

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2022**

<u>Mrs. Susan Berardinelli, Vice President</u>	2023_____
<u>Mr. Jason Corte</u>	2025_____
<u>Mr. Matthew Decort, Secretary</u>	2025_____
<u>Mrs. Kathy Hough, President</u>	2023_____
<u>Mr. John Jubina</u>	2025_____
<u>Mrs. Tina Latoche</u>	2023_____
<u>Mr. Christian Smith</u>	2025_____
<u>Mr. Dennis Squillario, Treasurer</u>	2023_____
<u>Dr. Todd Dishong</u> Superintendent of Schools	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mr. Pete Noel</u> Director of Special Education	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mrs. Jennifer Pisarski</u> Elementary School Principal	_____
<u>Law Office Dennis M. McGlynn</u> Solicitor	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. NOTICE TO PERSONNEL

There may be reductions and/or reassignments of personnel due to fiscal circumstances.

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, October 12, 2022**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

3. ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA

Motion _____ Second _____ Vote _____

The Board moves to approve the written agenda with any noted additions, deletions or corrections as discussed.

4. REPORTS

IU 08 Operating Committee representative **Mrs. Kathy Hough**

Vo-Tech Operating Committee representative **Mr. Jason Corte**

Superintendent **Dr. Todd Dishong**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mrs. Jennifer Pisarski**

School Solicitor **Dennis McGlynn, Esquire**

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Business Administrator **Mr. Jeff Vasilko**

Athletic Director **Mr. Jeremy Burkett**

5. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,923,817.45
Cafeteria Fund Invoices	\$46,382.77
Athletic Fund Invoices	\$22,335.80
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$1,563.23
Total Invoices paid	\$1,994,199.25

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,786.65
Mr. Layo - Portage Boro – Property, Per Capita, Occupation	\$228,611.36
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$208,286.12
Berkheimer Tax Administrators PASD – EIT (Current)	\$80,782.69
Total Taxes	\$519,466.82

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6. APPROVING REVISIONS TO DISTRICT POLICIES

Motion_____Second_____Vote_____

The administration recommends approving revisions as provided by the PA School Board Association for the following policies:

- 218 Student Discipline
- 220 Student Expression/Dissemination of Materials
- 227 Controlled Substances/Paraphernalia
- 236 Threat Assessment
- 237 Electronic Devices
- 626 Procurement Procedure Attachment
- 805 Emergency Preparedness and Response
- 808 Food Services
- 913 Non-school Organizations/Groups Individuals

7. APPROVING SCHOOL-TO-WORK TRANSITION PROGRAM WITH CAMBRIA COUNTY ASSOCIATION FOR THE BLIND

Motion_____Second_____Vote_____

(Roll Call Vote)

The administration recommends approving a School-to-Work Transition Program with the Cambria County Association for the Blind and Handicapped to provide vocational services to eligible students. The fee for the 2022-2023 school year would be \$65 per student enrolled in the program.

8. APPROVING ESL ARTICLES OF AGREEMENT

Motion_____Second_____Vote_____

(Roll Call Vote)

The administration recommends approving an Articles of Agreement with Appalachia IU8 ESL Consortium wherein the IU will provide services related to English as a Second Language programs and compliance.

9. APPROVING PURCHASE OF A BOX TRAILER

Motion_____Second_____Vote_____

(Roll Call Vote)

The administration purchasing a box trailer for use in the district for marching band events as well as other uses in the district. The cost of the trailer will not exceed \$6,000 and would come from the general fund.

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10. APPROVING SUBSTITUTE TEACHER AGREEMENT WITH IGNITE EDUCATION SOLUTIONS

Motion_____Second_____Vote_____
(Roll Call Vote)

The administration recommends approving an agreement with Ignite Education Solutions to provide substitute teachers for the district for the 2022-2023 school year.

VI. PERSONNEL MATTERS

1. HIRING MENTOR TEACHERS

Motion_____Second_____Vote_____
(Roll Call Vote)

The administration recommends hiring the following mentor teachers:

- Tina Lutz for Jade Zatek
- Annette Lutz for Cara Harbaugh
- Heidi Washko for Carrie Garlesky
- Michelle Coukart for Hannah LaBar

2. HIRING AN ASSISTANT FOOTBALL COACH

Motion_____Second_____Vote_____
(Roll Call Vote)

The administration recommends hiring Ryan Scoran as an assistant football coach. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities. Mr. Scoran has updated clearances on file.

3. HIRING A DRIVER

Motion_____Second_____Vote_____
(Roll Call Vote)

The administration recommends hiring Tom McConnell as a driver for the autistic support classroom. His rate will be \$10 per hour.

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4. HIRING SUBSTITUTE CUSTODIANS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommends adding the following individuals as substitute custodians:

Brianna Remick (clearances pending)
Travis Moschgat (clearances pending)

5. ADDING VOLUNTEER COACHES

Motion _____ Second _____ Vote _____

The Athletic Director recommends adding the following volunteer coaches:

Robert Lutz	Rifle
Kerin Stafanko	Band Front

6. APPROVING REQUESTS FOR DAYS OFF WITHOUT PAY

Motion _____ Second _____ Vote _____

The Administration recommends approving the following requests for days off without pay:

Staff Member	October 6-7, 2022
Staff Member	October 6-7, 2022

7. APPROVING REQUEST FOR FMLA

Motion _____ Second _____ Vote _____

The Administration recommends approving a Family and Medical Leave of Absence for a staff member from October 4, 2022 to January 4, 2023.

8. ACCEPTING LETTER OF RESIGNATION

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of MaKena Baumgardner as the varsity assistant girls' basketball coach. The Administration further requests permission to advertise this position.

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Hannah Shaffer	Attend Non-Violent Crisis Intervention Training	October 12-13, 2022	82.50	Yes

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Brian Randall	Take 8 th grade students to Fort Necessity National Battlefield	October 13, 2022	\$566.77	Yes
Kristine Bartoletti	Take approximately 7 students to the Interact District Conference	October 13, 2022	\$105.00 (Substitute)	Yes
Jennifer Szpala	Take students to Hiram G. Andrews 2022 Career & Transition Fair	October 20, 2022	\$0.00	N/A
Addison Holyfield	Take the band to march in the Halloween Parade in Johnstown	October 25, 2022	\$106.72	Yes
Vivian Herman	Take 11 students to the Youth Professional Development Conference at UPJ	October 27, 2022	\$319.80	Yes
Brian Randall	Take 8 students to the SADD Club Conference	November 14, 2022	\$485*	Yes
Kindergarten Teachers	Field trip to Vale Wood Farms, Loretto	May 8, 2023	\$0.00	Paid by PTO
Grade Three Teachers	Field Trip to Everett Railroad	May 17, 2023	\$0.00	Paid by PTO
Grade 3-6 Discipline Committee	Hold four good behavior incentives at the end of each marking period	End of each marking period	\$0.00	Discipline Committee

*Seeking a grant from CCDC for this trip.

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Varsity Cheerleading Boosters	Junior Cheer Camp	Elementary Gymnasium	September 6 & 8 6:00 – 7:30 p.m.	No Charge
Varsity Cheerleading Boosters	Powder Puff Game	Football Stadium	September 28, 2022 5:45 – 10:00 p.m.	No Charge

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Sara Richardson	K-2 Basketball practices	Elementary Gymnasium	Mondays September-October 6:00 – 7:30 p.m.	No Charge
Denise Moschgat, Drama Club Adviser	Play Rehearsals	Jr/Sr HS Auditorium	Tues and Thursday September-November 5:00 – 7:00 p.m.	No Charge
Denise Moschgat, Drama Club Adviser	Winter Production	Jr/Sr HS Auditorium	November 17-18* 5:00 p.m. - ?	No Charge

*Will adjust dates for football playoffs if necessary.

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____