



Cleveland Central Catholic High School
6550 Baxter Avenue – Cleveland, OH 44105 – p. 216-441-4700

October 30th, 2025

Dear Cleveland Central Catholic Families and Guardians,

Regular school attendance is one of the most important factors contributing to student success. When students are present, they are able to fully engage in learning, build positive relationships, and stay on track toward graduation. At Cleveland Central Catholic High School, we are committed to supporting families and students to ensure consistent attendance.

According to **Ohio Law**, a student who misses **12 days in a school year** is considered **truant**. **Chronic absence** is defined as **five (5) consecutive days** of absence without a medical excuse. In addition, **three (3) or more consecutive days** of absence require a **doctor's note** explaining the reason for the absence.

As a school community, we are obligated to follow up when a student's attendance approaches the level of truancy or becomes chronically absent. Our goal is to work **with you** to address any concerns and ensure that your student is in regular attendance.

To support this effort, we have established a series of **action steps** that will be implemented when a student's unexcused absences reach certain levels:

Action Steps:

- **3 Unexcused Absences**
 - Letter sent to parents/guardians.
- **6 Unexcused Absences** (Defined by Ohio Law as excessive)
 - Parent conference with the Dean of Student & Family Engagement.
 - Discussion regarding potential loss of privileges such as extracurricular participation, athletic eligibility, attending sporting events, and other school activities (field trips, dress down days, grade-level lunches, movie nights, dances, etc.) if a 7th unexcused absence occurs.
 - Explanation of the steps that may lead to a truancy filing.
- **7 Unexcused Absences**
 - Loss of extracurricular, athletic, and school privileges for the **remainder of the quarter**.
- **9 Unexcused Absences**
 - Probation Contract and parent meeting with the Dean of Student Engagement and the student's Guidance Counselor.
 - Continued loss of privileges for the **remainder of the semester**.

Mission Statement:

Cleveland Central Catholic High School is a coeducational school rooted in the Gospel values of Jesus Christ and focused on college and career readiness. Our mission is to challenge and encourage our students to excel academically, to deepen their faith in God, and to live a life of service, so that they may face the future with confidence and hope.

- Attendance review at semester's end to determine standing.
- **12 Unexcused Absences** (Student is considered truant)
 - **Referral to the Cuyahoga County Department of Children and Family Services**
 - (216) 696-KIDS
- **15 Unexcused Absences**
 - **Second referral** to the Cuyahoga County Department of Children and Family Services.
- **18 Unexcused Absences**
 - **Parent conference** to review the student's ability to continue enrollment at Cleveland Central Catholic High School.

We recognize that challenges may arise that affect a student's ability to attend school, and we want to partner with families to provide support and resources when needed. Please reach out to the **Dean of Student & Family Engagement** or your student's **Guidance Counselor** if you anticipate attendance issues or need assistance.

Together, we can ensure that every student is present, engaged, and successful at Cleveland Central Catholic High School.

Thank you for your continued partnership and support.

Sincerely,

Dr. Richardson-Phillips, Sr. Allison Marie, Monique Boykins, Jarritt Goode, Victor Benton, and Sean Belveal