

OFFICIAL MINUTES

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of the **REGULAR MEETING** of the Greenwich Township Board of Education held
December 17, 2025 in the Nehaunsey Middle School library.

The meeting was called to order by President, Erin Herzberg at 6:30pm

Flag Salute

Roll Call:

<input checked="" type="checkbox"/> Mrs. Erin Herzberg, School Board President	Chairperson: Policy Gloucester County/State Board Association Representative Negotiations Strategic Planning
<input checked="" type="checkbox"/> Ms. Meghann Myers, School Board Vice-President	Chairperson: Building & Grounds Curriculum & Instruction
<input type="checkbox"/> Mr. Andrew Chapkowski (Absent)	Chairperson: Budget & Finance Policy
<input type="checkbox"/> Mr. John Goetaski (Absent)	Chairperson: Strategic Planning Budget & Finance Building & Grounds Curriculum & Instruction
<input checked="" type="checkbox"/> Mr. Michael Hasenpat	Building & Grounds Budget & Finance Strategic Planning Negotiations
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	Chairperson: Curriculum & Instruction Policy Paulsboro Board of Education Representative
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	Chairperson: Negotiations Gloucester County/State Board Association Alternate

Quorum YES

Also present was Chief School Administrator, Mr. Ryan Hudson and Mr. Scott A. Campbell, Business Administrator/Board Secretary.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the **Courier Post** and the **Township Clerk**. It was also posted in the Greenwich Township School Buildings. (Audiotaping Regulations - "The proceedings of this meeting were being audiotaped.")

1 Strategic Plan Mini Grant PTO Presentation

2

- 3** A. Presentation of the Strategic Plan Mini Grant Awards. A special thank you to the Greenwich Township
4 School District PTO for sponsoring and supporting the award program.

5

Project Name	Staff Member
Growing our Gardens & Mother's Day Tea	Stephanie Beckett
Growing our Gardens & Mother's Day Tea	Alexa Walsh
Growing our Gardens & Mother's Day Tea	Tara Reale
Wax Museum	Anthony Camacho
Wax Museum	Crystal Fried
Wax Museum	Allison Delaney
Wax Museum	Heather Crisostomo
Upgrading STEM equipment	Ryan McVeigh
Upgrading STEM equipment	Violet Gregg
Solar and Battery Powered Circuits	Carlyn Exley
Solar and Battery Powered Circuits	Candell Maxie
Solar and Battery Powered Circuits	Sandi Nastase
Seeing the World Through a Different Perspective	Suzanne Pezzino
Seeing the World Through a Different Perspective	Megan Ballinger
Stage Ready: Empowering Voices through Drama	Michelle Neigut
Stage Ready: Empowering Voices through Drama	Kaleigh Mizner
School Garden	Kate Mancuso

STEAM Innovations	Sharon Gomez-Salvatore
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Standing Statement of Unanimous Consent

By unanimous consent of the Board of Education, the agenda items listed for this meeting are hereby approved for consideration and action without objection. All members present have reviewed the agenda and agree to proceed with the order of business as presented.

This unanimous consent shall be recorded by roll call in the official minutes of the meeting.

Motion (Herzberg/Vernacchio) to approve universal consent.

Roll call vote:

Hasenpat- yes

Lombardo- yes

Myers- yes

Vernacchio- yes

Herzberg - yes

1. MINUTES

A.

November 19,2025 – Regular Meeting

November 19, 2025 - Executive Meeting

2. COMMITTEE REPORTS

A. Committee meetings were held on December 10, 2025 at the Nehaunsey Middle School

Policy	5:30pm
Budget	6:00pm
Building and Grounds	6:30pm
Curriculum and Instruction	7:00pm
Strategic Planning	7:30pm
Negotiations	8:00pm

There will be no committee meetings in January 2026 due to the Reorganization meeting being held on January 7, 2026. Committee meetings will resume on February 11, 2026.

1 **3. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

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3 A. Bills Lists

4 Recommend that the bills as presented by the Business Administrator in the following amounts are
5 ordered paid covering 11/18/25 to 12/15/2025 totaling the amount of \$1,417,433.67 (Attachment)

6

7 B. Voided Checks

8 None

9 C. Student Activities Account

10 Recommend approval of the Student Activities Account Monthly Bank Reconciliation for the month of
11 October 2025. (Attachment)

12

13 D. Board Secretary's Report

14

15 Acceptance of the Board Secretary's Report for the month of **November 2025**. The Board Secretary
16 certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3 and
17 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal
18 year. (Attachment)

19

20

21 E. Treasurer's Report

22 The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of
23 **November 2025**. The Treasurer's Report and the Secretary's Report are in agreement for the month of
24 **November 2025**. (Attachment)

25 F. Revenue Certification

26 The Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in
27 anticipated revenue amounts or revenue sources for November 2025.

28 G. Board of Education Certification

29 The approval of the Board of Education certification for the month of **November 2025** that after review of
30 the Secretary's monthly financial reports and upon consultation with the appropriate district officials, that
31 to the best of its knowledge no major accounts or funds have been over expended in violation of N.J.A.C.
32 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the
33 remainder of the year.

34 F. Transfer List

35 The ratification of transfers, authorized by the Superintendent, for the month of **November 2025** to give
36 balances to new accounts and to balance the existing account. (Attachment)

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1 **4. ADMINISTRATIVE/PRINCIPALS REPORTS**

2 **A.**

- 3 1. School Health Services Monthly Report as of October and November 2025 for Broad Street
4 School. (Attachment)
5 2.
6 School Health Services Monthly Report as of November 2025 for Nehaunsey Middle School.
7 (Attachment)

8

MONTHLY ATTENDANCE	
Broad Street	95.60%
Nehaunsey	94.09%

9

10 **Broad Street School as of November 2025**

Grade	Total Enrollment
Pre-K	41
Kindergarten	39
1st Grade	44
2nd Grade	33
3rd Grade	41
4th Grade	45

5th Grade	32
Total	275

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2 **Nehaunsey Middle School as of November 2025**

Grade	Total Enrollment
6th Grade	37
7th Grade	46
8th Grade	41
Total	124

3 **MONTHLY ENROLLMENT:**

4

GCIT	87
PAULSBORO HIGH SCHOOL	78

5

6 **MONTHLY DRILLS –**

Date	Time/*Locati on	Duration	Action/Drill	Weather Conditions
11/12/2025	9:25am/ BSS	5 minutes	Fire Drill	Cloudy

11/18/2025	1:20pm/ BSS	7 minutes	MERT/HOLD	Cloudy
11/18/2025	12:58pm/NMS	5 minutes	Fire Drill	Cool, Cloudy
11/26/2025	8:25am/NMS	15 minutes	HOLD Drill	Warm, Rainy
*NMS/Nehaunsey Middle School *BSS/Broad Street School				

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2 **MONTHLY EVENT OVERVIEW: November 2025**

DATE:	EVENT	BUILDING
November 4	Make-Up Pictures	BSS
November 10	End of Marking Period 1	BSS/NMS
November 10 - 14	Mural Residency	NMS
November 14	Character Education Assembly	BSS
November 17 - 21	Mural Residency	BSS
November 24	Make Up Pictures	NMS
November 24 - 25	Parent/Teacher Conferences	BSS/NMS

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1 1. Student Discipline, Violence/Vandalism, HIB as of November 2025.

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Infraction/Referrals/Reports	Number of Incidents this Month		2024-2025 Total-To-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	5	0	10
Harassment, Intimidation, or Bullying	0	0	0	0
Lunch Detention	3	0	27	2
Out-School-Suspension(OSS)	0	2	0	3
Restricted Study	3	2	4	3
Violence, Vandalism, Substance Abuse	0	0	0	0

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4 2. Completed Investigation Reports as of December 17, 2025- NONE

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Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation

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3 **5. SUPERINTENDENT RECOMMENDATIONS**

4 **A.**

5 1. Recommend approval of Use of Accrued Personal day, above three in a year, Lois Picconi, Monday,
6 February 2, 2026. (Attached)

7

8 2. Recommend approval to hire Kristen Andersen, Part Time Special Education Aide, Broad Street
9 School, for the 2025 - 2026 school year at a rate of \$22.00 per hour not to exceed a salary of
10 \$22,022.00 (prorated), tentative start date of January 5, 2026 pending receipt of all new hire
11 documents, including Criminal History Review, and in accordance with the GTEA and Greenwich
12 Township School District policies and regulations.

13

14 3. Recommend approval to hire Elise Niessner, Part Time Special Education Aide, Broad Street School,
15 for the 2025 - 2026 school year at a rate of \$22.00 per hour not to exceed a salary of \$22,022.00
16 (prorated), tentative start date of January 5, 2026 pending receipt of all new hire documents,
17 including Criminal History Review, and in accordance with the GTEA and Greenwich Township School
18 District policies and regulations.

19

20 4. Recommend approval of the 2026 - 2027 Three Year Preschool Program Early Childhood LEA
21 Contact Information. (Attached)

22

23 5. Recommend approval of Course Reimbursement under the 2025 - 2026 Fiscal School Year for
24 Joseph Santone, Caldwell University, Intro to Exceptional Child with Autism; ED 331 001 and School
25 Nursing II; ED 445.001, in accordance with GTEA Contract and Greenwich Township policies and
26 regulations.

27

28 6. Recommend acceptance of notice of resignation from Olivia Catando, Broad Street School, Part
29 Time Classroom Aide effective January 4, 2026, to begin her role as Pre School Teacher on January 5,
30 2026. (Attached)

31

32 7. Recommend acceptance of notice of resignation from Zoe Reale, Broad Street School, Part Time
33 Special Education Classroom Aide effective January 4, 2026, to begin her role as Pre School Teacher on
34 January 5, 2026. (Attached)

35

36 8. Recommend Board of Education approval of the placement of Nathan Blum, a student from Rowan
37 University, at Broad Street School under the supervision of Sandi Nastase. This placement will take
38 place from 1/20/2026 - 4/30/2026 and 9/1/2026 - 12/17/2026, in fulfillment of the student's teacher
39 preparation requirements.

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1 **6. POLICY & REGULATION**

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3 A. Recommend approval of the first and second readings of the following Policies and/or Regulations:

4 (Attachment)

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Number	Type	Section	Title	1st Reading	2nd Reading
5411	R	Students	PROMOTION FROM EIGHTH GRADE	x	
5440	R	Students	HONORING STUDENT ACHIEVEMENTS	x	
5550	R	Students	DISAFFECTED STUDENTS	x	
5752	R	Students	MARITAL STATUS & PREGNANCY	x	
3232	N	Teaching Staff Members	TUTORING SERVICES		x
4230	R	Support Staff	OUTSIDE ACTIVITIES		x
5330.04	N/M	Students	ADMINISTRING AN OPIOID ANTIDOTE		x
5230	R	Students	LATE ARRIVAL AND EARLY DISMISSAL		x
5130	R/M	Students	WITHDRAWAL FROM SCHOOL		x

5112	R	Students	ENTRANCE AGE		x
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1 (R- Revised, N- New, M- Mandatory, A- Abolish)

2 Section 6: Policy & Regulation- 1st & 2nd Readings

3 Motion made to table First Readings and approval of 2nd Readings

4 Motion: Vernacchio/Lombardo

5 **Motion carried by unanimous voice vote.**

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7 **7. CURRICULUM & INSTRUCTION**

8 A. Recommend approval of the following Field Trips:

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Grade and/or Group	Destination	Date	Estimate Related Cost Including Transportation
1st Grade	Camden Adventure Aquarium	5/01/2026	\$1,105.73 Trip/ \$412.50- 1 Bus
Pre School	Delaware Children's Museum	5/28/2026	\$680.00 Trip/ \$570.00 2-Buses
3rd Grade	Woodford Cedar Run Wildlife Refuge	5/12/2026	\$504.00 Trip/ \$505.00 - 1 Bus

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11 **8. BUDGET & FINANCE**

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13 **A.** In accordance with N.J.A.C. 6A:14-3.9, recommend the approval of Victory Physical Therapy to
 14 provide Physical Therapy Services at the rate of \$80.00 per hour, and not to exceed 5 hours per week
 15 for the remainder of the 2025- 2026 school year (January 1, 2026 – June 30, 2026).

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1 B.

2 **Resolution Appropriating Maintenance Reserve Funds**

3 WHEREAS, the Greenwich Township Board of Education, County of Gloucester, desires to
4 appropriate maintenance reserve funds to assist in funding the Broad Street School HVAC
5 Project; and

6 WHEREAS, pursuant to N.J.A.C. 6A:23A-14.2(d), a board of education may appropriate
7 maintenance reserve funds by board resolution for eligible maintenance projects; and

8 WHEREAS, the Greenwich Township Board of Education acknowledges that State aid or other
9 State support is not currently available for this project and that the full cost must be supported
10 through local resources; and

11 WHEREAS, the Board has determined that the Broad Street School HVAC Project is an eligible
12 maintenance reserve expenditure;

13 NOW THEREFORE BE IT RESOLVED, that the Greenwich Township Board of Education
14 hereby designates the Broad Street School HVAC Project as an eligible maintenance reserve
15 project; and

16 BE IT FURTHER RESOLVED, that the Greenwich Township Board of Education hereby
17 appropriates \$342,516.18 from the District's maintenance reserve account to fund the full cost of
18 this project during the 2025/2026 fiscal year and that the School Business Administrator is
19 authorized to take all actions necessary to effectuate this appropriation.

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21 **9. Building and Grounds**

22

23 A. Recommend approval of the following Use of Facilities Requests- None

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25 **10. NEW BUSINESS**

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28 1. Recommend approval for Greenwich Township Board of Education meeting dates for the 2026
29 calendar year. (Attachment)

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2. CONGRATULATIONS BROAD STREET SCHOOL TOP DOGS FOR THE MONTH OF NOVEMBER 2025:

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STUDENT NAME	GRADE	TEACHER
Charlotte Andersen	Preschool	Mrs. Beckett
Nova Bell	Preschool	Mrs. Reale
Adriana Fergone	Preschool	Mrs. Walsh
Stella Rubena	Kindergarten	Mrs. Fowler
Raven Billingsley	Kindergarten	Ms. Barker
Tiago Lora	Grade 1	Mrs. Exley
Avery Phillips	Grade 1	Mrs. Maxie
Cassidy Lessig	Grade 1	Mrs. Nastase
Domenick Muraca	Grade 2	Ms. Sanders
Nicole Fisler	Grade 3	Mrs. Ballinger
Rowyn Gedling	Grade 3	Ms. Pezzino
Declan Fagely	Grade 4	Mr. Camacho
Taya Bramell	Grade 4	Mrs. Fried
Josie Kizitaff	Grade 5	Mrs. New
Matthew Alvarez	Grade 5	Mrs. Vicino

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3. SPOTLIGHT ON TEAM MEMBERS OF THE MONTH OF NOVEMBER 2025

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Broad Street School	Nehaunsey Middle School
Gianna Nigro	Nicole Leach
Allison Sanders	

Kiley Barker	
Carinne Sayegh	
Kate Mancuso	
Michelle Frost	
Melissa Ray	
Megan Ballinger	
Suzanne Pezzino	

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3 * **Team members are nominated by their peers and staff in recognition of something they**
4 **did that made our district just a little better!!!!**

5

6 Scott A. Campbell discussed the Gloucester County/Salem County Joint Insurance Fund Dinner. We
7 were fortunate enough to get recognition for Outstanding Performance of Claims Processing. Our
8 check is \$3,2500.00 that we will use this year for Safety Related Equipment.

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10 **11. CORRESPONDENCE**

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12 None

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14 **12. PUBLIC - AGENDA/NON-AGENDA ITEMS**

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16 This is the time when anyone from the public who wishes to speak to the Board may do so.
17 Please state your name, address and phone number. The Board recognizes the value of public
18 comment on educational issues and the importance of allowing members of the public to express
19 themselves on school matters of community interest. The Board will follow Policy #0167 – Public
20 Participation in Board Meetings, which allows members of the public three (3) minutes to address
21 the Board.

22

23 ***Erica Cosgrove, 350 Tomlin Station Rd., Gibbstown*** - Mrs. Cosgrove asked in regards to the 2
24 *Special Education Aides that are hired, what are their qualifications? Are they certified in Special*
25 *Education? Mr. Hudson responded they do have some experience and there will be ongoing*
26 *training as needed.*

27

28 ***Megan Ballinger, Gibbstown-*** Looking for clarification of why the Unanimous Consent? Mrs.
29 *Herzberg responded each board is different in their style of how they conduct their meetings.*
30 *This is relatively new in our process.*

31

32 ***Kristen Ridgway, 23 Adelisa Ave., Gibbstown-*** Has there been any development to the after
33 *school program or childcare. Mr. Campbell stated that the RFP will be advertised on Friday and*
34 *they have a month to respond for the providers.*

Erica Cosgrove, 350 Tomlin Station Rd., Gibbstown- Is there any plans to reinstate the Bulldog Camp over the summer months for our district. Mr. Campbell stated that budgetary wise it is not likely. But the RFP that is being put out includes them to run the summer program to run until the third week of August.

13. EXECUTIVE SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution. The Board of Education for Greenwich Township, assembled in public session on **December 17, 2025** hereby resolves that an Executive Session closed to the public shall be held on **December 17, 2025** at **7:08 pm** in the Nehaunsey Middle School library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

Motion: (Hasenpat/Vernacchio) to enter into Executive Session at 7:08 pm to discuss the following:

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public; and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Grievance
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that the applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Herzberg/Hasenpat) to adjourn the Executive Session and return to the Regular meeting at 7:40pm

Motion carried by unanimous voice vote.

1 **15. ADJOURNMENT**

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Motion: (Herzberg/Lombardo) to adjourn the meeting at 7:41pm

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Motion carried by unanimous voice vote.

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Respectfully submitted,

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Scott A. Campbell, Board Secretary

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13 *Next Board of Education Reorganization & Regular Meeting is scheduled for January 7, 2026 at 6:30 pm.*