

DRAFT – Unofficial Until Approved
Meeting Minutes 2/8/18

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Regular Board Meeting on February 8, 2018 in the Board Room, at the Tanque Verde School District Administrative Office - 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 6:58 p.m.

1. ROLL CALL

Board Members present:

Ms. Susan Fry, Board President

Mr. Carlos Ruiz, Board Member

Mr. Steven Auslander, Board Member

Mr. Jeremy Schalk, Board Clerk

Mr. Jeffrey Neff, Board Member

Kaitlyn McWilliams, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda. Mr. Neff seconded; the motion carried unanimously.

3. REPORTS

- Student Board Member Report – Kaitlyn McWilliams (submitted in advance)

Agua Caliente Elementary School

- ❖ January 19th was the Father Daughter dance.
 - It was Sock Hop themed. For dads and daughters from preschool to 6th grade.
- ❖ January 25 the Tucson Symphony performed for 4th and 5th graders.
- ❖ February 2nd was the talent show! This was great opportunity for all the elementary students to showcase their talent; there are about 60 acts this year!
- ❖ February 12-16 is *Love of reading week!* Guest speakers are invited to read their favorite books in the library.
- ❖ February 16th is the science fair. All projects will be displayed and judged that day.

Tanque Verde Elementary School

- ❖ January 12th was the ribbon cutting for the new playground equipment
- ❖ Hosted TVUSD spelling Bee. 5th grader, Lindsey Gaines from TVES won.
- ❖ All 5th graders attended Tucson Liberty Festival. Students learned about the American Revolution, historic fashion, and music.
- ❖ February 1st- Math night from 5-7pm.
- ❖ February 9th- Father Daughter dance!
- ❖ February 12-16 is *Love of reading week.*
- ❖ February 21st- 2nd grade music performance.

Kaitlyn reported she volunteered at the Father Daughter dance at ACES, she said everyone had a good time; grades pre-k through 6th participated. She highlighted some of the events that have taken place at both schools.

- Superintendent's Report – Dr. Scott Hagerman

- Transportation Software – Dr. Hagerman indicated the Transportation Department is acquiring bus routing software from *Transfinder* to help with mapping bus routes, and to more efficiently track and record service and maintenance of our bus fleet. The Transportation Department will be using the new software starting in the fall of 2018.

- Math and Writing Adoption focus groups - Dr. Hagerman talked about the structure and purpose of the groups. In all, there will be three (3) focus groups:

- Writing K- 6th grade – first meeting is Thursday, Feb. 15

- Math K-5th grade – first meeting is Tuesday, Feb. 27

- Math 6th- 8th grade – first meeting is Wednesday, Feb. 28

The focus groups consist of teachers and administrators. The purpose is to gather information about what's working and what challenges/barriers teachers may be experiencing. The goal is to have an open and honest process to brainstorm ways we can best support teachers and increase student achievement. Professional development may be organized with teacher tracks, for the purpose of better supporting teachers where they are.

Ms. Fry asked if Board members will receive updates on these meetings, Dr. Hagerman said he would provide updates.

- ADE Kindergarten Formative Pilot

The District was selected to participate in a kindergarten formative pilot through the Arizona Department of Education. This pilot will provide us with a tool, Kindergarten Developmental Inventory (KDI), that will help assess all of the essential areas of a child's school readiness such as: language and literacy development, cognition and general knowledge, approaches towards learning, physical well-being and development, and social and emotional development.

4. CALL TO THE PUBLIC

None

5. CONSENT AGENDA *(see attached personnel report)*

Dr. Hagerman introduced Christine DeBono and Kristin Meza to the Governing Board. They are new teachers who will be joining the District next school year. Kristine Meza will be teaching English at Emily Gray Junior High School and Christine DeBono will be at one of the elementary schools.

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Schalk seconded; the motion carried unanimously.

6. INFORMATION AND DISCUSSION ITEMS

A. High School Requirements (CTE/Fine Arts and PE) – Dr. Hagerman

The historical timeline for high school requirements:

Spring of 2017

Changed from 7 periods to 6

Change in graduation requirement from 24 to 23

Change in Foreign Language requirement

Fall of 2017

Initial Board presentation regarding CTE/Fine Arts and PE

Site Council feedback: 2 credit CTE/Fine arts requirement. This can be met with any combination of Fine arts and/or CTE. (i.e. 2 credits Fine arts or 2 credits CTE or 1 and 1).

Concerns were also raised about graduation and weighting of advanced classes.

Survey: Results 458 responses: 49% parents; 9% staff; 39% students 3% community

CTE/FINE ARTS:

CTE/Fine Arts Make no change= 23.8%

1 Fine Arts or 1 CTE = 24.24%

2 credits (1 Fine Arts and 1 CTE, 2 Fine Arts or 2 CTE) – 51.97%

CURRENT REQUIREMENT: 1 PE credit for graduation:

Keep current requirement = 26.6%

Allow documented participation in TVHS sponsored sports or marching band = 63.4%

INCREASE ADDITIONAL WEIGHT FROM .25 TO .5 FOR AP AND DE COURSES

Keep current weights = 47.48%

Increase the additional weight to .5 = 52.52%

Winter 2018 – Board update proposed next steps

Feedback and guidance:

Send PE and CTE/Fine Arts back to site council for final feedback.

Bring a study item with more information to the Board on weighting of AP/DE Classes.

Student Board Member Kaitlyn McWilliams likes the idea of students having more flexibility. She said some students are interested in CTE courses while others prefer Fine Arts. With more flexibility, students can select courses that really interest them rather than having to satisfy a graduation requirement.

Ms. Fry asked how students opting to use credit from sports and band will be impact the PE classes. She asked if Dr. Hagerman would let her know how.

B. Minimum Wage change – Dr. Hagerman

January 1, 2019 minimum wage will be \$11.00 per hour. We will have 21 employees affected, with a projected cost of \$3000 - \$5,000 to the District.

January 1, 2020 minimum wage will be \$12.00 per hour. We will have 81 employees affected, with a projected cost of \$80,000 - \$100,000 to the District.

The challenge for the District is dealing with wage compression. As we move forward we will be re-assessing job descriptions and reset our salary structure.

There was Board discussion regarding the variety of different jobs and pay levels. Dr. Hagerman agreed and confirmed we have several fragmented jobs, as we move through these changes there may be some merging of job descriptions, we will also start looking for creative ways to reduce costs in 2020.

The District focus and goal is to implement these salary changes without impacting teacher salaries.

7. ACTION ITEMS

A. Feasibility study consideration for the Nov. 2018 election – Dr. Scott Hagerman

This request comes from feedback after the Legislative Breakfast held last month. A Feasibility Study often utilizes a community-based committee to review elements of an Override for consideration for the November 2018 election. Board members discussed the District's history with feasibility studies and committees, and concluded they have typically been conducted as a Superintendent's committee and would consider this method the best way in which to proceed.

MOTION: Mr. Neff made a motion to approve a Feasibility study. Mr. Ruiz seconded. After the above Board discussion, Mr. Neff tabled the vote. A Superintendent's committee does not require Board approval.

B. 2018-19 SY Enrollment Capacity – Dr. Hagerman

Dr. Hagerman explained the enrollment capacity is based on capacity targets by site:
ACES: 516 - TVES: 688 - EGJH: 376 - TVHS: 600

MOTION: Mr. Ruiz made a motion to approve the 2018-19 SY enrollment capacity as submitted. Mr. Neff seconded; the motion carried unanimously.

C. Board consideration for the 2018-19 SY Calendar – Dr. Hagerman

Dr. Hagerman described the process used this year to gather input from all constituents:

- Site Councils
- Survey – Parents, Students and Staff: 537 responded
- Calendar Committee: Representation from each school site consisting of staff (administrator, certified and/or classified) and parent

We initially started with two (2) calendar options and narrowed it down to one calendar with modifications based on feedback gathered through the calendar committee, site councils and survey. Ms. Fry expressed her appreciation and thanks for the process this year to gather input.

MOTION: Mr. Neff made a motion to approve the 2018-19 SY calendar as submitted. Mr. Schalk seconded; the motion carried unanimously.

D. Board consideration for New Position: Preschool Director – Dr. Scott Hagerman

The next step toward establishing a District Preschool is to hire a Preschool Director. The initial Preschool Director/Teacher responsibilities will be to ensure we are in compliance with all the licensing requirements and to develop and implement a quality preschool curriculum consistent with District educational goals, objectives and State of Arizona requirements. This is a new position; therefore, we developed a job description that clearly outlines this position as a Teacher/Director position. This position will be posted soon and will initially only be for 2 days a month. Dr. Hagerman will work closely with the new Preschool Teacher/Director to ensure we have a realistic timeline and expectations.

Dr. Hagerman said a proposal will be presented in November 2019 to the Governing Board with a final recommendation.

MOTION: Mr. Auslander made a motion to approve the new Preschool Director position. Mr. Neff seconded; the motion carried unanimously.

E. TVHS PE Fee / Adventure Ed. – Dr. Scott Hagerman

Dr. Hagerman introduced a *new* PE class, Adventure Education, which introduces all student populations to hiking, archery and other outdoor adventures. This new high school PE option provides all students with a new and different physical education curriculum option from which to choose. There is \$25 fee associated with the class, if this fee presents any hardship to a family, the fee will be waived.

MOTION: Mr. Schalk made a motion to approve the TVHS PE Fee / Adventure Education. Mr. Neff seconded; the motion carried unanimously.

F. Board consideration for the High School Math Book Adoption of: Glencoe Algebra 2- McGraw Hill Education copyright© 2018 McGraw –Hill Education ISBN:978-0-07-903990-3 – Dr. Scott Hagerman

The books were on display at the high school and the district office for 60 days. The next steps, we are looking at Calculus and Trigonometry book adoptions.

MOTION: Mr. Auslander made a motion to approve the Math Book Adoption of Glencoe Algebra 2- McGraw Hill Education copyright© 2018 McGraw –Hill Education ISBN:978-0-07-903990-3. Mr. Ruiz seconded; the motion carried unanimously.

8. BOARD AND SCHOOL EVENTS

See attached School Events calendar

Pima County Collaborative- February 19

District Office - Preschool Screening – February 28, 8:30 to 11:30

Taste of Tanque Verde – April 21

Ms. Fry shared with Board members that she attended the Kindergarten Round-Ups at both schools, adding that she thought they were well done.

9. FUTURE BOARD AGENDA ITEMS

Behavior Matrix – February

Board Goals: Culture and Climate / Academic Achievement – February

Board Goals: Vision and Mission at the sites and Board - March

Facility Use Quarterly Report – March

Board Goals: Community Involvement - April

Board Goals: Evaluation 2017-18 SY / 2018-19 SY - ?

10. ADJOURNMENT

Ms. Fry adjourned the meeting at 7:56 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Susan Fry, Board President

Jeremy Schalk, Board Clerk

Steven Auslander, Board Member

Carlos Ruiz, Board Member

Jeffrey Neff, Board Member

Personnel Items - Board Meeting - February 8, 2018

Administrator Contracts	Position	Reason	Site	FTE	Date
Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
See attached list		Name did not make last board report			
Christine DeBono	Teacher position TBD	TBD	TBD	1.0	7/30/2018
Kristin Meza	Teacher position TBD	TBD	TBD	1.0	7/30/2018
Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Michael Stock	Science Teacher	Retiring	EGJH	1.0	5/23/2018
Karen Tauber	JH English Teacher	Retiring	EGJH	1.0	5/23/2018
Valerie Delello	6th Grade Teacher	Relocating	TVES	1.0	5/23/2018
Cara Reynolds	ELL Teacher	Personal	TVDO	0.625	5/23/2018
Lynda Runkle	5th Grade Teacher	Did not return SY 18-19 contract	TVES	1.0	5/23/2018
Noel Castro	6th Grade Teacher	Personal	ACES	1.0	1/22/2018
Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
Sheryl Cyrus	Bus Driver	Vacancy created by internal transfer	TRANS	0.6875	1/11/2018
Clark Young	Bus Driver	Vacancy created by internal transfer	TRANS	0.75	1/11/2018
Sherri Cox	Bus Driver	Replace Thomas Hitchings	TRANS	0.6875	1/8/2018
Cynthia Ortiz	Custodian	Replace Robert Slocum	TVHS	1.0	1/29/2018
Patricia Moreno	Food Services Assistant	Replace Kristy Diaz De Leon	TVES	0.75	1/29/2018
John Scarborough	Bus Driver	Vacancy created by internal transfer	TRANS	0.75	1/12/2018
Classified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
Charles Cylke	Food Service Assistant	Personal	TVHS	0.375	1/12/2018
Cornelius Jongsma	Bus Driver	Personal	TRANS	0.6875	1/23/2018
Other Continuations		Reason (Replace / New)	Site	FTE	Date
Other Discontinuations	Position	Reason	Site	FTE	Date
Other New Hires	Position	Reason	Site	FTE	Date
Sara Kroll-Franks	Home-Based Teacher	New	TVHS	0.05	1/8/2018
Thomas Hitchings.	Assistant Softball Coach	Replace Kelsey Poag	EGJH	Varies	12/12/2017
George Karres	Substitute Bus Driver	New	TRANS	Varies	1/26/2018
Rita Bermudez	Varsity Boys Tennis Coach	Replace Colin Alexander	TVHS	Varies	2/5/2018
Christopher Humphries	Substitute Teacher	New	Varies	Varies	2/8/2018

