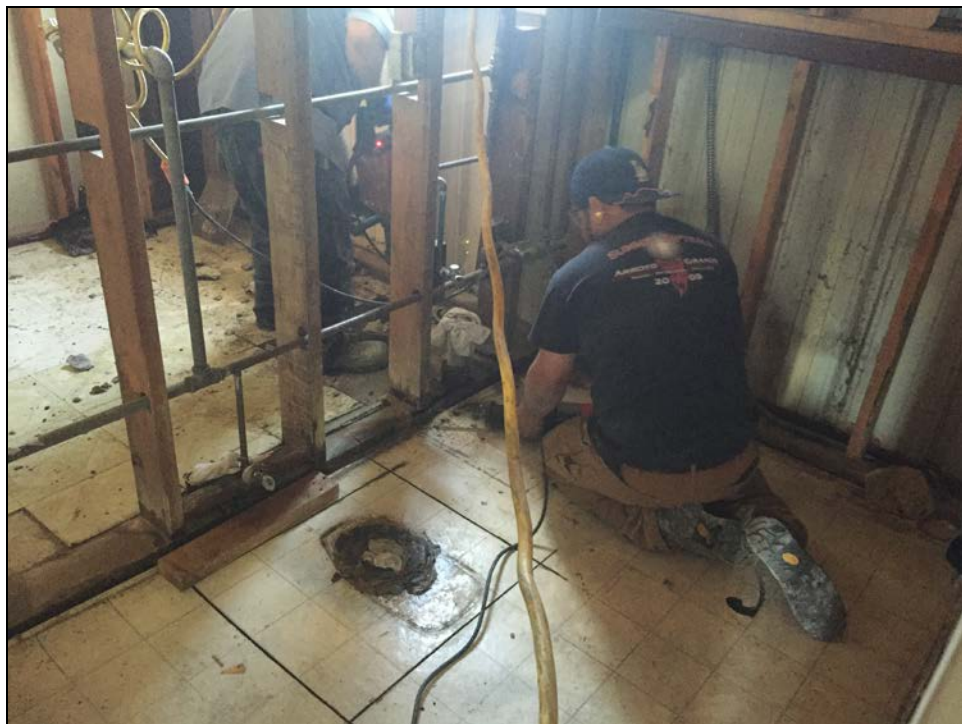
PVHS - Elias Comacho Installs Rubber Bumpers to Protect Gymnasium Wall Pads



ERHS - Denton Tilley Cleans Debris from a Winter Storm



ERHS - Ray Segovia Painting the Softball Scoreboard



SMHS – Flavio Rodriguez and Erik Fulton Renovating the Maintenance Restrooms



SMHS – José Placencia Installs New Cabinets in the Staff Kitchen

REGULAR MEETING
March 8, 2016

APPENDIX C
2015/16 Second Interim Revised Budget

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
2015/16 2nd INTERIM REVISED GENERAL FUND BUDGET ASSUMPTIONS**

This revised budget for the Santa Maria Joint Union High School District recognizes changes which have occurred since the District last revised its budget in December 2015 (the "First Interim Revision"). These revisions include recognition of the effect of other legislation passed since that time, adjustments to current year award amounts as information is obtained, and other items necessitated by changing conditions within the district. The details for the major changes from the First Interim Revised Budget to this Second Interim Report are shown below and on the following pages.

REVENUES:

LCFF Sources

Income from LCFF sources is based on ADA, gap funding, and targeted pupil population factors. Since the District last revised its budget, the District has revised the gap funding percentage in accordance with the Governor's January proposed budget, from 51.52% to 51.97%. District enrollment and its FRPM/EL percentage were re-certified by the CDE in the CalPADS database in February. The re-certification was necessary due to a software error that the CDE discovered after the District submitted its Fall certification in December 2015. The changes in key factors that determine the District's LCFF funding are summarized in the table below:

	1st Interim	2nd Interim	Change
Enrollment	7,913	7,900	(13)
Total Unduplicated Pupil Count	6,044	6,004	(40)
Unduplicated Pupil Percentage ("FRPM/EL") (3 yr rolling average)	74.82%	74.64%	(0.18%)
Average Daily Attendance ("ADA") (includes COE)	7,487.99	7,483.29	(4.70)

Changes in the factors noted in the table above result in a **decrease** of \$5,263. In addition, property taxes transferred to the District from the Santa Barbara County SELPA, in support of its special education programs, are projected to increase \$77,072. In total, revenues from LCFF sources increase by

\$ 71,809

Federal Revenues

Federal revenues have been revised based on appropriation notices and award amounts in the District's Consolidated Application, as follows:

Title I	\$ 7,564
Title II	103
Title III	< 1,074>
Special Education (IDEA)	<u>101,040</u>

Total increase in Federal Revenues

\$ 107,633

State Revenues

Adjustments based on official and/or updated estimated award

Announcements:

Prop 39 California Clean Energy (3 yrs' funding)	\$ 714,217
California Career Pathways Trust	353,571
Agriculture Incentive Grant (SMHS only)	10,000
Special Education (AB602 & Mental Health)	< 159,476>
State of California reimbursement for STAR, CAHSEE	23,300
Discretionary one time funding, appropriation adjustment	5,355
Lottery Increase	<u>5,780</u>

Total increase in State Revenues \$ 952,747

Local Revenues

The District adjusts its budget for local revenues during the year based on actual events. Adjustments are as follows:

Special education SELPA reimbursement for LCI (2 yrs)	\$ 496,142
Microsoft Education Tech Voucher program, final reimbursement	108,772
SBCEO / ROP increase based on projected staffing CTE sections	95,139
PG&E rebate	38,109
Cal Poly Teacher Improvement Grant	30,000
SIPE Safety equipment	15,430
SELPA reimbursement selected PREP period Spec Ed staffing	8,474
Other	<u>2,430</u>

Total increase in Local Revenues \$ 794,496

TOTAL REVENUES HAVE INCREASED BY: \$ 1,926,685

EXPENDITURES:

Salaries, Wages, & Benefits

- Certificated staffing changes are detailed in the table below

	FTE	COST
Staffing increases since prior budget revision; QEIA, PREP periods, Data TOSA	2.40	\$ 91,945
Staff returning from leaves of absence	3.00	260,075
PREP period assignment reimbursed by SELPA	0.20	8,474
Speech Pathologist, could not fill, moved dollars to services budget	(0.50)	(41,315)
Increase in health and welfare benefit cost associated with start of new plan year due to new enrollments, coverage tier changes, and District's cost to cover 100% of certain married employees, etc.		74,418
	<u>5.10</u>	<u>\$ 393,597</u>

- Classified staffing changes are detailed in the table below

	FTE	COST
Pilot project additional day custodians for remainder of school year, offset by decrease in planned MOT equipment purchases	9.00	\$ 196,957
Special Ed Instructional Assistants	0.44	4,298
Bus Drivers, route rebids in January	0.19	17,390
Bi-lingual premium, 22 employees	-	18,955
Cost savings on staff resignations, transfers, promotions, then new hires. This represents a total of 20.4 FTE changing positions since last budget revision. Of these, 7.6 FTE are still vacant as of February 1.	-	(120,964)
	<u>9.63</u>	<u>\$ 116,636</u>

- Management/Confidential staffing changes are noted in the table below

	FTE	COST
Increase in health and welfare benefit cost associated with coverage tier changes associated with qualifying events	-	\$ 1,512
Bi-lingual premium, confidential only	-	917
	<u>-</u>	<u>\$ 2,429</u>

- Other salary, wage, and benefit changes include the following:
 - Allowance for (extra hours) in the Migrant program for speech and debate \$18,938.
 - Increase in the provision for substitute costs, hourly instruction, and extra hours \$100,303. This increase is offset by a corresponding decrease in budgeted amounts for supplies and services, as noted below.
- **In total, all changes in salaries, wages, & benefits result in an increase of \$631,903 since the First Interim Revised Budget.**

Books and Supplies, Services, Capital Outlay

- In total, expenditures for Books and Supplies, Services, and Capital Outlay ***increased*** by \$147,181. Details are shown in the table below:

LCAP goal 6 Student safety move amount for Fitzgerald Community School to Other Outgo. This is an accounting entry required by the guidance in the California School Accounting Manual			
			\$ (345,000)
SELPA funding model, reduction in allocation of regional program costs			(302,718)
Reduction / cost transfer to fund pilot day custodian project as noted in salaries			(196,957)
Reduction / cost transfer to fund staffing costs for subs & extra hours in salaries			(100,303)
Increases associated with additional revenues			
California Career Pathways Trust	\$ 353,571		
Cal Poly Teacher Improvement grant	30,000		
SIPE safety equipment	15,430		
Agriculture Incentive Grant, supplemental SMHS	10,000		
Discretionary one time funding appropriation adjustment	5,355		
Lottery, restricted portion for textbooks	3,439	417,795	
LCAP goal 5 Technology, increase for additional student tablets & tracking software			300,000
Solar energy project evaluation consultant			112,500
LEA Medi-Cal Billing Option program, provision for contracted speech therapy services			80,000
Increase professional services for legal & asset inventory			69,500
Adjust budgets in local grants to reflect spending of ending balance carryovers			43,066
Facility repair work, concrete at SMHS, parking lot gates at PVHS			40,670
District share of costs payable for staff employed by SBCEO for the ROP program			29,736
All other			(1,128)
			<u>\$ 147,161</u>

Other Outgo increases, transfer to SBCEO for Fitzgerald Community School \$345,000

Other Outgo – Transfers of Indirect Costs ***increased*** <695>

TOTAL EXPENDITURES HAVE INCREASED BY: **\$1,123,369**

OTHER FINANCING SOURCES/USES which represent transfers in/out, increases by \$65,000 for funds transferred to the District’s Special Reserve for Capital Outlay in support of the parking lot project at SMHS.

NET CHANGE IN FUND BALANCE DUE TO ABOVE ITEMS:

TOTAL REVENUES HAVE INCREASED BY:	\$ 1,926,685
TOTAL EXPENDITURES HAVE INCREASED BY:	<1,123,369>
TOTAL OTHER FINANCING SOURCES/USES:	<u><65,000></u>
NET DIFFERENCE IN ENDING BALANCE:	\$ 738,316

Santa Maria Joint Union High School District			
2015/16 SECOND INTERIM REVISED BUDGET- MULTI YEAR PROJECTION - GENERAL FUND			
	2015/16	2016/17	2017/18
	Total	Total	Total
<i>Current year enrollment</i>	7,900	7,987	7,987
<i>Projected Actual ADA</i>	7446	7528	7528
<i>Projected Funded ADA (greater of curr or p</i>	7446	7528	7528
Beginning Balance	5,743,901	5,371,767	8,567,257
Revenues			
LCFF Sources	74,603,801	80,080,938	83,454,143
Federal Revenues	4,552,500	4,500,929	4,500,929
State Revenues	10,525,693	6,424,791	4,813,799
Local Revenues	1,368,156	797,273	797,273
Total Revenues	91,050,150	91,803,931	93,566,144
Expenditures			
1000 Certificated Salaries	35,947,777	35,217,251	35,611,039
2000 Classified Salaries	14,235,705	14,277,888	14,420,706
3000 Employee Benefits	16,189,746	16,611,632	17,948,139
4000 Books & Supplies	10,749,896	8,286,735	6,675,743
5000 Services and Other Operating	11,486,695	12,855,425	14,028,753
6000 Capital Outlay	1,286,451	492,844	492,844
		-	-
Other Outgo, debt service, State Sp. School	764,307	784,877	803,822
Direct Support/Indirect Cost	(168,293)	(293,211)	(293,211)
Total Expenditures	90,492,284	88,233,441	89,687,835
Operating Surplus/(Deficit)	557,866	3,570,490	3,878,309
Transfers In	-	-	-
Transfers Out	(930,000)	(375,000)	(375,000)
Other Financing Sources/(USES)	-	-	-
Encroachment contributions	-	-	-
Increase (Decrease) in Fund Balance	(372,134)	3,195,490	3,503,309
Ending Fund Balance	5,371,767	8,567,257	12,070,566
Components of Ending Fund Balance			
Nonspendable (revolving cash, stores, prepaid	165,359	165,359	165,359
Reserved for economic uncertainties	2,742,669	2,658,254	2,701,886
Restricted programs ending balances	1,147,309	1,147,309	1,147,309
Unappropriated amount, General Fund 01	1,316,430	4,596,335	8,056,012

All ongoing sources of Revenues and Expenditures from the 2015/16 Revised Budget are assumed to continue at the same level for the next two years with the following adjustments:

REVENUES

LCFF Sources

- For this Revised Budget, the District is projecting revenue from LCFF sources using the simulator tool provided by the Fiscal Crisis and Management Assistance Team (“FCMAT”). FCMAT’s calculations use inflation and gap funding percentage estimates provided by the California Department of Finance, and then allows for entry of district-variable data such as ADA by grade span, and the percentage of the count of unduplicated students who are English learners, foster youth, or who qualify for free or reduced-price meals. This factor is often referred to as “FRPM/EL”. The table below illustrates the various components of income from LCFF sources for the budget and two subsequent years.

	2015-16	2016-17	2017-18
LCFF State Aid Funding			
Base Grant	\$62,126,413	\$65,020,318	\$67,034,199
Supplemental/Concentration Grant	11,032,319	13,615,551	14,974,875
Total LCFF State Aid	73,158,732	78,635,869	82,009,074
Property Tax Transfer SBCEO for Special Education	1,445,069	1,445,069	1,445,069
Total Revenues, LCFF Sources	\$74,603,801	\$80,080,938	\$83,454,143
Funded LCFF Base Grant / ADA:	\$ 8,302	\$ 8,595	\$ 8,861
Funded ADA (includes COE)	7483.29	7565.29	7565.29

- In 2016/17, revenues from LCFF sources **increase** from 2015/16 by \$5,477,137. Of this amount, \$2,583,232 is attributable to an increase in supplemental/concentration grant funding and is required to be expended on increasing services for the District’s target population of English learners, foster youth, and economically disadvantaged students (“FRPM/EL”). The estimated funded LCFF base grant per ADA is \$8,595.
- In 2017/18, revenues from LCFF sources **increase** from 2016/17 by \$3,373,205. The amount of the increase attributable to the District’s FRPM/EL population is \$1,359,324. The estimated funded LCFF base grant per ADA is \$8,861.

Federal Revenues

- In 2016/17 Federal Revenues **decrease** by \$51,571 which is the amount of prior year unused grant award carryover dollars contained in the Revised Budget.
- In 2017/18 Federal Revenues remain unchanged from 2016/17.

State Revenues

- In 2016/17 State Revenues **decrease** by \$4,100,902 from 2015/16, as follows:
 - Discretionary funding, decrease due to change in rate/ADA \$2,275,807
 - Prop 39 California Clean Energy Jobs Act, see note below 844,217
 - Educator Effectiveness, one time award in 2015/16 578,911
 - California Career Pathways Trust grant 353,571
 - Lottery 14/15 4th qtr & annual adjustments 38,396
 - Ag Incentive supplemental grant 10,000
- In 2017/18 State Revenues **decrease** by \$1,610,992 due to the elimination of Discretionary funding that was included in 2016/17.
- Regarding revenues from Proposition 39 the California Clean Energy Jobs Act, this is a voter approved initiative that provides for annual transfers from the General Fund for a period of five years, from 2013/14 through 2017/18. In 2013/14 the District received \$130,000 for planning. Then three years' of funding was received in 2015/16. There is an estimated remaining award amount of \$925,205 which will be budgeted when received.

Local Revenues

- Local Revenues include interest earnings, facility use fees, and a variety of reimbursements and fee-for-service programs. Typically the District adjusts its budget for Local Revenues based on actual receipts and reimbursements. Beginning in 2016/17, local revenues decrease by \$570,883 due to the following:
 - Decrease in expected Special Ed LCI funding (budget year represents two years' of payments) \$ 296,142
 - Microsoft Ed Tech Voucher program (budget year is final closeout program payment) 108,772
 - Elimination of the CAPP grant program 80,000
 - Eliminate PG&E rebate & other local grants 85,969
- In 2017/18 Local Revenues remain unchanged from 2016/17.

EXPENDITURES

Salaries, wages and benefits:

- Step and Longevity increases for all employees of \$978,577 for 2016/17 and \$821,856 for 2017/18.
- The District annually projects attrition of 5.0 Certificated FTE's from retirements. The salary and benefit savings from these retirements, offset by salary and benefit costs for replacement employees, and continuing health benefits for the retirees, results in a net decrease of \$105,139 in 2016/17 and \$107,836 in 2017/18.
- In 2016/17 there is an **increase** of \$247,196 for approximately 3 certificated FTEs in support of increased enrollment.
- The District began a pilot project for additional day time custodians in 2015/16. The cost of \$197,251 included in the budget year represents half of the estimated annual cost. Funding for the program is from an allocation of the so-called "One Time" discretionary block grant. In subsequent years it is anticipated that this expense will be included in the District's LCAP plan. Therefore the cost for the pilot program is eliminated in 2016/17. See remarks below in supplies, services, and capital outlay regarding the District's

- obligation for budgeting expenditures in support of increasing services to target populations.
- Legislation passed last year has resulted in statutory rate increases for the District's contribution to the State Teachers' Retirement System. The rate increases for the subsequent two years are 1.85 percentage points in each year. Therefore there is an increase of \$642,521 in 2016/17 and 2017/18.
 - Similarly, while not set in statute, the rates for the District's contribution to the Public Employees' Retirement System are projected by the PERS board annually. For 2016/17 the increase is 1.20 percentage points, or \$179,791 in expense. For 2017/18 the increase is \$530,555 corresponding to a rate increase of 3.55 percentage points.
 - Based on an actuarial study of the District's OPEB liability, the provision for the retiree health benefits increases by \$61,216 in 2016/17, and increases by \$86,017 in 2017/18.
 - In 2013/14 the District offered an early retirement incentive program, and eligible participants could choose to take the payout of \$50,000 in installments varying from two to five years. The payments began in the 2014/15 school year. As of the 2015/16 year the remaining balance is \$552,500 payable as follows: 2015/16 \$397,500; 2016/17 \$122,500; 2017/18 \$22,500; 2018/19 \$10,000.
 - The final year of funding for the QEIA program was 2014/15. Sufficient carryover funds are available for expenditure in 2015/16. Thereafter, reductions are needed to the extent of projected carryover funds available. These amount to \$1,798,331 in 2016/17.
 - In total, costs for salaries, wages, and benefits **decrease** from 2015/16 to 2016/17 by \$266,457 and **increase** from 2016/17 to 2017/18 by \$1,873,113. All of the changes noted above are summarized in the table on the following page.
 - **PLEASE NOTE: There are no COLA increases for salaries and benefits included in 2016/17 or 2017/18, as these are subject to negotiations.**

SALARIES, WAGES, AND BENEFITS			
2015/16 balance			\$ 66,373,228
2016/17			
	Step-column costs	978,577	
	STRS rate increase 1.85 percentage points	642,521	
	PERS rate increase 1.20 percentage points	179,791	
	Staffing increases due to projected enrollment	247,156	
	Increase in retiree health benefits	61,219	
	Remove cost of pilot project day custodians	(197,251)	
	Eliminate expenses related to QEIA program	(1,798,331)	
	Estimated annual retirements 5 FTE's	(105,139)	
	Reduction in early retirement incentive pymts	(275,000)	
	Total change from 2015/16 to 2016/17		(266,457)
2016/17 balance			66,106,771
2017/18			
	Step-column costs	821,856	
	STRS rate increase 1.85 percentage points	642,521	
	PERS rate increase 3.55 percentage points	530,555	
	Increase in retiree health benefits	86,017	
	Estimated annual retirements 5 FTE's	(107,836)	
	Reduction in early retirement incentive pymts	(100,000)	
	Total change from 2016/17 to 2017/18		1,873,113
2017/18 balance			\$ 67,979,884

Books and Supplies, Services, Capital Outlay

- For 2016/17, expenditures which are included in the 2015/16 Revised Budget and are one-time in nature are eliminated, resulting in a **decrease** of \$6,046,468. These are detailed in the table below.

SUPPLIES, SERVICES, CAPITAL OUTLAY - one time items occurring in 2015/16			
Expenditures supported by funding from the Discretionary Block Grant:			
Science curriculum & other textbook needs		\$	2,000,000
School site allocations for professional development and instructional materials			475,000
Technology infrastructure needs			347,544
District-wide Professional development & related materials			255,355
Operations and maintenance equipment needs			321,649
Marquee at RHS, SMHS			150,000
Student furniture			60,000
			\$ 3,609,548
Prior year carryovers as noted in the narrative accompanying the Revised Budget			
			690,050
Educator Effectiveness Grant			578,911
Expenses related to one time revenues occurring in the budget year: California Career Pathways, Cal Poly Teacher Improvement, Supplemental Ag Incentive Grant			
			409,001
JCI Energy retrofit contract			229,000
School bus purchase			182,188
Solar energy project evaluation consultant			112,500
Pool deck tile repair and chemical system			129,100
Parking lot gate repair PVHS; concrete work SMHS			40,670
Voter survey, asset inventory services			38,500
Scoreboard install at PVHS (shared cost with PV admin dept)			20,000
Water damage emergency repairs			7,000
			\$ 6,046,468

- Funding from a so-called “One Time” discretionary block grant in 2015/16 totaled \$3.88 million. In addition to the items noted above, the District utilized the balance of the funding for a pilot project for day custodians (see salaries and wages discussion above) and a transfer out of \$80,000 to the Capital Projects special reserve fund. Any funds unexpended at the end of the 2015/16 school year may be carried over and expended in subsequent years.
- The District is projecting a recurrence of the one-time funding, but at a much lower rate. As of the Governor’s January budget proposal, funding in 2016/17 for the one time dollars is projected to be \$214/ADA, for a total of \$1,610,992. In 2017/18 this funding is eliminated. The repetition of this so-called “one time funding” is a financial move by the Governor to be able to account for state revenues that exceed projections, without incurring an obligation for on-going funding under Prop 98.

- The provision for allocations to school sites from the general fund, which is based on ADA, **increases** by \$6,150 in 2016/17 and remains unchanged in 2017/18.
- Amounts in the budget year for books, supplies and services in the QEIA program, \$27,398, are eliminated in subsequent years as this program is not funded beyond the 2015/16 year.
- The District budgets for election expenses every other year, coinciding with the November General Elections in even-numbered years where members of the Board of Education are elected. For the 2015/16 budget year there is no amount budgeted, \$45,000 in 2016/17, and no expense budgeted in 2017/18.
- Amounts projected for books, services and capital outlay in restricted programs are decreased to the level of revenue available for expenditure. In 2016/17 this amounts to a **decrease** of \$284,547, and in 2017/18 an additional **decrease** of \$140,996.
- Based on the District's projected LCFF funding, and in compliance with the LCAP enabling legislation, there are increased amounts that are required to be expended for the benefit of the District's FRPM/EL population. In 2016/17 the **increase** is \$2,583,232. For 2017/18 there is an **additional** amount of \$1,359,324.
- In total, expenditures for books and supplies, services, and capital outlay **decrease** by \$1,888,039 from 2015/16 to 2016/17, and **decrease** by \$437,664 from 2016/17 to 2017/18. All of the changes noted above are summarized in the table below.

SUPPLIES, SERVICES, CAPITAL OUTLAY			
2015/16 balance			\$ 23,523,042
2016/17			
	Remove one-time items		\$ (6,046,468)
	Eliminate QEIA Expenses		(27,398)
	Decrease expenses in restricted programs		(284,547)
	LCAP expenditures for FRPM/EL target population	2,583,232	
	Expenses associated with recurrence of "one-time" discretionary funding	1,610,992	
	Ongoing support for MOT equipment	225,000	
	Election Expense	45,000	
	School site allocations based on ADA increase	6,150	
	Total change from 2015/16 to 2016/17		(1,888,039)
2016/17 balance			21,635,003
2017/18			
	Discretionary Block Grant		(1,610,992)
	Decrease expenses in restricted programs		(140,996)
	Election expense		(45,000)
	LCAP expenditures for FRPM/EL target population	1,359,324	
	Total change from 2016/17 to 2017/18		(437,664)
2017/18 balance			\$ 21,197,339

Other Outgo

- Other outgo includes the District's required payments for debt service including Certificates of Participation ("COPs"), capital leases, and PG&E financing, in support of a variety of energy management, conservation, and retrofit projects throughout the District. Other Outgo also includes a payment to SBCEO for services provided for the District's LCAP plan, in the amount of \$345,000 for both 2016/17 and 2017/18. Amount projected in accordance with debt service schedules are \$439,877 in 2016/17, and in \$458,822 in 2017/18.

Other Financing Uses

- The budget year includes transfers out in support of the District's facilities and deferred maintenance projects. Note that funding for deferred maintenance, formerly a "Tier III" categorical program, is eliminated due to the LCFF funding formula. The District is continuing to budget a transfer of \$375,000 per year for necessary deferred maintenance projects. A transfer to the District's special reserve fund for capital outlay for facility projects in the amount of \$555,000 is included in the budget year, and eliminated in the succeeding years.
- Additionally, the transfer of Needy Meal revenues to the Cafeteria Fund, which has typically been \$250,000 in the past, is not reflected in the budget and two succeeding years. The need for this transfer is monitored on an ongoing basis. Depending upon reserve levels and food costs, this transfer may need reinstating in future years.

PLEASE NOTE: This projection is based on assumptions and factors from the State Budget and various education trailer bills. LCFF funding is dependent upon a variety of state and District-specific factors which can significantly impact future revenue projections. There is no requirement for minimum funding in the LCFF law therefore projections of "gap funding" by the Department of Finance can change based on changing revenue collections at the state level. In addition, Proposition 30 which provides much of the revenue that is used to fund the LCFF is temporary. The state sales tax portion will expire at the end of 2016 and the income tax portion is due to expire at the end of 2018.

The next benchmark for revenue projections, and a second look at the Governor's proposed budget for the 2016/17 year, will be in May. Stay tuned....

**Board Policies for Approval
March 8, 2016 Board Meeting**

POLICY NUMBER	DESCRIPTION
BP 5131.2 (BP revised)	<p><u>Bullying</u> Policy updated to provide for an informal, site-level reporting process leading to investigation of any bullying complaint pursuant to the uniform complaint procedures and to clarify when suspension and expulsion may be used as corrective action for a student who commits an act of bullying.</p>
BP 5145.3 (BP revised)	<p><u>Nondiscrimination/Harassment</u> Mandated policy revised to specify that discrimination includes disparate treatment and provide for an informal, site-level reporting process leading to investigation pursuant to the uniform complain procedures.</p>
AR 5145.3 (AR revised)	<p><u>Nondiscrimination/Harassment</u> Mandated regulation recognizes the list of measures a district could implement to prevent discrimination under a new heading “Measures to Prevent Discrimination,” and clarifies the requirement for translation under certain circumstances. Within section “Process for Initiating and Responding to Complaints,” added new paragraphs for reporting of incidents by employees and to specify district’s responsibility to investigate and incident even when a formal complaint is not filed. Within section “Transgender and Gender-Nonconforming Students,” refine materials related to privacy rights of all students.</p>
BP 5145.7 (BP revised)	<p><u>Sexual Harassment</u> Mandated policy revised to provide for the use of uniform complaint procedures to investigate and resolve sexual harassment complaints and to add language for disciplining any employee who commits sexual harassment against a student. Additionally, language formerly in policy regarding confidentiality has been moved to the regulation</p>
AR 5145.7 (AR revised)	<p><u>Sexual Harassment</u> Mandate regulation revised to require designation of the employee(s) responsible for coordinating the district’s Title IX compliance efforts. Material formerly in policy expanded and reorganized under a new section “Confidentiality.” Section “School-level Complaint Process/Grievance Procedures” reorganized into two separate sections, “Reporting Process and Complaint Investigation and Resolution” and “Response Pending Investigation,” to integrate site-level processes with the uniform complaint procedures.</p>

**Board Policies for Approval
March 8, 2016 Board Meeting**

POLICY NUMBER	DESCRIPTION
BP 1312.3 (BP revised)	<p><u>Uniform Complaint Procedures</u> Mandated policy updated to expand the scope of the uniform complaint procedures to include complaints regarding a district's failure to comply with legal requirements related to the implementation of the local control and accountability plan and to reflect NEW TITLE 5 REGULATIONS (Register 2013, No. 38) regarding noncompliance with state law prohibiting the changing of student fees.</p>
AR 1312.3 (AR revised)	<p><u>Uniform Complaint Procedures</u> Mandated regulation updated to more clearly spell out district responsibilities, especially with regards to discrimination complaints. Revised regulation also specifies clear and effective practices that facilitate prompt and fair resolution of complaints, including training for compliance officer(s) establishment of well-defined timelines, and provision of comprehensive requirements regarding essential components of the complaint process such as findings of facts, notification, translation, and corrective action.</p>