



NORTH TIPPAH SCHOOL DISTRICT



Travel Expense Report 2022

Name: _____ Date: _____

Date	Meeting/Conference Title and Location	Miles	Meals	Lodging

I certify that the amounts listed are the actual expenses incurred.

Miles _____ X .585 = _____

Total for miles _____

Meals _____

Lodging _____

Fees _____

Total Expenses _____

Employee Signature

Administrator Signature